

City of Miami

819 NW 2nd Ave
3rd Floor
Miami, FL 33136
<http://miamicra.com>



Meeting Agenda

Thursday, July 27, 2023

10:00 AM

City Hall
3500 Pan American Drive
Miami, FL 33133

SEOPW Community Redevelopment Agency

*Christine King, Chair, District Five
Alex Díaz de la Portilla, Vice Chair, District One
Sabina Covo, Board Member, District Two
Joe Carollo, Board Member, District Three
Manolo Reyes, Board Member, District Four*

SEOPW CRA OFFICE ADDRESS:
819 NW 2ND AVENUE, 3RD FLOOR
MIAMI, FL 33136
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CALL TO ORDER

CRA PUBLIC COMMENTS

MINUTES APPROVAL

1. Thursday, January 26, 2023
2. Thursday, February 23, 2023
3. Thursday, March 09, 2023
4. Thursday, April 27, 2023
5. Thursday, May 25, 2023

CRA RESOLUTION

1. CRA RESOLUTION**14353**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM "OTHER GRANTS AND AIDS," ACCOUNT CODE NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED ONE MILLION THREE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$1,300,000.00) ("FUNDS"), TO FLORIDA INTERNATIONAL UNIVERSITY MOSS SCHOOL OF CONSTRUCTION, INFRASTRUCTURE, AND SUSTAINABILITY, A FLORIDA PUBLIC EDUCATIONAL INSTITUTION ("FIU"), TO IMPLEMENT AND MANAGE THE SEOPW CRA FACADE BEAUTIFICATION AND TRAINING PROGRAM ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

File # 14353 - Bid Waiver Memo

File # 14353 - Notice to the Public

File # 14353 - Backup

2. CRA RESOLUTION**14034**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT, ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED ONE MILLION EIGHT HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$1,800,000.00) ("FUNDS"), TO 1818 APARTMENT RENTAL, LLC, A FLORIDA LIMITED LIABILITY COMPANY ("1818"), FOR THE REHABILITATION OF 1818 N.W. 2ND COURT ("PROPERTY"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

File # 14034 - Notice to the Public-2023-05-25

File # 14034- Bid Waiver Memo- 2023-05-25

File # 14034- Backup 2023-05-25

File # 14034 - Notice to the Public

File # 14034 - Bid Waiver Memo

File # 14034 - Backup

3. CRA RESOLUTION**14360**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), WITH ATTACHMENT(S), AMENDING RESOLUTION NUMBER CRA-R-23-0017, INCORPORATED HEREIN AS EXHIBIT "A"; CORRECTING THE DATE OF COMPLETION FOR THE SWAYER WALK PROJECT IN THE AMENDED RESTRICTIVE COVENANT FROM MARCH 1, 2024 TO MARCH 1, 2025, HEREIN INCORPORATED AS EXHIBIT "B"; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED TO EFFECTUATE THIS RESOLUTION AND THE AMENDMENT TO THE RESTRICTIVE COVENANT, EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

File # 14360 - Exhibit A

File # 14360 - Exhibit B

4. CRA RESOLUTION**14355**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED NINE HUNDRED FIFTY FIVE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND FORTY THREE CENTS (\$955,252.43) ("FUNDS") TO THE CITY OF MIAMI ("CITY"), CITY'S POLICE DEPARTMENT ("MPD") TO ROLL OVER FUNDS ASSOCIATED WITH ENHANCED POLICE SERVICES AND ADDITIONAL SAFETY MEASURES WITHIN THE SEOPW CRA REDEVELOPMENT AREA ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

File # - 14355 - Backup

5. CRA RESOLUTION**14361**

A RESOLUTION OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (SEOPW CRA) RETAINS BRYANT MILLER OLIVE TO SERVE AS BOND COUNSEL TO ASSIST WITH ISSUING MUNICIPAL BONDS AND BOND RELATED SERVICES ("PURPOSE") TO FURTHER THE INITIATIVES SET FORTH IN THE SEOPW CRA REDEVELOPMENT PLAN UPDATE ("PLAN"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE PURPOSE STATED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

File # 14361 - Backup

6. CRA RESOLUTION**14362**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY FIVE THOUSAND DOLLARS AND ZERO CENTS (\$225,000.00) TO THE HOSPITALITY INSTITUTE, A PROGRAM OF THE MIAMI HOSPITALITY CENTER AT MIAMI DADE COLLEGE ("MDC") TO ASSIST WITH THEIR WORK TRAINING PROGRAM FOR THE HOSPITALITY AND CULINARY INDUSTRY THROUGH EDUCATION AND TRAINING OPPORTUNITIES IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

File # 14362 - Backup

7. CRA RESOLUTION**14365**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85(A) OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA, WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AGGREGATE AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY THOUSAND NINE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$160,900.00) TO PRESERVE HISTORICAL CULTURAL HERITAGE BY SUPPORTING THE CULTURE AND ARTS PROGRAMS ("PURPOSE") OF THE ORGANIZATIONS SET FORTH IN EXHIBIT "A", ATTACHED IN INCORPORATED HEREIN; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN;; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

File # 14365 - Notice to the Public

File # 14365 - Bid Waiver Memo

File # 14365 - Exhibit A

File # 14365 - Exhibit B

8. CRA RESOLUTION**14366**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85(A) OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA, WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AGGREGATE AMOUNT NOT TO EXCEED EIGHT HUNDRED FIFTY SEVEN THOUSAND NINE HUNDRED THIRTY THREE DOLLARS AND NINETY CENTS (\$857,933.90) TO ASSIST THE ORGANIZATIONS SET FORTH IN EXHIBIT "A", ATTACHED IN INCORPORATED HEREIN, WITH VARIOUS YOUTH PROGRAMMING INITIATIVES ("PURPOSE") WITHIN THE SEOPW CRA AREA; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

File # 14366 - Bid Waiver Memo

File # 14366 - Notice to the Public

File # 14366 - Exhibit A

File # 14366 - Exhibit B

9. CRA RESOLUTION**14367**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85(A) OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA, WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AGGREGATE AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED EIGHTEEN THOUSAND SIX HUNDRED TWELVE DOLLARS AND SEVENTY THREE CENTS (\$1,218,612.73?) TO ASSIST THE ORGANIZATIONS SET FORTH IN EXHIBIT "A", ATTACHED IN INCORPORATED HEREIN, WITH VARIOUS WORK TRAINING PROGRAM INITIATIVES IN FISCAL YEAR 2023-2024 ("PURPOSE") WITHIN THE SEOPW CRA AREA; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

File # 14367- Bid Waiver Memo
File # 14367 - Notice to the Public
File # 14367 - Exhibit A
File # 14367 - Exhibit B

10. CRA RESOLUTION**14369**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), WITH ATTACHMENT(S), AMENDING RESOLUTION NUMBER CRA-R-23-0029, INCORPORATED HEREIN AS EXHIBIT "A"; INCREASING THE PURCHASE PRICE SUBJECT TO THE APPRAISAL, INCORPORATED HEREIN AS EXHIBIT "B", AND THE TERMS SET OUT IN THE TERMS SHEET, HEREIN INCORPORATED AS EXHIBIT "C"; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

File # 14369 - Exhibit A

File # 14369 - Exhibit B


File # 14369 - Exhibit C

ADJOURNMENT

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14353

From:  James McQueen
Executive Director Subject: 4/5ths Bid Waiver for the SEOPW
CRA Façade Beautification &
Training program implemented by
Florida

Enclosures: File # 14353 - Bid Waiver Memo
File # 14353 - Notice to the Public
File # 14353 - Backup

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed One Million Three Hundred Thousand Dollars and Zero Cents (\$1,300,000.00) (“Funds”), for the SEOPW CRA Façade Beautification and Training Program (“Program”) outsourced and managed by Florida International University Moss School of Construction, Infrastructure, and Sustainability, a Florida Public Educational Institution (“FIU”).

The Program is intended to be a combination of a job-training program, and a focused-area building façade improvement/beautification program, fully funded by the SEOPW CRA. The Program is intended to be an ongoing effort, with future potential funding allocations as required and approved, due to the extensive need and number of potential properties that are candidates for beautification. To maximize funding efficiency and provide the most noticeable impact, the Program will target 4 distinct focus areas or target zones within the Redevelopment Area, and the intended scope of work will primarily include exterior painting and related repairs and prep work on existing one, two, and three-story residential and mixed-use buildings. Additional scope elements of the Program may include fence repairs or replacement, landscaping installation, sidewalk and parking area improvements, and lighting improvements. Limiting the scope to simpler tasks will allow for a broad impact on the Redevelopment Area, while keeping equipment costs low, and eliminating the need for time-consuming permits, wherever possible. The job training component will be outsourced and managed by Florida International University’s Moss School of Construction, Infrastructure, and Sustainability, a local non-profit educational institution with extensive experience in construction training programs, which will prioritize recruitment of trainees that reside in Overtown.

The on-going program will seek to target 4 focus areas as follows:

- A. The townhomes at Culmer Village between NW 5th Avenue to NW 7th Ave, and from NW 10th Street to NW 11th Street. These homes appear to be individually owned and do not appear to have a home-owners association or condo association, requiring a significant outreach effort.
- B. 3rd Avenue Corridor: Buildings facing NW 3rd Avenue from NW 8th Street to NW 20th Street.
- C. 2nd Avenue Corridor: Buildings facing NW 2nd Avenue from NW 8th Street to I-395.
- D. 8th Street Corridor: Buildings facing NW 8th Street from NW 2nd Avenue to NW 7th Avenue.

Focus Area “A” will be the initial target to begin the program, with outreach beginning immediately.

About FIU Construction Trades Program:

The Certificate Program on Construction Trades is a community workforce development program that trains workers to fill the demand for construction jobs in South Florida, offered through the Moss School of Construction, Infrastructure and Sustainability housed in FIU’s College of Engineering & Computing. The college has a proven track record in construction education and workforce training.

Designed to prepare students to become workers for entry-level construction jobs in Miami, participants learn the basics of working in construction to qualify for in-field construction jobs. During their classroom instruction, participants will learn the importance of job safety and other core values for a job in construction.

Training program:

During class, participants will receive hands-on experience in painting and landscaping. Upon completion of the program, graduates will receive industry certificates to qualify for entry-level construction jobs. Nationally recognized certifications in Occupational Safety and Health Administration (OSHA) 30 in Construction, and National Center for Construction Education and Research (NCCER).

Notes on painting:

To promote aesthetic consistency and a distinctive neighborhood community identity, a series of 4 to 5 compatible color schemes will be developed for which building owners could choose from when participating in the program. To aid in the development of these schemes, the SEOPW CRA will engage a small panel of local architects, designers, or stakeholders for input.

JUSTIFICATION:

This program is justified in accordance with the following goals and principles outlined in the SEOPW CRA 2018 Redevelopment Plan Update:

Section 2, Goals and Principles, Goal #1: Preserve Historic Buildings & Community Heritage.

Section 2, Goals and Principles, Goal #4: Create Jobs within the Community.

Section 2, Goals and Principles, Goal #5: Promote & Market the Community as a Cultural and Entertainment Destination.

Section 2, Goals and Principles, Goal #6: Improve the Quality of Life for Residents.

Section 2, Goals and Principles, Principle #5: Walkable Streets.

Section 2, Goals and Principles, Principle #10: Attractive Streets & Buildings Foster Strong Identity.

Section 2, Goals and Principles, Principle #14: Restore Distinctive Community Identity.

FUNDING:

\$1,300,000.00 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids,” Account Code No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Florida International University Moss School of Construction, Infrastructure, and Sustainability

Address: 10555 W. Flagler Street, Miami, FL 33174

Number of participants: 45 trainees (3 cohorts of 15 trainees each)

Funding request: \$1,300,000.00

Age range of participants: Adult, with focus on residents of Overtown

Scope of work or services (Summary): In class and on-site construction training and certification in combination with façade beautification and painting of 1, 2, and 3-story existing and privately owned homes and mixed-use buildings within certain focus areas in the Redevelopment Area

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: July 27, 2023

CRA Section:

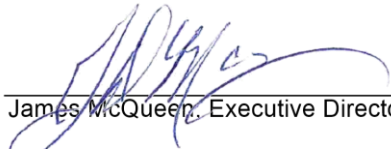
Brief description of CRA Agenda Item:

Authorizing the allocation of grant funds in an amount not to exceed \$1,300,000.00 for the SEOPW CRA Façade Beautification and Training Program outsourced and managed by FIU.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$1,300,000.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:		\$
Balance in the line item:		\$
Amount needed in the line item:		\$
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A. Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14353

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM “OTHER GRANTS AND AIDS,” ACCOUNT CODE NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED ONE MILLION THREE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$1,300,000.00) (“FUNDS”), TO FLORIDA INTERNATIONAL UNIVERSITY MOSS SCHOOL OF CONSTRUCTION, INFRASTRUCTURE, AND SUSTAINABILITY, A FLORIDA PUBLIC EDUCATIONAL INSTITUTION (“FIU”), TO IMPLEMENT AND MANAGE THE SEOPW CRA FACADE BEAUTIFICATION AND TRAINING PROGRAM (“PURPOSE”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 1, of the Plan lists “Preserve Historic Buildings & Community Heritage” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 4, of the Plan lists “Create Jobs within the Community” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 5, of the Plan lists “Promote & Market the Community as a Cultural and Entertainment Destination” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, of the Plan lists “Improve the Quality of Life for Residents” as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 5, of the Plan lists “Walkable Streets” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 10, of the Plan lists “Attractive Streets & Buildings [to] Foster Strong Identity” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14, of the Plan lists “Restore Distinctive Community Identity” as a stated redevelopment principle; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with FIU for the Purpose of the Program in an aggregate amount not to exceed \$1,300,000.00 subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from “Other Grants and Aids,” Account Code No. 10050.920101.883000.0000.00000 to FIU for the Purpose of the Program.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director’s designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Vincent T. Brown, Staff Counsel 7/20/2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for the SEOPW CRA Façade Beautification & Training program implemented by Florida International University

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed One Million Three Hundred Thousand Dollars and Zero Cents (\$1,300,000.00) ("Funds"), for the SEOPW CRA Façade Beautification and Training Program ("Program").

The Program is intended to be a combination of a job-training program, and a focused-area building façade improvement/beautification program, fully funded by the SEOPW CRA. The job training component will be outsourced and managed by Florida International University's Moss School of Construction, Infrastructure, and Sustainability, a local public educational institution with extensive experience in construction training programs, which will prioritize recruitment of trainees that reside in Overtown.

Considering FIU's experience in this area and success in prioritizing recruitment of trainees from the Overtown area, the Executive Director recommends approval of a bid waiver.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED


James McQueen, Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to Florida International University Moss School of Construction, Infrastructure, and Sustainability, to underwrite costs associated with the implementation of a façade beautification and construction job training program.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update (“Plan”) and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed One Million Three Hundred Thousand Dollars and Zero Cents (\$1,300,000,00) for implementation of the SEOPW CRA Façade Beautification and Training Program.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B, Hannon
Clerk of the Board
Ad No.40477

Budget Narrative

FIU Construction Trades Program proposal for Overtown CRA Façade Beautification

The Certificate Program on Construction Trades is a community workforce development program that trains workers to fill the demand for construction jobs in South Florida, offered through the Moss School of Construction, Infrastructure and Sustainability housed in FIU's College of Engineering & Computing. The college has a proven track record in construction education and workforce training.

Designed to prepare students to become workers for entry-level construction jobs in Miami. Participants learn the basics of working in construction to qualify for in-field construction jobs. During their classroom instruction, participants will learn the importance of job safety and other core values for a job in construction.

Training

During class participants will receive hands-on experience in painting and landscaping. Upon completion of the program, graduates will receive industry certificates to qualify for entry-level construction jobs. Nationally recognized certifications in Occupational Safety and Health Administration (OSHA) 30 in Construction, and National Center for Construction Education and Research (NCCER).

Students will be recruited from the Overtown area for class participation. Information sessions, where the interested participants will fill out the application and provide a resume. If a resume is not available, we will assist them to prepare one. Once all the applications have been received and confirmed, we will forward all the applications with the resumes to the CRA leadership for final selection of the first 15 participants.

The expected starting date for the first cohort will be July 17th, 2023. The project will consist of three Cohorts in total. Each cohort will be 16 weeks in length. During the 16 weeks of training the students of the CRA Overtown Façade Beautification program will obtain NCCER Core Curriculum, NCCER Painting Level One, OSHA 30 in Construction, Aerial Scissor lift & Forklift Certification. Also included is a landscape certificate.

Students will be paid a stipend for class participation. The stipend is directly attached to class participation, and educational attainment linked to the certification obtained:

Completion of NCCER Core Curriculum - \$1,000

Completion of OSHA 30 in Construction /Aerial Scissor lift & Forklift Certification. - \$1,000

Completion of NCCER Painting Level One and landscape certificate- \$1,000

Completion of Program - \$1,000

Classes will be conducted Monday-Thursday 10:00 am to 2:00 pm in the OPAC facility. Upon completion of the first 4 weeks of training the students will be eligible to start their on-the-job training, working on the prepping and painting of the Overtown Performing Arts Center (OPAC) building.

On the Job Training, Success Coaching /Job Coaching & Placement

All program participants will receive a success plan at the start of the class when they meet with the success coach. Included in this service is job placement assistance and job coaching. The coaching services will be continued for a year period after program completion.

The students will begin working on the OPAC exterior painting on their 5th week of their training and will be compensated based on \$20.00 per hour for a maximum of 20 hours weekly.

Construction

PHASE 1

Overtown Performing Arts Center (OPAC). 1074 NW 3rd Ave, Miami, FL 33136

The first phase of the construction project will consist of the pressure cleaning, prepping and painting of the Overtown Performing Arts Center (OPAC).

Pressure clean exterior walls. Apply one coat of primer on the exterior walls. Apply beauty beam to the windows. Apply brush grade elastomeric patching compound to cracks smaller than 1/8" of an inch. Apply knife-grade elastomeric patching compound to cracks that are 1/8" to an inch or larger. Apply two coats of exterior paint to exterior walls. Painting the railings is included. Labor and materials are included.

PHASE 2

Townhomes of Culmer Village, Majority block of NW 5th – 7th Avenue & NW 10th – 11th St, Miami, FL 33136

Work will be performed on a maximum of 82 units to include the following:

Pressure clean exterior walls. Apply one coat of primer on the exterior walls. Apply beauty beam to the windows. Apply brush grade elastomeric patching compound to cracks smaller than 1/8" of an inch. Apply knife-grade elastomeric patching compound to cracks 1/8" to an inch or larger. Apply two coats of exterior paint to exterior walls. Painting the railings is included. Labor and Materials are included.

Landscaping, Paving/Painting of Parking Lots, Roofing - Facia replacement where needed, replacement of shingles on front of the units, Fencing in front of Culmer units.

Contingent expenses will cover replacement of the mailboxes, replacement of the light posts with bronze solar lights, and the replacement of the walkways with concrete.

Construction debris and trash removal.

Students of the second and third cohort will work on the Culmer townhomes exterior in prepping painting, landscaping, and other areas of need, on their 5th week of their training and will be compensated based on \$20.00 per hour for a maximum of 20 hours weekly.

The compliance office for this project will ensure that all work is performed with accordance to city and county requirements, as well as all employment and labor regulations are followed during the entire project lifeline.

Thank you for the opportunity to continue our commitment to serve our community.

Kind Regards

Victoria E. Tomas

Victoria E. Tomas, MMPA
Moss School of Construction, Infrastructure and Sustainability
College of Engineering and Computing
10555 W. Flagler Street, EC 2953
Miami, FL 33174
P 305.348.3537
Cell: 786-412-2843
vtomas@fiu.edu

**CRA BEAUTIFICATION PROJECT OVERTOWN
FIU CONSTRUCTION TRADES PROGRAM BUDGET**

Training		
	Instructor: Projected Start Date:	Amed/Harold July 17th, 2023
NCCER Core & Painting Instructional Fees	3 Cohorts 45 students	\$49,200.00
NCCER Core Curriculum & Construction Craft Books	135 books	\$12,300.00
NCCER Testing Fees	\$4,500.00	\$4,500.00
NCCER Proctoring	3 Cohorts 45 students	\$7,500.00
OSHA Certification and Fees	45 students \$300@	\$13,500.00
Aerial Scissorlift & Forklift Certification	45 \$375@	\$16,875.00
Aerial Scissorlift Certification Rental & Fees	\$1,250.00	\$3,750.00
Class Tools & Equipment	\$4,500.00	\$13,500.00
Project Administration	\$25,000.00	\$75,000.00
Success Coaching/Job Coaching & Placement	45 students	\$45,000.00
Student Stipend (to be issued in 4 installments of \$1,000.00 each: 1) Completion of NCCER Core Curriculum - 2) OSHA 30 - 3) Aerial Lift and Landscaping Training - 4) NCCER Painting Level One and and program completion).	\$4,000 X 45	\$180,000.00
Student salaries to work on the project one month after starting class (weeks 5-16 of the curriculum)	20 hours a week X \$20 per hour for 12 weeks of each cohort	\$216,000.00
Project Compliance Officer	Entire Project	\$45,000.00
Phase One Culmer Townhomes - 82 units		
* Pressure clean exterior walls. * Apply one coat of primer on the exterior walls.. * Apply beauty beam to the windows. * Apply brush grade elastomeric patching compound to cracks smaller than 1/8" of an inch. * Apply knife- grade elastomeric patching compound to cracks 1/8" to an inch or larger. * Apply two coats of exterior paint to exterior walls. * Painting the railings is included.	Labor and Materials	\$235,875.00
Landscaping Culmer	estimated	\$25,000.00
Paving/Painting of Parking Lots	estimated	\$40,000.00
Roofing - Facia replacement where needed, replacement of shingles on front of the units	Labor and Materials	\$35,000.00
Fencing in front of Culmer units		\$33,000.00
Continued Supervision of students for the 12 weeks on the beautification project (3 cohorts, 20 hours per week)	\$80.00 hour estimated 720 hours	\$57,600.00
Contingent expenses to cover the replacement of the mailboxes, replacement of the light posts with bronze solar lights, and the replacement of the walkways with concrete.	Labor and Materials	\$120,000.00
Construction debris and trash removal	Approximately 10 dumpsters	\$5,550.00
OPAC		
* Pressure clean exterior walls. * Apply one coat of primer on the exterior walls.. * Apply beauty beam to the windows. * Apply brush grade elastomeric patching compound to crackssmaller than 1/8" of an inch. * Apply knife- grade elastomeric patching compound to cracks 1/8" to an inch or larger. * Apply two coats of exterior paint to exterior walls. * Painting the railings is included. Labor and materials included.	Labor and Materials	\$19,850.00
General Contingency Costs		
		\$46,000.00
	3 Cohort 45 students total and all requested items	\$1,300,000.00

Total of 3 classes

16 week program 4 X a week each 45 students

Possible Starting Date

July 17th, 2023 - Nove 3rd, 2023



	Title:	Core: Introduction to Basic Construction Skills
	Edition:	6
	Publication Date:	2021
	Additional Instructor Requirement(s):	None
	Prerequisite(s):	None
	Previous Edition Expiration Date:	www.nccer.org/expirations

Book Module Number	Module Name	5 th Edition Mod ID #	6 th Edition Mod ID #	Equivalent Registry Module(s)	Performance Profile	Comments
1	Build Your Future in Construction	---	00100	---	No	<ul style="list-style-type: none"> NEW MODULE ELECTIVE QR codes added with videos detailing different options in construction.
2	Basic Safety (Construction Site Safety Orientation)	00101-15	00101	00101-15, 00101 (5E)	Yes	<ul style="list-style-type: none"> Updated section on silica standards. Updated images. Redesigned objectives and performance tasks. Results in Construction Site Safety Orientation credential.
3	Introduction to Construction Math	00102-15	00102	00102-15, 00102 (5E)	Yes	<ul style="list-style-type: none"> Edits to practice problems to reflect real-world scenarios on the jobsite. Updated features. Update Core Math workbook.
4	Introduction to Hand Tools	00103-15	00103	00103-15, 00103 (5E)	Yes	<ul style="list-style-type: none"> Enhanced content on hammering tools. New feature contents. Clarified content on files. More questions using figures for identification in updated exam.
5	Introduction to Power Tools	00104-15	00104	00104-15, 00104 (5E)	Yes	<ul style="list-style-type: none"> Update to include cordless tools. Updated imagery (courtesy of DeWalt, Stanley, Black & Decker). Redesigned objectives and performance tasks.
6	Introduction to Construction Drawings	00105-15	00105	00105-15, 00105 (5E)	Yes	<ul style="list-style-type: none"> New section with to-scale drawings and improved learning activities. Updated imagery and more simple site plans to learn with. Updated objectives and performance tasks.
7	Introduction to Basic Rigging	00106-15	00106	00106-15, 00106 (5E)	Yes	<ul style="list-style-type: none"> ELECTIVE Updated performance tasks and imagery.
8	Basic Communication Skills	00107-15	00107	00107-15, 00107 (5E)	Yes	<ul style="list-style-type: none"> Updated objectives and layout.
9	Basic Employability Skills	00108-15	00108	00108-15, 00108 (5E)	No	<ul style="list-style-type: none"> Updated objectives and layout.
10	Introduction to Materials Handling	00109-15	00109	00109-15, 00109 (5E)	Yes	<ul style="list-style-type: none"> Updated objectives and layout.

Definitions:

- Lock-Down Module:** A module adopted “as-is” from another craft or an earlier edition of the same curriculum.
- Equivalent Module:** A module whose learning and performance outcomes match those of the newer editions and is therefore considered ‘equivalent’ in NCCER’s Registry.
- Interim Credential:** A module, or group of modules, whose learning and performance outcomes demonstrates competence of specific components in an occupational area and results in a unique credential in the Registry.

Color Highlight Legend:

- = No Performance Test
- = Lock-Down Module
- = Equivalent Module
- = Deleted

Construction Trades Certificate Program



FOLLOW US ON

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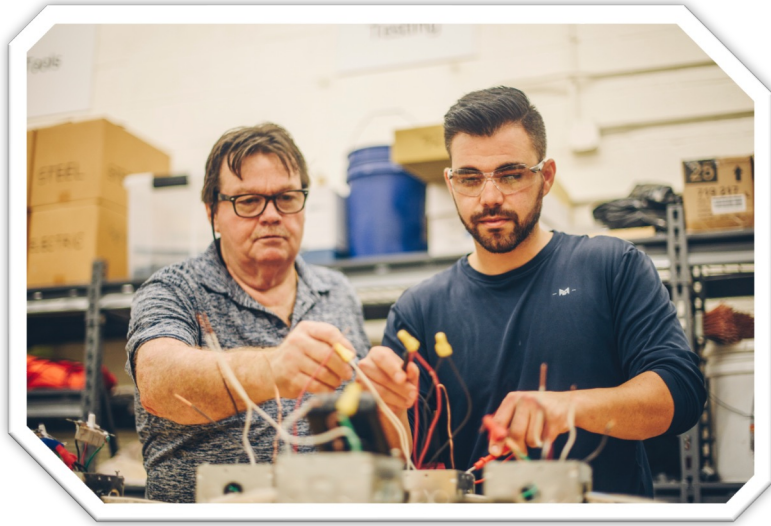
Attachment: File # 14353 - Backup (14353 : 4/5ths Bid Waiver for the SEOPW CRA Façade

What opportunities does our program give you?



