

City of Miami

*819 NW 2nd Ave
3rd Floor
Miami, FL 33136
<http://mamicra.com>*



Meeting Agenda

Thursday, January 26, 2023

10:00 AM

**City Hall
3500 Pan American Drive
Miami, FL 33133**

SEOPW Community Redevelopment Agency

*Christine King, Chair, District Five
Alex Diaz de la Portilla, Vice Chair, District One
Joe Carollo, Board Member, District Three
Manolo Reyes, Board Member, District Four
Vacant Position, Board Member, District Two*

SEOPW CRA OFFICE ADDRESS:
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MIAMI, FL 33136
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CALL TO ORDER**CRA PUBLIC COMMENTS****CRA RESOLUTION****1. CRA RESOLUTION**

13342

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT TO ALLOCATE GRANT FUNDS IN AN AMOUNT NOT TO EXCEED TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND NO CENTS (\$250,000.00) TO CAMILLUS HOUSE, INC., TO ASSIST WITH THE COST OF OPERATING 23 OF THE 100 BEDS PER DAY; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR SAID PURPOSE; FURTHER ALLOCATING THE FUNDS FROM SEOPW - "OTHER GRANTS AND AIDS" ACCOUNT CODE NO. 10050.920101.883000.0000.00000.

File # 13342 Backup

2. CRA RESOLUTION**13343**

BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT TO ALLOCATE GRANT FUNDS. THIS RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, AUTHORIZING AN ADDITIONAL GRANT TO COMMUNITY WORK TRAINING PROGRAM, INC, IN AN AMOUNT NOT TO EXCEED \$98,940.54, TO UNDERWRITE COSTS ASSOCIATED WITH THE OPERATION AND MANAGEMENT OF THE OVERTOWN EMPLOYMENT ASSISTANCE CENTER FROM THE PERIOD OF NOVEMBER 2021 TO JUNE 2021; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS NECESSARY FOR SAID PURPOSE; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO DISBURSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION; FUNDS TO BE ALLOCATED FROM SEOPW TAX INCREMENT FUND, ENTITLED "OTHER GRANTS AND AIDS," ACCOUNT CODE NO.10050.920101.883000.0000.00000; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File # 13343 Backup

3. CRA RESOLUTION**13344**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY AUTHORIZING THE ISSUANCE OF A GRANT TO NEW WASHINGTON HEIGHTS COMMUNITY DEVELOPMENT CONFERENCE, INC., IN AN AMOUNT NOT TO EXCEED \$200,000.00, TO UNDERWRITE COSTS ASSOCIATED WITH THE PRODUCTION AND OPERATION OF "FOLK LIFE FRIDAYS", A MONTHLY OPEN-AIR MARKET IN THE REDEVELOPMENT AREA, FOR 2023 - 2024; BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT TO ALLOCATE GRANT FUNDS. ; FUNDS TO BE ALLOCATED FROM SEOPW TAX INCREMENT FUND, ENTITLED "OTHER GRANTS AND AIDS," ACCOUNT CODE NO. 10050.920101.883000.0000.00000.

File # 13344- Backup

4. CRA RESOLUTION**13357**

THIS RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, AUTHORIZING A GRANT TO THE CITY OF MIAMI POLICE, IN AN AMOUNT NOT TO EXCEED \$955,252.43, TO ASSIST WITH PURCHASING LICENSE PLATE READERS AND HIRING AT LEAST TWO FULLTIME POLICE. THIS WILL ASSIST WITH ADDITIONAL SAFETY MEASURES FOR TARGETED AREAS THAT POSE A RISK TO THE HOMELESS POPULATION WITHIN THE REDEVELOPMENT AREA ("PROGRAM"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO DISBURSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION; FUNDS TO BE ALLOCATED FROM SEOPW TAX INCREMENT FUND, ENTITLED "OTHER GRANTS AND AIDS," ACCOUNT CODE NO.10050.920101.883000.0000.00000; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

File # 13357 - Backup

ADJOURNMENT

SEOPW Board of Commissioners Meeting
January 26, 2023SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13342
Members of the CRA Board

Subject: Grant to Camillus House, Inc. to
assist with an emergency shelter
program.>From: James McQueen
Executive Director

Enclosures: File # 13342 Backup

BACKGROUND:

The attached Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) seeks authorization for an expenditure of funds in an amount not to exceed \$250,000.00, to support Camillus House, Inc. program. The program has historically supported 75 emergency shelter beds and associated services for street homeless referred by the City of Miami Police Department. For FY 2022 - 2023 will be moving to 100 beds. An emergency shelter is a housing and service program that provides a place to sleep, meals, and case management services to homeless individuals. A \$250,000.00 grant will cover the cost of operating 23 of the 100 beds at \$30.00 per day.

For over 50 years, Camillus House, Inc. (“Camillus”) has been operating in the SEOPW CRA Redevelopment Area. Its mission of restoring hope and dignity to the most vulnerable in the community has always been aligned with the SEOPW CRA’s goals and principles. The Coronavirus Disease 19 (“Covid-19”) pandemic has been a challenging time for the poor and homeless population, and Camillus has been at the forefront of addressing the diverse needs of its clients. Camillus depends on fundraising to underwrite its services. Two of their major annual fundraisers are “The Auction” and “Hope for All Gala.” The SEOPW CRA has supported these events in the past.

JUSTIFICATION:

Pursuant to Section 163.340(9), Florida Statutes, Section 163.340(9) of the Community Redevelopment Act, (the “Act”), “community redevelopment means projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slum and blight”.

Section 163.340(7) of the Act further defines “slum area” as including “[t]he existence of conditions that endanger life”.

Section 2, Goals 6, on page 10 of the Updated Plan lists “improv[ing] the quality of life for residents” as a stated redevelopment goal.

FUNDING:

\$250,000.00 allocated from SEOPW - "Other Grants and Aids" Account Code No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Camillus House, Inc.

Address: 1603 N.W. 7th Avenue, Miami, FL 33136

Number of participants: Average 75 individuals for the extended beds.

