

City of Miami

*819 NW 2nd Ave
3rd Floor
Miami, FL 33136
<http://mamicra.com>*



Meeting Agenda

Thursday, February 23, 2023

10:00 AM

**City Hall
3500 Pan American Drive
Miami, FL 33133**

SEOPW Community Redevelopment Agency

*Christine King, Chair, District Five
Alex Diaz de la Portilla, Vice Chair, District One
Joe Carollo, Board Member, District Three
Manolo Reyes, Board Member, District Four
Vacant Position, Board Member, District Two*

SEOPW CRA OFFICE ADDRESS:
819 NW 2ND AVENUE, 3RD FLOOR
MIAMI, FL 33136
Phone: (305) 679-6800 / Fax (305) 679-6835
[www.mamicra.com](http://mamicra.com)

CALL TO ORDER**CRA PUBLIC COMMENTS****MINUTES APPROVAL****Minutes of Meetings - December 16, 2019 to November 17, 2022****CRA RESOLUTIONS****1. CRA RESOLUTION**

13342

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000 IN AN AMOUNT TO NOT EXCEED TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND NO CENTS (\$250,000.00) ("FUNDS") TO CAMILLUS HOUSE, INC., A FLORIDA NOT FOR PROFIT CORPORATION, TO ASSIST WITH THE MIAMI SHELTER PROGRAM, WHICH PROVIDES DAILY BEDS TO HOMELESS INDIVIDUALS; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN. PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File #13342 - Bid Waiver Memo
File #13342 - Notice to the Public
File #13342 - Backup
File #13342 - Backup 2023-01-26

2. CRA RESOLUTION**13343**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA") BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RETROACTIVELY RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S DECISION, RECOMMENDATION, AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE "GRANTS AND AIDS" ACCOUNT NO. .10050.920101.883000.0000.00000 IN AN AMOUNT NOT TO EXCEED NINETY-EIGHT THOUSAND NINE HUNDRED AND THIRTY-FOUR DOLLARS AND FIFTY-FOUR CENTS (\$98,934.54) ("FUNDS") TO COMMUNITY WORK TRAINING PROGRAM, INC., ("CWTP"), TO ASSIST WITH THE OVERTOWN EMPLOYMENT ASSISTANCE CENTER'S JOB PLACEMENT PROGRAM ("PROGRAM") FOR THE PERIOD OF JUNE 2021 TO NOVEMBER 2021; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CWTP, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE ALLOCATION OF THE FUNDS; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File #13343 - Bid Waiver Memo
File #13343 - Notice to the Public
File #13343 - Backup
File #13343 - Backup 2023-01-26

3. CRA RESOLUTION**13533**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RETROACTIVELY RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S DECISION, RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA AND WAIVING THE REQUIREMENTS FOR SAID PROCEDURES; AUTHORIZING THE EXPENDITURE OF FUNDS FROM ACCOUNT CODE NO. 10050.920101.549000.0000.00000 IN THE AMOUNT NOT TO EXCEED SEVENTY-FIVE THOUSAND FIVE HUNDRED SEVENTY-EIGHT DOLLARS AND SIXTY-SIX CENTS (\$75,578.66) ("FUNDS") FOR THE 13TH ANNUAL OVERTOWN HOLIDAY TREE LIGHTING CEREMONY AND COMMUNITY TOY GIVEAWAY HELD WITHIN THE REDEVELOPMENT AREA ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ANY AND ALL NECESSARY DOCUMENTS, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE PURPOSE STATED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File #13533 - Bid Waiver Memo

File #13533 - Notice to the Public

File #13533 - Backup

4. CRA RESOLUTION**13344**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM ACCOUNT CODE NO. 10050.920101.883000.0000.00000 TO NEW WASHINGTON HEIGHTS COMMUNITY DEVELOPMENT CONFERENCE, INC., A FLORIDA NOT FOR PROFIT CORPORATION, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED EIGHTY SEVEN THOUSAND DOLLARS AND ZERO CENTS (\$287,000.00) ("FUNDS"), TO ASSIST WITH THE "FOLK LIFE FRIDAYS" OPEN-AIR MARKET PROGRAM ("PROGRAM") IN THE REDEVELOPMENT AREA FOR 2023 - 2024; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL NECESSARY DOCUMENTS, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL, FOR THE ALLOCATION OF GRANT FUNDS FOR THE PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File #13344 - Bid Waiver Memo
File #13344 - Notice to the Public
File #13344 - Backup
File #13344 - Backup 2023-01-26

5. CRA RESOLUTION**13531**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM ACCOUNT NO. 10050.920101.883000.0000.00000 IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY TWO THOUSAND AND SIXTY DOLLARS AND ZERO CENTS (\$292,060.00) ("FUNDS") TO TRANSITION INC., A FLORIDA NOT FOR PROFIT CORPORATION ("TRANSITION") FOR THE ADULT EMPLOYMENT & TRAINING PROGRAM ("PROGRAM") FOR THE PERIOD OF MARCH 2023 TO SEPTEMBER 2023; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL NECESSARY DOCUMENTS, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL, WITH TRANSITION FOR THE ALLOCATION OF FUNDS FOR THE PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File #13531 - Bid Waiver Memo

File #13531 - Notice to the Public

File #13531 - Backup

ADJOURNMENT

SEOPW Board of Commissioners Meeting
February 23, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13342
Members of the CRA Board



From: James McQueen Subject: 4/5ths Bid Waiver Camillus House,
Executive Director Inc.

Enclosures: File #13342 - Bid Waiver Memo
File #13342 - Notice to the Public
File #13342 - Backup
File #13342 - Backup 2023-01-26

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive’s Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed \$250,000.00 (“Funds”), to support Camillus House, Inc., is a Florida not for profit corporation (“Camillus”). Camillus has requested funds from the SEOPW CRA for the Miami Shelter Program (“Program”) which will provide beds and assistance to homeless individuals.

For over 50 years, the Program has been operating in the SEOPW CRA Redevelopment Area. Its mission of restoring hope and dignity to the most vulnerable in the community has always been aligned with the SEOPW CRA’s goals and principles. The Coronavirus Disease 19 (“Covid-19”) pandemic has been a challenging time for the poor and homeless population, and the Program has been at the forefront of addressing the diverse needs of its clients. The Program depends on fundraising to underwrite its services. Two of their major annual fundraisers are “The Auction” and “Hope for All Gala.” The SEOPW CRA has supported these events in the past.

JUSTIFICATION:

Pursuant to Section 163.340(9), Florida Statutes, Section 163.340(9) of the Community Redevelopment Act, (the “Act”), “community redevelopment means projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slum and blight”.

Section 163.340(7) of the Act further defines “slum area” as including “[t]he existence of conditions that endanger life”.

Section 2, Goals 6, on page 10 of the Updated Plan lists “improv[ing] the quality of life for residents” as a stated redevelopment goal.

FUNDING:

\$250,000.00 allocated from SEOPW - “Other Grants and Aids” Account Code No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Camillus House, Inc.

Address: 1603 N.W. 7th Avenue, Miami, FL 33136

Number of participants: Average 75 individuals for the extended beds.

Funding request: \$250,000.00

Age range of participants: All ages

Scope of work or services (Summary): Emergency shelter is a housing and services program that provides a place to sleep, meals and case management services to homeless individuals.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: February 23, 2023

CRA Section: CRA Resolution

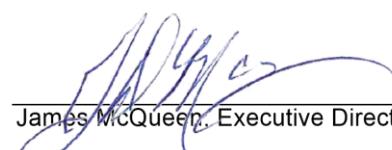
Brief description of CRA Agenda Item:

Authorizing expenditure of funds in the amount not to exceed \$250,000.00, to support Camillus House, Inc program.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$250,000.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item: \$		
Balance in the line item: \$		
Amount needed in the line item: \$		
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:

 James McQueen, Executive Director 1/23/2023  James McQueen, Executive Director 2/17/2023

Approval:

 Miguel A Valentin, Finance Officer 1/23/2023  Miguel A Valentin, Finance Officer 2/16/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13342

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000 IN AN AMOUNT TO NOT EXCEED TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND NO CENTS (\$250,000.00) ("FUNDS") TO CAMILLUS HOUSE, INC., A FLORIDA NOT FOR PROFIT CORPORATION, TO ASSIST WITH THE MIAMI SHELTER PROGRAM, WHICH PROVIDES DAILY BEDS TO HOMELESS INDIVIDUALS; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN. PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan (the "Updated Plan"); and

WHEREAS, Section 2, Goal 6, on page 10 of the Updated Plan lists "improving the quality of life for residents" as a stated redevelopment goal; and

WHEREAS, for over 50 years, Camillus House, Inc., a Florida not for profit corporation ("Camillus") has been operating in the SEOPW CRA redevelopment area and its mission of restoring hope and dignity to the most vulnerable in the community has always been aligned with the SEOPW CRA's goals and principles; and

WHEREAS, Camillus is an emergency shelter that includes housing and service programs that provide a place to sleep, meals and case management services to homeless individuals. and

WHEREAS, The Coronavirus Disease 19 (“Covid-19”) pandemic has been a challenging time for the poor and homeless population, and Camillus has been at the forefront of addressing the diverse needs of its clients; and

WHEREAS, under Florida Statutes, Section 163.340(9) of the Community Redevelopment Act, (the “Act”), “community redevelopment means projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slum and blight”; and

WHEREAS, under Section 163.340(7) of the Act further defines “slum area” as including “the existence of conditions that endanger life ...”; and

WHEREAS, Camillus has requested funding from the SEOPW CRA for the Miami Shelter Program (“Program”) which will provide beds and assistance to area homeless individuals; and

WHEREAS, the Board of Commissioners wishes to authorize funding in the amount not to exceed Two Hundred and Fifty Thousand Dollars (\$250,000.00) (“Funds”) to Camillus for the Program; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Camillus for provision of grant funds in an amount not to exceed \$250,000.00 subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Camillus.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincent T. Brown, Staff Counsel

2/17/2023

 Vincent T. Brown, Staff Counsel

1/23/2023

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE 4/5ths RECOMMENDATION**

To: Board Christine Forde-King
Members of the SEOPW CRA Board

Date: February 23, 2023

File:

Subject: 4/5ths Bid Waiver to waive the Executive Director's competitive negotiation procedures per City Code authorizing the allocation of grant funds to Camillus House, Inc., to assist with the Miami Shelter Program.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed \$250,000.00 (“Funds”), to support Camillus House, Inc., a Florida not for profit corporation (“Camillus”). Camillus has requested funds from the SEOPW CRA for the Miami Shelter Program (“Program”) which will provide beds and assistance to homeless individuals.