- The program introduces the student to basic construction trades aligned with industry needs and standards.
- Gives participants a passport to well-paying high-demand jobs.
- 14-week or 6-month Pre-Apprenticeship program in both English OR Spanish
- At no-cost tuition and books
- First-hand success coaching for job placement and mentoring

PRE-APPRENTICESHIP CERTIFICATES EARNED



1. NCCER Blue Card (CORE Curriculum)
2. OSHA 30 Hour Construction Safety
3. Electrical Safety Certificate
4. Forklift Certification
5. CHOICE of ONE TRADE LISTED BELOW:
 - NCCER Level 1 Electrical
 - NCCER Level 1 Carpentry
 - NCCER Level 1 Plumbing
 - NCCER Level 1 Painting
 - NCCER LEVEL 1 Sprinkler Fitting
 - NCCER Level 1 Construction Craft Laborer
 - NCCER Level 1 Heavy Equipment Operator
 - NCCER Level 1 Solar Panel Installation
 - NCCER Level 1 HVACR
6. FDOE Pre-apprenticeship Completion Certificate
7. FIU Program Completion Certificate



NCCER TRADE MODULES

NCCER CORE CERTIFICATION MODULES

- ▶ **Basic Safety**
- ▶ **Introduction to Construction Math**
- ▶ **Introduction to Hand Tools**
- ▶ **Introduction to Power Tools**
- ▶ **Introduction to Construction Drawings**
- ▶ **Basic Communication Skills**
- ▶ **Basic Employability Skills**
- ▶ **Introduction to Materials Handling**



NCCER ELECTRICAL LEVEL 1 CERTIFICATION MODULES



- ▶ Orientation to the Electrical Trade
- ▶ Electrical Safety
- ▶ Introduction to Electrical Circuits
- ▶ Electrical Theory
- ▶ Introduction to National Electrical Code
- ▶ Device Boxes
- ▶ Hand Bending
- ▶ Raceways and Fittings
- ▶ Conductors and Cables
- ▶ Basic Electrical Construction Drawings
- ▶ Residential Electrical Services
- ▶ Electrical Test Equipment

NCCER CARPENTRY LEVEL 1 CERTIFICATION

- ▶ Orientation to the Carpentry Trade
- ▶ Building Materials Fasteners and Adhesives
- ▶ Hand and Power Tools
- ▶ Introduction to Construction Drawings, Specifications and Layout
- ▶ Floor Systems
- ▶ Wall Systems
- ▶ Ceiling Joist and Roof Framing
- ▶ Troubleshooting



NCCER PLUMBING LEVEL 1 CERTIFICATION



- ▶ Introduction to the Plumbing Profession
- ▶ Plumbing Tools and Steel Pipe and Fittings
- ▶ Plumbing Safety and Plastic Pipe and Fittings
- ▶ Introduction to Plumbing Drawings
- ▶ Introduction to DWV Systems and Copper Tube and Fittings
- ▶ Introduction to Plumbing Fixtures
- ▶ Introduction to Water Distribution Systems
- ▶ Introduction to Plumbing Math

NCCER CONSTRUCTION CRAFT LABORER LEVEL 1 CERTIFICATION

- ▶ Orientation to the Trade
- ▶ Building Materials, Fasteners, and Adhesives
- ▶ Properties of Concrete
- ▶ Site Layout 1: Differential Leveling
- ▶ Handling and Placing Concrete
- ▶ Foundations on Slab-on-Grade



NCCER PAINTING LEVEL 1 CERTIFICATION



- ▶ **Careers in the Painting Trade**
- ▶ **Safety**
- ▶ **Ladders, Scaffolds, Lifts, and Fall Protection**
- ▶ **Identifying Surface/Substrate Materials and Conditions**
- ▶ **Protecting Adjacent Surfaces**
- ▶ **Basic Surface Preparation**
- ▶ **Sealants and Repair/Fillers**
- ▶ **Paints and Coatings**
- ▶ **Brushing and Rolling Paints and Coatings**

NCCER Painting LEVEL 1 CERTIFICATION



- ▶ Orientation to the Trade
- ▶ Introduction to Components and Systems
- ▶ Steel Pipe
- ▶ CPVC Pipe and Fittings
- ▶ Copper Tube Systems
- ▶ Underground Pipe

NCCER HEAVY EQUIPMENT LEVEL 1 CERTIFICATION

- ▶ Orientation to the Trade
- ▶ Heavy Equipment Safety
- ▶ Identification of Heavy Equipment
- ▶ Basic Operational Techniques
- ▶ Utility Tractors
- ▶ Introduction to Earthmoving



NCCER SOLAR PHOTOVOLTAIC INSTALLATION LEVEL 1 CERTIFICATION



- ▶ Introduction to Solar Photovoltaics
- ▶ Site Assessment
- ▶ System Design
- ▶ System Installation and Inspection
- ▶ Maintenance and Troubleshooting

NCCER HVACR LEVEL 1 CERTIFICATION



- ▶ Introduction to HVACR
- ▶ Trade Mathematics
- ▶ Basic Electricity
- ▶ Introduction to Heating
- ▶ Introduction to Cooling
- ▶ Air Distribution Systems
- ▶ Basic Copper and Plastic Piping Practices
- ▶ Soldering and Brazing
- ▶ Basic Carbon Steel Piping Practices

NCCER PROJECT MANAGEMENT CERTIFICATION



- ▶ Introduction to Project Management
- ▶ Safety
- ▶ Interpersonal Skills
- ▶ Issues and Resolutions
- ▶ Construction Documents
- ▶ Construction Planning
- ▶ Estimating and Cost Control
- ▶ Scheduling
- ▶ Resource Control
- ▶ Quality Control and Assurance
- ▶ Continuous Improvement

FIU Construction Trades Certificate Program: Graduation Ceremony



Attachment: File # 14353 - Backup (14353 : 4/5ths Bid Waiver for the SEOPW CRA Façade

ALL CLASSES STARTING SOON!

Classes will begin from: 5:30 P.M. – 9:00 P.M.

LOCATIONS:

- Opa-locka
- North Miami
- Homestead
- Florida International University
- Overtown
- Hialeah



HOW TO APPLY ONLINE:

CONSTRUCTIONTRADES.FIU.EDU

FIU CONTACTS:

Ignacio Calderin
Success Coach
icalderi@fiu.edu
786-991-7616

Cecilia Trainer
Recruitment Specialist
ctrainer@fiu.edu

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Painting

L1 PAINTING - COMMERCIAL & RESIDENTIAL

LEVEL 1

Curriculum Notes

- 155 Hours (includes Core)
- Revised: 1997

PAPERBACK

Trainee Guide: \$69.99

ISBN

978-0-13-771239-7

MODULES

The modules listed below are included in the Trainee Guide. The following ISBNs are for ordering individual modules only.

Careers in the Painting Trade (5 Hours)

ISBN 978-0-13-874249-2

(Module ID 07101) Presents a brief history of the painting trade. Covers career opportunities, from apprenticeship/helper to managerial/business-related work. Describes the characteristics of the successful tradesperson, including productivity, appearance, personal hygiene, and dependability.

Safety (10 Hours)

ISBN 978-0-13-874223-2

(Module ID 07102) Provides an overview of construction site hazards and safety precautions for those in the painting trade. Covers methods of rigging and care of ladders, scaffolds, swing devices, and other equipment.

Ladders, Scaffolds, Lifts, and Fall Protection

(10 Hours)

ISBN 978-0-13-793142-2

(Module ID 07103) Covers methods of erecting, using and maintaining ladders, scaffolds, and lifts. Discusses fall protection equipment and safety practices used when working on ladders, scaffolds, and lifts.

Identifying Surface/Substrate Materials and Conditions (5 Hours)

ISBN 978-0-13-874348-2

(Module ID 07104) Explains how to identify types of surfaces used in construction including wood, metal, masonry/concrete, plaster/drywall and synthetic substrates. Also discusses how to identify new, aged, or previously coated surface conditions of substrates and coatings.

Protecting Adjacent Surfaces (5 Hours)

ISBN 978-0-13-874389-5

(Module ID 07105) Describes the tools, materials, and methods used for protecting adjacent surfaces and areas prior to surface preparation, paint spraying, etc.

Basic Surface Preparation (15 Hours)

ISBN 978-0-13-793167-5

(Module ID 07106) Covers the tools, materials, and methods used for cleaning, repairing, and penetrating surfaces/substrates in preparation for coating. Describes basic methods used for surface preparation of wood, metal, plaster/drywall, cementitious, and synthetic surfaces/substrates.

Sealants and Repair/Fillers (5 Hours)

ISBN 978-0-13-793183-5

(Module ID 07107) Describes the characteristics of common sealants and fillers. Covers guidelines for selecting sealants/fillers and the tools and methods used to apply them to substrates.

Introduction to Paints and Coatings (10 Hours)

ISBN 978-0-13-793209-2

(Module ID 07108) Describes the basic ingredients and film-forming processes common to all paints and coatings. Covers paint systems and functional categories of paints and coatings. Focuses on water-based alkyd paints and coatings.

Brushing and Rolling Paints and Coatings

(15 Hours)

ISBN 978-0-13-874462-5

(Module ID 07109) Covers the types and selection of brushes, rollers, pads, mitts, and related accessories used for applying paints and coatings. Includes techniques used for brushing and rolling paints and coatings on interior and exterior surfaces. Also recommends maintenance and storage methods.

L2 PAINTING - COMMERCIAL & RESIDENTIAL

LEVEL 2

Curriculum Notes

- 145 Hours
- Revised: 1997

PAPERBACK

Trainee Guide: \$99.99

ISBN

978-0-13-771296-0

MODULES

The modules listed below are included in the Trainee Guide. The following ISBNs are for ordering individual modules only.

Painting Failures and Remedies (7.5 Hours)

ISBN 978-0-13-874702-2

(Module ID 07201) Describes failures of paints/coatings on exterior and interior substrates, causes of these failures, and their remedies. Focuses on the nature of the substrates, application procedures, and surface preparation.

Job Planning and Completion (10 Hours)

ISBN 978-0-13-874561-5

(Module ID 07202) Explains the process for estimating a job to submit a bid. Also covers the processes for planning and accomplishing a job from start to finish with emphasis placed on the importance and use of drawings, specifications, schedules, and other instructions.

Chemical Cleaning and Stripping (7.5 Hours)

ISBN 978-0-13-874645-2

(Module ID 07203) Describes chemical cleaners and strippers and how they are used to clean and/or remove unwanted material from substrates.

Low-Pressure Water Cleaning (7.5 Hours)

ISBN 978-0-13-874629-2

(Module ID 07204) Covers the design and function of low-pressure washing equipment, including procedures for the safe operation and maintenance of typical equipment.

Abrasive Blasting (7.5 Hours)

ISBN 978-0-13-874785-5

(Module ID 07205) Covers the basic design and function of abrasive blasting equipment, including general procedures for its use, related industry standards, and safety and health considerations.

Drywall Finishing and Patching (25 Hours)

ISBN 978-0-13-874744-2

(Module ID 07206) Covers the materials and procedures used for drywall finishing and patching. Emphasizes techniques for finishing and patching drywall, including the use and care of tools, equipment and supplies, and safety.

Stains (7.5 Hours)

ISBN 978-0-13-874587-5

(Module ID 07207) Describes the different classes and/or kinds of stains, including their composition, selection for use, and application considerations.

Clear Finishes (7.5 Hours)

ISBN 978-0-13-874686-5

(Module ID 07208) Introduces the composition, uses, and application of clear finishes, including varnishes, lacquers, shellacs, and urethanes.

Wood Finishing (22.5 Hours)

ISBN 978-0-13-874769-5

(Module ID 07209) Presents the science and technology of wood and wood products. Provides procedures and techniques for wood surface preparation and the application of clear finishes to various kinds of wood.

Coatings Two (10 Hours)

ISBN 978-0-13-874603-2

(Module ID 07210) Introduces the unique properties of high-performance coatings. Includes safety and health considerations, surface preparation, application, testing, and inspection.

Spray Painting (Conventional, Airless and HVLP)

(32.5 Hours)

ISBN 978-0-13-874660-5

(Module ID 07211) Covers the design and function of conventional, airless, and HVLP spraying equipment, including procedures for the safe operation and maintenance of typical equipment.

Continued on following page

Painting Level 3

L3	PAINTING - COMMERCIAL & RESIDENTIAL	
	LEVEL 3	
Curriculum Notes		
<ul style="list-style-type: none"> • 152.5 Hours • Revised: 1998 		
PAPERBACK	ISBN	
Trainee Guide: \$99.99	978-0-13-949041-5	

MODULES

The modules listed below are included in the Trainee Guide. The following ISBNs are for ordering individual modules only.

Painting Failures and Remedies Two (7.5 Hours)

ISBN 978-0-13-874900-2

(Module ID 07301) Explains how to recognize and remedy paint/coating failures caused by improper preparation and application of coatings, as well as coating discoloration.

Job Supervision, Planning, and Control (15 Hours)

ISBN 978-0-13-874827-2

(Module ID 07302) Covers skills and leadership traits associated with the successful supervisor, including how to supervise and motivate employees, how to estimate a job, the use of contract documents, and methods for controlling materials and tools/equipment.

Coatings Three (15 Hours)

ISBN 978-0-13-875105-0

(Module ID 07303) Describes unique properties, safety and health considerations, surface preparation, application, and testing, and inspection of high-performance coatings used primarily to protect substrates for commercial or light industrial applications.

Color and Tinting (10 Hours)

ISBN 978-0-13-874868-5

(Module ID 07304) Presents the theory and definition of color. Describes procedures for mixing, tinting, and matching colors. The use of the color wheel and the Munsell, Federal Standard 595B, and other color systems are also explained.

Decorative (Faux) Finishes (22.5 Hours)

ISBN 978-0-13-875121-0

(Module ID 07305) Describes techniques for glazing, antiquing, stippling, mottling, gilding, marbling, and graining decorative finishes.

Wallcovering (40 Hours)

ISBN 978-0-13-874926-2

(Module ID 07306) Covers the wallcovering process from start to finish. Includes equipment and materials, estimating methods, surface preparation, adhesives and installation, and failures and remedies.

Graphics (12.5 Hours)

ISBN 978-0-13-874967-5

(Module ID 07307) Describes types of graphics and their uses, methods of transferring graphic patterns to a surface, building code regulations, and other factors in the use of graphics.

Texturing (10 Hours)

ISBN 978-0-13-875063-3

(Module ID 07308) Explains the characteristics of various texturing materials, surface preparation procedures, and techniques for producing different patterns.

Spraying with Special Devices (20 Hours)

ISBN 978-0-13-874884-5

(Module ID 07309) Covers the design and function of texture, cold roof coating, electrostatic, and plural component spraying equipment. Includes procedures for the safe operation and maintenance of typical equipment.

The Painting Level 4 curriculum has been discontinued. The Industrial Coating and Application Specialist curriculum may be used instead.

MIAMI-DADE COUNTY
§2-11.16 CODE OF MIAMI-DADE COUNTY
RESPONSIBLE WAGES AND BENEFITS SCHEDULE
2023

"BUILDING CONSTRUCTION"

TRADE/WORK LEVEL CLASSIFICATION	PER HOUR WAGE RATE	PER HOUR HEALTH BENEFIT (1)	PER HOUR PENSION BENEFIT	COMBINED DOLLAR VALUE
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PAINTERS/WALL COVERING INSTALLATIONS

Painter - Commercial	\$ 17.53	\$ 6.72	\$ 5.83	\$ 30.08
Painter - Industrial	\$ 21.76	\$ 6.72	\$ 5.83	\$ 34.31
Painter (Highway/Parking Lot Striper)	\$ 15.00	\$ -	\$ -	\$ 15.00
Operator (Spray Nozzleman)	\$ 15.00	\$ -	\$ -	\$ 15.00
Operator (Striping Machine)	\$ 15.07	\$ -	\$ -	\$ 15.07

Per Hour Premiums:

\$1.00 Charge person working up to 5 employees

\$1.50 Charge person working 6 or more employees

\$1.00 General Foreman above highest paid charge person

\$1.00 Swing-Stage

\$2.00 Thermal-Spay/Metalizing

\$.50 Apprentices - steel, swing/stage, tanks, lead/asbestos abatement, power facilities, catalyzed epoxies, urethanes, HIPAC coatings

Industrial Rates are used on Water Treatment Plants, Pump Stations, Elevated / Ground Storage Tanks and Communication Towers.

Apprentices:

NOTE: Apprentices will be permitted to work at these rates when they are employed pursuant to and individually registered in a legitimate apprenticeship program registered with the U. S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship and Training, or with a state apprenticeship agency recognized by the Bureau. In Florida this agency is the Florida Department of Education, Division of Career and Adult Education, Apprenticeship Section - <http://www.fldoe.org/workforce/apprenticeship>. Please see pages 7-8 of the Supplemental General Conditions for more information.

1st 6 months	\$ 11.39	\$ 6.72	\$ 1.67	\$ 19.78
2nd 6 months	\$ 12.27	\$ 6.72	\$ 1.67	\$ 20.66
3rd 6 months	\$ 13.15	\$ 6.72	\$ 1.67	\$ 21.54
4th 6 months	\$ 14.02	\$ 6.72	\$ 1.67	\$ 22.41
5th 6 months	\$ 14.90	\$ 6.72	\$ 1.67	\$ 23.29
6th 6 months	\$ 15.78	\$ 6.72	\$ 1.67	\$ 24.17
7th and 8th 6 months	\$ 16.65	\$ 6.72	\$ 1.67	\$ 25.04

APPRENTICE RATIO: One (1) Apprentice to every one (1) Painter/Wall Covering Installer

(1) Per hour health benefit includes hospitalization, medical, life, vision and dental insurance.

Scope of work under this trade includes but is not limited to: preparation, application and removal of all types of coatings and coating systems in relation to all painting, decorating, protective coatings, coating and staining of concrete floors and toppings, waterproofing, masonry restoration, fireproofing, fire retarding, metal polishing, refinishing, sealing, lining, fiber glassing, E-Glass fiberglass, carbon fiber, encapsulating, insulating, metalizing, flame spray, the application of Exterior Insulating Finishing Systems;

**MIAMI-DADE COUNTY
§2-11.16 CODE OF MIAMI-DADE COUNTY
RESPONSIBLE WAGES AND BENEFITS SCHEDULE
2023**

"BUILDING CONSTRUCTION"

TRADE/WORK LEVEL CLASSIFICATION	PER HOUR WAGE RATE	PER HOUR HEALTH BENEFIT (1)	PER HOUR PENSION BENEFIT	COMBINED DOLLAR VALUE
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PAINTERS/WALL COVERING INSTALLATIONS, Continued

Each and all such applications, and similar or substitute applications, on all surfaces, interior and exterior, to include, but not to be limited to: residences; buildings; structures; industrial, power, chemical and manufacturing plants; bridges; tanks; vats; pipes; stacks; light and high tension poles; parking, traffic and air strip lines; trucks; automobile and railroad cars; ships; aircraft; and all machinery and equipment;

Any and all material used in preparation, application or removal of any paint, coatings or applications, including, but not limited to: the handling and use of thinners, dryers, sealers, binders, pigments, primers, extenders, air and vapor barriers, emulsions, waxes, stains, mastics, plastics, enamels, acrylics, epoxies, epoxy injection and T-Lock welding, alkalis, sheet rubber, foams, seamless and tile-like coatings, etc.;

All preparation for and removal of any and all materials for finishes, such as deep cleaning, patching, all levels of finishing, taping/finishing skim coating, pointing, caulking, high pressure water, chemical and abrasive blasting, environmental blasting, wet/dry vacuum work, chemical stripping, scraping, air tooling, bleaching, steam cleaning, asbestos and lead abatement/removal; mold remediation and vapor barrier systems;

The inspection of all coatings and/or coating systems during their applications.

WALL COVERING INSTALLATIONS

All material applied to walls or ceilings with adhesive, staples, tacks, by stretching or adhered by any other method, including all papers, vinyl, flexible woods, fabrics, borders, metals upholstered wall systems, the fabric covered panels made of plastic/wood or pre-finished products of micro fiberglass, etc., acrovin and various plastic wall coverings such as wainscot, caps, corner moldings and accessories;

Any and all preparation of walls and ceilings such as scraping or any methodology for removal of existing materials, including patching, leveling, skim coating and priming.



Construction Trades Program Data Cohort 1-10:

NCCER LEVEL 1 COMPLETERS

CONSTRUCTION CRAFT LABORER: 16

CARPENTRY: 218

ELECTRICAL: 366

MASONRY: 8

PLUMBING: 43

PROJECT MANAGEMENT: 49

SOLAR PANEL INSTALLATION: 15

HEAVY EQUIPMENT OPERATORS: 11

SPRINKLER FITTING: 12

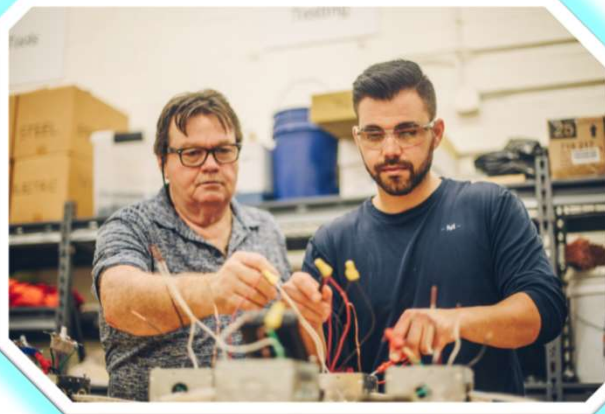
PRE-APPRENTICESHIP COMPLETERS

CARPENTRY: 66

ELECTRICAL: 174

HEAVY EQUIPMENT OPERATORS: 11

SPRINKLER FITTING: 12



PARTICIPANTS: 1,221

COMPLETERS: 1,001

COMPLETION: 82%

EMPLOYMENT IN CONSTRUCTION: 88%

OVERALL EMPLOYMENT: 80%

MEDIAN INCOME: \$20.50/HR

SEOPW CRA Façade Beautification & Training Program Focus Areas

Area B:
3rd Avenue Corridor
NW 3rd Avenue from
NW 8th ST to NW 20th ST

Area A:
Townhomes at Culmer
NW 5th Ave to NW 7th Ave &
NW 10th ST to NW 11th ST

Area D:
8th Street Corridor
NW 8th Street from
NW 2nd Ave to NW 7th Ave

Area C:
2nd Avenue Corridor
NW 2nd Ave from
NW 8th ST to I-395

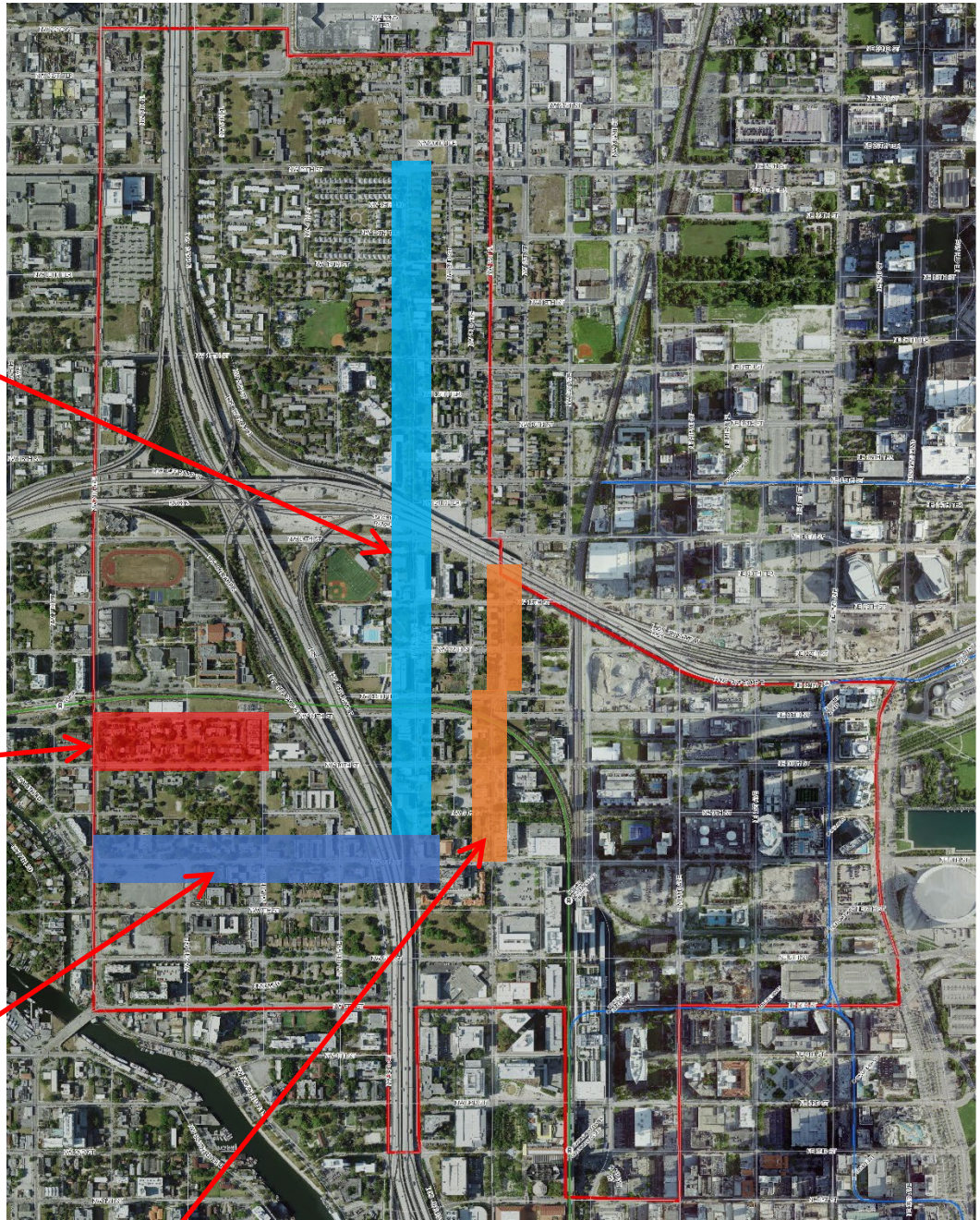


EXHIBIT _____

INSURANCE REQUIREMENTS-UCCA

I. Commercial General Liability

- A. Limits of Liability
 - Bodily Injury and Property Damage Liability
 - Each Occurrence \$1,000,000
 - General Aggregate Limit \$ 2,000,000
 - Personal and Adv. Injury \$ 1,000,000
 - Products/Completed Operations \$ 1,000,000

B. Endorsements Required

City of Miami & SEOPWCRA listed as additional insured
 Contingent & Contractual Liability
 Premises and Operations Liability
 Primary Insurance Clause Endorsement

II. Business Automobile Liability

- A. Limits of Liability
 - Bodily Injury and Property Damage Liability
 - Combined Single Limit
 - Owned/Scheduled Autos
 - Including Hired, Borrowed or Non-Owned Autos
 - Any One Accident \$ 300,000

B. Endorsements Required

City of Miami & SEOPWCRA listed as an additional insured

III. **Worker's Compensation**

Limits of Liability
 Statutory-State of Florida
 Waiver of Subrogation

Employer's Liability

A. Limits of Liability

\$100,000 for bodily injury caused by an accident, each accident
 \$100,000 for bodily injury caused by disease, each employee
 \$500,000 for bodily injury caused by disease, policy limit

The above policies shall provide the City of Miami with written notice of cancellation or material change from the insurer in accordance to policy provisions.

Companies authorized to do business in the State of Florida, with the following qualifications, shall issue all insurance policies required above:

The company must be rated no less than "A-" as to management, and no less than "Class V" as to Financial Strength, by the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent. All policies and /or certificates of insurance are subject to review and verification by Risk Management prior to insurance approval.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King and Members of the CRA Board Date: May 18, 2023 File: 14034

Subject: 4/5ths Bid Waiver to 1818
Apartment Rental, LLC

From: 
James McQueen
Executive Director

Enclosures: File # 14034 - Notice to the
Public-2023-05-25
File # 14034- Bid Waiver Memo- 2023-05-25
File # 14034- Backup 2023-05-25
File # 14034 - Notice to the Public
File # 14034 - Bid Waiver Memo
File # 14034 - Backup

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of funding in an aggregate amount not to exceed One Million Eight Hundred Thousand Dollars and Zero Cents (\$1,800,000.00) ("Funds"), to support 1818 Apartment Rental, LLC, a Florida limited liability company ("1818"). 1818 has requested funds from the SEOPW CRA for the rehabilitation of 1818 N.W. 2nd Court, Miami, FL 33136 (the "Property").

The Property is a vacant 11-unit, 3-story apartment building built in 1956 in need of complete rehabilitation. The long-standing owners of the building are requesting support towards the rehabilitation of the building and have agreed to restrict the rents of completed units to affordable levels at a rate and term amenable to the SEOPW CRA.

JUSTIFICATION:

Section 2, Goals 4 and 6, of the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") lists the "creating infill housing, diversity in housing types, and retaining affordable housing" as a stated redevelopment goal.

Florida Statutes, Section 163.335(6) of the Community Redevelopment Act found and declared that there exists " ... a severe shortage of housing affordable to residents of low or moderate income, including the

elderly ... [and] such condition[s] affect the health, safety and welfare of the residents ... and retards their growth and economic and social development ".

Section 2, Principle 2 of the Plan also provides that the "neighborhood has to retain access to affordable housing even as the neighborhood becomes more desirable to households with greater means" as a stated redevelopment principle.

Section 2, Principle 3 of the Plan further provides that "there must be variety in housing options" as a stated redevelopment principle.

FUNDING:

\$1,800,000 allocated from Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: 1818 Apartment Rental, LLC

Address: 1818 N.W. 2nd Court, Miami, FL 33136

Funding request: \$1,800,000.00

Scope of work or services (Summary): Full rehabilitation including new roofing, façade improvements, impact windows and doors, electrical systems, HVAC, framing, drywall, flooring, ceilings, new kitchens and baths, finishes, appliances, and perimeter fencing.

AGENDA ITEM
FINANCIAL INFORMATION FORM

SEOPW CRA

CRA Board Meeting Date: July 27, 2023



CRA Section:

Brief description of CRA Agenda Item:

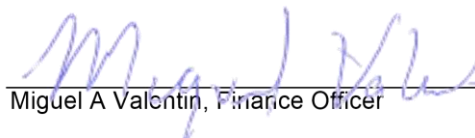
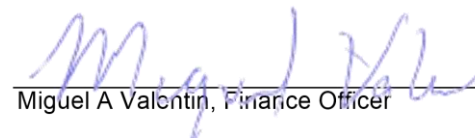
Authorizing the allocation of funding in an amount not to exceed \$1,800,000.00 to support 1818 Apartment Rental, LLC.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$1,800,000.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:		\$
Balance in the line item:		\$
Amount needed in the line item:		\$
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:
Approved by:

	James McQueen, Executive Director	5/18/2023		James McQueen, Executive Director	7/20/2023
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Approval:

	Miguel A Valentin, Finance Officer	5/18/2023		Miguel A Valentin, Finance Officer	7/20/2023
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Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14034

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT, ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED ONE MILLION EIGHT HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$1,800,000.00) (“FUNDS”), TO 1818 APARTMENT RENTAL, LLC, A FLORIDA LIMITED LIABILITY COMPANY (“1818”), FOR THE REHABILITATION OF 1818 N.W. 2ND COURT (“PROPERTY”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the “Plan”); and

WHEREAS, Section 2, Goals 4 and 6, of the Plan lists the "creating infill housing, diversity in housing types, and retaining affordable housing" as a stated redevelopment goal; and

WHEREAS, Florida Statutes, Section 163.335(6) of the Community Redevelopment Act found and declared that there exists " ... a severe shortage of housing affordable to residents of low or moderate income, including the elderly ... [and] such condition[s] affect the health, safety and welfare of the residents ... and retards their growth and economic and social development "; and

WHEREAS, Section 2, Principle 2 of the Plan also provides that the "neighborhood has to retain access to affordable housing even as the neighborhood becomes more desirable to households with greater means" as a stated redevelopment principle. and

WHEREAS, Section 2, Principle 3 of the Plan further provides that "there must be variety in housing options" as a stated redevelopment principle; and

WHEREAS, 1818 Apartment Rental, LLC, ("1818") owns the Property and has requested assistance from the SEOPW CRA for the rehabilitation of the Property; and

WHEREAS, the Board of Commissioners wishes to authorize funding in an aggregate amount not to exceed One Million Eight Hundred Thousand Dollars and Zero Cents (\$1,800,000.00) ("Funds") to 1818; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with 1818 for provision of grant funds in an aggregate amount not to exceed One Million Eight Hundred Thousand Dollars And Zero Cents (\$1,800,000.00), subject to the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. Grants and Aids" Account No. 10050.920101.883000.0000.00000, for the project at the Property.