Funding request: \$250,000.00

Age range of participants: All ages

Scope of work or services (Summary): Emergency shelter is a housing and services program that provides a place to sleep, meals and case management services to homeless individuals.

AGENDA ITEM
FINANCIAL INFORMATION FORM

SEOPW CRA

CRA Board Meeting Date: January 26, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorizing expenditure of funds in the amount not to exceed \$250,000.00, to support Camillus House, Inc program.

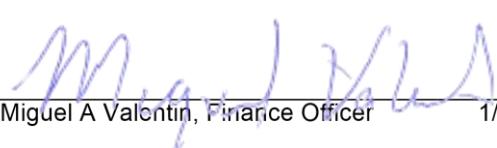
Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$250,000.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item: \$		
Balance in the line item: \$		
Amount needed in the line item: \$		
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:


 James McQueen, Executive Director 1/23/2023

Approval:


 Miguel A Valentin, Finance Officer 1/23/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13342

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT TO ALLOCATE GRANT FUNDS IN AN AMOUNT NOT TO EXCEED TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND NO CENTS (\$250,000.00) TO CAMILLUS HOUSE, INC., TO ASSIST WITH THE COST OF OPERATING 23 OF THE 100 BEDS PER DAY; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR SAID PURPOSE; FURTHER ALLOCATING THE FUNDS FROM SEOPW - "OTHER GRANTS AND AIDS" ACCOUNT CODE NO. 10050.920101.883000.0000.00000.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out Community Redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan (the "Updated Plan"); and

WHEREAS, for over 50 years, Camillus House, Inc., a Florida not for profit corporation ("Camillus") has been operating in the SEOPW CRA redevelopment area and its mission of restoring hope and dignity to the most vulnerable in the community has always been aligned with the SEOPW CRA's goals and principles; and

WHEREAS, Camillus is a Emergency shelter that includes housing and service programs that provide a place to sleep, meals and case management services to homeless individuals. and

WHEREAS, The Coronavirus Disease 19 ("Covid-19") pandemic has been a challenging time for the poor and homeless population, and Camillus has been at the forefront of addressing the diverse needs of its clients; and

WHEREAS, Camillus depends on fundraising to underwrite its services; and

WHEREAS, two of Camillus's major annual fundraisers are "The Auction" and "Hope for All Gala," Which the SEOPW CRA has supported in the past; and

WHEREAS, under Florida Statutes, Section 163.340(9) of the Community Redevelopment Act, (the "Act"), "community redevelopment means projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slum and blight"; and

WHEREAS, under Section 163.340(7) of the Act further defines "slum area" as including "the existence of conditions that endanger life ..."; and

WHEREAS, Section 2, Goal 6, on page 10 of the Updated Plan lists "improving the quality of life for residents" as a stated redevelopment goal; and

WHEREAS, the Board of Commissioners wishes to authorize funding in the amount not to exceed \$250,000.00 to support for Camillus House, Inc.; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Camillus for provision of grant funds for purchasing extended beds in an amount not to exceed \$250,000.00 subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 3. The Board of Commissioners hereby authorizes the funding in an amount not to exceed \$250,000.00 to cover the cost of operating 23 of the 100 beds at a cost of \$30.00 beds per day.

Section 4. The Executive Director is authorized to execute all necessary documents, all-in forms acceptable to the General Counsel, for said purpose.

Section 5. The Executive Director is authorized to disburse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from SEOPW – "Other Grants and Aids" Account Code No. 10050.920101.883000.0000.00000 in an amount not to exceed \$250,000.00.

Section 6. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincen T. Brown, Staff Counsel

1/23/2023

City of Miami Shelter Program Proposal

Submitted to the SEOPW CRA by Camillus House, Inc.

Program Description:

Camillus House has successfully managed and operated the City of Miami Emergency Shelter Program since 2016. The program has historically supported 75 emergency shelter beds and associated services for street homeless referred by the City of Miami Police Department, and for FY 2022-23 will be moving to 100 beds. Emergency shelter is a housing and services program that provides a place to sleep, meals and case management services to homeless individuals. This request to the Southeast Overtown/ Park West CRA is for \$250,000 to cover the cost of operating 23 of the 100 beds at a cost of \$30 beds per day. The program is further supported by the Downtown Development Authority, OMNI CRA and from City of Miami general funds.

Background

In order to continue its commitment to assist homeless persons within its jurisdictional boundaries, and its desire to comply with the Pottinger Settlement Agreement, the City of Miami contracted with Camillus House to secure emergency shelter beds at our main facility, located at 1603 NW 7th Avenue, Miami. With the overturn of Pottinger, Camillus continues to work with the City and the City of Miami Police as well as City of Miami Outreach to continue the previously mandated services as a known best-practice in addressing issues of the on-street homeless.

Under the City of Miami Shelter Bed Program, ten (10) beds are available for 24-hour placements, and ninety (90) beds will be available for individuals who request additional services (e.g. Extended Stay Beds). Clients are placed in this program by City of Miami Police officers and are homeless individuals coming primarily from areas with the highest concentration of homelessness within the City, including the area encompassing the SEOPW CRA.

The program has historically been funded though a partnership with the City of Miami and its affiliates the Miami Downtown Development Authority (DDA) and the OMNI CRA. The funding commitments are as follows:

1. City of Miami: \$558,550
2. OMNI CRA: \$250,000
3. DDA: \$40,000

Through this proposal, Camillus House is requesting a SEOPW CRA contribution in the amount of \$250,000. This funding is essential to ensure the expansion and a continued level of bed availability for the City to provide emergency housing placements, in particular for City Police. At present, there is limited daily bed availability in all homeless shelters, with average wait times for City of Miami Homeless Outreach placements between two-three weeks.