For over 50 years, the Program has been operating in the SEOPW CRA Redevelopment Area. Its mission of restoring hope and dignity to the most vulnerable in the community has always been aligned with the SEOPW CRA’s goals and principles. The Coronavirus Disease 19 (“Covid-19”) pandemic has been a challenging time for the poor and homeless population, and the Program has been at the forefront of addressing the diverse needs of its clients. The Program depends on fundraising to underwrite its services. Two of their major annual fundraisers are “The Auction” and “Hope for All Gala.” The SEOPW CRA has supported these events in the past.

RECOMMENDATION

Camillus House, Inc., is located within the redevelopment area and has a proven track record of helping the chronic homeless population. As a result, the Executive Director recommends approval of a bid waiver.

Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”)

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the award of grant funds to **Camillus House, Inc.**, a legal entity authorized to transact business/render services in the State of Florida, to underwrite a portion of the costs associated with **emergency shelter beds and associated services for the homeless referred by the City of Miami**.

In accordance with the Board’s 2018 Redevelopment Plan (“Plan”) and Florida Statutes 163, the Board will consider the funding, in an amount not to exceed \$250,000.00 to underwrite the expenditures and costs associated with operating 23 of the 100 beds. This funding is critical, which is envisioned to reduce slum and blight in addition to providing shelter.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled CRA Board meeting of Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B. Hannon
Clerk of the Board
Ad No.40242

City of Miami Shelter Program Proposal

Submitted to the SEOPW CRA by Camillus House, Inc.

Program Description:

Camillus House has successfully managed and operated the City of Miami Emergency Shelter Program since 2016. The program has historically supported 75 emergency shelter beds and associated services for street homeless referred by the City of Miami Police Department, and for FY 2022-23 will be moving to 100 beds. Emergency shelter is a housing and services program that provides a place to sleep, meals and case management services to homeless individuals. This request to the Southeast Overtown/ Park West CRA is for \$250,000 to cover the cost of operating 23 of the 100 beds at a cost of \$30 beds per day. The program is further supported by the Downtown Development Authority, OMNI CRA and from City of Miami general funds.

Background

In order to continue its commitment to assist homeless persons within its jurisdictional boundaries, and its desire to comply with the Pottinger Settlement Agreement, the City of Miami contracted with Camillus House to secure emergency shelter beds at our main facility, located at 1603 NW 7th Avenue, Miami. With the overturn of Pottinger, Camillus continues to work with the City and the City of Miami Police as well as City of Miami Outreach to continue the previously mandated services as a known best-practice in addressing issues of the on-street homeless.

Under the City of Miami Shelter Bed Program, ten (10) beds are available for 24-hour placements, and ninety (90) beds will be available for individuals who request additional services (e.g. Extended Stay Beds). Clients are placed in this program by City of Miami Police officers and are homeless individuals coming primarily from areas with the highest concentration of homelessness within the City, including the area encompassing the SEOPW CRA.

The program has historically been funded though a partnership with the City of Miami and its affiliates the Miami Downtown Development Authority (DDA) and the OMNI CRA. The funding commitments are as follows:

1. City of Miami: \$558,550
2. OMNI CRA: \$250,000
3. DDA: \$40,000

Through this proposal, Camillus House is requesting a SEOPW CRA contribution in the amount of \$250,000. This funding is essential to ensure the expansion and a continued level of bed availability for the City to provide emergency housing placements, in particular for City Police. At present, there is limited daily bed availability in all homeless shelters, with average wait times for City of Miami Homeless Outreach placements between two-three weeks.

Services Provided:

Camillus House provides the following services to homeless persons referred to the program which will include, but are not limited to:

- a. To the extent possible, make available lower level beds (when bunks beds are present) or regular single beds to facilitate access for persons with disabilities;
- b. Up to three (3) meals a day;

- c. Basic case management, information, and/or referral to ancillary services (i.e., independent living skills preparation, etc.);
- d. Access to basic health, substance abuse, and/or mental health screening on a voluntary basis;
- e. Participation in the other routine services of the Camillus House Day Center program, including but not limited to, access to: showers, clothing exchange, toilet facilities, mail room, library, computers, electrical outlets, telephones, socialization, and other recreational activities;
- f. Assistance to receive entitlement benefits (i.e., SSI, VA, TANF, Medicaid and other entitlements), referral to educational, recreational and vocational services as appropriate, and referral to transitional and/or advanced care housing;
- g. Camillus provides the following amenities to homeless persons referred to the Program:
 - i. Space sufficient to accommodate 100 beds including 23 SEOPW supported beds;
 - ii. Organized sleeping arrangements;
 - iii. Personnel to provide necessary care;
 - iv. Functioning restrooms;
 - v. Electricity to provide light;
 - vi. A potable water source or space to accommodate water;
 - vii. Staff personnel adequate to maintain a safe environment at the facility;
 - viii. Adequate supplies necessary to comply with all terms of this Agreement;
 - ix. Appropriate medical care and supplies when necessary, and within the scope of the agency's competence, in its sole discretion;
 - x. A dog kennel;
 - xi. Personnel property storage; and
 - xii. Basic personal hygiene products available at no cost, such as soap, shampoo, tooth paste, toothbrush etc.

Reporting:

Camillus House provides the City, DDA and can provide to the SEOPW CRA with monthly reports detailing:

1. Total number of persons served
2. Average monthly and Daily Bed Vacancy
3. Average length of stay
4. Length of stay by participant
5. Outplacement Outcomes

Budget:

The expenses allocated the funded portions of City of Miami Shelter Program are as follows:

Line Item	Combined City Funding Program Cost (\$)	SEOPW Funding (\$250,000)
Salaries	320,000	73,620
Benefits	65,000	15,050
Food Service costs	100,000	23,100
General, Administrative, Insurances, Supplies	100,000	23,100
Direct & Ancillary support to clients	130	30
Facility Expenses	500,000	115,100
TOTAL COST	1,085,130	250,000

In addition to the expenses above, there are \$200,000 in additional expenses associated with service delivery and administrative overheads based on actual costs per bed.

SEOPW Board of Commissioners Meeting
February 23, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13343
Members of the CRA Board



From: James McQueen Subject: 4/5ths Bid Waiver Grant to
Executive Director Community Work Training Program,
Inc.

Enclosures: File #13343 - Bid Waiver Memo
File #13343 - Notice to the Public
File #13343 - Backup
File #13343 - Backup 2023-01-26

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) seeks to retroactively ratify and approve an expenditure of funds in an amount not to exceed \$98,934.54 (“Funds”) to Community Work Training Program, Inc. a Florida not for profit corporation (“CWTP”) for the Overtown Employment Assistance Center (“Assistance Center”) from the period of November 2021 to June 2022. The Assistance Center is within the Redevelopment area at the Overtown Business Resource Center, located at 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136 (“Property”).

Since 2010, CWTP has operated the Assistance Center which has worked directly with employers to identify their hiring needs and matched them with qualified candidates that have undergone the CWTP’s job training program. Throughout the years, CWTP has fostered relationships with countless employers and has placed numerous job seekers. It seeks to continue and expand its successful efforts in providing employment assistance to the residents of the Redevelopment Area.

JUSTIFICATION:

Section 2, Goals 4 and 6, at page 10 of the Southeast Overtown/Park West Community Redevelopment Plan (“Updated Plan”) lists the “creati[on of] jobs within the community” and “improving the quality of life for residents” as stated redevelopment goals.

Section 2, Principle 6, at page 14 of the Updated Plan provides that in order to “address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities”

FUNDING:

\$98,934.54 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids” Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Community Works Training Program, Inc.

Address: 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136

Number of participants: 150 plus Overtown residents

Funding request: \$98,934.54

Term: Retro-active payment from November 2021 to June 2022.

Stipend provided? N/A

Age range of participants: Adult aged individuals.

Scope of work or services (Summary): Worked directly with employers to identify their hiring needs and matched them with qualified candidates that have undergone the job training program.

Item proven accomplishments (if applicable):

- Labor workers hired at the Block 55 work site.

Current SEOPW CRA projects that will benefit (if applicable):

1. Block 55
2. Construction Projects within the area.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: February 23, 2023

CRA Section:

Brief description of CRA Agenda Item:

Ratifying expenditure of funds in an amount not to exceed \$98,934.54 to Community Work Training Program, Inc. for the Overtown Employment Assistance Center from the period of June 2021 to November 2022.