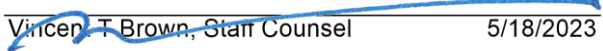
Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


Vincent T. Brown, Staff Counsel 7/20/2023


Vincent T. Brown, Staff Counsel 5/18/2023

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to 1818 Apartment Rental, LLC, to underwrite costs associated with the rehabilitation of the property at 1818 N.W. 2nd Court, Miami, Florida, 33136.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update (“Plan”) and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed One Million Eight Hundred Thousand Dollars and Zero Cents (\$1,800,000.00) for the project. The owners of the building are requesting support towards the rehabilitation of the building and have agreed to maintain the units as affordable.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting of Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B, Hannon
Clerk of the Board
Ad No.40478

Attachment: File # 14034 - Notice to the Public (14034 : 4/5ths Bid Waiver to 1818 Apartment Rental, LLC)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:** 14034

Subject: 4/5ths Bid Waiver to 1818 Apartment Rental, LLC.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

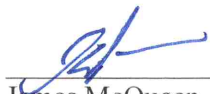
A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of funding in an aggregate amount not to exceed One Million Eight Hundred Thousand Dollars and Zero Cents (\$1,800,000.00) ("Funds"), to support 1818 Apartment Rental, LLC, a Florida limited liability company ("1818"). 1818 has requested funds from the SEOPW CRA for the rehabilitation of 1818 N.W. 2nd Court, Miami, FL 33136 (the "Property").

The Property is a vacant 11-unit, 3-story apartment building built in 1956 in need of complete rehabilitation. The long-standing owners of the building are requesting support towards the rehabilitation of the building and have agreed to restrict the rents of completed units to affordable levels at a rate and term amenable to the SEOPW CRA.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED BY:



James McQueen, Executive Director

Attachment: File # 14034 - Bid Waiver Memo (14034 : 4/5ths Bid Waiver to 1818 Apartment Rental, LLC)

1818 Apartment Rental LLC.

1818 NW 2nd Ct., Miami, FL 33136

December 9, 2022

Brian Zeltsman
 Director of Architecture and Development
 Southeast Overtown Park West
 Community Redevelopment Agency
 819 NW 2nd Ave
 Miami, FL 33136
 (305) 679-6827

Dear Mr. Zeltsman

We are the property owner of 1818 Apartment Rental LLC. located at 1818 NW 2nd ct., Miami, FL 33136. The propose development will contain all units for persons earning less than 60% AMI (area median income), including several units for extremely low-income individuals. For example, those who make less than 30% of AMI, their rent will be set at this rate. Their rent will be at most \$1,150.00. We will allow a number of units that can occupy at this rate. We will work with low-income agencies to help ensure we are providing our agreed service to the community.

We will provide attainable mixed-income housing for qualified residents in all scenarios. Our apartment contained 11 one bedroom/ one bathroom units, and we will offer residents the ability to reside in 50% -100% of our apartments at \$1,150.00 to \$1,450.00 monthly. Operating at this expense will allow our building to generate enough revenue to housed low-income from 25% -60% AMI.

1. At 25% AMI extremely low-income rent at \$1,150.00 per month, and the net income at this rate before expenses is \$12,650.00
2. At 30% AMI low-income rent at \$1,300.00 per month, and the net income at this rate before expense is \$14,300.00.
3. At 50% AMI cap no more than \$1,450.00 per month, and the net income at this rate before expenses is \$15,950.00

of

Grant to a loan request:

REQUEST TERMS 1, 2, or 3

1. 100% grant funding approval from the CRA: To be good stewards of the investment, we, the owner and representatives of 1818 Apartment Rentals will agree to a no-sales clause with an agreement not to sell the property for a minimum of 10 years. If we do opt to sell in this time frame, we will first offer to sell to The CRA at a fair market price with the consideration of funds The CRA have granted. Without payback of the grant or any funds issued.
2. The CRA to grant \$1,400,000.00 and \$400,000.00 in forgivable loan. Terms on this loan is APR (annual percentage rate) set at 0-3.5 %. No sale clause terms for 6 years. If we sell before six years, the forgivable loan will be paid back at the interest rate and/or paid in full at sale date.
3. The CRA to grant \$1,600,000.00 and \$200,000.00 in forgivable loan. Terms on this loan is APR 0-3.5%. No sale clause terms for 8 years. In addition, we guarantee for 8 years low-income 25%-50% AMI for tenants in our building.

Sincerely

_____ Date:
 _____ Date:

Owner/ Authorize Agent
 Curtis Hinson Jr.
 Clarice Lawrence

Attachment: File # 14034 - Backup (14034 : 4/5ths Bid Waiver to 1818 Apartment Rental, LLC)

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND DESIGN-BUILDER

Project: 1818 Apartment Rental

This **AGREEMENT** is made as of the October 17, in the year of 2022 by and between the following parties, for services in connection with the Project identified below:

OWNER:

1818 Apartment Rental LLC
Folio: 01-3136-029-0250
1818 NW 2nd Ct
Miami Fl. 33136

DESIGN-BUILDER:

RUNU CONTRACTING, INC
2861 NW 154 Terrace
Miami Gardens, FL 33054
runucontractingc@gmail.com

PROJECT:

The design and builder (Runu Contracting Inc.) and the Owner (1818 Apartment Rental LLC) has agreed up on the scope of work. This project consist of a complete gut rehab of 11 unit and with un-going negotiation for the open area on the first floor. Which is located at 1818 NW 3 Ave, Miami, FL 33136

In consideration of the mutual covenants and obligations contained herein, Owner and Design-Builder agree as set forth herein.

Attachment: File # 14034 - Backup (14034 : 4/5ths Bid Waiver to 1818 Apartment Rental, LLC)

Article 1

Scope of Work

- 1.1 Runu Contracting Inc shall perform all design and construction services, and provide all material, equipment, tools and labor, necessary to complete the Work described and reasonably inferable from the Contract Documents.
- 1.2 Completely remodel of an existing three story, 11 units residential building.
- 1.3 1818 Apartment Rental LLC have the option to modify four units or just remodel all units as is.
- 1.4 Install all new electrical wiring, panel box and all associated electrical component
- 1.5 Install all new central air condition units to each apartment units.
- 1.6 Install all new plumbing piping, instant hot water heater and associate components
- 1.7 Install all new bathroom and floor tiles
- 1.8 Install all new dry wall
- 1.9 Install all new impact windows and doors
- 1.10 Install all new kitchen cabinets
- 1.11 Install new quarts counter tops
- 1.12 Install all new railing
- 1.13 Change the building façade
- 1.14 Paint all interior and exterior walls
- 1.15 Replace all parameter fencing
- 1.16 Install a new flat roof
- 1.17 Install a new roof gutter
- 1.18 Install new appliances
- 1.19 Install new landscaping
- 1.20 Install building sign

A lump sum fee of \$1,800,000.00 has been established to complete the Scope of Work for this project. If additional services are required beyond the original Scope of Work, and monies allocated by the CRA is not adequate. This will be the responsibility of the Owner(s) to furnish any additional funding.

1.3.2 Planning and Permitting:

1. Runu Contracting Inc will coordinate all aspect of construction and planning
2. Runu Contracting Inc will hire all professional team member for this project
3. Runu Contracting will coordinate with architectural and engineering team in preparation for all documents and plans to be submitted to the City of Miami Building Department.
4. Runu Contracting Inc will also coordinate all subcontractor permit submittals.

1.3.3 Design and Construction Documents:

1. Runu Contracting Inc will coordinate all design features with the owner
2. Runu Contracting Inc will provide the Architectural and engineer team with all required documents

1.4 Runu Contracting Inc will coordinate all scope of services for construction to the owner

1.4.1 General services:

1. Runu Contracting Inc. representative will communicate with the Owner on a regular basis, through meetings, design reviews and progress meetings.
2. Runu Contracting Inc will provide the Owner with a monthly status report outlining the progress of the work, including updates on safety, quality, schedule, cost and other general open issues.

3. Runu Contracting Inc has included as part of this proposal one formal project review meeting per month from Date TBA through Date TBA. It is understood that the Owner and the Design-Builder will work together to make the monthly project review meetings as efficient and effective as possible. The meeting schedule is not intended as a hard fast line item, but as a directional definition as to the degree of reasonableness.

Article 2

Contract Documents

2.1 The Contract Documents are comprised of the following:

- .1 All written modifications, amendments and change orders to this Agreement must be in writing prior to working being done.
- .2 This Agreement, including all exhibits and attachments;
 - Attachment "A" – See plans Date TBA
 - Attachment "B" – Schedules of Values provided by Runu Contracting, Inc.
 - Attachment "C" – Narrative
- .3 Written supplementary conditions, if any, to the General Conditions of Contract;
- .4 The lump sum contract price is good for 90 from date of this proposal due to a constant increase in material price.
- .5 Construction Documents prepared and approved in accordance with City Of Miami Building Department and FBC latest Edition.

Article 3

Interpretation and Intent

3.1 The Contract Documents are intended to permit the parties to complete the Work and all obligations required by the Contract Documents within the Contract Time for the Contract Price. The Contract Documents are intended to be complementary and interpreted in harmony so as to avoid conflict, with words and phrases interpreted in a manner consistent with construction and design industry standards. In the event of any inconsistency, conflict, or ambiguity between or among the Contract Documents, the Contract Documents shall take precedence.

Article 5

Contract Time

5.1 **Date of Commencement.** The "Date of Commencement" shall be the date of Southeast Overtown Parkwest CRA Board Meeting approval. The Work shall commence on the Date of Commencement unless the parties mutually agree otherwise in writing.

5.2 Substantial Completion and Final Completion

5.2.1 Substantial Completion of the entire Work shall be achieved on or before Date TBA (the "Scheduled Substantial Completion Date").

5.2.2 Interim milestones and/or Substantial Completion of identified portions of the Work shall be achieved as follows:

Preconstruction

Design and Engineering

Date TBA - Date TBA

Complete permits

Date TBA – Date TBA estimated and could change

Dates are not final and subject to The Building Department approvals

Construction

Site Mobilization

TBA

5.2.3 Final Completion of the Work or identified portions of the Work shall be achieved as expeditiously as reasonably practicable.

5.2.4 All of the dates set forth in this Article 5 ("Contract Time(s)") shall be subject to adjustment in accordance with the General Conditions of Contract.

5.3 Timeliness of Performance. 1818 apartment Rental LLC and Runu Contracting Inc. mutually agree that time is of the essence with respect to the dates and times set forth in the Contract Documents. Section 5.2.2 outlines milestones and substantial completion of identified portions of the work. Section 5.2.2 includes reasonable allowances for review and approval times required by the Owner, performance of services by any Owner consultants, and review and approval times required by public authorities having jurisdiction over the Project. The milestone and substantial completion dates for portions of the work associated with the Grain Facilities or such other work as may be mutually agreed upon by the parties hereto shall be equitably adjusted as the Project progresses, allowing for changes in scope, character or size of the Project requested by the Owner, or for delays or other causes beyond the Design-Builder's reasonable control, which shall include unavailability of resources and material related to the required design, engineering and construction services necessary to support the Grain Facility.

Article 6 Contract Price

6.1 Contract Price \$1,800,000.00

6.1.1 Owner shall pay Runu Contracting Inc. in accordance with Article 6 of the General Conditions of Contract a contract price ("Contract Price") equal to Design-Builder's Fee (as defined in Section 6.2 hereof) plus the Cost of the Work (as defined in Section 6.3 hereof) and any adjustments made in accordance with the General Conditions of Contract.

6.1.2 For the specific Work set forth below, Owner agrees to pay Runu Contracting Inc., as part of the Contract Price, on the following basis:

6.3 Cost of the Work. The term Cost of the Work shall mean costs reasonably incurred by Design-Builder in the proper performance of the Work. The Cost of the Work shall include only the following:

- .1 Payments properly made by Runu Contracting Inc. to Subcontractors and Design Consultants for performance of portions of the Work, including any insurance and bond premiums incurred by Subcontractors and Design Consultants.

Article 7 Procedure for Payment

7.1 Progress Payments

7.1.1 Design-Builder shall submit to Owner on the Date TBA and Date TBA day of each month, beginning with the first month after the Date of Commencement, Runu Contracting INC Application for Payment for that portion of the Design-Builder's Fee then payable in accordance with Attachment "C" – Payment and Cash Flow Schedule provided, however, the payment dates set forth in Attachment "C" shall be equitably adjusted based on any adjustment of the Contract Times pursuant to Section 5.2.4.

7.1.2 Runu Contracting Inc. shall submit to the Owner on the TBA day of each month, beginning with the first month after the Date of Commencement, the Design-Builder's Application for Payment for Subcontractors and general conditions and project support expenses and/or costs in accordance with Article 6 of the General Conditions of Contract.

7.1.3 Runu Contracting Inc professional (architectural and engineering) services fees shall be fixed as part of the Agreement.

7.1.4 Owner shall make payment within ten (10) days after Owner's receipt of each properly submitted and accurate Application for Payment in accordance with Article 6 of the General Conditions of Contract, but in each case less the total of payments previously made, and less amounts properly withheld under Section 6.3 of the General Conditions of Contract.

7.2 Retainage on Progress Payments will be included in payment application

Representatives of the Parties

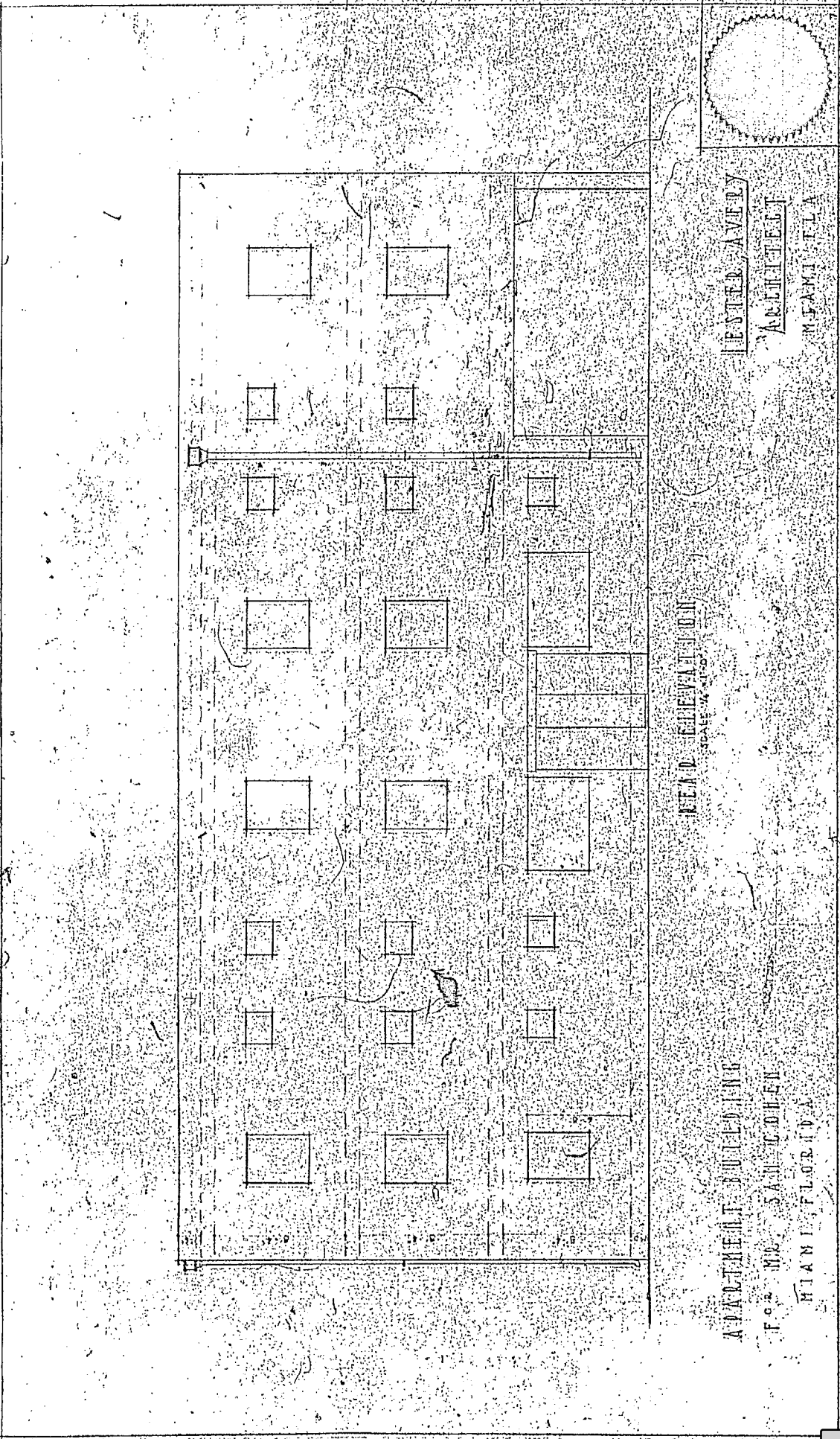
OWNER:

1818 Apartment Rental LLC
Clarice Lawrence

DESIGN-BUILDER:

Runn Contracting, Inc
Jermaine A. Clarke

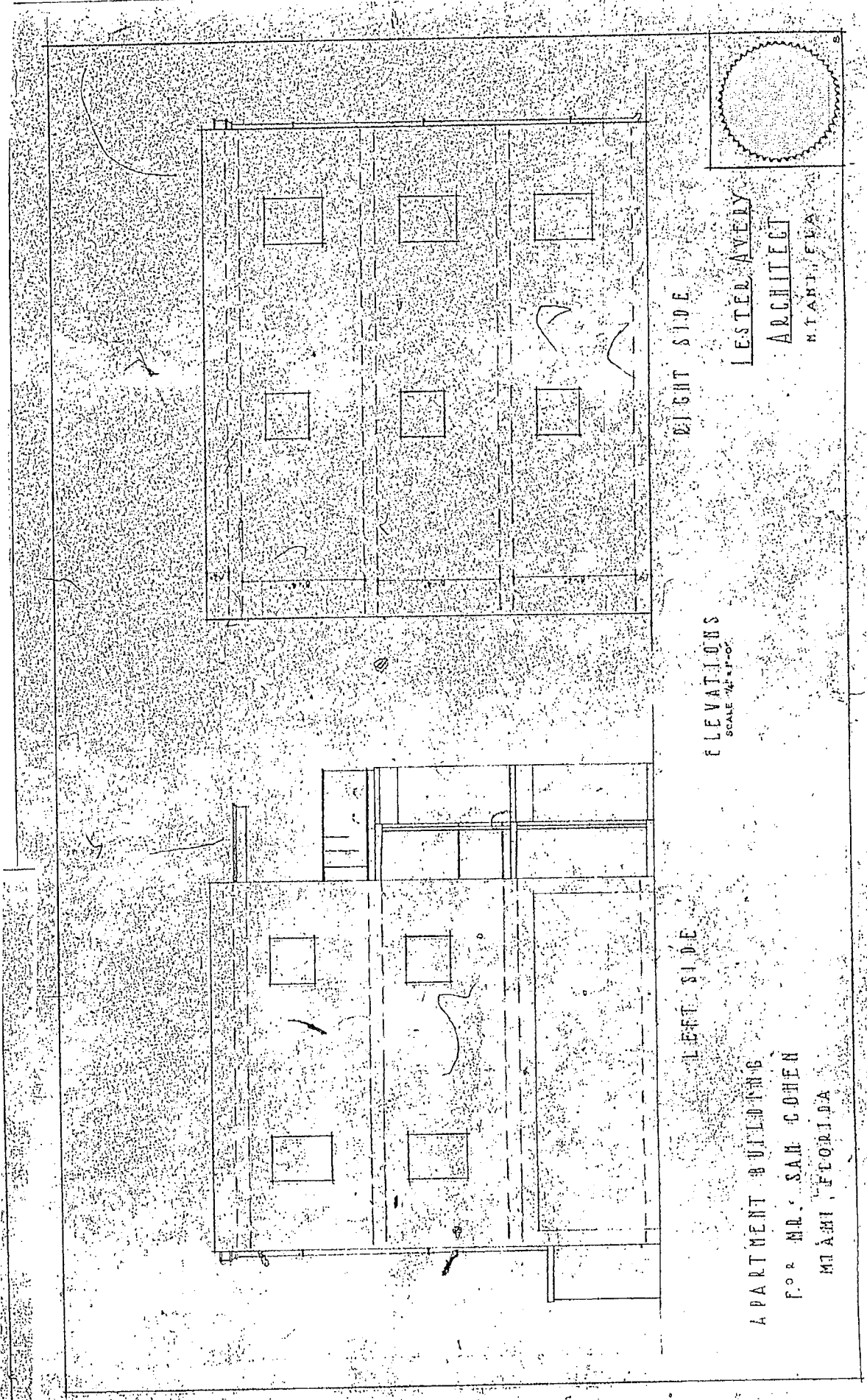
Attachment: File # 14034 - Backup (14034 : 4/5ths Bid Waiver to 1818 Apartment Rental, LLC)



NESTER AVELEY
ARCHITECT
MIAMI, FLA

FLOOR ELEVATION
SCALE: 1/8" = 1'-0"

APARTMENT BUILDING
FOR MR. SAN LORENZO
MIAMI, FLORIDA



RIGHT SIDE

LESTER AVELLY

ARCHITECT

MIAMI, FLA.

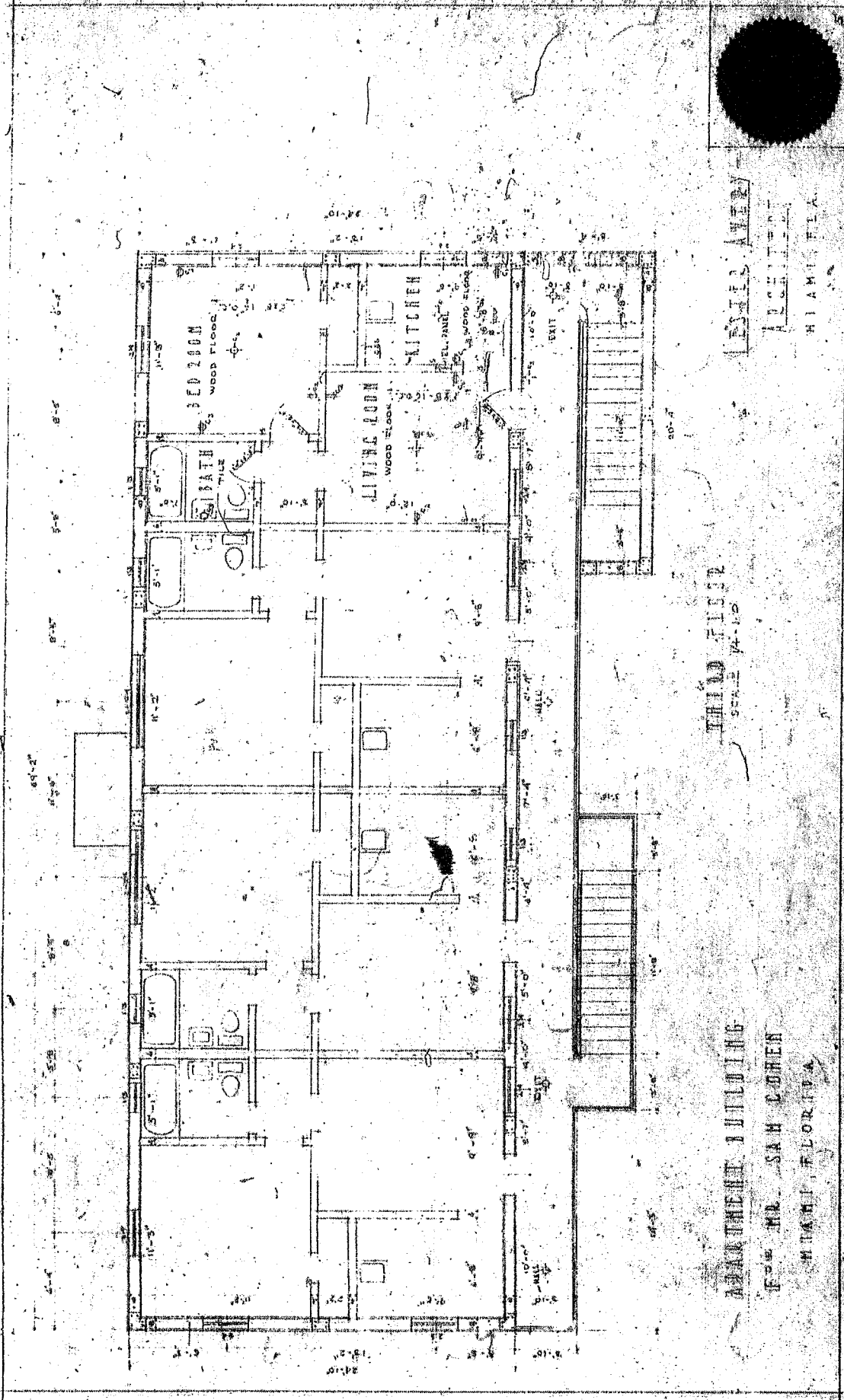
ELEVATIONS
SCALE 1/4" = 1'-0"

LEFT SIDE

APARTMENT BUILDING

F. & M. SAH COHEN

MIAMI, FLORIDA

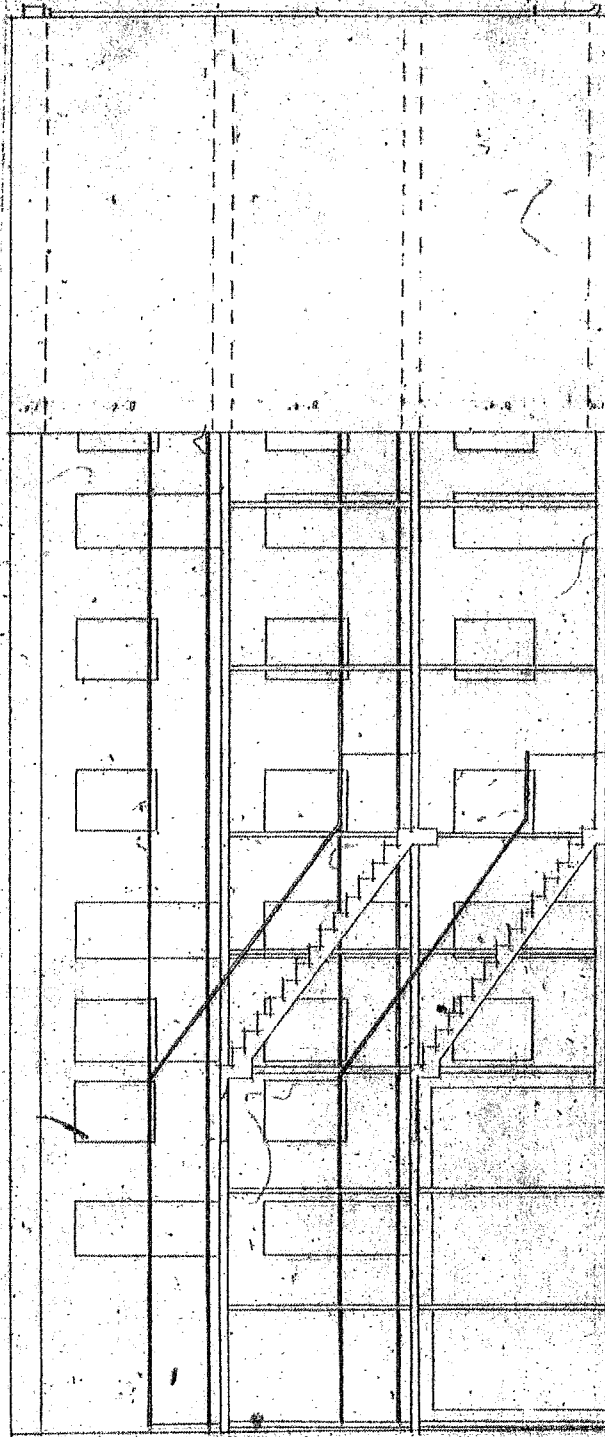


THIRD FLOOR
SCALE 1/4"=1'-0"

APARTMENT BUILDING
FOR MR. SAM COHEN
MIAMI, FLORIDA

EXIT

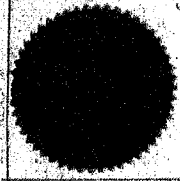
MIAMI, FLA.