Services Provided:

Camillus House provides the following services to homeless persons referred to the program which will include, but are not limited to:

- a. To the extent possible, make available lower level beds (when bunks beds are present) or regular single beds to facilitate access for persons with disabilities;
- b. Up to three (3) meals a day;

- c. Basic case management, information, and/or referral to ancillary services (i.e., independent living skills preparation, etc.);
- d. Access to basic health, substance abuse, and/or mental health screening on a voluntary basis;
- e. Participation in the other routine services of the Camillus House Day Center program, including but not limited to, access to: showers, clothing exchange, toilet facilities, mail room, library, computers, electrical outlets, telephones, socialization, and other recreational activities;
- f. Assistance to receive entitlement benefits (i.e., SSI, VA, TANF, Medicaid and other entitlements), referral to educational, recreational and vocational services as appropriate, and referral to transitional and/or advanced care housing;
- g. Camillus provides the following amenities to homeless persons referred to the Program:
 - i. Space sufficient to accommodate 100 beds including 23 SEOPW supported beds;
 - ii. Organized sleeping arrangements;
 - iii. Personnel to provide necessary care;
 - iv. Functioning restrooms;
 - v. Electricity to provide light;
 - vi. A potable water source or space to accommodate water;
 - vii. Staff personnel adequate to maintain a safe environment at the facility;
 - viii. Adequate supplies necessary to comply with all terms of this Agreement;
 - ix. Appropriate medical care and supplies when necessary, and within the scope of the agency's competence, in its sole discretion;
 - x. A dog kennel;
 - xi. Personnel property storage; and
 - xii. Basic personal hygiene products available at no cost, such as soap, shampoo, tooth paste, toothbrush etc.

Reporting:

Camillus House provides the City, DDA and can provide to the SEOPW CRA with monthly reports detailing:

1. Total number of persons served
2. Average monthly and Daily Bed Vacancy
3. Average length of stay
4. Length of stay by participant
5. Outplacement Outcomes

Budget:

The expenses allocated the funded portions of City of Miami Shelter Program are as follows:

Line Item	Combined City Funding Program Cost (\$)	SEOPW Funding (\$250,000)
Salaries	320,000	73,620
Benefits	65,000	15,050
Food Service costs	100,000	23,100
General, Administrative, Insurances, Supplies	100,000	23,100
Direct & Ancillary support to clients	130	30
Facility Expenses	500,000	115,100
TOTAL COST	1,085,130	250,000

In addition to the expenses above, there are \$200,000 in additional expenses associated with service delivery and administrative overheads based on actual costs per bed.

SEOPW Board of Commissioners Meeting
January 26, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13343
Members of the CRA Board

Subject: Grant to Community Work Training Program, Inc.

From: James McQueen
Executive Director

Enclosures: File # 13343 Backup



BACKGROUND:

This Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) authorizes a grant to Community Work Training Program, Inc. (“CWTP”), in an amount not to exceed \$98,940.54, to underwrite costs associated with the operation and management of the Overtown Employment Assistance Center (“Assistance Center”) from the period of November 2021 to June 2022, located at the Overtown Business Resource Center, 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136.

Since 2010, CWTP has operated the Assistance Center which has worked directly with employers to identify their hiring needs and matched them with qualified candidates that have undergone the CWTP’s job training program. Throughout the years, CWTP has fostered relationships with countless employers and has placed numerous job seekers. It seeks to continue and expand its successful efforts in providing employment assistance to the residents of the Redevelopment Area.

JUSTIFICATION:

Section 2, Goals 4 and 6, at page 11 of the Southeast Overtown/Park West Community Redevelopment Plan (“Plan”) lists the “creati[on of] jobs within the community” and “improving the quality of life for residents” as stated redevelopment goals.

Section 2, Principle 6, at page 15 of the Plan provides that in order to “address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities”

FUNDING:

\$98,940.54 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids” Account No. 10050.920101.883000.0000.00000.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: January 26, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorizing a grant to Community Work Training Program, Inc. in an amount not to exceed \$98,934.54, to underwrite costs associated with the operation and management of the Overtown Employment Assistance Center.

Project Number (if applicable):

YES, there are sufficient funds in Line Item:

Account Code: 10050.920101.883000.0000.00000 Amount: \$ 98,934.54

NO (Complete the following source of funds information):

Amount budgeted in the line item: \$

Balance in the line item: \$

Amount needed in the line item: \$

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director

1/23/2023

Approval:



Miguel A. Valentin, Finance Officer

1/23/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13343

Final Action Date:

BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT TO ALLOCATE GRANT FUNDS. THIS RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, AUTHORIZING AN ADDITIONAL GRANT TO COMMUNITY WORK TRAINING PROGRAM, INC, IN AN AMOUNT NOT TO EXCEED \$98,940.54, TO UNDERWRITE COSTS ASSOCIATED WITH THE OPERATION AND MANAGEMENT OF THE OVERTOWN EMPLOYMENT ASSISTANCE CENTER FROM THE PERIOD OF NOVEMBER 2021 TO JUNE 2021; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS NECESSARY FOR SAID PURPOSE; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO DISBURSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION; FUNDS TO BE ALLOCATED FROM SEOPW TAX INCREMENT FUND, ENTITLED "OTHER GRANTS AND AIDS," ACCOUNT CODE NO.10050.920101.883000.0000.00000; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the 2009 Southeast Overtown/Park West Redevelopment Plan ("Plan"); and

WHEREAS, Section 2, Goals 4 and 6, at page 11 of the Plan lists the "creati[on of] jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals; and

WHEREAS, Section 2, Principle 6, at page 15 of the Plan provides that in order to "address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities ..."; and

WHEREAS, since 2010, Community Work Training Program, Inc. (“CWTP”) has operated the Overtown Employment Assistance Center (“Assistance Center”), a job training and placement program located at the Overtown Business Resource Center, 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136; and

WHEREAS, CWTP works directly with employers to identify their hiring needs and matched them with qualified candidates that have undergone the CWTP’s job training program. Over the years, CWTP has fostered relationships with countless employers and has placed numerous job seekers. It seeks to continue and expand its successful efforts in providing employment assistance to the residents of the Redevelopment Area; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with COGIC, for the issuance of grant funds in an amount not to exceed one hundred seventeen thousand nine hundred seven dollars (\$117,907.00) for repairs and improvements to the Property; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution will further the aforementioned redevelopment goals and objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 2. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 3. The Board of Commissioners hereby authorizes a grant to Community Work Training Program, Inc., in an amount not to exceed \$98,940.54, to underwrite costs associated with the operation and management of the Overtown Employment Assistance Center located at 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136.