Project Number (if applicable):

YES, there are sufficient funds in Line Item:

Account Code: 10050.920101.883000.0000.00000 Amount: \$ 98,934.54

NO (Complete the following source of funds information):

Amount budgeted in the line item: \$

Balance in the line item: \$

Amount needed in the line item: \$

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

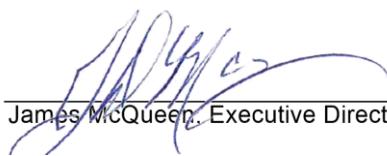
Comments:

Approved by:



James McQueen, Executive Director

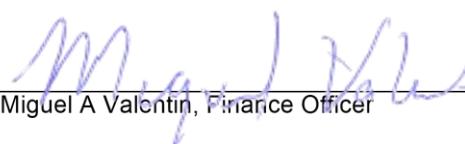
1/23/2023



James McQueen, Executive Director

2/17/2023

Approval:



Miguel A. Valentin, Finance Officer

1/23/2023



Miguel A. Valentin, Finance Officer

2/16/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13343

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA") BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RETROACTIVELY RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S DECISION, RECOMMENDATION, AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE "GRANTS AND AIDS" ACCOUNT NO. .10050.920101.883000.0000.00000 IN AN AMOUNT NOT TO EXCEED NINETY-EIGHT THOUSAND NINE HUNDRED AND THIRTY-FOUR DOLLARS AND FIFTY-FOUR CENTS (\$98,934.54) ("FUNDS") TO COMMUNITY WORK TRAINING PROGRAM, INC., ("CWTP"), TO ASSIST WITH THE OVERTOWN EMPLOYMENT ASSISTANCE CENTER'S JOB PLACEMENT PROGRAM ("PROGRAM") FOR THE PERIOD OF JUNE 2021 TO NOVEMBER 2021; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CWTP, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE ALLOCATION OF THE FUNDS; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan ("Plan"); and

WHEREAS, Section 2, Goals 4 and 6, at page 10 of the Updated Plan lists the "creati[on of] jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals; and

WHEREAS, Section 2, Principle 6, at page 14 of the Updated Plan provides that in order to "address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities ..."; and

WHEREAS, since 2010, Community Work Training Program, Inc. ("CWTP"), a Florida for profit corporation has operated the Overtown Employment Assistance Center ("Assistance Center"), a job training and placement program ("Program") at the Overtown Business Resource Center, located at 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136 ("Property"); and

WHEREAS, CWTP works directly with employers to identify their hiring needs and match them with qualified candidates that have undergone CWTP's Program; and

WHEREAS, over the years, CWTP has fostered relationships with countless employers and has placed numerous job seekers and desires to continue and expand its successful efforts in providing employment assistance to the residents of the redevelopment area; and

WHEREAS, the Board of Commissioners finds that authorizing the allocation of grant funds in an amount not to exceed Ninety-Eight Thousand Nine Hundred Thirty Four Dollars and Fifty-Four Cents (\$98,934.54) ("Funds"), subject to availability of funds, to CWTP for the Program will further the aforementioned redevelopment goals and objectives; and

WHEREAS, the Executive Director has made a written finding pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA for the allocation of Funds for the Program and has recommended to the Board of Commissioners that the finding be adopted and that competitive bidding methods and procedures be waived;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, approved, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000 to CWTP for the Program for the period November 2021 to June 2022.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all documents necessary, all-in forms acceptable to the General Counsel for the Program.

Section 5. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincent T. Brown, Staff Counsel

2/17/2023

 Vincent T. Brown, Staff Counsel

1/23/2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE 4/5ths RECOMMENDATION**

To: Board Chair Christine Forde-King
and Members of the SEOPW CRA Board

Date: February 23, 2023

File:

Subject: 4/5ths Bid Waiver to waive the Executive Director's competitive negotiation procedures per City Code, authorizing the allocation of grant funds to Community Work Training Program, located within the SEOPW CRA.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

This Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote , after an advertised public hearing, ratifying, approving and confirming the executive director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the city of Miami, Florida, as amended, as adopted by the cra; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the cra; authorizing the allocation of grant funds to Community Work Training Program, Inc. ("CWTP"), in an amount not to exceed \$98,934.54 ("Funds"), to underwrite costs associated with the operation and management of the Overtown Employment Assistance Center ("Assistance Center") from the period of November 2021 to June 2022, located at the Overtown Business Resource Center, 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136 ("Property").

Since 2010, CWTP has operated the Assistance Center which has worked directly with employers to identify their hiring needs and matched them with qualified candidates that have undergone the CWTP's job training program. Throughout the years, CWTP has fostered relationships with countless employers and has placed numerous job seekers. It seeks to continue and expand its successful efforts in providing employment assistance to the residents of the Redevelopment Area.

RECOMMENDATION:

Community Work Training Program, Inc. is located within the redevelopment area and has a proven track record of fostering relationships with countless employers and has placed numerous job seekers throughout the redevelopment area. As a result, the Executive Director's recommends approval of a bid waiver.

Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”)

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider ratifying an expenditure of funds to **Community Work Training Program., Inc.**, a legal entity authorized to transact business/render services in the State of Florida, to underwrite costs associated with the **management of the Overtown Employment Assistance Center (“Assistance Center”)** from the period of November 2021 to June 2022, located at the **Overtown Business Resource Center, 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136**.

In accordance with the Board’s 2018 Redevelopment Plan (“Plan”) and Florida Statutes 163, the Board will consider ratifying and expenditure, in an amount not to exceed \$98,934.54 to underwrite cost associated with management of the Overtown Employment Assistance Center (“Assistance Center”) from the period of November 2021 to June 2022, located at the Overtown Business Resource Center, 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

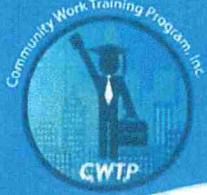
This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled CRA Board meeting of Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B. Hannon
Clerk of the Board
Ad No.40243



1490 NW 3rd Avenue, Suite 110 • Miami, Florida 33136
 Phone: (855) 298-7462 • Fax: (888) 689-4811
 Email: cwtp@cwtpinc.com

SEPTEMBER 23, 2022

INVOICE # 1-2021-22 Thru #16-2021-22

NOVEMBER 2021- JUNE 2022

LINE ITEMS	CURRENT EXPENSES
PROGRAM COORDINATOR	\$33,344.00
ASSISTANT PROGRAM COORDINATOR	\$8,754.00
PROGRAM ADMINISTRATOR	\$23,344.00
ADMINISTRATIVE ASSISTANT	\$23,344.00
FICA / PAYROLL EXPENSES	\$7,000.00
INSURANCE	\$2,355.79
COMMUNICATION	\$0.00
LICENSES FEES	\$0.00
OFFICE FURNITURE	\$0.00
PARTICIPANT SUPPLIES	\$0.00
COMPUTER SUPPLIES	\$0.00
OFFICE SUPPLIES	\$0.00
RENT	\$792.75
TOTAL	\$98,934.54

701 107 112 117 159 160 161 162 163 164 165 166 167 168 169 170

Emanuel Washington
 President and Chief Operating Officer

"We Put The Community To Work"

SEOPW Board of Commissioners Meeting
February 23, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: February 16, 2023 File: 13533
Members of the CRA Board



Subject: 4/5ths Bid Waiver 13th Annual
Overtown Holiday Tree Lighting
Ceremony and Toy Giveaway.

From: James McQueen Date: February 16, 2023 File: 13533
Executive Director

Enclosures: File #13533 - Bid Waiver Memo
File #13533 - Notice to the Public
File #13533 - Backup

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA seeks to retroactively ratify and approve an expenditure of funds in the amount of \$75,578.66 (“Funds”) for the 13th Annual Overtown Holiday Tree Lighting Ceremony held on December 1, 2022, and Toy Giveaway held on December 9, 2022, held within the Redevelopment Area (“Purpose”).

The SEOPW CRA oversees and facilitates the annual holiday event, which serves to engage residents and attract visitors to the Redevelopment Area. Community partners donated over \$20,000.00 worth of services and toys that were distributed to children in the Overtown community during the celebration. Overtown’s annual tree was lit as artificial snow fell in the area. Visitors were able to enjoy free food and beverages, as well as participate in various activities at vendor booths.

JUSTIFICATION:

Under Section 163.340(9), Florida Statutes, Section 163.340(9) of the Community Redevelopment Act, (the “Act”), “community redevelopment means projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slum and blight”.

Section 2, Goal 5 on page 10 of 2018 Updated Southeast Overtown/Park West Community Redevelopment Agency Plan (the “Updated Plan”) lists the “[p]romotion and marketing of the community” and “[i]mproving quality of life for residents”, as a stated redevelopment goal.

Section 2, Goal 6 on page 10 of the Updated Plan lists the “[i]mproving quality of life for residents”, as a stated redevelopment goal.

Section 2, Principle 6 on page 14 of the Updated Plan lists the promotion of “local cultural events, institutions, and businesses” as a stated redevelopment principle.

Section 2, Principle 14 on page 15 of the Updated Plan lists restoration of “a sense of community and unification] of the area culturally” as a stated redevelopment principle.

FUNDING:

\$75,578.66 allocated from SEOPW – Other Current Charges and Obligations, Account Code No. 10050.920101.549000.0000.00000.