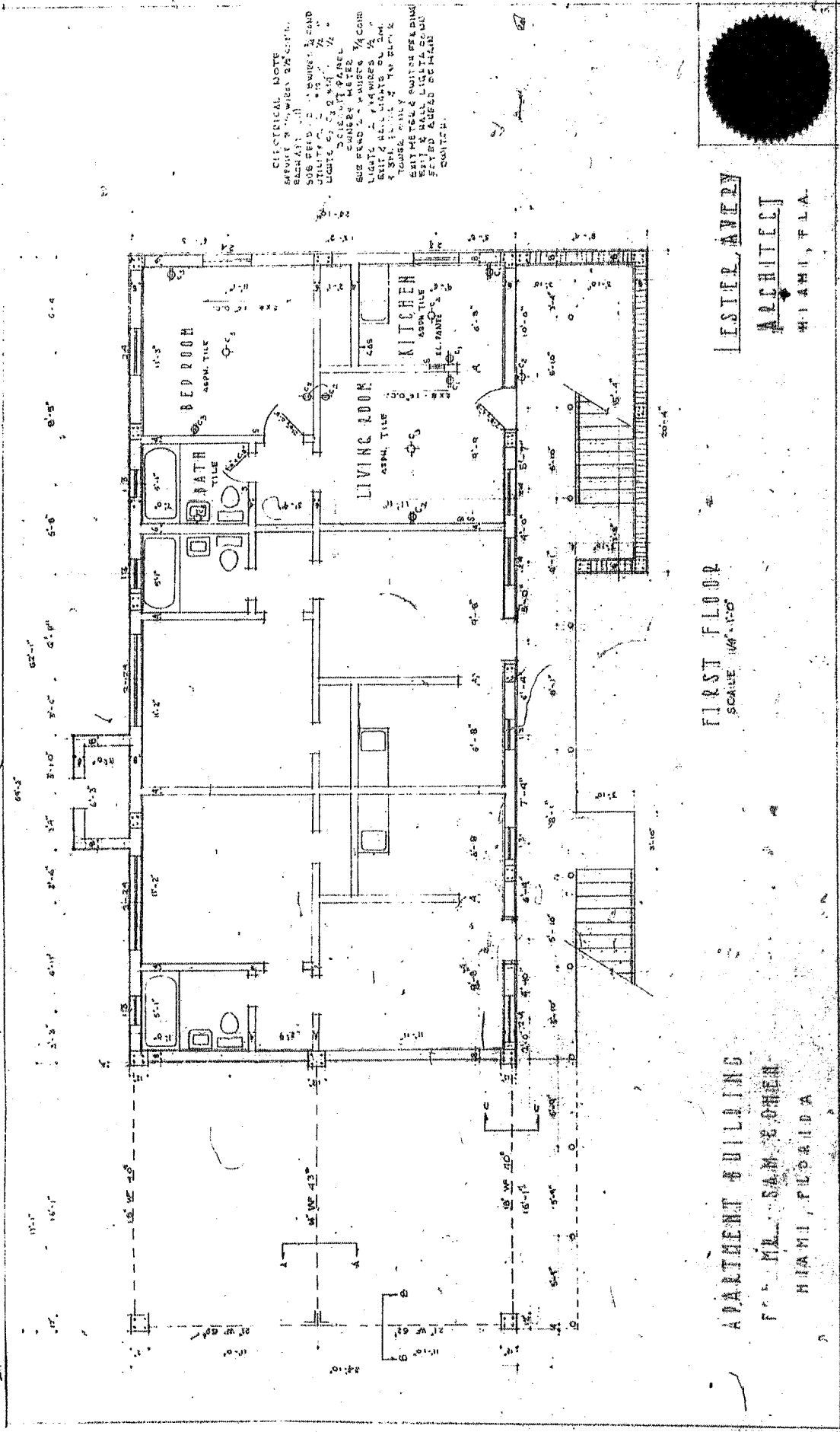


FRONT ELEVATION
SCALE 1/8" = 1'-0"

LESTER AVELLY
ARCHITECT
MIAMI, FLA.

APARTMENT BUILDING
F. & M. SAN JONIN
MIAMI, FLORIDA

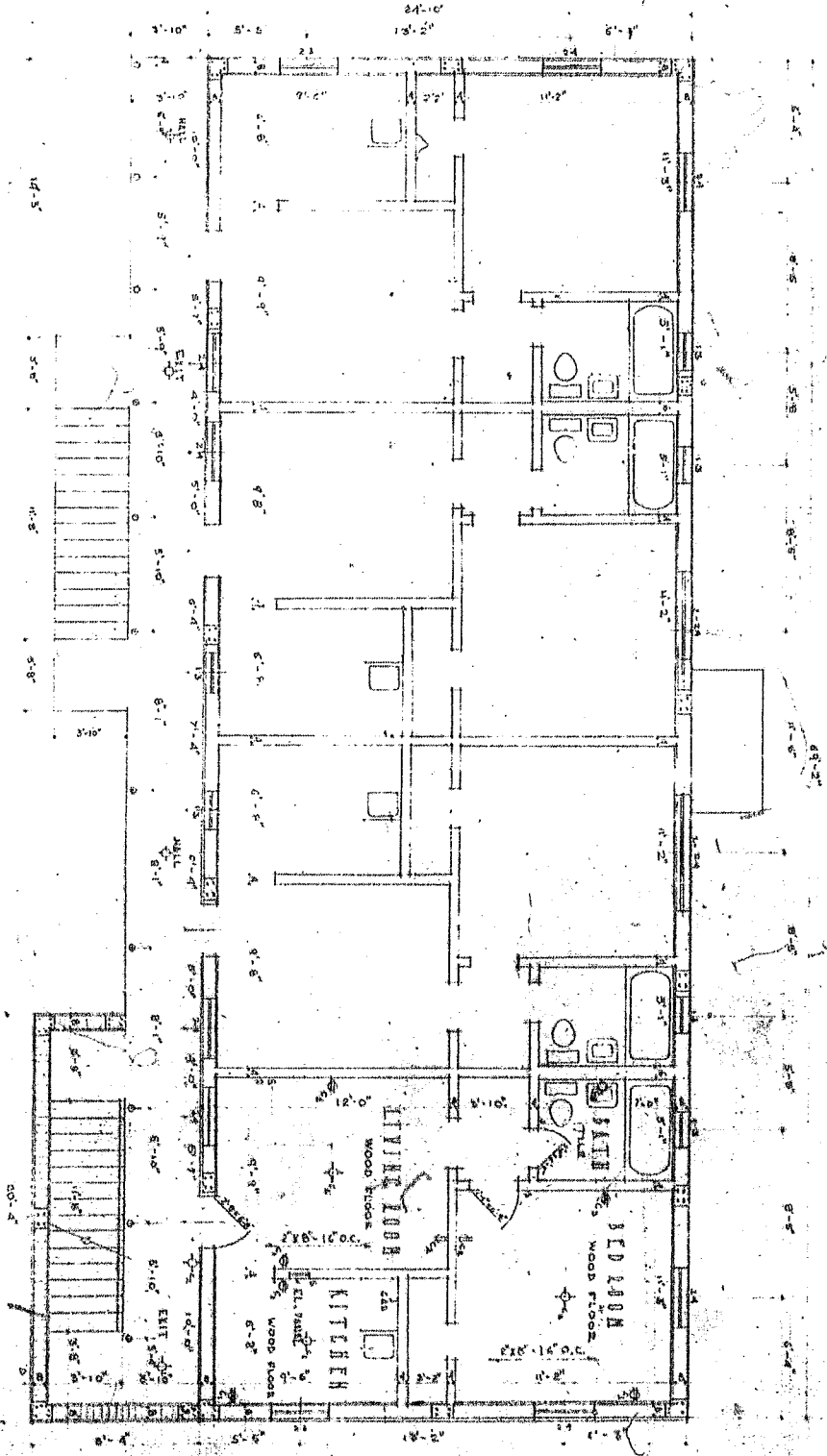




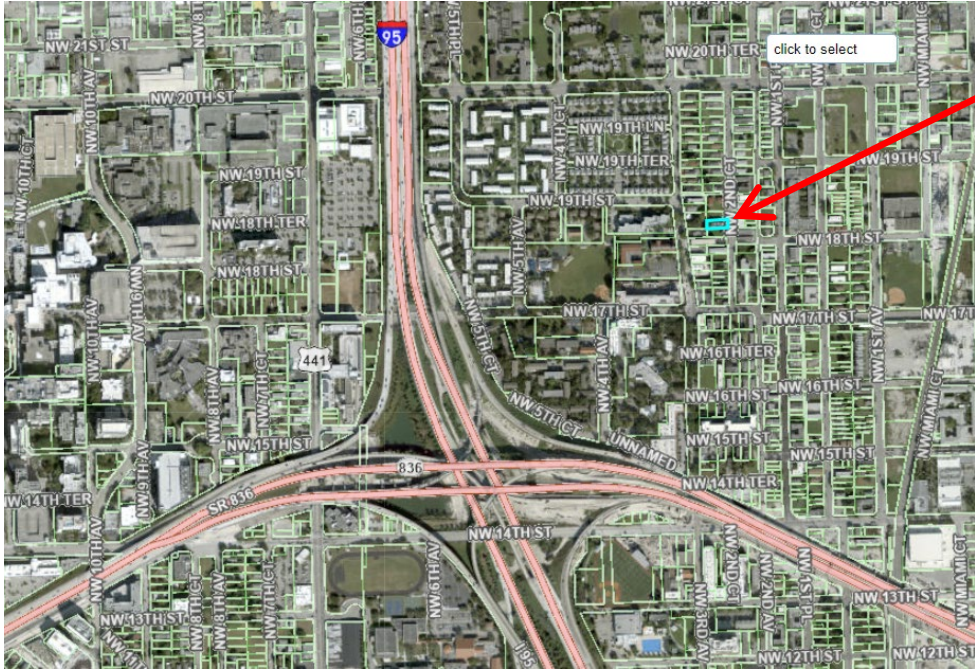
APARTMENT BUILDING
FOR MR. SAM COHEN
MIAMI, FLORIDA

SECOND FLOOR
SCALE 1/4"=1'-0"

ESTERLY
ARCHITECTS
MIAMI, FLA.



1818 NW 2 CT



Project Location




Exterior View

Attachment: File # 14034 - Backup (14034 : 4/5ths Bid Waiver to 1818 Apartment Rental, LLC)

SEOPW Board of Commissioners Meeting
July 27, 2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14360

From:  James McQueen
Executive Director Subject: Resolution Approving an Amendment to the Restrictive Covenant between the SEOPW CRA and Block 55 Res

Enclosures: File # 14360 - Exhibit A
File # 14360 - Exhibit B

BACKGROUND:

The attached Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) approving a Restrictive Covenant (EXHIBIT “B”) between the SEOPW CRA and Block 55 Residential Partners, L.P., correcting the date of completion for the Sawyer Walk Project from March 2, 2024 to March 1, 2025.

This Amended Restrictive Covenant mutually benefits the SEOPW CRA and Block 55 Residential Partners, L.P., by extending the date by which the project is to be completed.

JUSTIFICATION:

Florida Statutes, Section 163.370(2)(e)(4) of the Community Redevelopment Act authorizes the disposal of real property.

Section 2, Goal 3 on page 11 of the Southeast Overtown/Park West Community Redevelopment Plan (“Plan”) lists the “creat[ion of] infill housing, diversity in housing types, and retaining affordable housing, as a stated redevelopment goal.

Section 2, Goal 4 and 6 on page 11 of the Plan lists the “creat[ion of] jobs within the community” and “improving quality of life for residents” as stated redevelopment goals.

Section 2, Principle 4 on page 14 of the Plan provides that “[t]he neighborhood...retain access to affordable housing...” as a stated redevelopment principle.

Section 2, Principle 4 on page 14 of the Plan provides that “employment opportunities be made available to existing residents...” as a stated redevelopment principle.

Section 2, Principle 6 on page 15 of the Plan further provides that in order to “address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses [,] [it] is necessary to support and enhance existing businesses and...attract new businesses that provide needed services and economic opportunities...” as a stated redevelopment principle.

FUNDING:

There is no financial impact to the CRA; however, if the project is not completed by March 1, 2025, the Block 55 Residential Partners, L.P., would be required to pay, as a penalty, \$10,000.00 per day, for each day the project remains incomplete.

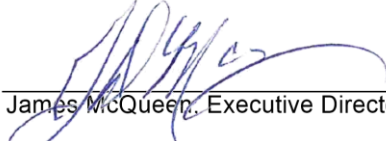
**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: **July 27, 2023**

CRA Section:

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14360

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), WITH ATTACHMENT(S), AMENDING RESOLUTION NUMBER CRA-R-23-0017, INCORPORATED HEREIN AS EXHIBIT “A”; CORRECTING THE DATE OF COMPLETION FOR THE SWAYER WALK PROJECT IN THE AMENDED RESTRICTIVE COVENANT FROM MARCH 1, 2024 TO MARCH 1, 2025, HEREIN INCORPORATED AS EXHIBIT “B”; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED TO EFFECTUATE THIS RESOLUTION AND THE AMENDMENT TO THE RESTRICTIVE COVENANT, EXHIBIT “A”; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the 2018 Update Southeast Overtown/Park West Community Redevelopment Plan Update (“Plan”); and

WHEREAS, The SEOPW CRA approved resolution CRA-R-23-0017 on April 27, 2023; and

WHEREAS; Exhibit “A” to resolution CRA-R-23-0017 had the incorrect date of completion as March 2, 2024, instead of March 1, 2025, and

WHEREAS, Exhibit “B” corrects the date of completion to March 1, 2025; and

WHEREAS, Exhibit “B” attached hereto and incorporated herein and contains, in part, the following:

1. Amendments.

(a) The second sentence of Section 4.1 of the Covenant is hereby amended, restated and replaced in its entirety as follows:

“The Developer shall complete the Project, including Sawyer’s Walk, as hereinafter defined, substantially in accordance with the Plans as evidenced by temporary and permanent certificates of occupancy for all of the Residential Units included in the Plans and temporary certificates of completion (or their equivalent) (with cold and dark shells for their interiors) for all other components of the improvements comprising the Project as reflected on the Plans (“**Completion**”) on or before March 1, 2025 (the “**Completion Date**”).”

(b) Section 4.5 of the Covenant is hereby amended and restated to read as follows:

“4.5. Failure to Complete the Project. If the Developer has not achieved Completion on or prior to the Completion Date, as automatically extended one day for each day of Unavoidable Delay, and as same may be extended in accordance with Section 4.3, the Developer shall pay to the CRA, as liquidated damages, Ten Thousand and No/100 Dollars (\$10,000.00) per

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Vincent T. Brown, Staff Counsel 7/20/2023

Exhibit "A"

Prepared by and Return to:

Lauren M. Hunt, Esq.
Grady Hunt PLLC
2525 Ponce de Leon Blvd.
Suite 300
Coral Gables, FL 33134

AMENDMENT TO BLOCK 55 RESTRICTIVE COVENANT

THIS AMENDMENT TO BLOCK 55 RESTRICTIVE COVENANT (this “**Amendment**”) is made as of this ____ day of March, 2023 by and among BLOCK 55 OWNER, LLC, a Florida limited liability company (the “**Developer**”), BLOCK 55 RESIDENTIAL, LP, a Florida limited partnership (the “**Owner**” and together with Developer, collectively, “**Block 55**”), and the SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, a public agency and body corporate created pursuant to Section 163.356, Florida Statutes (the “**CRA**”).

RECITALS

A. The Developer and the CRA entered into that certain Block 55 Restrictive Covenant recorded on September 11, 2020 in Official Records Book 32095, Page 3457 of the Public Records of Miami-Dade County, Florida (the “**Covenant**”).

B. Owner is the current owner of the Property pursuant to that certain Special Warranty Deed recorded on August 25, 2021 in Official Records Book 32702, Page 22 of the Public Records of Miami-Dade County, Florida.

C. Developer, Owner and the CRA desire to amend the Covenant as further described herein.

NOW, THEREFORE, for and in consideration of \$10.00 and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Recitals; Capitalized Terms. The recitals to this Amendment are true and correct and hereby incorporated by reference and made a part hereof. Capitalized terms used and not defined in this Amendment have the meanings set forth in the Covenant.

2. Amendments.

(a) The second sentence of Section 4.1 of the Covenant is hereby amended, restated and replaced in its entirety as follows:

“The Developer shall complete the Project, including Sawyer’s Walk, as hereinafter defined, substantially in accordance with the Plan as evidenced by temporary and permanent certificates of occupancy for all of the Residential Units included in the Plans and temporary certificates of completion (or their equivalent) (with cold and

dark shells for their interiors) for all other components of the improvements comprising the Project as reflected on the Plans (“**Completion**”) on or before March 2nd, 2024 (the “**Completion Date**”).”

(b) Section 4.5 of the Covenant is hereby amended and restated to read as follows:

“4.5. Failure to Complete the Project. If the Developer has not achieved Completion on or prior to the Completion Date, as automatically extended one day for each day of Unavoidable Delay, and as same may be extended in accordance with Section 4.3, the Developer shall pay to the CRA, as liquidated damages, Ten Thousand and No/100 Dollars (\$10,000.00) per day for each day from Completion Date, as same may be extended until Completion.”

(c) Section 12.2.3 of the Covenant is hereby amended, restated and replaced in its entirety as follows:

“12.2.3. Reductions of Incentive Payments. If the entire Project is not Substantially Completed and on the Tax Rolls on or before January 1, 2025 as such date is extended as a result of Unavoidable Delays, the Incentive Payments shall be reduced by ten percent (10%) for or the Term of this Covenant. If the entire Project is not Substantially Completed and on the Tax Rolls by January 1, 2026 as such date is extended as a result of Unavoidable Delays, the Incentive Payment shall be reduced by twenty percent (20%) for the Term of this Covenant. If the entire Project is not Substantially Completed by January 1, 2028 as such date is extended as a result of Unavoidable Delays, the CRA shall not be obligated to make any Incentive Payments to the Developer.”

3. Unavoidable Delay. Block 55 and the CRA acknowledge and agree that as of the date of this Amendment no event of Unavoidable Delay has occurred which would extend Completion under Section 4.1, as amended by this Amendment, or extend Substantially Completed under Section 12.2.3, as amended by this Amendment.

4. Conflict. In the event of a conflict between the terms and provisions of this Amendment and the terms and provisions of the Covenant, the terms and provisions of this Amendment shall control.

5. Ratification. Except as modified by this Amendment, Block 55 and the CRA ratify and reaffirm all terms and provisions of the Covenant.

6. Counterparts. This Amendment may be executed in counterparts by the parties hereto and each shall be considered an original as the parties are concerned but together such counterparts shall comprise only one Amendment.

[Signatures on following page]

IN WITNESS WHEREOF, Developer has executed this Amendment as of the date and year first written above.

WITNESSES:

DEVELOPER:

BLOCK 55 OWNER, LLC, a Florida limited liability company

Print Name: _____

By: SG Manager, LLC, a Florida limited liability company, its manager

Print Name: _____

By: _____

Name: _____

Title: _____

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of March, 2023, by _____, as _____ of SG Manager, LLC, a Florida limited liability company, as manager of BLOCK 55 OWNER, LLC, a Florida limited liability company, on behalf of said companies. S/he is personally known to me or has produced _____ as identification.

Notary Public

Print Name:

My commission expires:

IN WITNESS WHEREOF, Owner has executed this Amendment as of the date and year first written above.

WITNESSES:

OWNER:

BLOCK 55 RESIDENTIAL, LP, a Florida limited partnership

Print Name: _____

By: Pacific Southwest Community Development Corporation, a California nonprofit public benefit corporation, its general partner

Print Name: _____

By: _____

Name: _____

Title: _____

STATE OF _____)

) SS:

COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of March, 2023, by _____, as _____ of Pacific Southwest Community Development Corporation, a California nonprofit public benefit corporation, as general partner of BLOCK 55 RESIDENTIAL, LP, a Florida limited partnership, on behalf of said corporation and partnership. S/he is personally known to me or has produced _____ as identification.

Notary Public

Print Name:

My commission expires:

Attachment: File # 14360 - Exhibit A (14360 : Resolution Approving an Amendment to the Restrictive Covenant between the SEOPW CRA and

IN WITNESS WHEREOF, the CRA has executed this Amendment as of the date and year first written above.

WITNESSES:

CRA:

SOUTHEAST OVERTOWN / PARK WEST
COMMUNITY REDEVELOPMENT
AGENCY

Print Name: _____

Print Name: _____

By: _____
Name:
Title:

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of March, 2023, by _____, as _____ of SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, a public agency and body corporate created pursuant to Section 163.356, Florida Statutes, on behalf of the agency. S/he is personally known to me or has produced _____ as identification.

Notary Public

Print Name:

My commission expires:

Attachment: File # 14360 - Exhibit A (14360 : Resolution Approving an Amendment to the Restrictive Covenant between the SEOPW CRA and

Exhibit “B”

Prepared by and Return to:

Lauren M. Hunt, Esq.
Grady Hunt PLLC
2525 Ponce de Leon Blvd.
Suite 300
Coral Gables, FL 33134

AMENDMENT TO BLOCK 55 RESTRICTIVE COVENANT

THIS AMENDMENT TO BLOCK 55 RESTRICTIVE COVENANT (this “**Amendment**”) is made as of this ____ day of _____, 2023 by and among BLOCK 55 OWNER, LLC, a Florida limited liability company (the “**Developer**”), BLOCK 55 RESIDENTIAL, LP, a Florida limited partnership (the “**Owner**” and together with Developer, collectively, “**Block 55**”), and the SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, a public agency and body corporate created pursuant to Section 163.356, Florida Statutes (the “**CRA**”).

RECITALS

A. The Developer and the CRA entered into that certain Block 55 Restrictive Covenant recorded on September 11, 2020 in Official Records Book 32095, Page 3457 of the Public Records of Miami-Dade County, Florida (the “**Covenant**”).

B. Owner is the current owner of the Property pursuant to that certain Special Warranty Deed recorded on August 25, 2021 in Official Records Book 32702, Page 22 of the Public Records of Miami-Dade County, Florida.

C. Developer, Owner and the CRA desire to amend the Covenant as further described herein.

NOW, THEREFORE, for and in consideration of \$10.00 and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Recitals; Capitalized Terms. The recitals to this Amendment are true and correct and hereby incorporated by reference and made a part hereof. Capitalized terms used and not defined in this Amendment have the meanings set forth in the Covenant.

2. Amendments.

(a) The second sentence of Section 4.1 of the Covenant is hereby amended, restated and replaced in its entirety as follows:

“The Developer shall complete the Project, including Sawyer’s Walk, as hereinafter defined, substantially in accordance with the Plans as evidenced by temporary and permanent certificates of occupancy for all of the Residential Units included in the Plans and temporary certificates of

Exhibit “B”

completion (or their equivalent) (with cold and dark shells for their interiors) for all other components of the improvements comprising the Project as reflected on the Plans (“**Completion**”) on or before March 1, 2025 (the “**Completion Date**”).”

(b) Section 4.5 of the Covenant is hereby amended and restated to read as follows:

“4.5. Failure to Complete the Project. If the Developer has not achieved Completion on or prior to the Completion Date, as automatically extended one day for each day of Unavoidable Delay, and as same may be extended in accordance with Section 4.3, the Developer shall pay to the CRA, as liquidated damages, Ten Thousand and No/100 Dollars (\$10,000.00) per day for each day from Completion Date, as same may be extended until Completion.”

(c) Section 12.2.3 of the Covenant is hereby amended, restated and replaced in its entirety as follows:

“12.2.3. Reductions of Incentive Payments. If the entire Project is not Substantially Completed and on the Tax Rolls on or before January 1, 2025 as such date is extended as a result of Unavoidable Delays, the Incentive Payments shall be reduced by ten percent (10%) for the Term of this Covenant. If the entire Project is not Substantially Completed and on the Tax Rolls by January 1, 2026 as such date is extended as a result of Unavoidable Delays, the Incentive Payment shall be reduced by twenty percent (20%) for the Term of this Covenant. If the entire Project is not Substantially Completed by January 1, 2028 as such date is extended as a result of Unavoidable Delays, the CRA shall not be obligated to make any Incentive Payments to the Developer.”

3. Unavoidable Delay. Block 55 and the CRA acknowledge and agree that as of the date of this Amendment no event of Unavoidable Delay has occurred which would extend Completion under Section 4.1, as amended by this Amendment, or extend Substantially Completed under Section 12.2.3, as amended by this Amendment.

4. Conflict. In the event of a conflict between the terms and provisions of this Amendment and the terms and provisions of the Covenant, the terms and provisions of this Amendment shall control.

5. Ratification. Except as modified by this Amendment, Block 55 and the CRA ratify and reaffirm all terms and provisions of the Covenant.

6. Counterparts. This Amendment may be executed in counterparts by the parties hereto and each shall be considered an original as the parties are concerned but together such counterparts shall comprise only one Amendment.

[Signatures on following page]

Exhibit "B"

IN WITNESS WHEREOF, Developer has executed this Amendment as of the date and year first written above.

WITNESSES:

DEVELOPER:

BLOCK 55 OWNER, LLC, a Florida limited liability company

Print Name:

By: SG Manager, LLC, a Florida limited liability company, its manager

Print Name:

By: _____
Name:
Title:

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of _____, 2023, by _____, as _____ of SG Manager, LLC, a Florida limited liability company, as manager of BLOCK 55 OWNER, LLC, a Florida limited liability company, on behalf of said companies. S/he is personally known to me or has produced _____ as identification.

Notary Public

Print Name:

My commission expires:

Attachment: File # 14360 - Exhibit B (14360 : Resolution Approving an Amendment to the Restrictive Covenant between the SEOPW CRA and

Exhibit "B"

IN WITNESS WHEREOF, the CRA has executed this Amendment as of the date and year first written above.

WITNESSES:

CRA:

SOUTHEAST OVERTOWN / PARK WEST
COMMUNITY REDEVELOPMENT
AGENCY

Print Name:

Print Name:

By: _____
Name:
Title:

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of _____, 2023, by _____, as _____ of SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY, a public agency and body corporate created pursuant to Section 163.356, Florida Statutes, on behalf of the agency. S/he is personally known to me or has produced _____ as identification.

Notary Public

Print Name:


My commission expires:

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14355

Subject: Authorizing the City of Miami Police Department to roll over funds from the SEOPW CRA in the amount

From:  James McQueen Enclosures: File # - 14355 - Backup
Executive Director

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”), authorizing the City of Miami Police Department to roll over funds from the SEOPW CRA an aggregate amount not to exceed Nine Hundred Fifty-Five Thousand Two Hundred Fifty-Two Dollars and Forty-Three Cents (\$955,252.43) (“Funds”) to the City of Miami (“City”), City’s Police Department (“MPD”) to provide enhanced policing services and additional safety measures including additional lighting for targeted areas that pose a risk to the homeless population in the Area (collectively, “Program”). The SEOPW CRA now wishes to extend the use period for the Funds to ensure the Program is fully fulfilled and services will extend to Fiscal Year 2023-2024 (“FY 23-24”).

The City, by and through the MPD, will utilize the subject Funds to administer the Program and provide enhanced police services including increased patrols, special operations, traffic details, club checks, criminal sweeps, prostitution details, and undercover narcotics details to address issues relating to the quality of life within the Redevelopment Area.

JUSTIFICATION:

Section 163.335 of Florida Statutes, (the “Act”), states that the existence of slum and blighted areas greatly contributes to the spread of disease and crime causing economic and social burdens to the community, thereby negatively affecting the tax base and impairing sound growth within the community. In response to the existence of slum and blight within the State of Florida, Section 163.340(9) of the Act allows for the creation of community redevelopment agencies to address these conditions by engaging in “community redevelopment”, defined as “undertakings, activities, or projects of a ... community redevelopment agency in a community redevelopment area ... for the reduction or prevention of crime”.

Section 163.340(23) of the Act further provides a means for community redevelopment agencies to address crime through “community policing innovations” which is defined as “policing technique or strategy designed to reduce crime by reducing opportunities for, and increasing the perceived risks of engaging in, criminal activity through visible presence of police in the community, including, but not limited to, community mobilization, neighborhood block watch, citizen patrol, citizen contact patrol, foot patrol, neighborhood storefront police stations, field interrogation, or intensified motorized patrol.”

Section 2, Goal 6, of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan Update (the “Plan”), lists the “[i]mprove[ment of] the [q]uality of [l]ife for residents” as a stated redevelopment goal.

Section 2, Goal 9, further lists “[f]oster[ing] safe community initiatives to provide for public safety through Community Policing Innovations” as a stated redevelopment goal.

The goal of the Program is to reduce and prevent crime within the Redevelopment Area, thereby enhancing the quality of life of its residents and encouraging growth and development in the area in accordance with the Plan.

FUNDING:

These funding allocations derived from the following approved earmarked of funds.

CRA-R-21-0018 passed and adopted on June 3rd, 2023, in the amount of \$600,000.00 which \$355,252.43, remains unspent.

CRA-R-23-0003 passed and adopted on January 26th, 2023, in the amount of \$600,000.00.

There is no fiscal impact in FY 2024’s tax increment budget.

FACT SHEET:

Company name: The City of Miami (City’s), by and through the City’s Police Department

Roll over of funds request: \$955,252.43

Term: 2023 – 2024 (1 year)

Scope of work or services (Summary): Provide enhanced police services including increased patrols, special operations, traffic details, club checks, criminal sweeps, prostitution details, and undercover narcotics details to address issues relating to the quality of life within the Redevelopment Area.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: July 27, 2023

CRA Section:

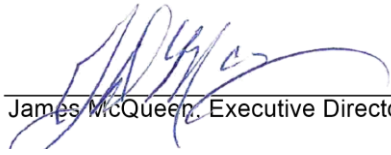
Brief description of CRA Agenda Item:

Authorizing the City of Miami to roll over funds from the SEOPW CRA in the amount of \$955,252.43 to provide enhanced policing services in the SEOPW CRA's area.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code:	Amount:	
NO (Complete the following source of funds information):		
Amount budgeted in the line item:	\$	
Balance in the line item:	\$	
Amount needed in the line item:	\$	
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments: There is no fiscal impact in FY 2024's tax increment budget since funds have already been earmarked pursuant to resolutions passed and adopted previously.