Section 4. The Executive Director is authorized to execute all documents necessary for said purpose.

Section 5. The Executive Director is authorized to disburse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation.

Section 6. Funds to be allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids,” Account Code No. 10050.920101.883000.0000.00000.

Section 7. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincen T. Brown, Staff Counsel

1/23/2023

SEP 26 2022
1804991

COMMUNITY WORK TRAINING PROGRAM, INC	
1490 NW 3rd AVE. Suite 106 Miami, Fl. 33136	
NOVEMBER 2021-JUNE 2022 INVOICE# 1-2021-22 Thru 16-2021-22	
Line Items	Current Expense
PROGRAM COORDINATOR	\$33,344.00
ASSISTANT PROGRAM COORDINATOR	\$8,754.00
PROGRAM ADMINISTRATOR	\$23,344.00
ADMINISTRATIVE ASSISTANT	\$23,344.00
FICO / PAYROLL EXPENSES	\$7,000.00
INSURANCES	\$2,355.79
COMMUNICATIONS	\$0.00
LICENSES FEES	\$0.00
OFFICE FURNITURE	\$0.00
PARTICIPANT SUPPLIES	\$0.00
COMPUTER SUPPLIES	\$0.00
OFFICE SUPPLIES	\$0.00
RENT	\$798.75
TOTAL	\$98,940.54



 9/23/2022

SEOPW Board of Commissioners Meeting
January 26, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13344
Members of the CRA Board



Subject: A grant to New Washington Heights
Community Development
Conference, Inc.

From: James McQueen Enclosures: File # 13344- Backup
Executive Director

BACKGROUND:

The attached Resolution of the Board of Commissioners (“Board”) of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) authorizes the issuance of a grant, in an amount not to exceed \$200,000.00, to New Washington Heights Community Development Conference, Inc. (“New Washington Heights”) to underwrite costs associated with the production and operation of “Folk Life Fridays” in the Redevelopment Area for 2023 - 2024.

New Washington Heights developed “Folk Life Fridays”, a monthly open-air market that showcases various local vendors selling a variety of items, such as arts and crafts, books, jewelry, clothing, and food, on the 9th Street Pedestrian Mall. The event is held every first Fridays of the month from 12:00 p.m. to 10:00 p.m. New Washington Heights requests continued assistance in hosting this monthly community event.

Since 2010, the Board has supported New Washington Heights’ operation of “Folk Life Fridays”, by Resolution Nos. CRA-R-10-0017, CRA-R-11-0005, CRA-R-11-0016, CRA-R-12-0030, CRA-R-13-0010, CRA-R-14-0017, CRA-R-14-0072, CRA-R-15-0056, CRA-R-17-0003, CRA-R-18-0015, CRA-R-19-0007, CRA-R-20-0028, and CRA-R-22-0004.

JUSTIFICATION:

Section 2, Goal 5, on page 11 of the 2009 Southeast Overtown/Park West Community Redevelopment Plan (“Plan”) lists the [p]romotion and marketing of the community” as a stated redevelopment goal.

Section 2, Principles 6 and 14 at page 15 of the Plan list the promotion of “local cultural events, institutions, and businesses,” and “restor[ing] a sense of community and unify[ing] the area culturally” as stated redevelopment principles.

FUNDING:

\$200,000.00 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids” Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: New Washington Heights Community Development Conference, Inc.

Address: 1600 N.W. 3rd Avenue, Miami, FL 33136 - 1810

Number of participants: 75 - 100

Funding request: \$200,000.00

Term: 1 year

Age range of participants: All ages

Scope of work or services (Summary): Open air market to encourage economic development and entrepreneurship within the Overtown community to make the area a tourist destination.

Item proven accomplishments (*if applicable*):

- Increase vendor participation within the Overtown Community during the Summer months of June, July and August.
- Increased live engagement activities within the Overtown Community to help assist with the tourism within the area.
- Exposure of the Overtown Community on Local 10.

Current SEOPW CRA projects that will benefit (*if applicable*):

1. EyeUrbanTV.com, LLC
2. Human Resource of Miami, Inc.

AGENDA ITEM
FINANCIAL INFORMATION FORM

SEOPW CRA

CRA Board Meeting Date: January 26, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorizing the issuance of a grant, in an amount not to exceed \$200,000.00, to New Washington Heights Community Development Conference, Inc. to underwrite costs associated with the production and operation of "Folk Life Fridays" in the redevelopment area for 2023-2024.

Project Number (if applicable):

YES, there are sufficient funds in Line Item:

Account Code: 10050.920101.883000.0000.00000 Amount: \$200,000.00

NO (Complete the following source of funds information):

Amount budgeted in the line item: \$

Balance in the line item: \$

Amount needed in the line item: \$

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director

1/23/2023

Approval:



Miguel A. Valentin, Finance Officer

1/23/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13344

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY AUTHORIZING THE ISSUANCE OF A GRANT TO NEW WASHINGTON HEIGHTS COMMUNITY DEVELOPMENT CONFERENCE, INC., IN AN AMOUNT NOT TO EXCEED \$200,000.00, TO UNDERWRITE COSTS ASSOCIATED WITH THE PRODUCTION AND OPERATION OF "FOLK LIFE FRIDAYS", A MONTHLY OPEN-AIR MARKET IN THE REDEVELOPMENT AREA, FOR 2023 - 2024; BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 AND 18-86 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT TO ALLOCATE GRANT FUNDS. ; FUNDS TO BE ALLOCATED FROM SEOPW TAX INCREMENT FUND, ENTITLED "OTHER GRANTS AND AIDS," ACCOUNT CODE NO. 10050.920101.883000.0000.00000.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the 2009 Southeast Overtown/Park West Community Redevelopment Plan ("Plan"); and