FACT SHEET:

Company name: Southeast Overtown/Park West Community Redevelopment Agency

Address: 9th Street Pedestrian Mall

Number of participants: 200-300

Funding request: N/A

Term: Annually

Stipend provided? N/A

Age range of participants: 2-12 Years Old

Scope of work or services (Summary): The Historic Overtown Tree Lighting and Toy Giveaway provides residents of Overtown an opportunity to enjoy the holiday spirit, express community pride, and receive toys for the holiday season.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: February 23, 2023

CRA Section:

Brief description of CRA Agenda Item:

Ratifying expenditure of funds in the amount of \$75,578.66 for the 13th Annual Overtown Holiday Tree Lighting Ceremony held on December 1, 2022 and Toy Giveaway.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.549000.0000.00000</u> Amount: <u>\$75,578.66</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item: \$		
Balance in the line item: \$		
Amount needed in the line item: \$		
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:


 James McQueen, Executive Director 2/17/2023

Approval:


 Miguel A. Valentin, Finance Officer 2/17/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13533

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RETROACTIVELY RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S DECISION, RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA AND WAIVING THE REQUIREMENTS FOR SAID PROCEDURES; AUTHORIZING THE EXPENDITURE OF FUNDS FROM ACCOUNT CODE NO. 10050.920101.549000.0000.00000 IN THE AMOUNT NOT TO EXCEED SEVENTY-FIVE THOUSAND FIVE HUNDRED SEVENTY-EIGHT DOLLARS AND SIXTY-SIX CENTS (\$75,578.66) ("FUNDS") FOR THE 13TH ANNUAL OVERTOWN HOLIDAY TREE LIGHTING CEREMONY AND COMMUNITY TOY GIVEAWAY HELD WITHIN THE REDEVELOPMENT AREA ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ANY AND ALL NECESSARY DOCUMENTS, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE PURPOSE STATED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Community Redevelopment Plan (the "Updated Plan"); and

WHEREAS, Section 2, Goal 5 on page 10 of the Updated Plan lists the "[p]romotion and marketing of the community" and "[i]mproving quality of life for residents", as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 on page 10 of the Updated Plan lists the "[i]mproving quality of life for residents", as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 6 on page 14 of the Updated Plan provides for the promotion of "local cultural events, institutions, and businesses" as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14 on page 15 of the Plan lists restoration of "a sense of community and unification of the area culturally" as a stated redevelopment principle; and

WHEREAS, the SEOPW CRA oversees and facilitates the annual holiday events which serves to engage residents and attract visitors to the redevelopment area; and

WHEREAS, the Board of Commissioners wishes to ratify an expenditure of funds in an amount not to exceed Seventy Five Thousand Five Hundred Seventy-Eight Dollars and Sixty-Six Cent (\$75,578.66) ("Funds") for the 13th Annual Overtown Holiday Tree Lighting Ceremony held on December 1, 2022, and Community Toy Giveaway held on December 9, 2022, within the Redevelopment Area ("Purpose"); and

WHEREAS, the Executive Director has made a written finding pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA for the allocation of Funds for the Purpose and has recommended to the Board of Commissioners that the finding be adopted and that competitive bidding methods and procedures be waived;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, approved, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 3. The Board of Commissioners hereby ratifies the expenditure of the Funds from the SEOPW CRA "Other Current Charges and Obligations", Account Code No. 10050.920101.1549000.0000.00000. for said Purpose.

Section 4. The Executive Director is authorized to negotiate and execute any and all documents, all-in forms acceptable to the General Counsel, for said Purpose.

Section 5. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


Vincen T. Brown, Staff Counsel

2/17/2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE 4/5ths RECOMMENDATION**

To: Board Chair Christine Forde-King
and Members of the SEOPW CRA Board

Date: February 23, 2023

File:

Subject: 4/5ths Bid Waiver to waive the Executive Director's competitive negotiation procedures per City Code, ratifying an expenditure of funds, in the amount of \$75,578.66, for the 13th Annual Overtown Holiday Tree Lighting Ceremony and Toy Giveaway.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA seeks to retroactively ratify and approve an expenditure of funds in the amount of \$75,578.66 (“Funds”) for the 13th Annual Overtown Holiday Tree Lighting Ceremony held on December 1, 2022, and Toy Giveaway held on December 9, 2022, held within the Redevelopment Area (“Purpose”).

The SEOPW CRA oversees and facilitates the annual holiday event, which serves to engage residents and attract visitors to the Redevelopment Area. Community partners donated over \$20,000.00 worth of services and toys that were distributed to children in the Overtown community during the celebration. Overtown’s annual tree was lit as artificial snow fell in the area. Visitors were able to enjoy free food and beverages, as well as participate in various activities at vendor booths.

RECOMMENDATION

The event was primarily catering to children and families of the redevelopment area and was partially supported by community partners. As a result, the Executive Director recommends approval of a bid waiver.

Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”)

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider ratifying an expenditure of funds in the amount of \$75,578.66 to underwrite costs associated with the **13th Annual Overtown Holiday Tree Lighting Ceremony** held on December 1, 2022, and Toy Giveaway held on December 9, 2022, in the Redevelopment Area.

In accordance with the Board’s 2018 Redevelopment Plan (“Plan”) and Florida Statutes 163, the Board will consider ratifying an expenditure of funds in the amount of \$75,578.66 to underwrite costs associated with the 13th Annual Overtown Holiday Tree Lighting Ceremony. **The SEOPW CRA oversees and facilitates the annual holiday event, which serves to engage residents and attract visitors to the Redevelopment Area.**

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled CRA Board meeting of Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B. Hannon
Clerk of the Board
Ad No.40244

Historic Overtown Holiday Tree Lighting & Toy Giveaway

Holiday Budget 2022	
Christmas Decor	\$69,445.00
Food & Beverage	\$3,834.61
Marketing (Photo, Video, Flyers)	\$3,029.00
Equipment (Tents, Barricades)	\$2,100.00
Toys	\$5,913.05
Program (DJ, Santa, Snow)	\$3,907.00
Repair of Light Fixtures	\$7,350.00
Donations	\$(20,000.00)
TOTAL:	\$75,578.66



Historic Overtown Holiday Tree Lighting & Toy Giveaway



SEOPW Board of Commissioners Meeting
February 23, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13344
Members of the CRA Board



Subject: 4/5ths Bid Waiver Grant to New
Washington Heights Community
Development Conference, Inc.

From: James McQueen Date: January 23, 2023 File: 13344
Executive Director

Enclosures: File #13344 - Bid Waiver Memo
File #13344 - Notice to the Public
File #13344 - Backup
File #13344 - Backup 2023-01-26

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency of the City of Miami (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the city of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds to New Washington Heights Community Development Conference, Inc. (“New Washington Heights”) in an amount not to exceed \$287,000.00 (“Funds”), to assist with the production of “Folk Life Fridays” in the Redevelopment Area for 2023.

New Washington Heights developed “Folk Life Fridays”, a monthly open-air market that showcases various local vendors selling a variety of items, such as arts and crafts, books, jewelry, clothing, and food (“Folk Life Fridays”), on the 9th Street Pedestrian Mall. The event is held every first Fridays of the month from 12:00 p.m. to 10:00 p.m. New Washington Heights requests continued assistance in hosting this monthly community event.

Since 2010, the Board has supported New Washington Heights’ open air market “Folk Life Fridays”, by Resolution Nos. CRA-R-10-0017, CRA-R-11-0005, CRA-R-11-0016, CRA-R-12-0030, CRA-R-13-0010, CRA-R-14-0017, CRA-R-14-0072, CRA-R-15-0056, CRA-R-17-0003, CRA-R-18-0015, CRA-R-19-0007, CRA-R-20-0028, and CRA-R-22-0004.

JUSTIFICATION:

Section 2, Goal 5, on page 10 of the 2018 Southeast Overtown/Park West Community Redevelopment Plan (“Plan”) lists the promotion and marketing of the community” as a stated redevelopment goal.

Section 2, Principles 6 and 14 at page 14 and 15 of the Plan list the promotion of “local cultural events, institutions, and businesses,” and “restoring a sense of community and unifying the area culturally” as stated redevelopment principles.

FUNDING:

\$287,000.00 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids” Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: New Washington Heights Community Development Conference, Inc.

Address: 1600 N.W. 3rd Avenue, Miami, FL 33136 – 1810

Number of participants: 75 - 100

Funding request: \$287,000.00

Term: September 2023

Age range of participants: All ages

Scope of work or services (Summary): Open air market to encourage economic development and entrepreneurship within the Overtown community to make the area a tourist destination.

Item proven accomplishments (*if applicable*):

- Increase vendor participation within the Overtown Community during the Summer months of June, July and August.
- Increased live engagement activities within the Overtown Community to help assist with the tourism within the area.
- Exposure of the Overtown Community on Channel 10 local news.

Current SEOPW CRA projects that will benefit (*if applicable*):

1. EyeUrbanTV.com, LLC
2. Human Resource of Miami, Inc.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: February 23, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorizing the issuance of a grant, in an amount not to exceed \$287,000.00, to New Washington Heights Community Development Conference, Inc. to underwrite costs associated with the production and operation of "Folk Life Fridays" in the redevelopment area for 2023-2024.

Project Number (if applicable):

YES, there are sufficient funds in Line Item:

Account Code: 10050.920101.883000.0000.00000 Amount: \$ 2 8 7 , 0 0 0 . 0 0

NO (Complete the following source of funds information):

Amount budgeted in the line item: \$

Balance in the line item: \$

Amount needed in the line item: \$

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

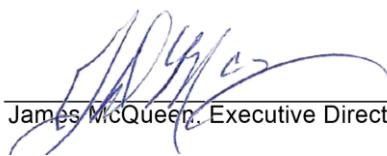
Comments:

Approved by:



James McQueen, Executive Director

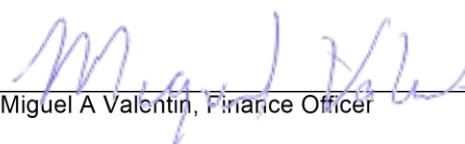
1/23/2023



James McQueen, Executive Director

2/17/2023

Approval:



Miguel A. Valentin, Finance Officer

1/23/2023



Miguel A. Valentin, Finance Officer

2/17/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13344

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM ACCOUNT CODE NO. 10050.920101.883000.0000.00000 TO NEW WASHINGTON HEIGHTS COMMUNITY DEVELOPMENT CONFERENCE, INC., A FLORIDA NOT FOR PROFIT CORPORATION, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED EIGHTY SEVEN THOUSAND DOLLARS AND ZERO CENTS (\$287,000.00) ("FUNDS"), TO ASSIST WITH THE "FOLK LIFE FRIDAYS" OPEN-AIR MARKET PROGRAM ("PROGRAM") IN THE REDEVELOPMENT AREA FOR 2023 - 2024; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL NECESSARY DOCUMENTS, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL, FOR THE ALLOCATION OF GRANT FUNDS FOR THE PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan (the "Updated Plan"); and