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A. Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14355

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED NINE HUNDRED FIFTY FIVE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND FORTY THREE CENTS (\$955,252.43) (“FUNDS”) TO THE CITY OF MIAMI (“CITY”), CITY’S POLICE DEPARTMENT (“MPD”) TO ROLL OVER FUNDS ASSOCIATED WITH ENHANCED POLICE SERVICES AND ADDITIONAL SAFETY MEASURES WITHIN THE SEOPW CRA REDEVELOPMENT AREA (“PURPOSE”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, the City of Miami (“City”) is responsible for public safety throughout the City, which includes the SEOPW CRA Redevelopment Area (“Area”); and

WHEREAS, pursuant to Section 163.370(2)(o), Florida Statutes, the CRA has the power to develop and implement community policing innovations with the objective of remedying blighted areas and the causes thereof within the Area; and

WHEREAS, the City’s Police Department (“MPD”) has an interest in continuing the SEOPW CRA Detail, an innovative service-oriented police unit, in a problem-solving team capacity, to establish and support working partnerships with the CRA, Neighborhood Enhancement Teams, residents, business owners, and homeless outreach programs; and

WHEREAS, pursuant to CRA Resolution No. 23-0003 adopted on January 26, 2023, the Board of Commissioners of the SEOPW CRA approved the issuance of an allocation in an amount not to exceed Nine Hundred Fifty Five Thousand Two Hundred Fifty Two Dollars and Forty Three Cents

(\$955,252.43) (“Funds”) to the City for enhanced police services, the purchase of two (2) new cameras, and public safety measures including additional lighting for targeted areas that pose a risk to the homeless population in the Area (collectively, “Program”); and

WHEREAS, the City, by and through the MPD, will utilize the subject Funds to administer the Program and provide enhanced police services including increased patrols, special operations, traffic details, club checks, criminal sweeps, prostitution details, and undercover narcotics details to address issues relating to quality of life within the Area; and

WHEREAS, the SEOPW CRA authorized the Funds to be disbursed throughout the Term on a reimbursement basis to the City upon presentation of invoices and satisfactory documentation; and
WHEREAS, no match is required of the City; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all-in forms acceptable to the General Counsel, with City’s MPD;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

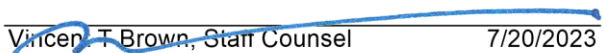
Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 3. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director’s designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincent T. Brown, Staff Counsel

7/20/2023

**AGREEMENT FOR THE PROVISION OF ENHANCED POLICE SERVICES
WITHIN THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AREA**

THIS AGREEMENT, made and entered into this day _____ of _____, 2023, by and between the SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (hereinafter, the “SEOPW CRA”) and the CITY OF MIAMI, Florida (hereinafter, the “City”), is for the provision of enhanced police services associated with the special conditions within the Southeast Overtown/Park West Community Redevelopment Area.

WHEREAS, the SEOPW CRA desires to contract with the City for enhanced law enforcement services within a specified area of the City known as the SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AREA (hereinafter, the “SEOPW Redevelopment Area”) for the safety and protection of the residents and visitors of the SEOPW Redevelopment Area located within the City; and

WHEREAS, the City, by and through its police department, the CITY OF MIAMI POLICE DEPARTMENT (hereinafter, the “Police Department”), desires to assist in the effort by providing the SEOPW CRA with enhanced police services, as defined in Section 2, within the boundaries of the SEOPW Redevelopment Area.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, and other goods and valuable considerations, the receipt and adequacy of which are acknowledged, the SEOPW CRA and the City agree as follows:

1.0 **Recitals.** The foregoing recitals are true and correct and are hereby incorporated into this Agreement.

2.0 **Services Provided by the City:**

2.1 The City agrees to provide enhanced police services within the boundary area of the City known as the SEOPW Redevelopment Area.

2.2 The City agrees and understands that the enhanced police services under the terms of this Agreement, by and through the police officers assigned to this detail, are supplemental to general patrol within the area and for the purpose of providing enhanced baseline police services by the City’s Police Department.

2.3 The duties and extent of services of the assigned personnel shall include, but shall not be limited to:

- (a) The City, by and through the Police Department; will provide four (4) sworn BEAT with days off of Sunday, Monday and Tuesday and one off on Thursday, Friday and Saturday. There will also be a minimum of one Officer working during the peak days and times identified by our crime analyst. There will also be an officer or civilian assigned to the Real Time Crime Center to monitor the cameras within the SEOPW Redevelopment Area during peak days/times. The officers assigned to this detail shall provide enhanced police services (hereinafter, the “SEOPW CRA Detail”) to perform directed patrols and enforce all state and local laws within the SEOPW CRA Area consistent with the scope or work outlined in the Miami Police Department’s “SEOPW CRA Operational Plan” and incorporated herein by reference. See “Attachment 1” (“SEOPW CRA Operational Plan”).

- (b) Sworn officers assigned to the SEOPW CRA Detail shall at all times remain subject to the City of Miami Police Department's chain of command and under the City of Miami Police Department's policies, rules, regulations, departmental orders, and standard operating procedures.
- (c) All SEOPW CRA Detail officers and equipment may be outfitted with the logo of the SEOPW CRA to visually identify the detail as SEOPW CRA dedicated police Details. Logos, lapel pins and other identifying materials, equipment, or features shall be subject to the final approval of the City's Chief of Police.
- (d) While the assigned officers of the SEOPW CRA Detail are within the SEOPW CRA boundaries performing under the terms of this Agreement, said Detail shall be separate from general rotation calls for service and non-emergency calls outside of the SEOPW Development Area. Accordingly, it is expressly understood by the City, the City's Police Department, and the SEOPW CRA, that all on-shift officers of the SEOPW CRA Detail shall remain within the SEOPW Redevelopment Area at all times throughout their respective shift. On-shift officers of the SEOPW CRA Detail shall not be dispatched to a location outside of the SEOPW Redevelopment Area unless Communications advises of a Signal 29 (Robbery), Signal 30 (Shooting), Signal 31 (Homicide), Signal 32 (Assault or Battery), or Signal 33 (Sex Offense) in the immediate surrounding areas of the SEOPW Redevelopment Area and with approval of the Overtown Sergeant, a Priority 3-15, or when Communications dispatches all Details to a major and/or emergency incident that requires three (3) or more Details and where a Field Duty Lieutenant has responded and taken over a scene.
- (e) The City will provide the SEOPW CRA Detail with crime analysis and intelligence information consistent with that provided to other patrol Details within the Police Department upon request. This information along with requests for enhanced patrol in a particular area or for a special event received from the SEOPW CRA Executive Director or his designee will be used to determine the geographic and temporal deployment of the SEOPW CRA Detail.
- (f) It is further agreed that, to the extent necessary, the officers assigned to the SEOPW CRA Detail will appear as witness in civil depositions, or other civil criminal court proceedings, where the issue includes criminal or quasi-criminal conduct within the SEOPW Redevelopment Area.
- (g) The SEOPW CRA Detail Sergeant or Support Sergeant will submit a weekly After-Action report to the City's Chief of Police and to the SEOPW CRA Executive Director. The report will indicate the areas and times of deployment during the week, any special events in which the detail participated, and any significant incidents which should be brought to the attention of the Police Department and the SEOPW CRA. The form and content of the report can be altered as needed to meet the needs of the City or the SEOPW CRA.
- (h) The City agrees it will provide the assigned personnel of the SEOPW CRA Detail with such basic equipment, at the SEOPW CRA's cost and expense, as may be necessary and reasonable in order to allow the police officers in the SEOPW CRA Detail to carry out the duties anticipated under this Agreement.
- (i) The Police Department will, at all times, provide supervision, control, and direction of work activities and assignments of police personnel in the SEOPW CRA Detail, including disciplinary actions. It is expressly understood the Police

Department shall be responsible for the compensation and benefits of the officers assigned to the SEOPW CRA Detail, as well any injury benefits of the officers, their property, or the City's property while in the SEOPW Redevelopment Area and acting within the course and scope of their employment. The day-to-day operations of the SEOPW CRA Detail will be under the supervision of the assigned sergeant. The assigned sergeant will report to the command officer designated by the City's Chief of Police.

- (j) The City's Chief of Police shall designate a command officer to serve as the SEOPW CRA LIAISON COMMANDER who will work in concert with the SEOPW CRA Executive Director, or his designee. The SEOPW CRA Liaison Commander will perform the following duties:
- (1) Coordinate the dissemination and processing of police and security reports, coordinate the duties, responsibilities and function of the detail in a problem-solving team capacity, provide supervisory assistance, coordinate problem resolution, and carry out the provisions of this Agreement.
 - (2) Establish and maintain an ongoing line of communication with City's police personnel.
 - (3) Prepare monthly reports in accordance with Section 5.2 of this Agreement for review by the SEOPW CRA Executive Director and City's Chief of Police.
 - (4) Assist or advise the planning and implementation of other grant- funded security programs within the SEOPW Redevelopment Area.
 - (5) Establish n clearly defined process for reporting non-emergency criminal activities within the SEOPW Redevelopment Area.

2.4 The City shall operate a closed-circuit television (hereinafter "CCTV") camera system within the Real Time Crime Center (RTCC for purposes of allowing the City's Police Department to provide enhanced policing services with an ability to instantly monitor and/or record video images in an effort to prevent crime, conduct investigations or apprehend individuals committing crime within the SEOPW Redevelopment Area.) An Officer shall be assigned to the RTCC specifically to monitor Overtown during peak times, on an overtime basis.

2.5 The City's Police Department agrees to operate, and maintain, at its own risk and expense, all camera equipment, hardware, or software.

3.0 Services Provide by the CRA:

3.1 The SEOPW CRA will provide the following in-kind accommodations, services, and equipment:

- (a) Equipment. The SEOPW CRA shall reimburse the City for the purchase of all equipment and vehicles allocated for the SEOPW CRA Detail. All equipment and vehicles reimbursed by the SEOPW CRA shall be for the sole use of the officers assigned to the SEOPW CRA Detail. Any specialized police equipment, including but not limited to, all weapons, uniforms, surveillance tools, and patrol vehicles allocated to the SEOPW CRA will become the property of the City, for use by its Police Department, upon termination of this agreement.

- (b) Modification/Damage. The SEOPW CRA shall reimburse the City for reasonable modifications to the equipment provided in order to meet the City's operational needs and Police Department's standards. Any damages to SEOPW CRA Detail patrol vehicles or equipment which are in excess of normal wear and tear for the particular item or equipment, and which damage is caused by the City, or its employees shall be repaired or repaired by the City.
- (c) Equipment Budget. Starting on October 1, 2023, and on an annual basis thereafter, the parties, through the Chief of Police or his designee and the SEOPW CRA Executive Director, agree to discuss a proposed Equipment Budget for the forthcoming budget year in order to satisfy the terms of Section 8 of this Agreement. The Equipment Budget shall include costs for employee compensation, replacement equipment maintenance of equipment, and operation costs for equipment. Additional equipment costs, including maintenance and operational costs, may be amended and reflected in a mutually agreed amendment during the current term of this agreement or upon extension to this Agreement. The parties acknowledge and understand that throughout the term of this Agreement and any extension thereof, equipment and/or vehicles may be in need of replacement. In addition to the total budget of this Agreement and subject to the prior approval of the SEOPW CRA Executive Director, the City may purchase additional necessary, new, or replacement equipment, and be reimbursed by the SEOPW CRA with prior written approval from the SEOPW CRA Executive Director.

3.2 The SEOPW CRA Liaison Commander shall provide 11 semi-annual assessment of the results achieved as measured against the performance objectives specified in the SEOPW CRA Police Operational Plan referenced in Section 6.0 of this Agreement.

4.0 Enforcement of Laws and Regulations. The authorization of the officers assigned to the SEOPW CRA Detail, to enforce the laws of the United States, the State of Florida, and the Code of the City of Miami are unaffected by the terms of this Agreement. Similarly, nothing contained herein shall be construed as permitting or authorizing SEOPW CRA Detail police officers to use any method or to act in any manner in violation of law or of their sworn obligation as a police officer for the City.

5.0 Communications, Reporting, and Evaluation:

5.1 **Communications**. The City agrees that the SEOPW CRA Executive Director will have access to all public information not exempt from disclosure under Chapter 119, Florida Statutes, which in any way deals with criminal activity in the SEOPW Redevelopment Area covered by this Agreement. It is further agreed that, upon request pursuant to Chapter 119 and at the statutory rate, the City's Police Department will provide the SEOPW CRA Executive Director with copies of such incident reports, arrest reports, or other public documents which document or substantiate actual or potential criminal activity in or connected with the SEOPW Redevelopment Area.

5.2 **Reporting**. The Police Department will require all police officers assigned to the SEOPW CRA Detail to complete a monthly log and forward the original report to the SEOPW CRA with the monthly report to SEOPW CRA's designee upon request. At the SEOPW CRA Liaison Commander's discretion, this report may include, but not be limited to, the following data:

- (a) Hours worked;
- (b) Calls/requests for service;

- (c) Referrals to City/SEOPW CRA/other agencies;
- (d) Suspicious persons/name/description/vehicle license number;
- (e) Vehicles abandoned/towed/stolen;
- (£) Drug paraphernalia confiscated/found;
- (g) Arrests/citations;
- (h) Property stolen/recovered;
- (i) Assistance to residents and visitors;
- (j) Broken lights/sidewalks/graffiti;
- (k) Conflict resolution of apparent or actual conflict between 2 or more persons; and
- (l) Weapons violations/seized.

The City's Police Department will be responsible for media coordination. The City's Police Department will relay information related to any major crime or incident that occurs within the SEOPW Redevelopment Area to the SEOPW CRA Executive Director, preferable before the media is informed, or as soon as possible.

5.3 Evaluation. The City and the SEOPW CRA agree that evaluations of the SEOPW CRA Detail's overall performance shall include:

- (a) Hours worked as reported on monthly report;
- (b) Response time to emergency and non-emergency calls;
- (c) Comparison of crime mid workload in the targeted area for the past years;
- (d) Number of arrests including drug violations;
- (e) Number of crimes solved;
- (e) Vehicles towed;
- (f) Positive contacts;
- (g) Referrals;
- (h) Trespassers removed;
- (i) Calls for service;
- U) Weapons seized;
- (k) Property stolen/recovered;
- (I) Community feedback.

It is further agreed, to facilitate tile evaluation, the City will provide comparable crime information for the City as a whole to facilitate the evaluation to include what proportion of activities City-wide occur within or near the SEOPW Redevelopment Area.

6.0 Plan of Operation. The objectives and plan for achieving enhanced police services within the SEOPW Redevelopment Area shall be as set forth in the City of Miami Police Department Operational Plan and incorporated herein. See 'Attachment 1'. If, during the term of this Agreement, either party desires to amend the scope of the Pion of Operation, either party may request, for consideration by the other party, an amendment in writing,

7.0 Term of Contract. The term of this Agreement shall begin on May 19, 2023, and expire on September 30, 2023. This Agreement is subject to annual renewal upon discretion or the SEOPW CRA Executive Director, subject to available funds, the mutual agreement of the parties to renew, and SEOPW CRA Board approval. The parties understand that on AN annual basis, the budget amount for providing enhanced services may vary based on negotiations and agreement of estimated costs to the City in providing enhanced police services under this Agreement and the costs of new or replacement equipment.

8.0 Compensation to the City. For services provided, SEOPW CRA shall compensate the City as follows:

8.1 Under this Agreement, the SEOPW CRA shall budget a minimum of that figure to reimburse the City's Police Department for the cost of salary, benefits, and equipment in an amount up to Nine Hundred Fifty-Five Thousand Two Hundred Fifty-Two Dollars and Forty-Three Cents (\$955,252.43). The City will provide the SEOPW CRA with an invoice indicating the monthly compensation, benefits, and expenses paid to the officers and sergeant assigned to the SEOPW CRA Detail. Compensation, benefits, and expenses include all expenditures of the part of the City associated with employing the officer, If, during the term of this Agreement, any pay increases are distributed to the City's Police Department pursuant to collective bargaining negotiations or any other type of pay increase, then the SEOPW CRA shall reimburse the City for the increased amount of compensation and/or benefits paid to the officer and sergeant assigned to the SEOPW CRA Detail.

8.2 Any overtime incurred by an officer or sergeant assigned to the SEOPW CRA Detail will be paid by the SEOPW CRA on a reimbursement basis. The City will provide the SEOPW CRA with a report of overtime hours on a monthly basis along with an invoice requesting payment.

8.3 On a monthly basis throughout the term of this Agreement, the City shall provide the SEOPW CRA Executive Director with an invoice indicating any equipment reimbursement costs incurred by the City in accordance with this Agreement.

8.4 Notwithstanding anything to the contrary in this Agreement, the total payment under this Agreement shall not exceed Nine Hundred Fifty-Five Thousand Two Hundred Fifty-Two Dollars and Forty-Three Cents (\$955,252.43).

9.0 **Termination:**

9.1 The SEOPW CRA may terminate this Agreement upon ninety (90) days written notice to the City. Such notice shall be delivered by Certified Mail with Return Receipt Requested to the city officials and addresses specified in section 10.0 of this Agreement. Upon the termination of this Agreement, or the termination or any subsequent renewals of this Agreement, the SEOPW CRA shall discontinue any use, and shall not have any claim of interest to, all SEOPW CRA Detail vehicles, equipment, uniforms, hardware, software, and any other items purchased pursuant to this Agreement. Upon termination of this Agreement, the SEOPW CRA shall immediately relinquish any interest in all vehicles, equipment, uniform, and any other police items to the City. Upon the termination of this Agreement, or the termination of any subsequent renewals of this Agreement, ownership of the CCTV camera equipment and/or any related hardware or software shall remain with the City. Further the SEOPW CRA shall immediately discontinue use of the CCTV camera equipment, unless otherwise agreed upon by the parties hereto,

9.2 The City may terminate this Agreement upon ninety (90) days written notice to the SEOPW CRA. Such notice shall be delivered Certified Mail with Return Receipt Requested to the SEOPW CRA Director at the address specified in section 10.0 of this Agreement.

10.0 **Notices.** Any notices required pursuant to the terms of this Agreement shall be sent via electronic mail (City e-mail) of each of the parties hereto, as specified below:

To the
SEOPW CRA: **JAMES MCQUEEN,**
 Executive Director
 SEOPW Community Redevelopment Agency
 819 N.W. 2nd Avenue, 3rd Floor.
 Miami, Florida 33136

VINCENT T. BROWN, ESQ.

Chief Legal Counsel
 SEOPW Community Redevelopment Agency
 819 N.W. 2nd Avenue, 3rd Floor.
 Miami, Florida 33136

To the CITY:

ART NORJEGA V,
 City Manager
 City of Miami, Florida
 3500 Pan American Drive
 Miami, Florida 33133

And to:

MANUEL MORALES
 Chief of Police
 City of Miami Police Department
 400 N.W. 2nd Avenue
 Miami, Florida 33128

*WITH A
 COPY TO:*

VICTORIA MENDEZ,
 City Attorney
 Office of the City Attorney
 444 S.W. 2nd Avenue
 Suite 945
 Miami, Florida 33130
 Vmendez@miamigov.com

11.0 **Construction of Laws.** The agreement between the parties shall consist of the terms contained in this Agreement and any subsequent written addendum agreed upon and executed by both parties pursuant to the laws of Florida.

12.0 **Severability.** If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law,

13.0 **Modification of Agreement.** This Agreement may be modified upon mutual consent of both parties, The SEOPW CRA Executive Director may negotiate and enter into additional binding terms or modification of terms to this agreement without prior approval of the SEOPW CRA Board. The modification shall be in writing and executed by the City Manager and the SEOPW CRA Executive Director.

14.0 **Counterparts and Electronic Signatures:** This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be original and such counterparts shall together constitute but one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission) which signatures shall be binding on the party whose name is contained therein.

Any party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request.

15.0 **Binding Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

16.0 **Governing Law.** This Agreement shall be governed by the laws of the State of Florida, with venue lying in Miami-Dade County, Florida.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

ART NORIEGA
CITY MANAGER
CIT OF MIAMI, FLORIDA

JAMES MCQUEEN
SEOPW CRA
EXECUTIVE DIRECTOR

TODD B. HANNON
CITY CLERK
CITY OF MIAMI, FLORIDA

MANUEL MORALES
CHIEF OF POLICE
CITY OF MIAMI, FLORIDA

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

VICTORIA MENDEZ
CITY ATTORNEY
CITY OF MIAMI, FLORIDA

VINCENT T. BROWN, ESQ.
SEOPW CRA STAFF COUNSEL
CITY OF MIAMI, FLORIDA

APPROVED AS TO INSURANCE REQUIREMENTS

ANN-MARIE SHARPE
RISK MANAGEMENT
CITY OF MIAMI, FLORIDA


Attachment: File # - 14355 - Backup (14355 : Authorizing the City of Miami Police Department to roll over funds from the SEOPW CRA in the

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14361

Subject: Bryant Miller Olive serving as Bond Counsel

From:  James McQueen
Executive Director Enclosures: File # 14361 - Backup

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) retains Bryant Miller Olive to serve as Bond Counsel to assist with issuing municipal bonds and bond related services (“Purpose”) to further the initiatives set forth in the SEOPW CRA redevelopment plan (“Plan”). The Purpose of Bryant Miller Olive serving as Bond Counsel will further the objectives and goals set forth in the Plan.

JUSTIFICATION:

Section 2, Goals and Principles, Goal #1: Preserve Historic Buildings & Community Heritage.

Section 2, Goals and Principles, Goal #4: Create Jobs within the Community.

Section 2, Goals and Principles, Goal #6: Improve the Quality of Life for Residents.

Section 2, Goals and Principles, Principle #5: Walkable Streets.

Section 2, Goals and Principles, Principle #10: Attractive Streets & Buildings Foster Strong Identity.

Section 2, Goals and Principles, Principle #14: Restore Distinctive Community Identity.

FUNDING:

Bond counsel fees will be offset against bond proceeds.

There is no fiscal impact in fiscal year 2024’s tax increment budget.

FACT SHEET:

Company name: Bryant Miller Olive

Address: 1 S.E. 3rd Avenue, Suite 2200, Miami, FL, 33131

Scope of work or services (Summary): Assist with issuing municipal bonds and bond related services to further the initiatives set forth in the SEOPW CRA redevelopment plan.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: July 27, 2023

CRA Section:

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14361

Final Action Date:

A RESOLUTION OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (SEOPW CRA) RETAINS BRYANT MILLER OLIVE TO SERVE AS BOND COUNSEL TO ASSIST WITH ISSUING MUNICIPAL BONDS AND BOND RELATED SERVICES (“PURPOSE”) TO FURTHER THE INITIATIVES SET FORTH IN THE SEOPW CRA REDEVELOPMENT PLAN UPDATE (“PLAN”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL FOR THE PURPOSE STATED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, The Executive Director recommends Bryant Miller Olive to be retained to serve as Bond Counsel for the intended municipal bond issuance and related services (“Purpose”); and

WHEREAS, The Purpose of Bryant Miller Olive serving as Bond Counsel will further the objectives and goals set forth in the Plan; and

WHEREAS, The Board finds that it is in the best interest of the SEOPW CRA to retain the services of Bryant Miller Olive as Bond Counsel; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. The Executive Director is authorized to negotiate and execute an agreement with Bryant Miller Olive for Bond Counsel services, including any and all necessary documents and all-in forms acceptable to the General Counsel, for said Purpose and to bring the final agreement back to the Board for approval.

Section 3. Sections of this Resolution may be renumbered or re-lettered, and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director or its designee, without the need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. This Resolution shall take effect immediately upon adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincent T. Brown, Staff Counsel 7/20/2023

BRYANT MILLER OLIVE P.A.

Bryant Miller Olive P.A. is pleased to present to the Southeast Overtown/Park West Community Redevelopment Agency ("CRA"), a summary of the credentials of our firm.

The Firm

Bryant Miller Olive P.A. ("BMO") is a Florida professional association of attorneys under the laws of the State of Florida (the "State"), established in 1970, with a national and statewide municipal bond practice since 1973. BMO is rated AV Preeminent by Martindale-Hubbell. BMO was the first Florida law firm to be listed in *The Red Book*. This is generally the way a law firm becomes nationally recognized bond counsel whose legal opinions can be widely relied upon in the marketplace. BMO has full-service offices in Miami, Orlando, Jacksonville, Tallahassee, Tampa, Washington, D.C., and Atlanta, Georgia. BMO's strong Florida presence is attributable, in part, to its founder, C. Farris Bryant, who was the Governor of Florida in the early 1960's. He founded BMO to implement his vision for Florida's future, particularly to promote Florida's economic development in transportation and education initiatives.

In addition to its public finance services described more fully herein, BMO offers a multidisciplinary range of legal services, with practice groups focused in the following areas: Affordable Housing, Appellate Advocacy, Corporate Trust, Government Consulting, Government Procurement, Labor & Employment, Litigation, New Tax Market Credits, Public Private Partnerships, Real Property & Commercial Transactions, and State & Local Government. BMO also offers legal services in Federal and State Tax issues, both in relation to public finance work and as a separate area of practice that addresses non-public finance related tax issues. We have attorneys who are certified by The Florida Bar in the areas of City, County and Local Government Law, Tax Law, Construction Law, Real Estate Law, and Labor & Employment Law. Additionally, BMO has a wholly-owned arbitrage rebate service subsidiary, Integrity Public Finance Consulting LLC (Integrity), to assist tax-exempt borrowers with post issuance compliance with the Internal Revenue Code and regulations promulgated thereunder.

More Florida-based Municipal Bond Attorneys than any Other Law Firm

Nineteen (19) of BMO's attorneys are focused in the area of public finance law, giving BMO more Florida-based municipal bond attorneys than any other law firm. As part of BMO's public finance group, BMO has three full-time in-house Section 103 federal tax attorneys and, unlike most of our competitors, does not subcontract any of its tax work to other firms. Further, 10 full-time paralegals and 5 law clerks are employed by BMO to assist the attorneys with substantive legal research.

BMO's employees are diverse reflecting our longstanding commitment to diversity. More than 63 percent of the members of the firm are African American, Hispanic, Asian or women. Approximately 32 percent of BMO's support staff is comprised of minorities, and approximately 71 percent of the support staff are women. BMO is proud of its efforts to make public finance a more diverse practice area.

For more information on Bryant Miller Olive P.A., please go to www.bmolaw.com.

Bond Counsel Experience

According to *Securities Data Co. Inc.*, in each of the years 2013 through 2022, BMO has been the top-ranked bond counsel firm in Florida based on the number of transactions completed. In 2022, BMO completed 57 transactions as Bond Counsel in Florida. In the past five years, BMO has provided public finance legal counsel to both local governments and related entities on more than 978 bond issues involving over \$31 billion in principal amount of tax-exempt governmental and private activity bonds.

978
Bond Issue
Completed
Last 5 Years

Tax Increment and Redevelopment Experience: BMO has had extensive experience in all facets of community redevelopment, including documenting the prerequisite finding of necessity for the redevelopment area, establishing the redevelopment agency, developing and implementing the redevelopment plan and trust fund, drafting and negotiating redevelopment agreements with private-sector redevelopment partners, drafting and negotiating interlocal agreements governing tax increment contribution and validation of bonds secured by tax increment financing. BMO is highly experienced in this area, having counseled both state and local governments and developers on structuring such financial arrangements as part of an overall development or redevelopment. This includes real property tax abatement, payment in lieu of taxes ("PILOT"), federal, state, and local grants, land grants and contribution, land trusts, etc.

BMO has been a leader in the use of tax increment financing in the State, having served as lead counsel on major cases upholding the utilization of the financing tool and the corresponding right of eminent domain for the elimination of slum and blight. BMO served as Bond Counsel for the first tax increment financing in the State issued for "transportation blight." BMO also served as lead counsel in the first validation case upholding tax increment financing in Florida which has provided the background for the entire development of community redevelopment financing in Florida, *State v. Miami Beach Redevelopment Agency*, 392 So. 2d 875 (Fla. 1980). *Miami Beach* is the seminal case that was briefly overturned by the Florida Supreme Court in 2007, but subsequently restored based in large part on BMO's briefs and oral argument before the Florida Supreme Court on three separate appeals.

Bond Validation Experience: BMO has helped draft and shape much of Florida's municipal finance law. BMO's state constitutional law expertise is often called upon in validation proceedings. BMO believes that no other firm has the level of experience in Florida bond

validations as BMO. Examples of the Firm's victories in front of the Florida Supreme Court including without limitation *Citizens Advocating Responsible Environmental Solutions, Inc. v. City of Marco Island*, 959 So. 2d 203 (Fla. 2007), *Miccosukee Tribe of Indians vs. South Florida Water Management District and New Hope Sugar vs. South Florida Water Management District* (Case Nos. SC09-1817 and SC09-1818), *State v. Miami Beach Redevelopment Agency*, 392 So. 2d 875 (Fla. 1980), and *Sarasota Citizens for Responsible Government v. City of Sarasota, et al.*, 48 So. 2d 755 (Fla. 2010).

Tax Expertise: BMO is qualified to promptly respond to all matters of federal taxation relating to the issuance of debt by governmental entities. BMO's tax knowledge and capabilities are frequently sought in connection with bond financings throughout the nation. One of the most important aspects of a tax-exempt bond issue is the tax-exempt status of the bonds. Members of BMO's tax department are frequently asked to serve on the faculty for continuing legal education programs sponsored by such organizations as NABL, the Florida Governmental Finance Officers Association and The Florida Bar.

BMO and its tax practitioners are regularly involved in assisting its public finance clients in complying with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and the Income Tax Regulations and rulings issued thereunder (the "Regulations") relating to the issuance of tax-exempt bonds. This includes advising clients with respect to the complex provisions of the Code and Regulations relating to arbitrage and rebate. BMO also applies our team approach to providing tax counsel. BMO regularly monitors the current position of the IRS on various matters of interest to its public finance clients, including the IRS's recently expanded enforcement activities in the bond area.

For each issue, the bond attorney and tax attorney will regularly consult throughout the development of the specific plan of finance, the drafting of the basic bond documents, and the development of the specialized documents and certificates which are necessary to evidence the issuer's compliance with all relevant provisions of the federal tax law. In addition, prior to delivery of an approving opinion of bond counsel regarding the tax status of the bonds, a BMO tax lawyer who is not primarily assigned to the transaction undertakes a review of the transaction to confirm compliance with the provisions of the Code.