WHEREAS, Section 2, Goal 5 on page 11 of the Plan lists the "[p]romotion and marketing of the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 6 on page 15 of the Plan lists the promotion of "local cultural events, institutions, and businesses" as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14 on page 16 of the Plan also lists "restor[ing] a sense of community and unify[ing] the area culturally," as a stated redevelopment principle; and

WHEREAS, New Washington Heights Community Development Conference Inc. ("New Washington Heights") has developed "Folk Life Fridays" as an open-air market to be held every first Friday of the month from 12:00 p.m. to 10:00 p.m. The monthly event will showcase various local vendors selling a variety of items such as arts and crafts, books, jewelry, clothing, and food on the 9th Street Pedestrian Mall in the Redevelopment Area; and

WHEREAS, since 2010 the Board of Commissioners (the “Board”), by Resolution Nos. CRA-R-10-0017, CRA-R-11-0005, CRA-R-11-0016, CRA-R-12-0030, CRA-R-13-0010, CRA-R-14-0017, CRA-R-14-0072, CRA-R-15-0056, CRA-R-17-0003, CRA-R-18-0015, CRA-R-19-0007, CRA-R-20-0028, and CRA-R-22-0004 has previously supported New Washington Heights in the operation of “Folk Life Fridays”; and

WHEREAS, the Board wishes to authorize the issuance of a grant, in an amount not to exceed \$200,000.00 to New Washington Heights to underwrite costs associated with the production of “Folk Life Fridays” for 2023-2024; and

WHEREAS, the Board finds that such a grant would further the aforementioned redevelopment goals and objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation, and written findings pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, are ratified, and confirmed and the requirements for competitive sealed bidding and competitive negotiation methods as not being practicable or advantageous to the SEOPW CRA are waived.

Section 2. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 3. The Board of Commissioners hereby authorizes the issuance of a grant, in an amount not to exceed to \$200,000.00, to New Washington Heights Community Development Conference, Inc. to underwrite costs associated with the production and operation of “Folk Life Fridays”, a monthly open-air market in the Redevelopment Area, for 2023 - 2024.

Section 4. The Executive Director is authorized to execute all documents necessary for the purposes set forth above.

Section 5. The Executive Director is authorized to disburse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation.

Section 6. Funds are to be allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids,” Account Code No. 10050.920101.883000.0000.00000.

Section 7. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincent T. Brown, Staff Counsel

1/23/2023



New Washington Heights CDC Proposal

Overtown FolkLife Friday

February 2023- February 2024

Overview

New Washington Heights CDC is pleased to submit this proposal to the Southeast Overtown/Park West Community Redevelopment Agency. Funding is requested to support Over town's FolkLife Fridays, a hidden jewel, the Over town 9th street mall is home to Folklife Friday, an open-air marketplace which serves as a hub of economic development activity within the Overtown community. Month on Friday of every month year-round, the marketplace is home to soul food, Hispanic and Caribbean food venders, entrepreneurial retailers, renowned entertainers, local DJ's and a mix of residents, professionals and tourist enjoying good food, fun in Miami's sun and a blend of pop, R&B, and oldies but goodies.

Accomplishment

To date, this unique economic development project attracts Overtown residents, employs locals, entertains professionals, and even invites those who grew up in Overtown a chance to come back to the neighborhood to support the area and witness the SEOPW CRA transformative projects come to life. A socio-economic driver of progress, folklife Friday's help businesses meet their monthly revenue goals.

In addition, the festival provides the opportunity for broad-based community recognition, elected officials to meet and learn from residents, past attendees include the County and City Mayor, State representatives, Senators, School Board Members, and other elected and notable citizens.

Rationale

The Overtown 9th Street Mall was conceptualized by New Washington Heights CDC and community stakeholders in 1979 and was incorporated into the original SEOPW CRA redevelopment plan in 1981. It was put forth as an integral project to help rid the Overtown area of slum and blight and promote sustainable economic development activities in the area, the project has received investment by the SEOPW CRA over the last 10 years.

Objectives

- #1 Promote businesses within the Overtown Community
- #2 Market the Overtown community as a cultural heritage tourist destination

Scope Of Work

1



New Washington Heights CDC will conceptualize, develop, implement, and operate an open-air marketplace festival to occur within the boundaries of the Historic Overtown folk Life District, an area bounded by NW 5th St, NW 14th St, NW 3rd Ave. The goals of the project are to:

- Promote commerce
- Support local businesses within the Overtown community
- Diversify market and entertainment options for residents and surrounding communities
- Market the SEOPW Redevelopment Area as a cultural heritage tourist destination

Implementation Strategy

The execution strategy incorporates proven methodologies, extremely qualified personnel, and a highly responsive approach to managing deliverables. The following is a description of our project methods, including how the project will be developed, a proposed timeline of events, and reasons for why we suggest developing the project as described.

1. The event will occur Twice a Monthly on Friday January-December from 12:00pm - 10:00pm.
2. A planned schedule of events will be prepared annually.
3. The events operations will be accessible and for the enjoyment of the public.
4. The event will actively engage businesses within and the Redevelopment Area to participate.
5. The marketing strategies used will include community-based efforts, attending area meetings, speaking with area businesses, social media, and radio as needed.
6. Efforts will be made to diversify participating vendor products, services, and pricing.
7. Efforts will be made to attract vendors who will sell branded items that represent Historic Overtown.