WHEREAS, Section 2, Goal 5 on page 11 of the Updated Plan lists the "[p]romotion and marketing of the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 6 on page 15 of the Update Plan lists the promotion of "local cultural events, institutions, and businesses" as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14 on page 16 of the Updated Plan also lists "restor[ing] a sense of community and unify[ing] the area culturally," as a stated redevelopment principle; and

WHEREAS, New Washington Heights Community Development Conference Inc., a Florida not for profit corporation ("New Washington Heights") has developed "Folk Life Fridays" as an open-air market to be held every first Friday of the month from 12:00 p.m. to 10:00 p.m. ("Program"); and

WHEREAS, the Program showcases various local vendors selling a variety of items such as arts and crafts, books, jewelry, clothing, and food on the 9th Street Pedestrian Mall in the Redevelopment Area; and

WHEREAS, since 2010 the Board of Commissioners (the "Board"), has adopted Resolution Nos. CRA-R-10-0017, CRA-R-11-0005, CRA-R-11-0016, CRA-R-12-0030, CRA-R-13-0010, CRA-R-14-0017, CRA-R-14-0072, CRA-R-15-0056, CRA-R-17-0003, CRA-R-18-0015, CRA-R-19-0007, CRA-R-20-0028, and CRA-R-22-0004 which has supported the Program; and

WHEREAS, the Board wishes to continue its support by allocating a grant, in the amount not to exceed Two Hundred Eight-Seven Thousand Dollars and Zero cents (\$287,000.00) ("Funds") for the Program; and

WHEREAS, the Executive Director has made a written finding pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA for the allocation of Funds for the Program and has recommended to the Board of Commissioners that the finding be adopted and that competitive bidding methods and procedures be waived;

WHEREAS, the Board of Commissioners finds that such a grant would further the aforementioned redevelopment goals and objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5^{ths}) affirmative vote, after an advertised public hearing, the Executive Director's recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, approved, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from SEOPW CRA Tax Increment Fund, entitled "Other Grants and Aids," Account Code No. 10050.920101.883000.0000.00000 to New Washington Heights for 2023 for the Program.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all documents necessary, all-in forms acceptable to the General Counsel, for said purpose.

Section 5. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Page 6 of 7

Vincent T. Brown, Staff Counsel

2/17/2023

Vincent T. Brown, Staff Counsel

1/23/2023

SEOPW CRA Board of Commissioners Meeting
February 23, 2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE 4/5ths RECOMMENDATION**

To: Board Chair Christine Forde-King
Members of the SEOPW CRA Board

Date: February 23, 2023

File:

Subject: 4/5ths Bid Waiver to waive the Executive Director's competitive negotiation procedures per City Code, authorizing the allocation of grants funds to New Washington Heights Community Development Conference, Inc. for an open-air market.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

This Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency of the City of Miami ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving and confirming the executive director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the city of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds to New Washington Heights Community Development Conference, Inc. ("New Washington Heights") in an amount not to exceed \$287,000.00 ("Funds"), to assist with the production of "Folk Life Fridays" in the Redevelopment Area for 2023 - 2024.

New Washington Heights developed "Folk Life Fridays", a monthly open-air market that showcases various local vendors selling a variety of items, such as arts and crafts, books, jewelry, clothing, and food ("Folk Life Fridays"), on the 9th Street Pedestrian Mall. The event is held every first Fridays of the month from 12:00 p.m. to 10:00 p.m. New Washington Heights requests continued assistance in hosting this monthly community event.

Since 2010, the Board has supported New Washington Heights' operation of "Folk Life Fridays", by Resolution Nos. CRA-R-10-0017, CRA-R-11-0005, CRA-R-11-0016, CRA-R-12-0030, CRA-R-13-0010, CRA-R-14-0017, CRA-R-14-0072, CRA-R-15-0056, CRA-R-17-0003, CRA-R-18-0015, CRA-R-19-0007, CRA-R-20-0028, and CRA-R-22-0004.

RECOMMENDATION:

New Washington Heights Community Development Conference, Inc., is located within the redevelopment area and has a proven track record of promoting economic development throughout the redevelopment area. As a result, the Executive Director recommends approval of a bid waiver.

Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”)

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the award of grant funds to **New Washington Heights Community Development Conference, Inc.**, a legal entity authorized to transact business/render services in the State of Florida, to underwrite a portion of the costs associated with **the production of “Folk Life Fridays” in the Redevelopment Area for 2023 - 2024.**

In accordance with the Board’s 2018 Redevelopment Plan (“Plan”) and Florida Statutes 163, the Board will consider the funding, in an amount not to exceed \$287,000.00 to underwrite the expenditures and costs associated with a monthly open-air market that showcases various local vendors selling a variety of items, such as arts and crafts, books, jewelry, clothing, and food, on the 9th Street Pedestrian Mall. This funding is critical, which is envisioned to promote, market, cultural and entertainment.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled CRA Board meeting of Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B. Hannon
Clerk of the Board
Ad No.40245



New Washington Heights CDC Proposal

Overtown FolkLife Friday

March 2023- March 2024

Overview

New Washington Heights CDC is pleased to submit this proposal to the Southeast Overtown/Park West Community Redevelopment Agency. Funding is requested to support Over town's FolkLife Fridays, a hidden jewel, the Over town 9th street mall is home to Folklife Friday, an open-air marketplace which serves as a hub of economic development activity within the Overtown community. Month on Friday of every month year-round, the marketplace is home to soul food, Hispanic and Caribbean food venders, entrepreneurial retailers, renowned entertainers, local DJ's and a mix of residents, professionals and tourist enjoying good food, fun in Miami's sun and a blend of pop, R&B, and oldies but goodies.

Accomplishment

To date, this unique economic development project attracts Overtown residents, employs locals, entertains professionals, and even invites those who grew up in Overtown a chance to come back to the neighborhood to support the area and witness the SEOPW CRA transformative projects come to life. A socio-economic driver of progress, folklife Friday's help businesses meet their monthly revenue goals.

In addition, the festival provides the opportunity for broad-based community recognition, elected officials to meet and learn from residents, past attendees include the County and City Mayor, State representatives, Senators, School Board Members, and other elected and notable citizens.

Rationale

The Overtown 9th Street Mall was conceptualized by New Washington Heights CDC and community stakeholders in 1979 and was incorporated into the original SEOPW CRA redevelopment plan in 1981. It was put forth as an integral project to help rid the Overtown area of slum and blight and promote sustainable economic development activities in the area, the project has received investment by the SEOPW CRA over the last 10 years.

Objectives

- #1 Promote businesses within the Overtown Community
- #2 Market the Overtown community as a cultural heritage tourist destination

Scope Of Work

1



New Washington Heights CDC will conceptualize, develop, implement, and operate an open-air marketplace festival to occur within the boundaries of the Historic Overtown folk Life District, an area bounded by NW 5th St, NW 14th St, NW 3rd Ave. The goals of the project are to:

- Promote commerce
- Support local businesses within the Overtown community
- Diversity market and entertainment options for residents and surrounding communities
- Market the SEOPW Redevelopment Area as a cultural heritage tourist destination

Implementation Strategy

The execution strategy incorporates proven methodologies, extremely qualified personnel, and a highly responsive approach to managing deliverables. Following is a description of our project methods, including how the project will be developed, a proposed timeline of events, and reasons for why we suggest developing the project as described.

1. The event will occur Twice a Monthly on Friday January-December from 12:00pm - 10:00pm.
2. A planned schedule of events will be prepared annually.
3. The events operations will be accessible and for the enjoyment of the public.
4. The event will actively engage businesses within and the Redevelopment Area to participate.
5. The marketing strategies used will include community-based efforts, attending area meetings, speaking with area businesses, social media, and radio as needed.
6. Efforts will be made to diversify participating vendor products, services, and pricing.
7. Efforts will be made to attract vendors who will sell branded items that represent Historic Overtown.



Festival Line-UP

Month	Description
January	MLK Birthday Celebration
February	Black history Month Celebration
March	Women's History Month Celebration
April	Gospel Explosion
May	Spring Celebration
June	Summertime Family Reunion
July	BBQ Cook-Off Competition
August	Overtown Business Expo
September	Back to School
October	Halloween Fun Zone
November	Giving Thanks
December	Soul basel

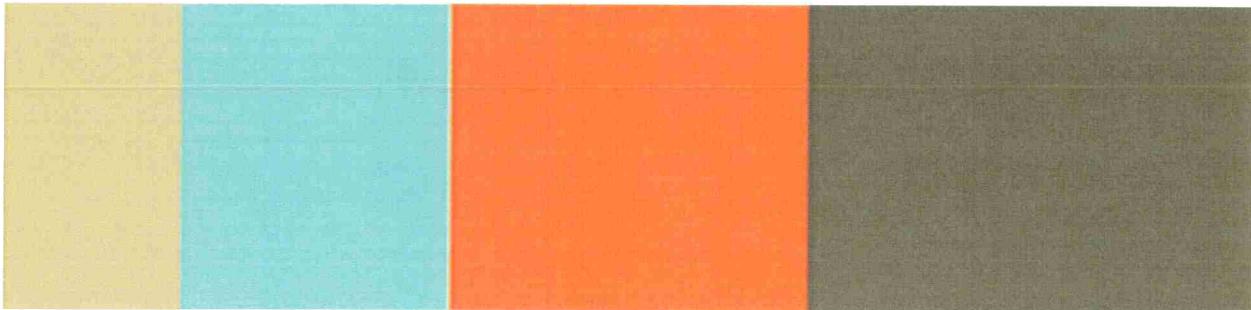


Deliverables

Key project dates are outlined below. Dates are best guess estimates and are subject to change until a contract is executed.