The highly significant level of knowledge and experience in BMO's tax practice is evident from a review of our audit work, post issuance tax services, and arbitrage rebate affiliation.

Examples of our work: BMO has transactional skills gained over time from handling a wide array of financings related to economic development projects and incentives. Familiarity with evolving local, state, and federal financing programs has been key to our firm's success. We have set forth certain examples below.

- BMO advised the City of Panama City Beach in the creation and establishment of its community redevelopment agency and negotiated on behalf of Panama City Beach with the St. Joe Company and its associated Community Development District a unique land

swap and successful public-private partnership agreement dealing with what is commonly referred to as the Pier Park entertainment venue. As a part of representing Panama City Beach, firm members successfully defended challenges to the redevelopment regime before the Florida Supreme Court. See *Panama City Beach Redevelopment Agency v. State*, 831 So.2d 662 (Fla. 2002). BMO subsequently crafted an extraordinary additional community redevelopment plan covering approximately nine miles of shoreline in Panama City Beach known as the Front Beach Road Community Redevelopment Area and laid the predicate for the ultimate collection and expenditure of \$500 million in tax increment to address extraordinary transportation/infrastructure needs of that beachfront community. This work transformed the Panama City Beach community with significant economic development impact.

- BMO served as lead community redevelopment counsel for the Murdock Village Community Redevelopment Area in Charlotte County that successfully crafted the redevelopment plan and acquisition strategy for 2,999 residential lots which formed the basis of an ambitious and complete redevelopment centered around Charlotte County's northern regional park between U.S. 41 and State Road 776. The documentation developed by BMO withstood challenges from condemnation lawyers and was validated by the circuit court.
- BMO served as bond counsel on the \$70,545,000 City of Orlando, Florida Community Redevelopment Agency Tax Increment Revenue Refunding Bond (Downtown District), Series 2020A transaction. It was a variable rate bond maturing in 2040 and structured as a covenant to budget and appropriate.

Please see Appendix A for a representative listing of transactions completed for community redevelopment agencies.

Familiarity with the City of Miami: BMO has served, under contract, as Bond Counsel and Disclosure Counsel to the City of Miami, Florida and the Miami Parking Authority (collectively, the "City") for more than 20 years. In addition, we serve as the primary counsel on bond compliance issues. When the City returned to the public finance market in 2002 after recovering from its state of financial emergency that occurred in 1996, BMO served as disclosure counsel on its first four public offerings. Because of our longevity and experience with the City, we are often called upon to help staff with background and finance questions related to existing transactions. We work closely with the City staff on each transaction for a successful and smooth transaction. Below is a listing of transactions completed for the City over the last 5 years.

- \$24,435,000.00 City of Miami, Florida Tax-Exempt Non-Ad Valorem Special Obligation Revenue Bonds, Series 2021 (FP&L Undergrounding Project)
- \$16,318,887.98 City of Miami, Florida Master Vehicle Lease Schedule No. 2, Series 2020

- \$36,000,000.00 City of Miami, Florida Master Vehicle Lease Purchase Agreement dated as of June 20, 2019 and Schedule No. 1 thereto dated as of April 15, 2020
- \$52,180,000.00 City of Miami, Florida Parking System Revenue Refunding Bonds, Tax-Exempt Series 2019
- \$75,540,000.00 City of Miami, Florida Taxable Special Obligation Parking Revenue Refunding Note, Series 2019 (Marlins Stadium Parking Facilities Project)
- \$5,000,000.00 City of Miami, Florida Taxable Parking System Line of Credit Note, Series 2019B
- \$57,405,000.00 City of Miami, Florida Special Obligation Refunding Bonds, Series 2018A (Street and Sidewalk Improvement Program)
- \$42,620,000.00 City of Miami, Florida Taxable Special Obligation Refunding Bonds, Series 2018B (Street and Sidewalk Improvement Program)
- \$7,455,000.00 City of Miami, Florida Taxable Special Obligation Revenue Bonds, Series 2018C (Street and Sidewalk Improvement Program)
- \$16,555,000.00 City of Miami, Florida Taxable Special Obligation Parking Revenue Refunding Note, Series 2018 (Marlins Stadium Parking Facilities Project)

City of Miami References:		
Larry Spring	Erica Paschal-Darling	Scott Simpson
Chief Financial Officer/Assistant City Manager	Director of Finance	Chief Financial Officer
City of Miami, Florida	City of Miami, Florida	Miami Parking Authority
305-416-1009	305-416-1328	305-373-6789

Additional references available upon request.

The Bond Counsel Team

BMO will utilize a team approach to managing its scope of services for the CRA. Rather than assigning one individual to serve the client, we will assign a team of lawyers, possessing complementary skills and experience in order to provide the highest quality and most responsive

service. While we are the largest public finance firm in Florida, we are still a small firm in that we all know each other personally and what value each brings to BMO allowing us to provide the best service for the CRA. Teamwork also means there is not a workload backup in one attorney's inbox which could result in missed deadlines.

BMO will assign JoLinda Herring as the lead attorney, Len Marcinko, Tax Attorney and Chris Roe, Public Finance Member to the CRA's account. Please see bios of the team members below.

JoLinda Herring. Ms. Herring is BMO's managing shareholder and actively practices law as a member of the Public Finance Group. Her practice is dedicated to municipal law, governmental tax-exempt financings, and blue-sky securities law, with an expertise in commercial paper programs. Ms. Herring has served as bond counsel, disclosure counsel, and underwriter's counsel to various governmental entities including Riviera Beach CRA, Palm Beach County, Broward County, Miami-Dade County, Brevard County, the City of Tallahassee, the City of Miami, the City of Ocala, the City of Panama City Beach, and numerous other governmental entities across the State of Florida (including the Sunshine State Governmental Financing Commission, the Florida Municipal Loan Council and the Florida Rural Utility Financing Commission) and in other states, including Connecticut and Louisiana. She is the lead counsel for BMO on the City of Miami's account. She currently serves as a member of the Board of Directors of the National Association of Bond Lawyers. She is listed in the Municipal Bond Attorneys' section of The Bond Buyer's Municipal Marketplace. Ms. Herring is a graduate of Leadership Tallahassee. She graduated from Florida State University College of Law with a Juris Doctor. Ms. Herring also received an M.B.A. in Finance with honors from Vanderbilt University. Ms. Herring is currently a member of The Florida Bar. She is listed in the Municipal Bond Attorneys' section of The Bond Buyer's Municipal Marketplace.

Leonard T. Marcinko. Mr. Marcinko is a shareholder and Chair of the Tax Group. He has concentrated his law practice in the federal income tax aspects of governmental finance law. He has more than 38 years of wide-ranging experience dealing with federal tax issues associated with the sale and issuance of tax-exempt bonds, as a government lawyer, as a practitioner in private practice, and as a public finance investment banker. In addition to his primary responsibility dealing with Federal income tax issues for bond issues, Mr. Marcinko for several years has headed BMO's representation of clients in the area of interest rate swaps and other derivative product transactions. Mr. Marcinko joined BMO in 1988. Prior to joining BMO, Mr. Marcinko spent three and a half years in the public finance department of Shearson Lehman Hutton, Inc. At Shearson, he was responsible for the creation and implementation of new tax-exempt and taxable finance products, with special emphasis on the Southeastern Region of the United States. Prior to joining Shearson in 1985, Mr. Marcinko practiced law for five years as a partner in the Tax Department of the national municipal bond law firm of Kutak Rock. From 1977 to 1980, Mr. Marcinko served as an attorney-advisor in the Office of Chief Counsel to the Internal Revenue Service where he was responsible for the development of income tax regulations and proposed legislation in the tax-exempt bond area. He was the principal author of final regulations relating to arbitrage bonds and

participated in drafting the Mortgage Subsidy Bond Tax Act of 1980. Mr. Marcinko is a member of NABL and is listed in the Municipal Bond Attorneys' section of The Bond Buyer's Municipal Marketplace, and he is a frequent speaker at NABL conferences. Mr. Marcinko is currently a member of The Florida Bar. He is listed in the Municipal Bond Attorneys' section of The Bond Buyer's Municipal Marketplace.

Christopher B. Roe. Mr. Roe is a Shareholder in the firm's Public Finance Group. He is board certified by The Florida Bar in city, county, and local government law. He has a specialty in community redevelopment agency legal services, special assessments, and utility acquisition. His experience includes a wide range of local government undertakings focusing on local government revenue generating mechanisms and financings where such revenues are pledged to secure bond issues, bank loans, state revolving fund loans, and loans obtained from The United States Department of Agriculture Utilities Program. Mr. Roe has successfully conducted more than seventy bond validation proceedings pursuant to Chapter 75, Florida Statutes, on behalf of local government clients and the funding of capital projects. In that regard, he successfully represented the City of Cape Coral at trial and in its Supreme Court appeal regarding the validity of citywide special assessments imposed to fund fire protection services and facilities and its cost allocation methodology based on availability of service. *Morris v. City of Cape Coral*, 163 So. 3d 1174 (Fla. 2015). Mr. Roe serves as lead attorney in the firm's role as Bond Counsel to St. Lucie County, Okeechobee County, Belleair Beach, Palm Coast, Brooksville and Bunnell, as well as special districts including the Parrish Fire District and the Flora Ridge Educational Facilities Benefit District. Mr. Roe graduated from Florida State University College of Law and is a frequent speaker at Florida League of Cities, Florida Association of Counties and Florida Municipal Attorneys Association events around the state. Mr. Roe is currently a member of the Florida Bar. He is listed in the Municipal Bond Attorneys' section of The Bond Buyer's Municipal Marketplace.

The BMO team is accessible by email or cell phone inside or outside business hours, so that the CRA's needs never go unmet. We are very quick to respond to any requests of the CRA, whether of a routine nature or not, to ensure that adequate resources are devoted to timely meet the CRA's needs. BMO can also be available on short notice to meet with and advise the CRA officials, CRA retained consultants, and the governing body on a continuous and emergency basis.

BMO has consistently met the time demands that have been placed upon the firm by its clients and has never failed to adhere to a deadline. Should needs or emergencies arise, CRA staff would continue to have easy access to BMO's expertise in public finance and related areas.

APPENDIX A

REPRESENTATIVE LISTING OF COMMUNITY REDEVELOPMENT TRANSACTIONS

Role	Par Value	Issuer	Project Name	Purpose	Type of Security
Underwriter's Counsel	\$46,420,000.00	Arborwood Community Redevelopment District (City of Ft. Myers, Florida)	Capital Improvement Revenue Bonds, Series 2006A-1 (Centex Homes Project)	Finance capital improvements	Non-ad valorem assessments
Bond Counsel	\$9,200,000.00	Cedar Key Community Redevelopment Agency	Redevelopment Trust Fund Revenue Bonds, Series 2007	Finance capital improvements	Tax increment revenues
Underwriter's Counsel	\$5,285,000.00	City of Bradenton, Florida Community Redevelopment Agency	Increment Tax Revenue Bonds, Series 2011 (Downtown Redevelopment Area Riverwalk Project)	Financing the Downtown Redevelopment Area Riverwalk Project	Pledged funds consisting of Increment Tax Revenues and Non-Ad Valorem Revenues
Bond Counsel	\$3,476,500.00	Cocoa Redevelopment Agency	Redevelopment Revenue Bonds, Series 2002	Finance capital improvements	Covenant to budget and appropriate non-ad valorem revenues
Bond Counsel	\$1,100,000.00	City of Flagler Beach, Florida Community Redevelopment Agency	Community Redevelopment Revenue Note, Series 2009	Acquire and construct capital improvements in City's Redevelopment Revenue Plan which includes utility, sidewalk, ADA	Tax increment revenues and non-ad valorem revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

Bank Counsel	\$20,769,000.00	Fort Lauderdale Community Redevelopment Agency	Tax Increment Revenue Improvement and Refunding Note, Taxable Series 2021 (Northwest-Progresso-Flagler Heights Community Redevelopment Area Project)	accessibility, streetscape, stormwater, irrigation and lighting improvements Refinance outstanding 2015 Note	NPFCRA Trust Fund Revenues
Bank Counsel	\$20,769,000.00	Fort Lauderdale Community Redevelopment Agency	Tax Increment Revenue Improvement and Refunding Note, Taxable Series 2021 (Northwest-Progresso-Flagler Heights Community Redevelopment Area Project)	Refinance outstanding 2015 Note	NPFCRA Trust Fund Revenues
Bond Counsel	\$7,450,000.00	Community Redevelopment Agency of the City of Fort Myers, Florida	Community Redevelopment Revenue Note, Series 2005	Refund outstanding bonds, finance capital improvements	Tax increment financing revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

Bond Counsel	\$15,400,000.00	Hallandale Beach Community Redevelopment Agency	Redevelopment Revenue Note, Series 2015	Financing certain redevelopment Projects, including improvements to O. B. Johnson Park	Increment Revenues and Public Service Tax Revenues
Note Counsel	\$5,000,000.00	City of Holly Hill, Florida Community Redevelopment Agency	Redevelopment Revenue Note, Series 2013	Finance redevelopment projects within the community development area	Annual tax increment receipts from the CRA; non-ad valorem revenues
Bond Counsel	\$4,835,000.00	City of Holly Hill, Florida Community Redevelopment Agency	Redevelopment Refunding Revenue Note, Series 2012	Refund outstanding bonds	Tax increment revenues
Underwriter's Counsel	\$12,980,000.00	Inverness Community Redevelopment Agency	Tax Increment Revenue Refunding Bonds, Series 2017	Refunding	Pledged tax increment revenues
Bond Counsel	\$9,500,000.00	City of Lake Wales Community Redevelopment Agency	Redevelopment Revenue Note, Series 2007	Acquisition, construction and equipping of various capital improvements and programs within the redevelopment area	Tax increment revenues and non-ad valorem revenues
Note Counsel	\$5,572,674.50	City of Lake Wales, Florida	Lake Wales Community Redevelopment Agency Redevelopment Revenue Note, Series 2007 (First Amendment to Note) (Reissuance Date:	Community Redevelopment Capital Improvements	CRA/TIF revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

April 1, 2018)

Bond Counsel	\$13,865,000.00	Community Redevelopment Agency of the City of Maitland, Florida	Community Redevelopment Revenue Bonds, Series 2005	Finance capital improvements	Tax increment revenues
Bond Counsel	\$5,925,000.00	City of Naples, Florida	Redevelopment Revenue Bond, Series 2003	Finance various capital improvements within City's community redevelopment area; refinance Series 1998 Bonds	Tax increment revenues of CRA
Note Counsel	\$9,000,000.00	City of New Port Richey, Florida Community Redevelopment Agency	Taxable Redevelopment Revenue Note, Series 2006C	Finance acquisition, construction and equipping of various capital improvements within the CRA	Tax increment revenues of the Community Redevelopment Agency
Note Counsel	\$9,200,000.00	City of New Port Richey, Florida Community Redevelopment Agency	Redevelopment Revenue Note, Series 2005B	Financing of various capital improvements within the CRA	Tax increment revenues of the Community Redevelopment Agency
Note Counsel	\$9,200,000.00	City of New Port Richey, Florida Community Redevelopment Agency	Redevelopment Refunding Revenue Note, Series 2005A	Refinancing	Tax increment revenues of the Community Redevelopment Agency
Bond Counsel	\$3,000,000.00	North Miami Beach Community Redevelopment Agency	Redevelopment Revenue Note, Series 2007A	Capital improvements within the redevelopment area	Tax increment revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

Bond Counsel	\$5,000,000.00	North Miami Beach Community Redevelopment Agency	Taxable Redevelopment Revenue Note, Series 2007B	Capital improvements within the redevelopment area	Tax increment revenues
Bond Counsel	\$71,415,000.00	City of Orlando, Florida Community Redevelopment Agency	Taxable Tax Increment Revenue Bonds, Series 2010B (Downtown District - Direct Subsidy Build America Bonds)	Finance a portion of the cost of acquiring, construction and equipping the Performing Arts Center	Tax increment revenues
Bond Counsel	\$4,760,000.00	City of Orlando, Florida Community Redevelopment Agency	Tax Increment Revenue Bonds, Series 2010A (Downtown District)	Finance a portion of cost of acquiring, constructing and equipping the Performance Arts Center	Tax increment revenues
Bond Counsel	\$9,855,000.00	City of Orlando, Florida Community Redevelopment Agency	Tax Increment Revenue Refunding Bonds (Downtown District), Series 2004	Refunding of Series 1993 tax increment issue	Tax increment revenues
Bond Counsel	\$6,000,000.00	City of Palm Bay, Florida Bayfront Community Redevelopment Agency	Redevelopment Trust Fund Revenue Bond, Series 2006	Finance various capital improvements to roadways within the CRA	Tax increment revenues
Disclosure Counsel	\$38,260,000.00	City of Port St. Lucie Community Redevelopment Agency	Redevelopment Trust Fund Refunding Revenue Bonds, Series 2016	Refunding all of the Agency's outstanding Redevelopment Trust Fund Revenue Bonds, Series 2004 and the Redevelopment Trust Fund Revenue Bonds, Series 2006	Tax increment revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

Borrower's Counsel	\$115,000.00	City of Quincy, Florida Community Redevelopment Agency	Redevelopment Revenue Note, Series 2012	Finance redevelopment projects	Tax increment revenues
Special Counsel	\$350,000.00	City of Quincy, Florida Community Redevelopment Agency	Redevelopment Revenue Note, Series 2011	Community redevelopment	Tax increment revenues
Bond Counsel	\$13,297,000.00	Riviera Beach Community Redevelopment Agency	Redevelopment Refunding Revenue Note, Series 2020A	Refund outstanding bonds/capital improvement	Tax Increment Revenues
Bond Counsel	\$16,338,000.00	Riviera Beach Community Redevelopment Agency	Taxable Redevelopment Refunding and Improvement Revenue Note, Series 2020B	Refund outstanding bonds/capital improvement	Tax Increment Revenues
Bond Counsel	\$8,807,000.00	Riviera Beach Community Redevelopment Agency	Redevelopment Revenue Note, Series 2018	Acquire, construct and equip certain capital improvements	Tax increment revenues
Bank Counsel	\$3,550,000.00	Riviera Beach Community Redevelopment Agency	Redevelopment Revenue Note, Series 2013A	Finance acquisition, construction and equipping of certain capital improvements (redevelopment plan, water, sewer and stormwater utilities, streetscape, etc.)	Tax increment revenues
Bank Counsel	\$8,000,000.00	Riviera Beach Community	Redevelopment Taxable Refunding	Refund certain redevelopment	Tax increment revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

Bond Counsel	\$25,570,000.00	Redevelopment Agency Riviera Beach Community Redevelopment Agency	Revenue Note, Series 2013B Redevelopment Note, Series 2011	projects Acquire, construct and equip certain capital improvements	Pledge Revenues
Bond Counsel	\$2,100,000.00	Sanford Community Redevelopment Agency	Capital Improvement Revenue Note, Series 2004	Finance downtown redevelopment streetscape	Non-ad valorem revenues
Bank Counsel	\$1,500,000.00	Sebring Community Redevelopment Agency	Taxable Capital Improvement Revenue Note, Series 2020	Community redevelopment projects	Pledged Revenues
Bond Counsel	\$3,950,000.00	City of Tallahassee Community Redevelopment Agency	Redevelopment Revenue Note, Series 2020	Financing public parking	Tax increment revenues
Note Counsel	\$5,870,000.00	Winter Park Community Redevelopment Agency	Redevelopment Refunding Revenue Note, Series 2012	Refund outstanding debt	Tax increment revenues

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

Bryant Miller Olive

FLORIDA MUNICIPAL ATTORNEYS ASSOCIATION

JoLinda Herring
Bryant Miller Olive P.A.
1 SE 3rd Avenue, Suite 2200
Miami, Florida 33131
jherring@bmolaw.com

FLORIDA MUNICIPAL FINANCE

Type of Issuer	Number of Transactions	Total Dollar Amount
All Issuers in State	517	\$17,552,010,088

- Number and dollar amount of Bonds issued in the State of Florida from January 1-December 31, 2022

FLORIDA MUNICIPAL FINANCE

- Types of Projects
 - Roads/Street Improvements
 - Utility Improvements
 - Governmental Buildings
 - Parks and Recreation
 - Police/Fire Stations
 - Parking Garages
 - Municipal Complex

WHAT IS A MUNICIPAL BOND?

- An evidence of indebtedness of state or local government which generates funds to support a governmental purpose
- An obligation of an Issuer to pay a stated amount (principal) at a given time (maturity) and with interest at a stated rate
- Referred to as a “bond”, “note”, “loan”
- A taxable or tax-exempt obligation

3 TYPES OF BONDS

I. General Obligation Bond

- Pledges the “full faith and credit” of the governmental Issuer
- Payable from ad valorem taxes (maturity > 1 year)
- Florida Constitutional requirements:
 - Issued only to finance capital projects
 - Can only be issued when:
 - Voters approve a referendum authorizing issuance or
 - The Bonds refund outstanding general obligation bonds and lowering debt service

3 TYPES OF BONDS

II. Revenue Bond

- May be issued without voter approval (unless required by local law)
- Limited Obligation – secured by a pledge of a specific revenue source
 - Excise Taxes (sales tax, gas tax, utility services tax)
 - Enterprise Fund Revenues (water and sewer system, solid waste, airport, parking)
 - May be secured by a Covenant to Budget and Appropriate from Non-Ad Valorem Revenues
 - Special Assessment – assessments levied against property benefitted by the improvements being financed
 - Tax Increment – community redevelopment; based on additional tax revenues generated because of increase in assessed value over a base year

3 TYPES OF BONDS

III. Conduit Bond

- Issued by a Governmental Entity on behalf of a Company-Borrower (generally manufacturing, housing or health care)
- Payable from repayment by the Company-Borrower of the loan of the bond proceeds

AUTHORITY FOR ISSUANCE OF BONDS

FLORIDA CONSTITUTION

Article VII, Section 12

- Local bonds.-Counties, school districts, municipalities, special districts and local governmental bodies with taxing powers may issue bonds, certificates of indebtedness or any form of tax anticipation certificates, payable from ad valorem taxation and maturing more than twelve months after issuance only:
 - (a) to finance or refinance capital projects authorized by law and only when approved by vote of the electors who are owners of freeholds therein not wholly exempt from taxation; or
 - (b) To refund outstanding bonds and interest and redemption thereon at a lower net average interest cost rate.



FLORIDA STATUTES

- Chapter 166, F.S.
 - Section 166.021(1), F.S.-As provided in s.2(b), Art. VIII of the State Constitution, municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law.
 - Section 166.111, F.S.-Authority to borrow. The governing body of every municipality may borrow money, contract loans, and issue bonds as defined in s. 166.101 from time to time to finance the undertaking of any capital project or other project for the purposes permitted by the State Constitution and may pledge the funds, credit, property and taxing power of the municipality for the payment of such debts and bonds.



AUTHORITY FOR ISSUANCE OF BONDS

- Florida Constitution
 - Article VII, Section 12
 - Article VII, Section 10
 - Article VIII, Section 1
 - Article VIII, Section 2

AUTHORITY FOR ISSUANCE OF BONDS

- Florida Statutes
 - Chapter 125, F.S.
 - Section 125.01(1)(r), F.S.
 - Chapter 166, F.S.
 - Section 166.02(1), F.S.
 - Chapter 166, Part II, F.S.
 - Section 166.111, F.S.

AUTHORITY FOR ISSUANCE OF BONDS

- Federal Tax Law
 - Section 103, Internal Revenue Code

DECISION TO FINANCE / BORROW

- Need to borrow money for “something”
 - New capital project
 - Refinancing of existing debt
 - Grant Anticipation Note
- Strategic planning for debt issuance –When do we need the money?
Considerations for access to the market
- What are the current interest rates and what will be my costs of issuance?
- Is there any controversy surrounding the project? What about the political climate-is it an election year?

WHAT IS THE PROCESS FOR ISSUING A BOND?

- Define the Project
- Assemble the Financing Team (may involve bid process)
- Enact Bond Ordinance or Adopt Resolution (may involve agenda deadlines)
- Negotiate terms, develop commitment letter or term sheet (may be part of bid process)
- Draft and develop documents, including bond ordinance or resolution and loan agreement
- Prepare closing documents and opinions
- Execute Loan Documents and Closing Documents
- Deliver Bonds against payment of proceeds (Fund Loan)

FINANCING TEAM

- Issuer
- Issuer's Attorney
- Company-Borrower (if conduit bond)
- Financial Advisor
- Bond Counsel
- Disclosure Counsel
- Underwriter or Bank
- Underwriter's Counsel or Bank's Counsel
- Other Appropriate Parties

FINANCING TEAM

- Issuer
 - Communicates Issuer Decisions
 - Oversees Project
 - Determines When Funds Needed
 - Coordinates Issuer Staff and Input

FINANCING TEAM

- Issuer's Attorney
 - Initial Due Diligence
 - Research State Law and Issuer's Organizational documents to determine authority of Issuer to issue Bonds
 - Litigation
 - Participates in proceedings, reviews all documents, including the Official Statement
 - Delivers the Issuer's Counsel Opinion at closing

FINANCING TEAM

- Financial Advisor
 - Recommends type of debt to Issuer (e.g., bond, bank loan, pool loan)
 - Advises Issuer on structure of debt (maturity, amortization schedule)
 - Advises Issuer on security for debt
 - Negotiates terms of borrowing on behalf of Issuer
 - Advises on fairness of pricing, terms and bond ratings

FINANCING TEAM

- Bond Counsel
 - Consults with Issuer's Attorney on Issuer's authority to issue Bonds
 - Consults with Underwriter or Bank regarding the structure of the deal
 - Prepares authorizing resolution, financing documents and closing documents
 - Reviews Official Statement
 - Issues Tax Opinion

FINANCING TEAM

- Disclosure Counsel
 - Drafts Official Statement
 - Conducts Due Diligence Investigation
 - Prepares Continuing Disclosure Certificate
 - Renders 10b-5 Opinion

FINANCING TEAM

- Underwriter
 - Participates in structuring the transaction
 - Purchases the Bonds from Issuer for resale to investors
 - Assists with ratings and bond insurance

FINANCING TEAM

- Underwriter's Counsel
 - Prepares the Bond Purchase Contract
 - Reviews all documents prepared by Bond Counsel
 - Advises Underwriter

FINANCING TEAM

- Other Appropriate Parties
 - Rating Agencies
 - Rate Consultant
 - Engineer
 - Trustee
 - Escrow Agent
 - Bond Insurer

PRE-ISSUANCE CONSIDERATIONS

- Staff defines the Project
 - Generally, a capital project
- When do you need money for the Project
 - Reimbursement Resolution
 - Section 1.150-2 of the Income Tax Regulations
 - Identify the project
 - Identify the not to exceed amount
 - Identify the funding source
 - 60-day look back period
 - Not needed for engineering, soil testing and surveying
 - Pledged Revenues

PRINCIPAL DOCUMENTS

- Trust Indenture
 - Two parties –Issuer and Trustee
- Ordinance or Resolution
 - Provides the terms of the bonds, including payment dates, maturities, redemption provisions, registration, transfer and exchange, pledge of revenues, default provisions, rate covenants, additional debt test, etc.
- Loan Agreement
- Tax Certificate
- Bonds

PRINCIPAL DOCUMENTS

- Paying Agent Agreement
- Escrow Deposit Agreement
- Bond Purchase Agreement
- Continuing Disclosure Certificate
- Certificates
 - Additional Bonds Certificate
 - No Litigation Certificate
 - Incumbency Certificate
- Engineering Report
- Verification Report

OFFICIAL STATEMENT/DISCLOSURE

- Preliminary Official Statement
 - The preliminary official statement is distributed to potential investors and is used to describe the proposed new issue of municipal securities prior to the determination of the interest rate(s) and offering price(s)
 - SEC Rule 15c2-12 generally requires an underwriter to obtain and review an official statement that an issuer of municipal securities deems final as of its date, except for certain permitted omissions, prior to being able to bid for, purchase, offer or sell such securities. (This is customarily referred to as the preliminary official statement)
- Official Statement
 - SEC Rule 15c2-12 defines a 'final official statement' to mean a document or set of documents prepared by an issuer of municipal securities, or its agents, setting forth information concerning the issuer of the municipal securities and the terms of the proposed offering (including financial information and operating data) that is complete on the date of its delivery to underwriters.

OFFICIAL STATEMENT – KEY POINTS

- Disclose all material facts
 - Rule 10b-5 Anti-fraud provisions
 - Do not make untrue statements of a material fact or omit to state a material fact necessary in order to make the statements made not misleading
 - Federal securities laws require issuers to exercise reasonable care in the preparation of offering documents and their statements to investors
- What is material?
 - Important fact to an investor in making a decision to purchase the bonds
 - Determined on the basis of the facts and circumstances in each instance

POST-ISSUANCE

- CALL BOND COUNSEL

- Spending the project funds
 - Have you spent or will you spend the money in 3 years?

- Change in Use

- Private Use/Private Payments

FLORIDA STATUTORY REFERENCES

- Florida Statutes
 - Section 125.01, F.S.
 - Section 166.01, F.S.
 - Section 218.385, F.S.
 - Section 517.06, F.S.
 - Chapter 75, F.S.
 - Chapter 159, F.S.

BOND COUNSEL RETAINER AGREEMENT

By and Between

**SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY
and
BRYANT MILLER OLIVE P.A.**

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

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SCHEDULE "A"

DRAFT

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

BOND COUNSEL RETAINER AGREEMENT

THIS BOND COUNSEL RETAINER AGREEMENT (the "Retainer Agreement") is entered into by and between the **Southeast Overtown/Park West Community Redevelopment Agency** (the "CRA") and the law firm of **Bryant Miller Olive P.A.** ("Bryant Miller Olive" or the "Firm") as of the first day of August, 2023.