Festival Line-UP

Month	Description
January	MLK Birthday Celebration
February	Black history Month Celebration
March	Women's History Month Celebration
April	Gospel Explosion
May	Spring Celebration
June	Summertime Family Reunion
July	BBQ Cook-Off Competition
August	Overtown Business Expo
September	Back to School
October	Halloween Fun Zone

November	Giving Thanks
December	Soul basel

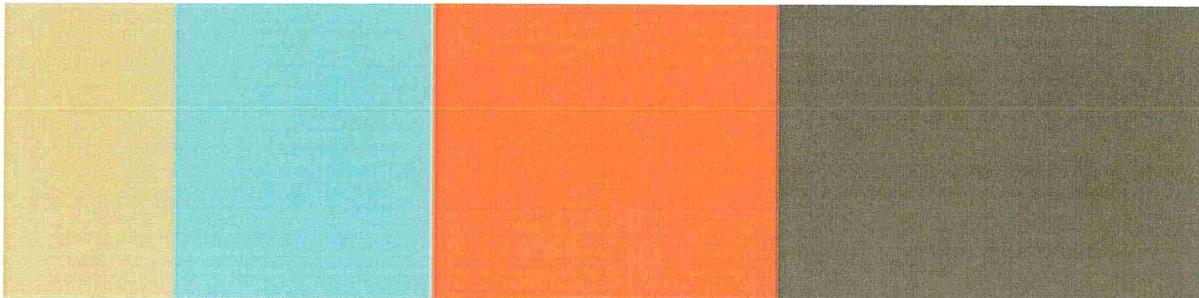


Deliverables

Key project dates are outlined below. Dates are best guess estimates and are subject to change until a contract is executed.

Description	Time frame	Duration
Submit Reimbursement/ Payment request	Monthly	Jan-Dec
Event Marketing	Weekly	Jan-Dec
Recruit and confirm. Vendors	Monthly	Jan-Dec
Recruit and confirm. Entertainment	Monthly	Jan-Dec

3



Budget

Budget Line-Item Description	PROPOSED BUDGET
Permits-special events	\$ 1000
Insurance	\$ 4,000
Marketing / promotions/ public relations	\$ 17,000
Equipment rental/ stage	\$ 9,000
Entertainment	\$ 25,000
Sanitation- clean up	\$ 8,000
Sanitation -portable restrooms	\$ 12,000
Equipment table/ chairs	\$ 15,000
Supplies and materials	\$ 20,000
Management /operation fees	\$ 36,000
Program Assistant	\$ 26,000
Staffing	\$ 8,000
Fire	\$ 9,000
Police	\$ 10,000
Total	\$ 200,000

Thank you for your Consideration,

JACKIE BELL

Jackie Bell, Executive Director
New Washington Heights CDC

Jackie Bell
1/11/23



attachment for Plan of Action for COVID-19 Center for Disease Control Prevention.





New Washington Heights CDC.

New Washington Heights Plan of Action for reopening post COVID-19.

New Washington Heights CDC will be following all City of Miami, Miami Dade County, CDC, and Florida Department of Health guidelines regarding following Social Distancing.

Plan of Action

- Meet with the planning team to discuss the emergency operations plan.
- Establish relationships with key community partners and stakeholders.
- Promote the daily practice of everyday preventive actions.
- Provide COVID-19 prevention supplies to event staff and participants.
- Space all Tents at least 6 Feet apart from each other.
- Have social distancing markings on the floor.
- Promote messages that discourage people who are sick from attending events.
- Identify a space that can be used to isolate staff or participants who may become ill at the event.
- Identify actions to take in the need to postpone or cancel events.
- Update and distribute timely and accurate emergency communication information.

Meet with the planning team

Emergency operations plans will be discussed and determined on how they may impact aspects of our events, such as personnel, security, services and activities, functions, and resources. We will work with the planning team to prepare for the key prevention strategies outlined in this guidance. A contingency plan will be developed that will address various scenarios which may be encountered during a COVID-19 outbreak.

Establish relationships with key community partners and stakeholders.

Form key relationships for events including the Florida Department of Health, community leaders, faith-based organizations, vendors, suppliers, hospitals, hotels, airlines, transportation companies, and law enforcement. Collaborate and coordinate with them on broader planning efforts. Contact the Florida Department of Health for a copy of their outbreak response and mitigation plan for the community. Participate in community-wide emergency preparedness activities.

Promote the daily practice of everyday preventive actions.

Use health messages and materials developed by the CDC or the Florida Department of Health to encourage event staff and participants to practice good personal health habits. Signs (physical and/or electronic) will be displayed throughout the event to provide frequent reminders to participants to engage in everyday preventive actions to help prevent the spread of COVID-19.

These include:

- Staying home when you are sick, except to get medical care.
- Cover your coughs and sneezes with a tissue, and then throw the tissue in the trash.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Clean frequently touched surfaces and objects daily.
- Handshakes and “high-fives” are often exchanged at meetings and sporting events and these can be ways in which COVID-19 can be transmitted from person to person. As a way of decreasing the social pressure to engage in these common behaviors, signs will be displayed (physical and/or electronic) that discourage these actions during the gathering.

Provide COVID-19 prevention supplies to event staff and participants.

- Prevention Supplies will be available for event staff and participants, such as hand sanitizing stations that contain at least 60% alcohol, tissues, trash baskets, disposable facemasks, and cleaners and disinfectants.
- Routinely clean and disinfect surfaces and objects that are frequently touched.

Consider alternatives for event staff and participants who are at increased risk for complications from COVID-19.

Currently, older adults and persons with severe underlying health conditions are at increased risk for severe illness and complications from COVID-19. Organizers will reassign duties for higher-risk staff to have minimal contact with other persons. People in higher-risk groups should consult with their healthcare provider about attending events.

Promote messages that discourage people who are sick from attending events.

This will include electronic messages sent to attendees prior to attending the event as well as messages requesting that people leave events if they begin to have symptoms of COVID-19, which include fever, cough, and shortness of breath. Attendees will be encouraged to seek medical advice promptly by calling ahead to a doctor’s office or emergency room to get guidance.

An area will be designated and can be used to isolate staff or participants who may become ill at the event.