Description	Time frame	Duration
Submit Reimbursement/ Payment request	Monthly	Jan-Dec
Event Marketing	Weekly	Jan-Dec
Recruit and confirm. Vendors	Monthly	Jan-Dec
Recruit and confirm. Entertainment	Monthly	Jan-Dec

3



Budget

Budget Line-Item Description	PROPOSED BUDGET
Permits-special events	\$ 600
Insurance	\$ 3,000
Marketing / promotions/ public relations	\$45,900
Equipment rental/ stage	\$ 20,000
Economic Vendor's	\$ 50,000
Sanitation- clean up	\$ 8,000
Sanitation -portable restrooms	\$ 17,000
Equipment table/ chairs	\$ 15,000
Supplies and materials	\$ 20,000
Management /operation fees	\$ 45,000
Program Assistant	\$ 34,000
Staffing	\$ 18,000
Fire	\$ 5,000
Police	\$ 5,500
Total	\$ 287,000

Thank you for your Consideration,

JACKIE BELL

Jackie Bell, Executive Director
New Washington Heights CDC

*Jackie Bell
2/1/23*



attachment for Plan of Action for COVID-19 Center for Disease Control Prevention.





New Washington Heights CDC.

New Washington Heights Plan of Action for reopening post COVID-19.

New Washington Heights CDC will be following all City of Miami, Miami Dade County, CDC, and Florida Department of Health guidelines regarding following Social Distancing.

Plan of Action

- Meet with the planning team to discuss the emergency operations plan.
- Establish relationships with key community partners and stakeholders.
- Promote the daily practice of everyday preventive actions.
- Provide COVID-19 prevention supplies to event staff and participants.
- Space all Tents at least 6 Feet apart from each other.
- Have social distancing markings on the floor.
- Promote messages that discourage people who are sick from attending events.
- Identify a space that can be used to isolate staff or participants who may become ill at the event.
- Identify actions to take in the need to postpone or cancel events.
- Update and distribute timely and accurate emergency communication information.

Meet with the planning team

Emergency operations plans will be discussed and determined on how they may impact aspects of our events, such as personnel, security, services and activities, functions, and resources. We will work with the planning team to prepare for the key prevention strategies outlined in this guidance. A contingency plan will be developed that will address various scenarios which may be encountered during a COVID-19 outbreak.

Establish relationships with key community partners and stakeholders.

Form key relationships for events including the Florida Department of Health, community leaders, faith-based organizations, vendors, suppliers, hospitals, hotels, airlines, transportation companies, and law enforcement. Collaborate and coordinate with them on broader planning efforts. Contact the Florida Department of Health for a copy of their outbreak response and mitigation plan for the community. Participate in community-wide emergency preparedness activities.

Promote the daily practice of everyday preventive actions.

Use health messages and materials developed by the CDC or the Florida Department of Health to encourage event staff and participants to practice good personal health habits. Signs (physical and/or electronic) will be displayed throughout the event to provide frequent reminders to participants to engage in everyday preventive actions to help prevent the spread of COVID-19.

These include:

- Staying home when you are sick, except to get medical care.
- Cover your coughs and sneezes with a tissue, and then throw the tissue in the trash.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Clean frequently touched surfaces and objects daily.
- Handshakes and “high-fives” are often exchanged at meetings and sporting events and these can be ways in which COVID-19 can be transmitted from person to person. As a way of decreasing the social pressure to engage in these common behaviors, signs will be displayed (physical and/or electronic) that discourage these actions during the gathering.

Provide COVID-19 prevention supplies to event staff and participants.

- Prevention Supplies will be available for event staff and participants, such as hand sanitizing stations that contain at least 60% alcohol, tissues, trash baskets, disposable facemasks, and cleaners and disinfectants.
- Routinely clean and disinfect surfaces and objects that are frequently touched.

Consider alternatives for event staff and participants who are at increased risk for complications from COVID-19.

Currently, older adults and persons with severe underlying health conditions are at increased risk for severe illness and complications from COVID-19. Organizers will reassess duties for higher-risk staff to have minimal contact with other persons. People in higher-risk groups should consult with their healthcare provider about attending events.

Promote messages that discourage people who are sick from attending events.

This will include electronic messages sent to attendees prior to attending the event as well as messages requesting that people leave events if they begin to have symptoms of COVID-19, which include fever, cough, and shortness of breath. Attendees will be encouraged to seek medical advice promptly by calling ahead to a doctor’s office or emergency room to get guidance.

An area will be designated and can be used to isolate staff or participants who may become ill at the event.

A space will be designated for staff and participants who may become sick and cannot leave the event immediately. We will work with partners, such as local hospitals, to create a plan for treating staff and participants who do not live nearby. If any staff member or participant becomes sick at an event, they will be separated from others as soon as possible.

Event rescheduling.

We will work closely with local public health officials to assess local capacities in the area. During a COVID-19 outbreak, resource limitations among local healthcare systems and/or law enforcement can influence the decision to postpone or cancel your events. If possible, we will plan alternative ways for participants to enjoy the event.

Emergency communication information.

Everyone in our chain of communication will be identified and systems will be established for sharing information with them. Up-to-date contact information for everyone in the chain of communication will be maintained. Marketing platforms will be used to help disseminate information. Key community partners and stakeholders will be updated regularly.

Potential language, cultural, and disability barriers associated with communicating COVID-19 information to event staff and participants will be addressed.

Information will be shared and will easily be understood by everyone attending the events.

Follow-up after a COVID-19 Outbreak has ended

A COVID-19 outbreak could last for a long time. When public health officials determine that the outbreak has ended in our local community, we will work with them to identify criteria for scaling back COVID-19 prevention actions at your events. Base the criteria on slowing the outbreak in our local area.

- We will evaluate the effectiveness of our emergency operations and communication plans
- Gather feedback from event staff, participants (if possible), community partners, and stakeholders to improve plans. Identify any gaps in the plans and any needs you may have for additional resources.
- Look for ways to expand community partnerships. Identify agencies or partners needed to help prepare for infectious disease outbreaks in the future and try to add them to our planning team.

SEOPW Board of Commissioners Meeting
February 23, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: February 16, 2023 File: 13531
Members of the CRA Board



Subject: 4/5ths Bid Waiver Transition, Inc.,

From: James McQueen
Executive Director

Enclosures: File #13531 - Bid Waiver Memo
File #13531 - Notice to the Public
File #13531 - Backup

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote , after an advertised public hearing, ratifying, approving and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the city of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds to Transition, Inc., (“Transition”), in an amount not to exceed \$292,060.00 (“Funds”), to underwrite costs associated with the management of the Adult Employment & Training Program from the period of March 2023 to September 2023, located at 1550 N.W. 3rd Avenue, Miami, FL 33136 (“Property”).

Transition, a non-profit corporation, was established over 48 years ago to assist former inmates and other under-served residents re-entering the community to overcome the obstacle of finding and maintaining gainful employment. Currently located in Overtown, Transition, Inc. has played a vital role in workforce readiness training, job placement, and transportation assistance. Each year, Transition has assisted in the job placement of more than 900 former inmates. Transition currently seeks assistance in the form of a grant for general operating support to continue providing its successful job training and placement services. It seeks to continue and expand its successful efforts in providing employment assistance to the residents of the Redevelopment Area.

JUSTIFICATION:

Section 2, Goals 4 and 6, at page 10 of the Southeast Overtown/Park West Community Redevelopment Plan (“Plan”) lists the “creati[on of] jobs within the community” and “improving the quality of life for residents” as stated redevelopment goals.

Section 2, Principle 6, at page 14 of the Plan provides that in order to “address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] … [it is necessary to] support and enhance existing businesses and … attract new businesses that provide needed services and economic opportunities.”

FUNDING:

\$292,060.00 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids” Account No. 10050.920101.883000.0000.0000.

FACT SHEET:

Company name: Transition, Inc.

Address: 1550 N.W. 3rd Avenue, Building C., Miami, Florida 33136

Number of participants: 200

Funding request: \$292,060.00

Term: March 2023 to September 2023

Stipend provided? N/A

Age range of participants: All adult aged individuals.

Scope of work or services (Summary):

1. Transition provides workforce readiness training, job training opportunities, career counseling and employment placement pre-release/post-release.
2. Completion of on-boarding application, conducting computerized interest profiler, Program Orientation/Workforce Readiness Training (Develop resume, Thank You Letter, Cover Letter, Mock Interview and Work Etiquette)
3. Participants meet weekly with a Placement Specialist, identifying and addressing employment barriers, and creating an individual.
4. Employment Plan including short-term and long-term goals.
5. Participants receive career counseling for two years.

Item proven accomplishments (*if applicable*):

- 200 employment placements were made.
- Services to over 4,000 Overtown residents
- 180 Boot camp re-entry participants
- 220 Mental Health Assessment

Current SEOPW CRA projects that will benefit (*if applicable*):

1. Suited for Success, Inc.
2. Human Resources of Miami Inc.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: February 23, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorizing the allocation of grant funds in an amount not to exceed \$292,060.00, to Transition, Inc, to assist with the Adult Employment and Training Program.