WHEREAS, the Firm and its members have a local and statewide presence, have provided, and continue to provide bond counsel, disclosure counsel and special counsel and consulting services to local governments in throughout Florida; and

WHEREAS, the CRA and the Firm desire to document and memorialize the availability of the Firm to serve on an as needed basis as bond counsel, disclosure counsel, special counsel and/or consultant to the CRA; and

WHEREAS, the CRA and the Firm desire to respectively receive and provide services specifically described herein pursuant to this Retainer Agreement.

NOW, THEREFORE, it is agreed as follows:

1. RETAINER AGREEMENT. This Retainer Agreement shall memorialize and supplant any prior agreements between the parties concerning the provision of bond counsel, disclosure counsel, and special counsel legal services and consulting services. With respect to services rendered pursuant to this Retainer Agreement, the CRA shall be the Firm's client and the Firm shall represent the interests of the CRA.

2. BOND COUNSEL SERVICES.

(A) As bond counsel, the Firm will, when requested by the CRA, perform the following services with respect to the issuance of bonds, notes or other debt obligations of the CRA ("Bonds") and matters relating thereto:

(1) review of proposed financing programs as to legal feasibility, compliance with applicable law and pending or proposed revisions to the law, including United States tax law;

(2) advise as to structuring considerations, required approvals and filings, schedule of events for timely debt issuance, and other legal matters relative to such debt;

(3) attend meetings with CRA staff, Staff Counsel and officials, the CRA's financial advisor, the underwriters and others as appropriate for development of the plan of finance, debt materials or dissemination of information in connection therewith;

(4) prepare ordinances and/or resolutions and any supplements and amendments thereto to authorize the debt;

(5) prepare or review trust indentures, loan agreements, escrow agreements, and any other agreements or similar documents necessary, related or incidental to a financing;

(6) assist the CRA Attorney in the preparation of all validation pleadings, including complaint, notice of service, proposed answer, memorandum of law, and proposed order and attend to assist with any validation proceeding;

(7) if sale is by competitive bid, assist in preparation of the bid documents, notice of sale, evaluation of bids and any other documentation or action necessary to conduct a sale of the Bonds in that manner;

(8) review preliminary and final Official Statements and other disclosure documents prepared and authorized by the CRA, but only insofar as such documents describe the Bonds and summarize the underlying documents or describe the federal income tax treatment of interest on the related Bonds;

(9) prepare, obtain, deliver and file all closing documents necessary in connection with any debt, including, but not limited to, certified copies of all minutes, ordinances, resolutions, and orders; certificates such as officers, seal, incumbency, signature, no prior pledge; and verifications, consents and opinions from accountants, engineers, special consultants and attorneys;

(10) review the transcripts of all proceedings in connection with the foregoing and indicate any necessary corrective action; and

(11) subject to the completion of proceedings to the Firm's satisfaction, render its standard legal opinion regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, as applicable, the excludability of interest on the Bonds from gross income for federal income tax purposes and, as applicable, the defeasance of refunded debt.

(B) The Firm's duties as bond counsel in this engagement are limited to those expressly set forth herein, and unless otherwise specifically engaged, do not include:

(1) assisting in the preparation or review of an official statement, if any, or any other disclosure document with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the official statement or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading;

(2) preparing requests for tax rulings from the Internal Revenue Service;

(3) preparing blue sky or investment surveys with respect to the Bonds;

- (4) drafting state constitutional or legislative amendments;
- (5) pursuing test cases or other litigation, such as contested validation proceedings, except as set forth above;
- (6) making an investigation or expressing any view as to the creditworthiness of the CRA or source of security for the payment of the Bonds, any credit enhancement provider, or, providing services related to derivative financial products (e.g. interest rate swaps and related documents or opinions);
- (7) assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Bonds or, after closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking;
- (8) representing the CRA in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations;
- (9) after closing, providing continuing advice to the CRA or any other party concerning any changes in law or interpretations thereof or other legal developments, actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g., the Firm's engagement as bond counsel does not include post-closing arbitrage rebate calculations or analysis);
- (10) provision of bankruptcy legal services, review of post-closing investment contracts, or provision of legal services in connection with interest rate swap or other financial product agreements; or
- (11) providing business, financial or accounting advice;
- (12) services relating to the acquisition, construction or permitting of the Project.

(C) The CRA shall compensate the Firm for services described above rendered as bond counsel in accordance with Schedule "A" attached hereto.

(D) While this Retainer Agreement provides for the continuing availability of the Firm to provide services hereunder, the engagement and responsibility of the Firm as bond counsel with respect to a particular debt issuance shall terminate upon the closing of such debt transaction and the rendering by the Firm of its bond counsel opinion as described in paragraph 2(A)(11) above, subject to the provision of closing document transcripts as requested by the CRA, unless subsequently engaged to provide additional services.

3. DISCLOSURE COUNSEL SERVICES.

(A) The Firm, when requested by the CRA, will, as disclosure counsel, perform the following services with respect to the issuance of Bonds and matters relating thereto:

(1) Prepare, with the assistance of CRA staff and relevant consultants, all disclosure documents at the request of the CRA (however, the Firm shall assume no responsibility for accuracy or completeness of financial and operating information or any other statistics, projections or data);

(2) perform due diligence with regard to CRA financings;

(3) advise the CRA with respect to its responsibilities under applicable federal and state securities law and assist the CRA in the complying with applicable federal and state securities laws;

(4) subject to completion of proceedings to the Firm's satisfaction, render appropriate opinions to the CRA pertaining to disclosure and provide a reliance letter to the CRA's underwriters, if requested;

(5) prepare the Continuing Disclosure Certificate or Dissemination Agent Agreement providing a continuing disclosure undertaking by the CRA in order to assist the underwriters in complying with the continuing disclosure requirements of Rule 15c2-12 or its successor in function;

(6) prepare the competitive sale documents and/or bond purchase agreement on behalf of the CRA, if required; and

(7) when requested, the Firm will also prepare or review secondary market disclosure submissions.

(B) The Firm, as disclosure counsel, will not perform the following services with respect to the issuance of Bonds and matters relating thereto, unless separately engaged:

(1) traditional bond counsel services;

(2) preparation of blue sky or investment surveys;

(3) investigation or expression of any view as to the creditworthiness of the CRA or the source of repayment of the debt instruments, any credit enhancement provider, or, providing services related to derivative financial products (e.g. interest rate swaps and related documents or opinions);

(4) representation of the CRA in Securities and Exchange Commission investigations; or

(5) after closing, providing continuing advice to the CRA or any other party concerning any changes in law or interpretations thereof or other legal developments.

(C) The CRA shall compensate the Firm for services described above rendered as disclosure counsel in accordance with Schedule "A" attached hereto.

(D) While this Retainer Agreement provides for the continuing availability of the Firm to provide services hereunder, the engagement and responsibility of the Firm as disclosure counsel with respect to a particular debt issuance will terminate upon the closing of such debt transaction and the rendering by the Firm of its disclosure counsel opinion as described in paragraph 3(A)(4) above, unless subsequently engaged to provide additional services.

4. SPECIAL COUNSEL AND CONSULTING SERVICES. Upon the request of the CRA, the Firm shall also be available to assist the CRA with non-public finance, special legal and/or consulting services identified and agreed to by the CRA and the Firm from time to time. Fees for such additional services may be based on hourly rates or a flat fee, to be negotiated at the time the services are needed based on the nature and scope of the services to be provided.

5. OTHER REPRESENTATIONS. The Firm has disclosed to the CRA that it currently and may in the future, serve as bond counsel, disclosure counsel, special counsel, or general counsel to other local governments and as special counsel to underwriters, banks, trustees and other parties that may from time to time transact business with the CRA in unrelated public finance matters. Such representations are standard and customary within the industry and the Firm can effectively represent the CRA and the discharge of the Firm's professional responsibilities to the CRA will not be prejudiced as a result, either because such engagements will be sufficiently different or because the potential for such prejudice is remote and minor and outweighed by consideration that it is unlikely that advice given to the other client will be relevant in any respect to the subject matter. The CRA acknowledges and agrees that the Firm's role as bond counsel, disclosure counsel, or special counsel to any local governmental entity or to any financial institution in conjunction with unrelated public finance transactions is not likely to create or cause any actual conflict, and service as disclosure, bond, or special counsel to other Firm clients will not per se be construed as a conflict or be objectionable to the CRA. Accordingly, the CRA expressly consents to such representation by the Firm consistent with the circumstances described above and waives any conflict of interest with respect thereto. The foregoing consent and waiver shall not apply and the Firm agrees not to undertake any representation in a controversy or litigation between CRA and any other client of the Firm, unless otherwise consented to in writing by the CRA.

6. CONTRACT ADMINISTRATION.

(A) For ease and convenience of administration, the CRA hereby also designates its Executive Director, Finance Officer and Staff Counsel to provide policy direction and instructions to the Firm in the administration of its duties hereunder, approving and authorizing work orders, when required, and all other matters necessary to administer this Retainer Agreement on behalf of the CRA.

(B) The Firm shall be entitled to reasonably rely upon direction received from the Executive Director, Finance Officer and Staff Counsel.

7. GENERAL.

(A) It is understood and agreed by the parties that, in addition to the fees provided in Schedule "A," the CRA will reimburse the Firm for reasonable out-of-pocket expenses, as permitted by law and that such reimbursement shall not be contingent under any circumstances. Those costs may include, but are not limited to, costs for computer research, court reporter charges, transcripts, copies and printing (at 25 cents per page), facsimiles, and travel (including transportation, lodging, meals, and other costs attendant upon travel) undertaken in connection with performing services hereunder.

(B) The Firm's bond counsel and/or disclosure counsel opinions rendered pursuant to this Retainer Agreement will be based on facts and law existing as of their date. The Firm will not be obligated to update any such opinion after the date rendered due to subsequent changes in law of the interpretation thereof or changed circumstances that may affect the opinions rendered. In rendering an opinion, the Firm will rely on the certified proceedings and other certifications of public officials, officers of the CRA and other persons furnished to the Firm without undertaking to verify the same by independent investigation, and the Firm will assume continuing compliance by the CRA with applicable laws relating to its debt instruments. The Firm will rely on the CRA to provide complete and timely information on all developments pertaining to any aspect of its debt instruments, the use of proceeds of its debt instruments, and the security therefor.

(C) Should legal or other services be required in connection with matters for which the Firm provides services hereunder that fall outside the scope of services provided herein, the CRA hereby represents, with the intention and understanding that the Firm will rely upon this representation, that it will either independently obtain such services or will conclude to forego such services and that the Firm shall in no case be responsible for either course of action. While the Firm may advise the CRA if, in its opinion, such services may be advisable or necessary, such advice is not required hereunder and neither such advice nor the omission of such advice shall render the Firm responsible for obtaining or providing such services on behalf of the CRA or for any claims or liability of any kind arising from the obtaining or failure to obtain such services.

Bond Counsel Retainer Agreement

(D) This Retainer Agreement shall be governed by and construed in accordance with the laws of the State of Florida. **In the event of any dispute arising out of or relating to this Retainer Agreement, the parties agree to waive trial by jury and agree that venue shall lie in Miami-Dade County, Florida.** In the case of litigation of such disputes, the prevailing party shall be entitled to recover attorney fees and costs from the other party. This Retainer Agreement is the entire agreement between the parties regarding its subject matter. This Retainer Agreement may be amended only by a written agreement entered into by the parties.

(E) This Retainer Agreement may be terminated with or without cause by the CRA or by the Firm at any time upon ninety (90) days written notice. In the event of termination, the Firm shall assume responsibility for completion of and shall be compensated for all representation requested prior to the notice of termination. Provided however, the CRA may terminate this Retainer Agreement for breach by the Firm with such notice as may be reasonable under the circumstances. In the event of termination, with or without cause, the Firm shall be compensated in accordance herewith for approved time and expenses expended prior to the date of termination.

(F) This Agreement will be effective for a term of five years from its date of execution and will be automatically extended without any action required for successive one year renewals following the initial term unless terminated by either the CRA or the Firm pursuant to subsection (E) of this Section.

(G) This Retainer Agreement may be executed in multiple counterparts.

(H) This Retainer Agreement shall be effective on the date first written above.

[Remainder of page intentionally left blank]

Bond Counsel Retainer Agreement

IN WITNESS WHEREOF, the Southeast Overtown/Park West Community Redevelopment Agency and Bryant Miller Olive P.A. have caused this Bond Counsel Retainer Agreement to be executed as of the dates below and effective as of the day first above written.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY**

By: _____

Name: _____

Its: _____

BRYANT MILLER OLIVE P.A.

By: _____

Shareholder and Authorized Signatory

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

SCHEDULE "A"

FEE SCHEDULE

I. BOND COUNSEL SERVICES

		<u>Fixed Rate Revenue Bonds</u>		<u>Refunding Bonds/Variable Rate Revenue Bonds</u>	
First	\$25,000,000	@\$1.75	\$43,750	@\$1.80	\$45,000
Second	\$25,000,000	@\$1.50	\$37,500	@\$1.70	\$42,500
Third	\$25,000,000	@\$1.25	\$31,250	@\$1.50	\$37,500
Fourth	\$25,000,000	@\$1.00	\$25,000	@\$1.25	\$31,250
Fifth	\$25,000,000	@\$0.75	\$18,750	@\$1.00	\$25,000
Sixth	\$25,000,000 and over	@\$0.50	\$12,500+	@\$0.75	\$18,750+

*Fees are quoted per bond (per 1,000) and cumulative

II. DISCLOSURE COUNSEL SERVICES

Disclosure Counsel fees shall be seventy percent (70%) of the Bond Counsel fees for such transaction.

There will be a minimum fee of \$30,000 for any transaction which is below \$25,000,000.

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BOND COUNSEL RETAINER AGREEMENT

By and Between

**SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY
and
BRYANT MILLER OLIVE P.A.**

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SCHEDULE "A"

DRAFT

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BOND COUNSEL RETAINER AGREEMENT

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WHEREAS, the Firm and its members have a local and statewide presence, have provided, and continue to provide bond counsel, disclosure counsel and special counsel and consulting services to local governments in throughout Florida; and

WHEREAS, the CRA and the Firm desire to document and memorialize the availability of the Firm to serve on an as needed basis as bond counsel, disclosure counsel, special counsel and/or consultant to the CRA; and

WHEREAS, the CRA and the Firm desire to respectively receive and provide services specifically described herein pursuant to this Retainer Agreement.

NOW, THEREFORE, it is agreed as follows:

1. RETAINER AGREEMENT. This Retainer Agreement shall memorialize and supplant any prior agreements between the parties concerning the provision of bond counsel, disclosure counsel, and special counsel legal services and consulting services. With respect to services rendered pursuant to this Retainer Agreement, the CRA shall be the Firm's client and the Firm shall represent the interests of the CRA.

2. BOND COUNSEL SERVICES.

(A) As bond counsel, the Firm will, when requested by the CRA, perform the following services with respect to the issuance of bonds, notes or other debt obligations of the CRA ("Bonds") and matters relating thereto:

(1) review of proposed financing programs as to legal feasibility, compliance with applicable law and pending or proposed revisions to the law, including United States tax law;

(2) advise as to structuring considerations, required approvals and filings, schedule of events for timely debt issuance, and other legal matters relative to such debt;

(3) attend meetings with CRA staff, Staff Counsel and officials, the CRA's financial advisor, the underwriters and others as appropriate for development of the plan of finance, debt materials or dissemination of information in connection therewith;

(4) prepare ordinances and/or resolutions and any supplements and amendments thereto to authorize the debt;

(5) prepare or review trust indentures, loan agreements, escrow agreements, and any other agreements or similar documents necessary, related or incidental to a financing;

(6) assist the CRA Attorney in the preparation of all validation pleadings, including complaint, notice of service, proposed answer, memorandum of law, and proposed order and attend to assist with any validation proceeding;

(7) if sale is by competitive bid, assist in preparation of the bid documents, notice of sale, evaluation of bids and any other documentation or action necessary to conduct a sale of the Bonds in that manner;

(8) review preliminary and final Official Statements and other disclosure documents prepared and authorized by the CRA, but only insofar as such documents describe the Bonds and summarize the underlying documents or describe the federal income tax treatment of interest on the related Bonds;

(9) prepare, obtain, deliver and file all closing documents necessary in connection with any debt, including, but not limited to, certified copies of all minutes, ordinances, resolutions, and orders; certificates such as officers, seal, incumbency, signature, no prior pledge; and verifications, consents and opinions from accountants, engineers, special consultants and attorneys;

(10) review the transcripts of all proceedings in connection with the foregoing and indicate any necessary corrective action; and

(11) subject to the completion of proceedings to the Firm's satisfaction, render its standard legal opinion regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, as applicable, the excludability of interest on the Bonds from gross income for federal income tax purposes and, as applicable, the defeasance of refunded debt.

(B) The Firm's duties as bond counsel in this engagement are limited to those expressly set forth herein, and unless otherwise specifically engaged, do not include:

(1) assisting in the preparation or review of an official statement, if any, or any other disclosure document with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the official statement or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading;

(2) preparing requests for tax rulings from the Internal Revenue Service;

(3) preparing blue sky or investment surveys with respect to the Bonds;

- (4) drafting state constitutional or legislative amendments;
- (5) pursuing test cases or other litigation, such as contested validation proceedings, except as set forth above;
- (6) making an investigation or expressing any view as to the creditworthiness of the CRA or source of security for the payment of the Bonds, any credit enhancement provider, or, providing services related to derivative financial products (e.g. interest rate swaps and related documents or opinions);
- (7) assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Bonds or, after closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking;
- (8) representing the CRA in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations;
- (9) after closing, providing continuing advice to the CRA or any other party concerning any changes in law or interpretations thereof or other legal developments, actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g., the Firm's engagement as bond counsel does not include post-closing arbitrage rebate calculations or analysis);
- (10) provision of bankruptcy legal services, review of post-closing investment contracts, or provision of legal services in connection with interest rate swap or other financial product agreements; or
- (11) providing business, financial or accounting advice;
- (12) services relating to the acquisition, construction or permitting of the Project.

(C) The CRA shall compensate the Firm for services described above rendered as bond counsel in accordance with Schedule "A" attached hereto.

(D) While this Retainer Agreement provides for the continuing availability of the Firm to provide services hereunder, the engagement and responsibility of the Firm as bond counsel with respect to a particular debt issuance shall terminate upon the closing of such debt transaction and the rendering by the Firm of its bond counsel opinion as described in paragraph 2(A)(11) above, subject to the provision of closing document transcripts as requested by the CRA, unless subsequently engaged to provide additional services.

3. DISCLOSURE COUNSEL SERVICES.

(A) The Firm, when requested by the CRA, will, as disclosure counsel, perform the following services with respect to the issuance of Bonds and matters relating thereto:

(1) Prepare, with the assistance of CRA staff and relevant consultants, all disclosure documents at the request of the CRA (however, the Firm shall assume no responsibility for accuracy or completeness of financial and operating information or any other statistics, projections or data);

(2) perform due diligence with regard to CRA financings;

(3) advise the CRA with respect to its responsibilities under applicable federal and state securities law and assist the CRA in the complying with applicable federal and state securities laws;

(4) subject to completion of proceedings to the Firm's satisfaction, render appropriate opinions to the CRA pertaining to disclosure and provide a reliance letter to the CRA's underwriters, if requested;

(5) prepare the Continuing Disclosure Certificate or Dissemination Agent Agreement providing a continuing disclosure undertaking by the CRA in order to assist the underwriters in complying with the continuing disclosure requirements of Rule 15c2-12 or its successor in function;

(6) prepare the competitive sale documents and/or bond purchase agreement on behalf of the CRA, if required; and

(7) when requested, the Firm will also prepare or review secondary market disclosure submissions.

(B) The Firm, as disclosure counsel, will not perform the following services with respect to the issuance of Bonds and matters relating thereto, unless separately engaged:

(1) traditional bond counsel services;

(2) preparation of blue sky or investment surveys;

(3) investigation or expression of any view as to the creditworthiness of the CRA or the source of repayment of the debt instruments, any credit enhancement provider, or, providing services related to derivative financial products (e.g. interest rate swaps and related documents or opinions);

(4) representation of the CRA in Securities and Exchange Commission investigations; or

(5) after closing, providing continuing advice to the CRA or any other party concerning any changes in law or interpretations thereof or other legal developments.

(C) The CRA shall compensate the Firm for services described above rendered as disclosure counsel in accordance with Schedule "A" attached hereto.

(D) While this Retainer Agreement provides for the continuing availability of the Firm to provide services hereunder, the engagement and responsibility of the Firm as disclosure counsel with respect to a particular debt issuance will terminate upon the closing of such debt transaction and the rendering by the Firm of its disclosure counsel opinion as described in paragraph 3(A)(4) above, unless subsequently engaged to provide additional services.

4. SPECIAL COUNSEL AND CONSULTING SERVICES. Upon the request of the CRA, the Firm shall also be available to assist the CRA with non-public finance, special legal and/or consulting services identified and agreed to by the CRA and the Firm from time to time. Fees for such additional services may be based on hourly rates or a flat fee, to be negotiated at the time the services are needed based on the nature and scope of the services to be provided.

5. OTHER REPRESENTATIONS. The Firm has disclosed to the CRA that it currently and may in the future, serve as bond counsel, disclosure counsel, special counsel, or general counsel to other local governments and as special counsel to underwriters, banks, trustees and other parties that may from time to time transact business with the CRA in unrelated public finance matters. Such representations are standard and customary within the industry and the Firm can effectively represent the CRA and the discharge of the Firm's professional responsibilities to the CRA will not be prejudiced as a result, either because such engagements will be sufficiently different or because the potential for such prejudice is remote and minor and outweighed by consideration that it is unlikely that advice given to the other client will be relevant in any respect to the subject matter. The CRA acknowledges and agrees that the Firm's role as bond counsel, disclosure counsel, or special counsel to any local governmental entity or to any financial institution in conjunction with unrelated public finance transactions is not likely to create or cause any actual conflict, and service as disclosure, bond, or special counsel to other Firm clients will not per se be construed as a conflict or be objectionable to the CRA. Accordingly, the CRA expressly consents to such representation by the Firm consistent with the circumstances described above and waives any conflict of interest with respect thereto. The foregoing consent and waiver shall not apply and the Firm agrees not to undertake any representation in a controversy or litigation between CRA and any other client of the Firm, unless otherwise consented to in writing by the CRA.

6. CONTRACT ADMINISTRATION.

(A) For ease and convenience of administration, the CRA hereby also designates its Executive Director, Finance Officer and Staff Counsel to provide policy direction and instructions to the Firm in the administration of its duties hereunder, approving and authorizing work orders, when required, and all other matters necessary to administer this Retainer Agreement on behalf of the CRA.

(B) The Firm shall be entitled to reasonably rely upon direction received from the Executive Director, Finance Officer and Staff Counsel.

7. GENERAL.

(A) It is understood and agreed by the parties that, in addition to the fees provided in Schedule "A," the CRA will reimburse the Firm for reasonable out-of-pocket expenses, as permitted by law and that such reimbursement shall not be contingent under any circumstances. Those costs may include, but are not limited to, costs for computer research, court reporter charges, transcripts, copies and printing (at 25 cents per page), facsimiles, and travel (including transportation, lodging, meals, and other costs attendant upon travel) undertaken in connection with performing services hereunder.

(B) The Firm's bond counsel and/or disclosure counsel opinions rendered pursuant to this Retainer Agreement will be based on facts and law existing as of their date. The Firm will not be obligated to update any such opinion after the date rendered due to subsequent changes in law of the interpretation thereof or changed circumstances that may affect the opinions rendered. In rendering an opinion, the Firm will rely on the certified proceedings and other certifications of public officials, officers of the CRA and other persons furnished to the Firm without undertaking to verify the same by independent investigation, and the Firm will assume continuing compliance by the CRA with applicable laws relating to its debt instruments. The Firm will rely on the CRA to provide complete and timely information on all developments pertaining to any aspect of its debt instruments, the use of proceeds of its debt instruments, and the security therefor.

(C) Should legal or other services be required in connection with matters for which the Firm provides services hereunder that fall outside the scope of services provided herein, the CRA hereby represents, with the intention and understanding that the Firm will rely upon this representation, that it will either independently obtain such services or will conclude to forego such services and that the Firm shall in no case be responsible for either course of action. While the Firm may advise the CRA if, in its opinion, such services may be advisable or necessary, such advice is not required hereunder and neither such advice nor the omission of such advice shall render the Firm responsible for obtaining or providing such services on behalf of the CRA or for any claims or liability of any kind arising from the obtaining or failure to obtain such services.

(D) This Retainer Agreement shall be governed by and construed in accordance with the laws of the State of Florida. **In the event of any dispute arising out of or relating to this Retainer Agreement, the parties agree to waive trial by jury and agree that venue shall lie in Miami-Dade County, Florida.** In the case of litigation of such disputes, the prevailing party shall be entitled to recover attorney fees and costs from the other party. This Retainer Agreement is the entire agreement between the parties regarding its subject matter. This Retainer Agreement may be amended only by a written agreement entered into by the parties.

(E) This Retainer Agreement may be terminated with or without cause by the CRA or by the Firm at any time upon ninety (90) days written notice. In the event of termination, the Firm shall assume responsibility for completion of and shall be compensated for all representation requested prior to the notice of termination. Provided however, the CRA may terminate this Retainer Agreement for breach by the Firm with such notice as may be reasonable under the circumstances. In the event of termination, with or without cause, the Firm shall be compensated in accordance herewith for approved time and expenses expended prior to the date of termination.

(F) This Agreement will be effective for a term of five years from its date of execution and will be automatically extended without any action required for successive one year renewals following the initial term unless terminated by either the CRA or the Firm pursuant to subsection (E) of this Section.

(G) This Retainer Agreement may be executed in multiple counterparts.

(H) This Retainer Agreement shall be effective on the date first written above.

[Remainder of page intentionally left blank]

Bond Counsel Retainer Agreement

IN WITNESS WHEREOF, the Southeast Overtown/Park West Community Redevelopment Agency and Bryant Miller Olive P.A. have caused this Bond Counsel Retainer Agreement to be executed as of the dates below and effective as of the day first above written.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY**

By: _____

Name: _____

Its: _____

BRYANT MILLER OLIVE P.A.

By: _____

Shareholder and Authorized Signatory

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)

SCHEDULE "A"

FEE SCHEDULE

I. BOND COUNSEL SERVICES

		<u>Fixed Rate Revenue Bonds</u>		<u>Refunding Bonds/Variable Rate Revenue Bonds</u>	
First	\$25,000,000	@\$1.75	\$43,750	@\$1.80	\$45,000
Second	\$25,000,000	@\$1.50	\$37,500	@\$1.70	\$42,500
Third	\$25,000,000	@\$1.25	\$31,250	@\$1.50	\$37,500
Fourth	\$25,000,000	@\$1.00	\$25,000	@\$1.25	\$31,250
Fifth	\$25,000,000	@\$0.75	\$18,750	@\$1.00	\$25,000
Sixth	\$25,000,000 and over	@\$0.50	\$12,500+	@\$0.75	\$18,750+

*Fees are quoted per bond (per 1,000) and cumulative

II. DISCLOSURE COUNSEL SERVICES

Disclosure Counsel fees shall be seventy percent (70%) of the Bond Counsel fees for such transaction.

There will be a minimum fee of \$30,000 for any transaction which is below \$25,000,000.

Attachment: File # 14361 - Backup (14361 : Bryant Miller Olive serving as Bond Counsel)


SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14362

Subject: 4/5ths Bid Waiver to Miami Dade College for Fiscal Year 2023-2024.

Enclosures: File # 14362 - Backup

From:  James McQueen
Executive Director

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) authorizing the allocation of grant funds in an amount not to exceed Two-Hundred Twenty-Five Thousand Dollars and Zero cents (\$225,000.00) (“Funds”), to support Miami Dade College, is a public educational institution and political subdivision of the State of Florida (“MDC”). MDC has requested funds from the SEOPW CRA for continued support for the Hospitality Institute to providing no cost education and training opportunities and connecting the Miami’s Hospitality and culinary industry to the residents within the Redevelopment Area. The Funds will support MDC Hospitality Institute in Fiscal Year 2023 – 2024.

JUSTIFICATION:

Section 2, Goal 4, of the 2018 Updated Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the “Plan”) lists the "creat[ion] [of] jobs within the community" as a stated redevelopment goal.

Section 2, Principle 4, of the Plan provides “that employment opportunities be made available to existing residents . . .” as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$225,000.00 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Miami Dade College (The Hospitality Institute)

Address: 300 N.E. 2nd Avenue Miami, FL 33132

Number of participants: Targeting 71 participants

Funding request: \$225,000.00

Term: 2023 - 2024

Age range of participants: All ages for Hospitality Institute Program. Ages 13 - 17-years-old for the summer program.

Scope of work or services (Summary): provide competencies and skills for entry into the workforce in hospitality and culinary industries to the residents within the Redevelopment Area.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: July 27, 2023

CRA Section:

Brief description of CRA Agenda Item:

Authorizing the allocation of funds in an amount not to exceed \$225,000.00 to Miami Dade College for continued support for the Hospitality Institute.