A space will be designated for staff and participants who may become sick and cannot leave the event immediately. We will work with partners, such as local hospitals, to create a plan for treating staff and participants who do not live nearby. If any staff member or participant becomes sick at an event, they will be separated from others as soon as possible.

Event rescheduling.

We will work closely with local public health officials to assess local capacities in the area. During a COVID-19 outbreak, resource limitations among local healthcare systems and/or law enforcement can influence the decision to postpone or cancel your events. If possible, we will plan alternative ways for participants to enjoy the event.

Emergency communication information.

Everyone in our chain of communication will be identified and systems will be established for sharing information with them. Up-to-date contact information for everyone in the chain of communication will be maintained. Marketing platforms will be used to help disseminate information. Key community partners and stakeholders will be updated regularly.

Potential language, cultural, and disability barriers associated with communicating COVID-19 information to event staff and participants will be addressed.

Information will be shared and will easily be understood by everyone attending the events.

Follow-up after a COVID-19 Outbreak has ended

A COVID-19 outbreak could last for a long time. When public health officials determine that the outbreak has ended in our local community, we will work with them to identify criteria for scaling back COVID-19 prevention actions at your events. Base the criteria on slowing the outbreak in our local area.

- We will evaluate the effectiveness of our emergency operations and communication plans
- Gather feedback from event staff, participants (if possible), community partners, and stakeholders to improve plans. Identify any gaps in the plans and any needs you may have for additional resources.
- Look for ways to expand community partnerships. Identify agencies or partners needed to help prepare for infectious disease outbreaks in the future and try to add them to our planning team.

SEOPW Board of Commissioners Meeting
January 26, 2023SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Date: January 23, 2023 File: 13357
Members of the CRA Board



Subject: City of Miami Police Department

Enclosures: File # 13357 - Backup

From: James McQueen
Executive Director

BACKGROUND:

The attached Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) authorizes a grant, in an amount not to exceed \$955,252.43, to the City of Miami Police Department (“City”) to underwrite costs associated purchasing license plate readers and hiring at least two police officers to assist with enhanced policing services and within the Southeast Overtown/Park West Redevelopment Area.

In an effort to enhance the general patrol services provided by the City of Miami Police Department within the Redevelopment Area, the SEOPW CRA has funded several prior community policing innovation programs within the Redevelopment Area, including the Police Visibility Pilot Program, the ShotSpotter Flex Gunfire Alert Pilot Program; the SEOPW CRA Police Camera Pilot Program; and for Enhanced Policing Services.

The general policing services will provide enhanced police services by hiring at least two (2) full-time BEAT police officers assigned to Zone 5, which includes N.W. 5th Street to N.W. 14th Street and N.W. 1st Court to N.W. 3rd Court. This FY 22 - 23 Program is meant to improve public safety by providing services, including but not limited to foot and/or motorized patrol, camera surveillance, and community policing techniques.

The SEOPW CRA will also negotiate with the City Manager for additional safety measures, including additional lighting for targeted areas that pose a risk to the homeless population within the Redevelopment Area. The targeted areas are: under the I-395 on 1st Place between 13th Street and 14th Street, under I-95 on 11th Street between 3rd Avenue and 5th Avenue, under I-95 on 10th Street between 3rd Avenue and 5th Avenue.

JUSTIFICATION:

Section 163.335 of Florida Statutes, (the “Act”), states that the existence of slum and blighted areas greatly contributes to the spread of disease and crime causing economic and social burdens to the community, thereby negatively affecting the tax base and impairing sound growth within the community. In response to the existence of slum and blight within the State of Florida, Section 163.340(9) of the Act

allows for the creation of community redevelopment agencies to address these conditions by engaging in “community redevelopment”, defined as “undertakings, activities, or projects of a ... community redevelopment agency in a community redevelopment area ... for the reduction or prevention of crime”.

Section 163.340(23) of the Act further provides a means for community redevelopment agencies to address crime through “community policing innovations” which is defined as “policing technique or strategy designed to reduce crime by reducing opportunities for, and increasing the perceived risks of engaging in, criminal activity through visible presence of police in the community, including, but not limited to, community mobilization, neighborhood block watch, citizen patrol, citizen contact patrol, foot patrol, neighborhood storefront police stations, field interrogation, or intensified motorized patrol.”

Section 2, Goal 6, on page 10 of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan (the “Updated Plan”), lists the “[i]mprove[ment of] the [q]uality of [l]ife for residents” as a stated redevelopment goal.

Section 2, Goal 9, at page 10, further lists “[f]oster[ing] safe community initiatives to provide for public safety through Community Policing Innovations” as a stated redevelopment goal.

The goal of the Program is to reduce and prevent crime within the Redevelopment Area, thereby enhancing the quality of life of its residents and encouraging growth and development in the area in accordance with the Plan.

FUNDING:

\$955,252.43 funds to be allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids,” Account Code No. 10050.920101.883000.0000.00000.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: January 26, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorization to enter into negotiations with the City of Miami Police Department for Enhanced Policing Services within the Redevelopment Area for the fiscal year 2023-2024 for additional safety measures for targeted areas in an amount not to exceed \$955,252.43.

Project Number (if applicable):

YES, there are sufficient funds in Line Item:

Account Code: 10050.920101.891000.0000.00000 Amount: \$ 955,252.43

NO (Complete the following source of funds information):

Amount budgeted in the line item: \$

Balance in the line item: \$

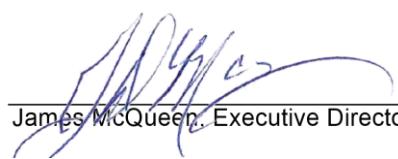
Amount needed in the line item: \$

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director

1/23/2023

Approval:



Miguel A. Valentin, Finance Officer

1/23/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 13357

Final Action Date:

THIS RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, AUTHORIZING A GRANT TO THE CITY OF MIAMI POLICE, IN AN AMOUNT NOT TO EXCEED \$955,252.43, TO ASSIST WITH PURCHASING LICENSE PLATE READERS AND HIRING AT LEAST TWO FULLTIME POLICE. THIS WILL ASSIST WITH ADDITIONAL SAFETY MEASURES FOR TARGETED AREAS THAT POSE A RISK TO THE HOMELESS POPULATION WITHIN THE REDEVELOPMENT AREA (“PROGRAM”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO DISBURSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION; FUNDS TO BE ALLOCATED FROM SEOPW TAX INCREMENT FUND, ENTITLED “OTHER GRANTS AND AIDS,” ACCOUNT CODE NO.10050.920101.883000.0000.00000; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (the “SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Updated Redevelopment Plan (the “Updated Plan”); and

WHEREAS, Section 163.335, of the Community Redevelopment Act, (the “Community Redevelopment Act of 1969”), states that the existence of slum and blighted areas greatly contributes to the spread of disease and crime causing economic and social burdens to the community, thereby negatively affecting the tax base and impairing sound growth within the community; and

WHEREAS, Section 163.340(23) of the Act further provides a means for community redevelopment agencies to address crime through “community policing innovations” which is defined as “policing technique or strategy designed to reduce crime by reducing opportunities for, and increasing the perceived risks of engaging in, criminal activity through visible presence of police in the community, including, but not limited to, community mobilization, neighborhood block watch, citizen patrol, citizen contact patrol, foot patrol, neighborhood storefront police stations, field interrogation, or intensified motorized patrol”; and

WHEREAS, Section 2, Goal 6, on page 10 of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan (the “Updated Plan”), lists the “[i]mprovement of the quality of life for residents” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 9, at page 10, further lists “[f]ostering safe community initiatives to provide for public safety through Community Policing Innovations” as a stated redevelopment goal; and

WHEREAS, the Board of Commissioners, has authorized funding for several prior community policing innovation programs with the redevelopment area, including the Police Visibility Pilot Program, the ShotSpotter Flex Gunfire Alert Pilot Program, the CRA Police Camera Pilot Program, and for Enhanced Policing Services; and

WHEREAS, negotiations with the Chief of the City of Miami (“City”) Police Department will be for funding for an enhanced baseline police services program for fiscal year FY 22 – 23 Program would underwrite the costs associated with hiring at least two (2) full-time police officers assigned to Zone 5 which includes N.W. 5th Street to N.W. 14th Street and N.W. 1st Court to N.W. 3rd Court, as well as the costs for new cameras and monitoring services; and

WHEREAS, the FY 22 - 23 Program’s intent is to improve public safety by providing services, including but not limited to, foot and/or motorized patrol, camera surveillance, and community policing techniques; and

WHEREAS, these targeted areas are: under the I-395 on 1st Place between 13th Street and 14th Street, under I-95 on 11th Street between 3rd Avenue and 5th Avenue, and under I-95 on 10th Street between 3rd Avenue and 5th Avenue; and

WHEREAS, the Board of Commissioners wish to authorize a grant for the Funds for the FY 22 - 23 Program; and

WHEREAS, the Board of Commissioners finds that the adoption of this Resolution would further the aforementioned redevelopment objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. The Executive Director is hereby authorized to negotiate and execute an agreement, in a form acceptable to the General Counsel, with the City of Miami for the FY 22 - 23 Program.

Section 3. The Board of Commissioners hereby authorizes a grant to the City of Miami Police, in an amount not to exceed \$955,252.43, to assist with purchasing license plate readers and hiring at least two (2) full-time police officers.

Section 4. The Executive Director is further authorized to execute all documents necessary, all-in forms acceptable to the General Counsel for the FY 22 - 23 Program.

Section 6. This Resolution shall become effective immediately upon its adoption.

Section 7. Funds to be allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids,” Account Code No. 10050.920101.883000.0000.00000.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Vincent T. Brown, Staff Counsel

1/23/2023

City of Miami Police
SEOPW Breakdown

Description	Budgeted	Modification	Actuals	Remaining
PTZ & 360 cameras	\$ 36,463.64	\$ (5,062.82)	\$ 31,400.82	\$ -
License Plate Readers	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00 x
Variable Message Signs & Speeding	\$ 14,500.00	\$ (785.00)	\$ 13,056.00	\$ 659.00
Equipment & Uniform for BEAT Officers	\$ 8,500.00	\$ -	\$ 2,790.00	\$ 5,710.00
Fingerprint Morphol Dent Device	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00 x
Steiner Binoculars	\$ 3,879.98	\$ (3,254.50)	\$ 607.98	\$ 17.50
FLIR Thermal Monocular	\$ 4,990.00	\$ (3,972.00)	\$ 898.00	\$ 120.00
Laser Lab Tint Meter	\$ 440.00	\$ -	\$ -	\$ 440.00 x
BOLO Wrap	\$ 14,250.00	\$ -	\$ -	\$ 14,250.00
Vehicle Magnets	\$ 175.00	\$ -	\$ -	\$ 175.00
Lapel Pins	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00 x
Maintenance of Equipment	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Horsepower electric	\$ -	\$ -	\$ -	\$ -
Overtime / 2 Officer salaries	\$ 420,841.38	\$ 13,074.32	\$ 142,034.77	\$ 291,880.93
Total	\$ 546,040.00	\$ -	\$ 190,787.57	\$ 355,252.43

Note:

The original budgeted amount was	\$ 600,000.00
Horsepower electric was paid by the CRA	\$ (35,960.00)
Revised value transferred	<u><u>\$ 564,040.00</u></u>

Remaining Balance	\$ 355,252.43
Proposed amount	\$ 600,000.00
Total new values	<u><u>\$ 955,252.43</u></u>

Breakdown Analysis:

Sergeant (Average Salary with benefits)	\$ 139,120.24	* Step 7 thru 10
Officer (Average Salary with benefits) (6)	\$ 572,356.56	* Step 1 thru 5
Total Salaries	\$ 711,476.80	
Equipment	\$ 32,440.00	
Maintenance	\$ 10,000.00	
Overtime	\$ 201,335.00	
Total Cost	\$ 955,251.80	