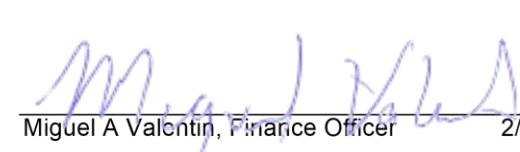
Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$ 2 9 2 , 0 6 0 . 0 0</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item: \$		
Balance in the line item: \$		
Amount needed in the line item: \$		
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:


 James McQueen, Executive Director 2/17/2023

Approval:


 Miguel A Valentin, Finance Officer 2/16/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13531

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM ACCOUNT NO. 10050.920101.883000.0000.00000 IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY TWO THOUSAND AND SIXTY DOLLARS AND ZERO CENTS (\$292,060.00) ("FUNDS") TO TRANSITION INC., A FLORIDA NOT FOR PROFIT CORPORATION ("TRANSITION") FOR THE ADULT EMPLOYMENT & TRAINING PROGRAM ("PROGRAM") FOR THE PERIOD OF MARCH 2023 TO SEPTEMBER 2023; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL NECESSARY DOCUMENTS, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL, WITH TRANSITION FOR THE ALLOCATION OF FUNDS FOR THE PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan ("Updated Plan"); and

WHEREAS, Section 2, Goals 4 and 6, at page 11 of the Updated Plan lists the "creation of jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals; and

WHEREAS, Section 2, Principle 6, at page 15 of the Updated Plan provides that in order to "address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities ..."; and

WHEREAS, Transition, Inc., a Florida not for profit corporation (“Transition”), was established over forty-eight (48) years ago to assist former inmates and other under-served residents re-entering the community to overcome the obstacle of finding and maintaining gainful employment; and

WHEREAS, over the years, Transition has helped in the job placement of more than nine hundred (900) former inmates; and

WHEREAS, Transition has played a vital role in workforce readiness training, job placement, and transportation assistance through its Adult Employment and Training Program (“Program”); and

WHEREAS, Transition currently seeks assistance with the Program in an effort to continue and expand its success in providing employment assistance to inmates, and underserved residents within the Redevelopment Area; and

WHEREAS, based on the recommendation and written findings of the Executive Director, it is in the best interest of the SEOPW CRA for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, the issuance of grant funds in an amount not to exceed two hundred ninety-two thousand dollars and sixty and zero cents (\$292,060.00) (“Funds”); and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution will further the aforementioned redevelopment goals and objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from SEOPW CRA Tax Increment Fund, entitled “Other Grants and Aids,” Account Code No. 10050.920101.883000.00000.00000 to Transition for the Program.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all documents necessary, all in forms acceptable to the General Counsel, for said purpose.

Section 5. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Vincent T. Brown, Staff Counsel

2/17/2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE 4/5ths RECOMMENDATION**

To: Board Chair Christine Forde-King
and Members of the SEOPW CRA Board

Date: February 23, 2023

File:

Subject: 4/5ths Bid Waiver to waive the Executive Director's competitive negotiation procedures per City Code, authorizing the allocation of Grants funds to Transition Inc. for the Adult Employment & Training Program.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

This Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote , after an advertised public hearing, ratifying, approving and confirming the executive director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the city of Miami, Florida, as amended, as adopted by the cra; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the cra; authorizing the allocation of grant funds to Transition, Inc. ("Transition"), in an amount not to exceed \$292,060.00 ("Funds"), to underwrite costs associated with the operation and management of the Adult Employment & Training Program from the period of March 2023 to September 2023, located at 1550 NW 3rd Ave, Miami, FL 33136 ("Property").

Transition, Inc., a non-profit corporation, was established over 48 years ago to assist former inmates and other under-served residents re-entering the community to overcome the obstacle of finding and maintaining gainful employment. Currently located in Overtown, Transition, Inc. has played a vital role in workforce readiness training, job placement, and transportation assistance. Each year, Transition, Inc. has assisted in the job placement of more than 900 former inmates. Transition, Inc. currently seeks assistance in the form of a grant for general operating support to continue providing its successful job training and placement services. It seeks to continue and expand its successful efforts in providing employment assistance to the residents of the Redevelopment Area.

RECOMMENDATION:

Transition, Inc. is located within the redevelopment area and has a proven track record of assisting former inmates and other under-served residents re-entering the community to overcome the obstacle of finding and maintaining gainful employment throughout the redevelopment area. As a result, the Executive Director's recommends approval of a bid waiver.

Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”)

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the award of grant funds to **Transition, Inc.**, a legal entity authorized to transact business/render services in the State of Florida, to underwrite costs associated with the management of the Adult Employment and Training Program from the period of March 2023 to September 2023, located at 1550 N.W. 3rd Avenue, Miami, FL 33136.

In accordance with the Board’s 2018 Redevelopment Plan (“Plan”) and Florida Statutes 163, the Board will consider the funding, in an amount not to exceed \$382,900.00, to underwrite costs associated with Adult Employment and Training Program to assist former inmates and other under-served residents re-entering the community to overcome the obstacle of finding and maintaining gainful employment. This funding is critical, which is envisioned to improve the quality of life for residents and to reduce slum and blight.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled CRA Board meeting of Thursday, February 23, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B. Hannon
Clerk of the Board
Ad No.40246

2/1/2023

Transition's Adult Reentry Employment & Training Program



February 1, 2023

James McQueen, Executive Director
 Southeast Overtown/Park West
 Community Redevelopment Agency
 819 N.W. 2nd Avenue, 3rd Floor
 Miami, Florida 33136

Dear Mr. McQueen,

Transition, a nonprofit 501(c)(3) organization located in the heart of Overtown, mission is to assist under-served residents of Miami Dade County in becoming gainfully employed. Transition provides clients with workforce readiness training, career exploration, job placements, occupational skills training and pro-active coaching.

Transition targets its efforts towards assisting youthful offenders, returning residents, homeless, disabled persons, veterans and low-income individuals as well as others facing various employment barriers in the Overtown community. It is the agency's goal to remain pro-actively engaged with clients and to ensure they succeed in satisfying job performance standards as well as adopting additional life skills to remain financially stable and personally self-sufficient.

In the Fall of 2019, Transition received financial support from the Southeast Overtown/Park West C.R.A. which allowed us to continue offering reentry services to the Overtown community. Much-needed job development and training, referrals and placement services were provided. That year over 200 employment placements were made! However, our greatest work and impact was yet to come! During the Spring of 2020 our world shut down due to the COVID-19 pandemic. Thanks to the support of the Southeast Overtown/Park West C.R.A., we were prepared to help our community! As a Community Partner of the Department of Children and Families, Transition assisted hundreds of residents apply for food stamps and unemployment. While most non-profits closed their doors for months—ours remained opened, closing for only 10 weeks! As “front-line” workers we partnered with Community Partners and distributed boxes of food and hot meals from our office to Overtown residents. During these difficult and dark days, Transition assisted over 253 participants become employed. We could not have done this without the support of the Southeast Overtown/Park West C.R.A. Each year Transition provides services to over 4,000 residents. Overtown residents depend and rely on our services each day and we are honored to provide them!

Recently, Transition has partnered with Empowerment Zone Reentry Initiative (EZRI) to expand existing employment services by engaging pre-release and post-release participants with holistic

case management and psychosocial support. In addition, Transition partners with Miami Dade College to provide free Digital Education classes to Overtown residents and thanks to the Southeast Overtown/Park West C.R.A. and Miami Dade College we offer Certification in Construction Trades Program. Community Partners, Three Hundred Letters, Inc. help therapeutic support and childcare services to participants who qualify, and the Florida Rights Restoration Coalition (FRRC) help reduce prison fees incurred by participants to restore their voting rights. For over 15 years, Transition has partnered with Miami-Dade County Department of Corrections and Rehabilitation to provide Workforce Readiness Training for their Boot Camp Re-entry Program. Transition has almost 50 years of experience in positively impacting the lives of Miami-Dade residents.

We kindly request the Southeast Overtown/Park West C.R.A. to provide a grant in the amount of \$292,060 to support our **“Adult Employment & Training Program.”** This grant that will assist our efforts to reduce recidivism and empower Overtown residents.

Immediately below is our proposed budget supporting our request. What follows that is a description of our programs, curriculum, programmatic statistics, brochure, and pictures.

We stand ready to answer any further questions. We look forward to hearing from you soon.

Sincerely,



Stephen Gilmore
Executive Director

PROGRAM BUDGET

Annual Budget		
<u>Salaries Staff</u>		
Executive Director		\$65,38
Lead Placement Specialist		\$33,07
Placement Specialist		\$27,20
Bookkeeper		\$20,00
Program Specialist/Front Desk		\$24,61
Peer Specialist		\$24,61
Total Staff Salaries		\$194,89
<u>Benefits/Contributions</u>		
Fringe		\$24,67
Sub-Total		\$24,67
<u>Non-Salary</u>		
Telephone and network		\$5,22
Office Supplies		\$6,00
Postage		\$75
Equipment Rental: Copier		\$6,52
General Liability Insurance		\$6,75
Paychex		\$3,75
Sub-Total		\$28,99
<u>Programming</u>		
Forklift Classes		\$6,00
Training (O.S.H.A.)		\$4,500
GED classes		\$5,250
Security Guard License (Class D)		\$4,500
Program Supplies		\$4,500
CDL		\$18,750
Total Programming		\$43,50
<u>Total</u>		292,06

Transition

Changing Lives... One Job at a Time!
Leaders in Assisting Previously Incarcerated People



Transition, Inc. has a history of providing job development, training, referrals, and placement services in South Florida to previously incarcerated people as well as non-offenders. We take pride in delivering comprehensive programs that positively impact our communities.

While Transition has a long-term proven success with our core mission of helping previously incarcerated people find and maintain meaningful, gainful employment, we have expanded beyond by providing "wrap-around" services, including GED preparation, transportation assistance, food stamps, and almost everything else short of housing. It is our experience that the participants we serve, and the other under-served communities we have come to serve, including troubled/disassociated youth, homeless persons, and veterans, have distinct, additional needs that must be filled for them to be able to undertake a meaningful opportunity for employment. Our clients do not have the time or bandwidth to make multiple appointments with different agencies to obtain other support.

We have found that when we refer people out for these services, the perception (and the reality) is we are not truly assisting them but, instead, sending them to a sea of red-tape, bureaucracy, and time and logistics sinks. On the other hand, when we have developed a positive rapport with our

clients (we have a knack for this), and then provide the range of assistance needed in a “one stop” format, we have the best opportunity to effectuate our core mission: helping them get and maintain employment.

Transition will provide the following services to the residents of Overtown:

Workforce Readiness and Employability Skills Workshops

Workforce readiness is a necessary component in searching for employment. In today’s competitive economy, it is critically important that job seekers know how to explore career options, research job opportunities and apply for jobs; know how to communicate their skills and competencies; know how to present themselves in the very best light during a job interview; know how to prepare business documents including a resume, cover letter and thank you letter; know how to obtain required documentation for work authorization; and know how to listen attentively, follow instructions, and complete work assignments to distinguish themselves with supervisors and associates.

Our Placement Specialists help participants increase their likelihood of employment by engaging participants. Through discussion and practice, participants will become acquainted with these and other workforce readiness concepts such as completing the onboarding process, satisfying job performance standards, and managing personal finances. They will also learn how to prepare a resume, cover letter, and thank you letter, conduct job searches, complete online job applications and participate in a mock job interview during class.



Career Exploration and Job Placement

Participants are assigned a Placement Specialist who works with them to explore career options, review their resumes, contact corporate employers, and schedule job interviews. The Placement Specialist then determines whether additional occupational skills training is necessary should a client wish to pursue employment opportunities in, for instance, the construction, logistics, IT, security, or health care industries. Prior to the interview, the participants will undergo a mock interview with his/her Placement Specialist to practice and tailor responses to the job he/she is pursuing. Participants are expected to meet regularly with their Placement Specialist until they secure employment.



Proactive Coaching and Wrap-Around Services

Our Life Coach will maintain contact with participants from the point of recruitment through job placement and beyond. Staff work with clients to determine and provide critical wrap-around services and support to successfully secure and sustain employment, career advancement, and self-sustainability.

If participants encounter barriers or challenges, they have ready access to key staff for mentoring and/or life coach assistance.



Transition

Changing Lives... One Job at a Time! Our Process

Participants' on-boarding will consist of completing digital program application and career assessment. Transition primarily uses the My Next Move Career Assessment. My Next Move is designed to help participants understand how a variety of personal attributes (i.e., data values, preferences, motivations, aptitudes, and skills) impact their potential success, satisfaction with different career options and work environments.

After each participant completes their application and career assessment, they will receive instruction in an orientation session prior to meeting their assigned Placement Specialist. The orientation will provide the history of the organization, a review of our programs and services, organization policies/rules and a breakdown of the requirements for participating in the Workforce Readiness Training Program.

Following orientation, each participant will be scheduled for a one-on-one meeting with their Placement Specialist. During this meeting an Initial Assessment (IA) will be completed. The Initial Assessment will offer insight into the employment barriers of each participant (i.e., lack of transportation, valid I-9 documents). In addition, Initial Assessment will shed light into other areas outside of employment that may require much-needed wrap-around services. The Placement Specialist and participant will also begin work on their Individualized Employment Plan (IEP). The IEP is jointly developed by the participant and the Placement Specialist and identifies the participant's employment goals, determines the combination of services needed for the participant to reach employment goals, and is one of the most effective ways to serve individuals with barriers to employment and to coordinate services. Short term and long employment goals including potential educational and job training opportunities serves as benchmarks on the IEP.

Each participant will meet for approximately 4 weeks, twice a week for Workforce Readiness Training Class and once a week for individual meetings with their Placement Specialist. The Workforce Readiness Training Program provides an opportunity for participants to learn how to create a cover letter; thank you letter and resume. In addition, activities such as mock interviews,

work etiquette and everyday job skills are covered during the course. A Financial Literacy component has been added to our program. The goal of this program is to help participants to develop a stronger understanding of basic financial concepts - that way, they can handle their money better.

Following the completion of the Workforce Readiness Training Program participants will begin receiving job referrals and job placement opportunities. Our staff will remain proactively engaged with participants to ensure they succeed in satisfying job performance standards as well as adopting additional life skills to remain financially stable and personally self-sufficient. Transition staff will perform 30-day, 60-day and 90-day follow-ups with participants to track their success or provide additional support. Furthermore, during the client's initial visit they met with the Empowerment Zone Reentry Initiative (EZRI) as part of our "One Umbrella Case Management" program. During this first meeting with a Social Worker, participants talk about additional wrap-around services that they made need outside of employment and job training. If a participant needs therapy or counseling sessions during the "initial assessment," EZRI will schedule follow-up appointments.

SERVICES PROVIDED

Job Training and Job Placement
 Mental Health Counseling * Case Management * Transportation Assistance
 Mentor * Job Coaches * Work Clothing and Tools
 Obtain Identification Documents * Family Counseling * Advocacy
 Home Visits * Occupational Classroom Training

IMPACT REPORT

Gender	Median	37.6
Female (ages 18 – 88)	Range	18-88
Male (ages 18 – 88)		
Other (ages 18 – 88)		
Annual Income		
Mean	\$16,080	
Median	\$15,480	
Age		
Mean	39.8	
Racial Identity		
Black/African American	62%	
Caucasian	14%	
Bi-racial	6%	
Other	18%	
Ethnicity		
Hispanic	36%	
Non-Hispanic	61%	
Other	2%	

BY THE NUMBERS

(10/1/2021 – 12/31/ 2022)

BOOT CAMP REENTRY PARTICIPANTS 180

*PARTICIPANTS IN MIAMI DADE CORRECTIONS AND
REHABILITATION PROGRAM RECEIVING WORKFORCE
READINESS TRAINING

ADULT REENTRY PARTICIPANTS 428

*PREVIOUSLY INCARCERATED ADULTS AND NON-OFFENDERS

JUSTICE INVOLVED PARTICIPANTS 390

*PREVIOUSLY INCARCERATED ADULTS 18 AND OVER

WORKFORCE READINESS PARTICIPANTS 401

*PARTICIPANTS RECEIVE INSTRUCTION IN WORK
ETIQUETTE, RESUME DEVELOPMENT, COVER LETTER,
AND THANK YOU LETTER

INDIVIDUAL EMPLOYMENT/REENTRY PLANS 479

*LONG TERM AND SHORT-TERM GOALS ARE
ESTABLISHED FOR EMPLOYMENT, EDUCATION AND JOB TRAINING

OBTAINED EMPLOYMENT 336

*PARTICIPANTS GETTING HIRED

JOB TRAINING & EDUCATION OPPORTUNITIES 185

*PARTICIPANTS RECEIVE CERTIFICATION IN
OSHA, FOOD HANDLERS, SECURITY GUARD, FORKLIFT AND GED

MENTAL HEALTH ASSESSMENT 220

*AN ASSESSMENT TO IDENTIFY NEEDED WRAP-AROUND SERVICES

CASE MANAGEMENT SERVICES/REFERRALS 364

* FACILITATES THE ACHIEVEMENT OF CLIENT WELLNESS AND AUTONOMY
THROUGH ADVOCACY, ASSESSMENT, PLANNING, COMMUNICATION, EDUCATION,
RESOURCE MANAGEMENT, AND SERVICE FACILITATION

COUNSELING SESSIONS 207

* PROFESSIONAL COUNSELORS HELP CLIENTS IDENTIFY GOALS AND
POTENTIAL SOLUTIONS TO PROBLEMS WHICH CAUSE EMOTIONAL TURMOIL;
SEEK TO IMPROVE COMMUNICATION AND COPING SKILLS; STRENGTHEN
SELF-ESTEEM; AND PROMOTE BEHAVIOR CHANGE AND OPTIMAL MENTAL HEALTH.

EVENT MEDIA

FRUSTRATED IN YOUR PERSONAL RELATIONSHIPS? PROBLEMS AT WORK TOO DIFFICULT TO HANDLE?

JOIN OUR GROUP!
LEARN TO MANAGE YOUR ANGER, COPE WITH YOUR FEELINGS AND COMMUNICATE MORE EFFECTIVELY!

Do something great for yourself! Start the New Year right!

WHERE?
TRANSITION
1550 NW 3rd Ave, Building C
MILANO BEGIN NOVEMBER 20TH
11:00 AM - 12:00 PM
FOR MORE INFORMATION OR TO REGISTER, CONTACT 305-571-3001

Transition, Inc.
The Florida Department of Motor Vehicles (DMV) will be at Transition for IDs and Driver Licenses services!
1550 NW 3rd Ave
Building C.
Miami, FL 33136
For more info call
TEL: 305-571-2001

Happening July 6th, 2022 from 9am to 1pm!

SAVE THE DATES!

DCNA and the Umma Hassan Foundation
An Umbrella of Hope Conference: Opportunities to Prosper, Grow and Heal
A Life Changing and affirming Forum Focused on Personal Financial Freedom

JANUARY 2 & 3, 2022
MIAMI DADE COLLEGE - NORTHERN CAMPUS
300 NE 160 AVENUE
MIAMI, FLORIDA 33132

Transition

FREE OVERTOWN VOTER REGISTRATION & EDUCATION CLINIC

Pin the date! July 6th, 2022

TRANSITION

CONSTRUCTION SKILLS TRAINING IN OVERTOWN!

TRANSITION AND MIAMI DADE COLLEGE OFFERS CERTIFICATION IN CONSTRUCTION TRADES PROGRAM

FREE OF CHARGE!

Get Hands-On Experience in our State of the Art Laboratory! Sessions offered at Transition and the Miami Dade College - North Campus!

INTERESTED IN A CAREER IN CONSTRUCTION? TRANSITION OFFERS CERTIFICATION IN CONSTRUCTION TRADES PROGRAM

Don't Delay! Space is Limited!
CLASSES BEGIN JANUARY 2023!

To register or for more information call (305) 571-2001

TRANSITION

INTERESTED IN UPDATING YOUR COMPUTER SKILLS OR LEARNING A NEW PROGRAM?

Free Computer Training Class

Classes Begin January 11, 2022

Tuesdays and Thursdays from 6pm - 8pm
305-571-2001
MIAMI, FL 33132

COMCAST FOUNDATION