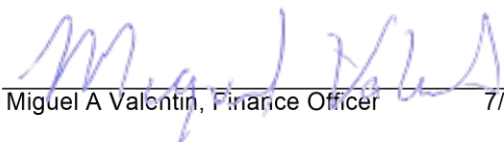
Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$225,000.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:		\$
Balance in the line item:		\$
Amount needed in the line item:		\$
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:
Approved by:



 James McQueen, Executive Director 7/20/2023

Approval:



 Miguel A Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14362

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS” ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY FIVE THOUSAND DOLLARS AND ZERO CENTS (\$225,000.00) TO THE HOSPITALITY INSTITUTE, A PROGRAM OF THE MIAMI HOSPITALITY CENTER AT MIAMI DADE COLLEGE (“MDC”) TO ASSIST WITH THEIR WORK TRAINING PROGRAM FOR THE HOSPITALITY AND CULINARY INDUSTRY THROUGH EDUCATION AND TRAINING OPPORTUNITIES IN FISCAL YEAR 2023–2024 (“PURPOSE”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4 of the Plan, states, “there must be variety in employment opportunities” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6 of the Plan, states, “For the SEOPW CRA to achieve its full potential, it is necessary to address and improve the neighborhood economy and expand economic opportunities...this entails both the support and enhancement of existing businesses and local entrepreneurs...”; and

WHEREAS, the Hospitality Institute is a program of the Miami Hospitality Center at Miami Dade College (“MDC”), which connects residents of the SEOPW CRA to the hospitality and culinary industries through no-cost education and training opportunities through targeted and customized workforce training, certification, and gainful employment (“Program”); and

WHEREAS, MDC has completed an application and requested funding to assist with the Program, as described in their respective proposals (“Purpose”) as set forth in Exhibit “B,” attached and incorporated herein; and

WHEREAS, the Board of Commissioners wishes to authorize funding in an amount not to exceed Two Hundred Twenty-Five Thousand Dollars and Zero Cents (\$225,000.00) (“Funds”) to MDC for the Program; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, for the Funds to be allocated to MDC, subject to the availability of funds for the Purpose stated herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. The Executive Director is hereby authorized to disperse the Funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids” Account No. 10050.920101.883000.0000.00000, subject to the availability of funds to MDC for the Program in Fiscal Year 2023-2024.

Section 3. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents and all-in forms acceptable to the General Counsel, for said Purpose to the MDC for the Program.

Section 4. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincen T. Brown, Staff Counsel 7/20/2023

Southeast Overtown/Park West Community Redevelopment Agency



Work Training/Economic Development/Youth Programming/Art & Culture Grant Application

Effective July 1, 2023

Program Policies and Procedures

I. Purpose

The *Job/Work Training Grant* is designed to assist service providers funding to address all actions affecting the Redevelopment Area by providing employment options that should be located within the redevelopment area neighborhoods to accommodate those residents within the redevelopment area who wish to reduce dependence on automobiles and long commutes.

Service providers must be able to offer basic financial literacy training, job training, education, and other supportive services for people with extremely low incomes that cannot qualify for home ownership.

Program Goals:

- Create Jobs within the Community.
- Promote & Market the Community as a Cultural & Entertainment Destination.
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations

The *Economic Development Grant* is designed to assist for-profit small businesses located in the Redevelopment Area by providing capital for start-up funding, asset building, scaling, and the likeness, for for-profit entities that would otherwise be scarce with investment resources.

Businesses must be able to show full competency in their business plan, bookkeeping, accounting, etc.; must show a level of equity from other sources, including internally; and must show utmost compliance in the structure of their business. For profit entity owners must come in with the understanding that the intention of this grant partnership is to not create a perpetual dependence on redevelopment funds.

Program Goals:

- Expand the Tax Base using Public-Private Principles
- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations

The *Youth Programming Grant* is designed to assist service providers in funding initiatives that are catered specifically to the under 18 demographics in the Redevelopment Area. These programs can encompass a wide variety of services – including but not limited to trainings, educational opportunities, field trips, internships, etc.

Service providers of this category are expected to provide a safe and fostering environment for the local youth and be earnest in catering to a young population that is indeed located in the Redevelopment Area.

Program Goals:

- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations
- Foster Safe Community Initiatives

The *Art and Culture Grant* is designed to assist service providers helping to promote, explore, and preserve the unique and historical sociocultural value of the Redevelopment Area.

Service providers must be able to display consistency with a set of program goals in event creation, outreach, and turnout, particularly via a hyper focus on the local population of the redevelopment area and their participation; as well as earnestly and generally align with the Redevelopment Goals as stated in the following.

Program Goals:

- Preserve Historic Buildings & Community Heritage
- Expand the Tax Base using Public-Private Principles
- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Foster Safe Community Initiatives

Location:

The legal description of the Redevelopment Area is physically defined as beginning near the southeast corner of Lummus Park; at the southwest corner of the intersection of NW 2nd Street and NW 3rd Court; continue north to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 7th Avenue; then north along the east side of NW 7th Avenue to the north side of NW 22nd Street; then east along the north side of NW 22nd Street to the east side of NW 5th Avenue; then south on the east side of NW 5th Avenue to the North Side of NW 22nd Street; then east on the north side of NW 22nd Street to the west side of NW 2nd Avenue; then north on the west side of NW 2nd Avenue to the north side of NW 22nd Street; then east on the north side of NW 22nd Street to the east side of NW 1st Place; then south on the east side of NW 1st Place to the north side of NW 14th Street; then east along the north side of NW 14th Street to the east side of NW 1st Avenue; then south along the east side of NW 1st Avenue to the southern edge of the I-395 ROW; then east along the southern edge of the I-395 ROW to the western side of Biscayne Boulevard; then south along the west side of Biscayne Boulevard to the north side of NE 5th Street; then west along the north side of NE 5th Street to the west side of North Miami Avenue; then south along the west side of North Miami Avenue to the north side of NW 1st Street; then west along the north side of NW 1st Street past NW 1st Avenue, to include properties abutting the west side of NW 1st Avenue; then north along the western edge of said properties to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 3rd Avenue; then south along the east side of NW 3rd Avenue to the south side of NW 2nd Street; then west along the south side of NW 2nd street to the southwest corner of the intersection of NW 2nd Street and NW 3rd Court. A map of the CRA boundaries can be found at: <https://experienceovertown.com/cramap/>

II. General Provisions

The funding assistance provided under the grant program is intended to be on a reimbursement basis. The CRA has the exclusive authority to determine funding distribution and to approve or deny Grant applications based on its determination as to the benefits to the Southeast Overtown / Parkwest CRA produced by requested proposals.

The SEOPW CRA may impose any conditions of approval it deems suitable to protect the interests of the agency, including a duly executed contract.

Applicant Criteria:

- Must be an established restaurant, retail business or eligible business and/or organization for a minimum of twelve months in a consecutive year within the Southeast Overtown/ Parkwest CRA boundaries.
- Must be able to justify assistance through the financial growth of the business and its competitiveness in the marketplace.
- Business owners will be required to complete an initial consultation with the Overtown Business Resource Center (OBRC) to develop the most effective growth strategy and appropriation of grant funding.
- If the applicant is seeking payroll assistance, employees must be W-2, as defined by the CRA, whose wages are reported to the state and federal government. No more than one of the two required full-time equivalent positions may be occupied either by the owner of the business/organization receiving the grant, or by an employee who is related to the owner of the business/organization receiving the grant. Payroll expenses must also not exceed 20% of the requested budget.

Applicants are encouraged to speak with SEOPW CRA staff to discuss their project qualifications and eligibility for reimbursement under the Program before applying. The OBRC,

in partnership with the CRA, will make a final recommendation on the eligible expenses.

III. Criteria Considered

Criteria considered when reviewing applications include, but are not limited to:

- a. Compatibility with development plan(s) and guidelines, e.g., SEOPWCRA Redevelopment Plan.
- b. The use of the business.
- c. The applicant's business or operational plan and financial stability.
- d. The amount of private resources invested in the project;
- e. Additional grant funding from other sources

IV. Eligible Expenses

- a. Directly related to the proposal.
- b. specifically and clearly detailed in the proposal budget.
- c. incurred or paid within the Grant Period during the fiscal year.

V. Ineligible Expenses

- a. Expenses incurred or obligated outside of the grant period.
- b. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes (does not include payroll taxes), depreciation and other financial costs including bank fees and charges and credit card fees

VI. Ineligible Businesses

The following businesses will *not* be considered for funding by the Program:

- a. Businesses operating outside of the Redevelopment area.
- b. Businesses operating inside of the Redevelopment area for less than six months.
- c. For payroll requests, businesses with no W-2 employee or report employee wages
- d. Any business that is a non-conforming use as determined by the SEOPW CRA

VII. Funding Guidelines

The SEOPW CRA shall not make advance payments to the Grantee or Grantee's vendors for services not performed or for goods, materials, or equipment which have not been delivered to the Grantee for use in connection with the Program.

Program assistance is available based on a first-come, first-serve basis, according to program eligibility, application completeness and the availability of funds.

There is no guarantee that funding will be available for every application submitted, including those that meet the required criteria. The SEOPWCRA reserves the right to stipulate guidelines for reimbursement.

Assistance from the SEOPW CRA Grant program, at the sole discretion of the SEOPWCRA, may be combined with subsidies from other public or private programs. Assistance from other sources may serve as SEOPWCRA's required matching funds although expenses covered under other CRA programs are not eligible. Funding for approved projects may be carried out from one fiscal year to the next at the sole discretion of the SEOPW CRA.

VIII. Application Checklist

Every application package must include the following items before it will be processed and considered for approval:

- Signed and completed application form.
 - Statement of Work Document
 - Project Proposal
 - Detailed Project Budget
 - City of Miami and Miami-Dade County business licenses
 - Articles of Incorporation from the State of Florida.
 - Detailed budget for entire project including detailed breakdown of the budget.
- NOTE: Changes to application and budget may be required after consultation.

IX. Application Processing Procedure

The SEOPWCRA will adhere to the following procedural steps when processing applications for assistance for grant. Applicants are free to discuss the application process with staff prior to applying.

1. Applicant completes application and submits it to SEOPWCRA staff, along with completed checklist items.
2. SEOPWCRA staff reviews the submitted application package for eligibility and completeness.
3. Applicant meets with OBRC for project review.
4. SEOPW CRA staff may bring eligible and complete application packages to the SEOPW CRA Executive Team for input and recommendations for funding based on criteria outlined in Section III.
5. SEOPW CRA staff bring application packages that have received recommendations for funding to the SEOPW CRA Board for approval.
6. SEOPW CRA staff provides a written notification to applicants of approval or denial of funding. If funding is denied, the reason(s) will be stated in the written notification.

It is anticipated that application packages will be reviewed and presented to the Southeast Overtown/ Park West CRA Executive Team within approximately 45 days after receipt by staff.

Those applications receiving funding recommendations will be presented to the SEOPW CRA Board for approval.

X. Commencement and Completion

All work must be completed within the Fiscal Year period of the application approval. If work has not been completed within the fiscal year period, funds will be put back into SEOPW CRA program account and reassigned to other projects.

The SEOPW CRA Grants are contingent upon funding availability and CRA approval and are not to be construed as an entitlement or right of an applicant. Programs in the Redevelopment area are not eligible for SEOPW CRA funded programs when such funding conflicts with the goals expressed in the SEOPW CRA Community Redevelopment Plan.

I have read completely and understand the program, including the application guidelines and grant reimbursement process.

Applicant Name: Kathleen Michel

Applicant Signature: *Kathleen Michel* **Date:** 06/26/2023
Kathleen Michel (Jun 26, 2023 14:34 EDT)

SEOPW CRA Grant APPLICATION

Date of Application: 06/26/2023

Indicate the type of Grant Applying for (*Work Training/Economic Development/Youth Programming/ Art & Culture*):

Work Training / Youth Programming

1. Name of Business/Organization requesting funding:

Miami Dade College [The Hospitality Institute]

2. Address of Business/Organization requesting funding:

Wolfson Campus, 300 N.E. 2nd Avenue, Miami, FL 33132

3. Total Funding Amount Requested:

\$225,000 (Year 2 of 4)

4. Name of Applicant/Authorized Representative:

Kathleen Michel

5. Phone: 305-237-3438

Fax: N/A

Email: kmichel@mdc.edu

6. How many jobs will be created with grant funding for residents within the Redevelopment Area?

TBD

7. How many employment opportunities will be provided to residents within the Redevelopment Area?

All participants that complete a training will have access to employment type text here assistance through MDC, MDC Works, and their affiliates.

8. How many training courses will be provided to residents within the Redevelopment Area?

Overtown residents will have access to all training programs provided by the Hospitality Institute, including but not limited to the trainings outlined in the statement of work.

9. Identify the name(s) of the training certifications that will be provided to residents within the Redevelopment Area once completion of course?

MDC Certificate of Completion. Upon receiving a passing score on the certificate examinations, residents may also acquire the certifications listed in the statement of work.

10. How many Job Fairs will be conducted for program participants monthly?

Participants will have access to attend regular job fairs planned by the MDC Works Department, which vary in the number of job fairs conducted per semester.

11. How will the program affect residents after completion?

Residents will have obtained competencies and skills for entry into the workforce in hospitality and culinary industries.

Applicant/ Authorized Representative Name: Kathleen Michel

Applicant Signature: *Kathleen Michel*
Signature by eScriber.com on 06/26/2023 10:34 AM

Print Name: Kathleen Michel

Date: 06/26/2023

Attachment: File # 14362 - Backup (14362 : 4/5ths Bid Waiver to Miami Dade College for Fiscal Year 2023-2024.)

Part II: Project Narrative - Provide a SEOPW CRA Statement of Work (SOW) Document:

Below are the nine parts required for the statement of work.

- **Step 1: Write the Introduction:** Explain what work will be accomplished by your program and who is involved. This forms the baseline for the entire project/grant.
- **Step 2: Identify the Project Purpose:** Establish a purpose statement and answer the basic questions of what are the goals, deliverables, and objectives.
- **Step 3: Identify the Scope of Work:** Determine the process that will be used to complete the work including. The scope should include time, results, and general steps for accomplishment.
- **Step 4: Identify Work Location:** Choose all locations where the project members might and will have to perform all tasks in the Statement of Work. Remember, to acquire funding from SEOPW CRA services are required to be within the SEOPW CRA Boundaries.
- **Step 5: Develop the Tasks:** Break the project down into more detailed tasks to include all the main deliverables, milestones, phases, and key tasks (Be specific)
- **Step 6: Identify the Milestones:** Based on grant start and finish date identify all the major milestones in between.
- **Step 7: Identify Goals that will be accomplished:** Based pm grant start and finish date identify major goals that will be accomplished quarterly.
- **Step 8: Identify the Deliverables:** List each deliverable, show when it is due, and describe them in detail. Provide as much detail in this step.
- **Step 9: Identify Grants Applied to for Additional Funding and Status:** List grants your organization has applied to/intend on applying to for additional funding and support.
- **Step 10: Provide Monthly Calendar/Schedule:** Start with all the steps/tasks the project needs to accomplish then create a realistic schedule around that. The schedule should include each major deliverable and when and the order it needs to get done. Add all the management-related milestones including kickoff, reviews, development, trainings, implementation, testing, and project closeout/acceptance.

Part III: Provide Proposal and Detailed Budget



**Miami Dade College – Wolfson Campus
The Hospitality Institute
Southeast Overtown / Park West Community Redevelopment Agency
Statement of Work
2023-2024**

Introduction:

The Hospitality Institute (HI) will connect Overtown residents to Miami’s hospitality and culinary industry through no cost education and training opportunities.

Project Purpose:

To improve the quality of life for students of promise through targeted and customized workforce training, certification, and gainful employment supported by holistic services to enable sustainability.

Scope of Work:

The Hospitality Institute strives to stay current by developing innovative trainings to meet new and emerging industry trends and issues. HI offers a variety of training programs to instruct and certify participants in entry-level hospitality and culinary skills, with the added components of customer service, job readiness, life skills, and hands-on training. HI also offers ongoing employment support, case management and mentoring to participants by providing communications on job opportunities, assisting with resumes and job applications, hosting practice interview sessions, customized trainings, and additional outside partnerships.

Scope of Services – Training Options

Advanced Culinary Skills Training @ MDC

This class was created with the purpose of providing students with the necessary skills and knowledge to successfully complete the training and obtain a job in the culinary field and/or continue their education at Miami Dade College. Students will learn to integrate industry vocabulary, terminology, knowledge, skills, and practices required for careers in food service during this 4-week secondary foundational course. In this lab course, students will reinforce the skills they learned in Basic Culinary Skills, Kitchen Cook Employment, or Food Production 1.

Tasks:

Students are taught:

- cooking methods
- knife skills
- applied principles of cooking techniques
- portion control
- work plans
- organization and production schedules
- stock and sauce making
- modern cooking methods
- use of applicable equipment
- regional and nutritional cooking

Milestones:

- Orientation
- ServSafe Manager Examination
- Buffet Preparation & Completion Ceremony

Deliverables:

Students will learn to integrate industry vocabulary, terminology, knowledge, skills, and practices required for careers in food service by the end of the program.

Course Schedule:

- Week One:
 - o Orientation
 - o National Restaurant Association ServSafe Manager Review & Examination
- Week Two:
 - o Kitchen Equipment Overview, Cleaning & Maintenance, Knife Skills, Stocks, Sauces & Soups
- Week Three:
 - o Asian Cuisine, Seafood, Starches, Cooking Techniques, Dining Room Service
- Week Four:
 - o BBQ, Baking & Desserts, Plating & Buffet Preparation
 - o Completion Ceremony

Kitchen Cook Employment Training

Based on American Hotel & Lodging Educational Institute (AHLEI) curriculum, including basic culinary skills instruction, food preparation, hands-on culinary lab training, food safety and sanitation training, culinary terminology, knife skills, customer service and employability skills. Participants receive a Miami Dade College Certificate of Completion, Safe Staff Food Handler Certification and Kitchen Cook Certification upon achieving a passing grade on the examinations.

Tasks

Students are taught:

- basic culinary skills instruction
- food preparation
- hands-on culinary lab training
- food safety and sanitation training
- culinary terminology
- knife skills
- customer service
- employability skills

Milestones

- Orientation
- Florida Restaurant & Lodging Association Safe Staff Food Handler Examination
- Kitchen Cook Examination
- Buffett Preparation & Completion Ceremony

Deliverables

- Miami Dade College Certificate of Completion
- Florida Restaurant Lodging Association Safe Staff Food Handler Certification (must earn passing score on exam)
- American Hotel & Lodging Educational Institute Kitchen Cook Certification (must earn passing score on exam)

Dual Enrollment at Booker T. Washington

Dual enrollment is a program that allows eligible high school students currently attending Booker T. Washington to simultaneously enroll in college course(s). The credits that students earn at MDC count toward high school graduation and can be applied to a college degree or certificate. Four dual enrollment classes will be offered to Booker T. Washington students in 2022-2024.

Tasks

The Rooms Divisions Specialist College Credit Certificate is designed to prepare students with a theoretical and practical foundation for a successful career in the lodging industry. Students enrolled in this certificate are prepared for positions such as Front Desk Agent, Guest Relations Agent, or Reservation Clerk. Credits earned can be applied to an Associate in Science degree in Hospitality Management, which is fully transferable to public universities within the state of Florida. Booker T. Washington students can choose to enroll in the following dual enrollment college credit courses offered during the 2022-2023 academic school year:

- HFT 1000 Introduction to Hospitality 3.00 credits
- HFT 1300 Executive Housekeeping 3.00 credits
- HFT 2410 Front Office Procedures and Lodging Operations 4.00 credits
- HFT 1949 Co-op Work-study Internships I 3.00 credits

Milestones

Dual enrollment students from Booker T. Washington High School will review curriculum corresponding to the MDC hospitality course of choice.

Deliverables

- College credits earned at MDC count toward high school graduation and can be applied to a college degree or certificate.
- Credits earned can be applied to an Associate in Science degree in Hospitality Management, which is fully transferable to public universities within the state of Florida.

Camp Hope @ MDC

Camp Hope is a 4-week long summer camp for Booker T. Washington high school students held at the Wolfson Campus. The first Camp Hope at MDC was held in June 2017 and is designed to have a positive impact on the lives of young people. Camp Hope at MDC's hope-based curriculum provides hospitality and culinary training, college and career preparation, job readiness and life skills workshops, and interactive activities including a campus tour, field trips, industry guest speakers and hands-on training.

Tasks

Camp Hope's (June 20-July 14, 2023) hope-based curriculum provides:

- hospitality and culinary training
- college and career preparation
- job readiness and life skills workshops
- interactive activities including:
 - o campus tour
 - o field trips
 - o industry guest speakers
 - o hands-on training

Milestones

- American Hotel & Lodging Educational Institute Guest Service Gold Examination
- Florida Restaurant & Lodging Association Safe Staff Food Handler Examination

Deliverables

- Miami Dade College Certificate of Completion
- Once a passing score is earned, students receive industry certifications for:
 - o American Hotel & Lodging Educational Institute Guest Service Gold
 - o Florida Restaurant & Lodging Association Safe Staff Food Handler Examination
- Resumes

Food Truck Enterprise & Operations Training

This 14-week program provides training in entrepreneurship, food truck business operations, safety and sanitation, restaurant service, customer service, employability skills plus site visits to food truck venues and manufacturers. Participants receive a Miami Dade College Certificate of Completion and industry recognized certifications in ServSafe Manager, Restaurant Server and Guest Service Gold upon achieving a passing grade on the examinations. Expert consultants guided the students step-by-step in the development of comprehensive business food truck plans.

Tasks

Training is provided in:

- entrepreneurship
- food truck business operations
- safety and sanitation
- restaurant service
- customer service
- employability skills
- site visits to:
 - o food truck venues
 - o manufacturers
- step-by-step development of comprehensive business food truck plan

Milestones

- Orientation
- National Restaurant Association ServSafe Manager Examination
- American Hotel & Lodging Association Restaurant Server Examination
- American Hotel & Lodging Association Guest Service Gold Examination
- Completion Ceremony

Deliverables

- Orientation
- Once a passing score is earned, students receive industry certifications for:
 - o National Restaurant Association ServSafe Manager
 - o American Hotel Lodging & Educational Institute Restaurant Server
 - o American Hotel Lodging & Educational Institute Guest Service Gold
- Business Food truck plan
- Miami Dade College Certificate of Completion

Lotus House Hospitality Training @ MDC

The Hospitality Institute is actively working with Lotus House to finalize a customized 2-week Guest Service Specialist Training for clients residing at the facility in Overtown. This course consists of 40 hours of instruction in Guestroom Attendant, Restaurant Server and Guest Service Gold training to improve employability in the hospitality industry for Lotus House residents.

Tasks

Students will review the curriculum for the following American Hotel & Lodging Educational Institute (AHLEI) examinations:

- Guest Room Attendant
- Guest Service Gold
- Restaurant Server

Students will also receive hands-on training corresponding to all aforementioned examinations within Miami Dade College's Simulated Hotel Learning Lab.

Milestones

Week 1:

- Orientation
- American Hotel & Lodging Educational Institute Guestroom Attendant Examination

Week 2:

- American Hotel & Lodging Educational Institute Restaurant Server Examination
- American Hotel & Lodging Educational Institute Guest Service Gold Examination
- Completion Ceremony

Deliverables

Once a passing score (70%) is earned, students receive industry certifications for:

- American Hotel & Lodging Educational Institute Guestroom Attendant Certification
- American Hotel & Lodging Educational Institute Restaurant Server Certification
- American Hotel & Lodging Educational Institute Guest Service Gold Certification

Hotel Property Specialist Training

The Hotel Property Specialist Training will offer hands-on and classroom training in basic maintenance skills, workplace safety, hospitality operations, employability skills and customer service.

Students who complete the training will receive a Miami Dade College Certificate of Completion and industry recognized Maintenance Employee certification and Guest Service Gold certification (upon successfully completing the required exams) plus job placement assistance.

The Hotel Property Specialist Training consists of a total of 4 weeks / 80 hours of instruction. Classes are taught by experienced Miami Dade College instructors and expert industry trainers.

Tasks

Students will review the curriculum for the following American Hotel & Lodging Educational Institute (AHLEI) examinations:

- Guest Service Gold
- Maintenance Employee

Students will also receive hands-on training corresponding to all aforementioned examinations.

Milestones

Week 1:

- Orientation

Week 2:

- American Hotel & Lodging Educational Institute Guest Service Gold Examination

Week 3:

- American Hotel & Lodging Educational Institute Maintenance Employee Examination

Week 4:

- Completion Ceremony

Deliverables

Once a passing score (70%) is earned, students receive industry certifications for:

- American Hotel & Lodging Educational Institute Maintenance Employee Certification
- American Hotel & Lodging Educational Institute Guest Service Gold Certification

Customized Trainings

Based on American Hotel & Lodging Educational Institute (AHLEI) curriculum, including basic culinary skills instruction, food preparation, hands-on culinary lab training, food safety and sanitation training, culinary terminology, knife skills, customer service and employability skills. Participants receive a Miami Dade College Certificate of Completion, Safe Staff Food Handler Certification and Kitchen Cook Certification upon achieving a passing grade on the examinations.

Work Locations:

Miami Dade College, Miami Culinary Institute

415 NE 2nd Ave
Miami, FL 33132

Miami Dade College, Miami Hospitality Center

485 NE 2nd Ave
Miami, FL 33132

Booker T. Washington Senior High School

1200 NW 6th Ave
Miami, FL 33136

Lotus House

217 NW 15th Street
Miami, FL 33136

**All Virtual Classes are held via Zoom*

Grants Applied to:

The Hospitality Institute was awarded funding from Camillus House for Kitchen Cook 101, Camillus YOUiversity, and Somerville Housing Training. We are in conversation with and exploring potential trainings for AGAPE (a women's shelter in Homestead).

Monthly Calendar/Schedule Milestones:

October 2023

- 10/02/2023: Hotel Maintenance Employment Training begins (4-weeks)
- 10/02/2023: Kitchen Cook Employment Training begins (7-weeks)
- 10/26/2023: Dual Enrollment course ends at Booker T. Washington Senior High School (start date scheduled for 08/17/2023)
- 10/30/2023: Hotel Maintenance Employment Training Completion Ceremony
- 10/30/2023: Dual Enrollment course begins at Booker T. Washington Senior High School

November 2023

- 11/16/2023: Completion Ceremony of Kitchen Cook Employment Training
- 11/20/2023: Advanced Culinary Skills Training begins (4-weeks)
- 11/20/2023: Hotel Maintenance Employment Training (4-weeks)
- 11/20/2023: Hotel Maintenance Employment Training begins (4-weeks)
- Date TBD: Lotus House Hospitality Service Employment Training (2-weeks)

December 2023

- 12/14/2023: Hotel Maintenance Employment Training Completion Ceremony
- 12/14/2023: Completion Ceremony of Advanced Culinary Skills Training
- 12/14/2023: Completion Ceremony of Hotel Maintenance Employment Training
- 12/15/2023: Completion of Dual Enrollment courses with Booker T. Washington Senior High School
- Date TBD: Food Truck Competition Completion Ceremony (*pending approval of carry-over funds from year 1 [FY 2023-2023]*)

January 2024

- 01/15/2024: Kitchen Cook Employment Training begins (7-weeks)
- 01/16/2024: Hotel Maintenance Employment Training begins (4-weeks)
- 01/18/2024: Dual Enrollment course ends at Booker T. Washington Senior High School

- 01/22/2024: Dual Enrollment course begins at Booker T. Washington Senior High School
- 01/22/2024: Hotel Maintenance Employment Training (4-weeks)
- Date TBD: Booker T. Washington Senior High School Dual Enrollment Recruitment Event
- Date TBD: Lotus House Hospitality Service Employment Training (2-weeks)

February 2024

- 02/08/2024: Hotel Maintenance Employment Training Completion Ceremony
- 02/16/2024: Completion Ceremony of Hotel Maintenance Employment Training
- 02/20/2024: Hotel Maintenance Employment Training begins (4-weeks)
- Date TBD: Booker T. Washington Senior High School Academic Explosion (*Dual Enrollment & Camp HOPE recruitment event*)

March 2024

- 03/01/2024: Completion Ceremony of Kitchen Cook Employment Training
- 03/14/2024: Completion Ceremony of Hotel Maintenance Employment Training
- 03/18/2024: Kitchen Cook Employment Training begins (7-weeks)

April 2024

- 04/08/2024: Hotel Maintenance Employment Training begins (4-weeks)
- 04/09/2024: Dual Enrollment course ends at Booker T. Washington Senior High School
- 04/11/2024: Dual Enrollment course begins at Booker T. Washington Senior High School
- Date TBD: Lotus House Hospitality Service Employment Training (2-weeks)
- Date TBD: Accuplacer testing for Booker T. Washington Senior High School dual enrollment students

May 2024

- 05/02/2024: Completion Ceremony of Kitchen Cook Employment Training
- 05/02/2024: Completion Ceremony of Hotel Maintenance Employment Training
- Date TBD: Recruitment for Camp HOPE with Booker T. Washington Senior High School
- Date TBD: Dual Enrollment courses begin with Booker T. Washington Senior High School

June 2024

- 06/06/2024: Dual Enrollment course ends at Booker T. Washington Senior High School
- 06/17/2024: Camp Hope Start Date
- Date TBD: Recruitment for Food Truck competition begins

July 2024

- 07/12/2024: Camp Hope Ends
- Date TBD: Lotus House Hospitality Service Employment Training (2-weeks)

August 2024

- Date TBD: Dual Enrollment course begins at Booker T. Washington Senior High School

September 2024

- TBD



**Miami Dade College – Wolfson Campus
The Hospitality Institute
Southeast Overtown / Park West Community Redevelopment Agency
Funding Proposal and Budget
2023-2024**

The Hospitality Institute Mission

To improve the quality of life in underprivileged and inner-city areas within Miami and beyond through targeted and customized workforce training and gainful employment supported by holistic services to enable sustainability.

Program Overview

The Hospitality Institute (“HI”) was created in 2008 to connect underserved inner-city residents to Miami’s hospitality and culinary industry through education and training opportunities. Since its inception, HI has provided training and employment services to residents of the Southeast Overtown/Park West Community Redevelopment Agency where unemployment rates exceed those of the rest of city and state.

HI offers a variety of training programs to instruct and certify participants in entry-level hospitality and culinary skills, with the added components of customer service, job readiness, life skills, and hands-on training.

HI also offers ongoing employment support, case management and mentoring to participants by providing communications on job opportunities, assisting with resumes and job applications, hosting practice interview sessions, and outside partnerships.

One Year Budget - 2023 to 2024

The Hospitality Institute is requesting \$225,000 for 2023-2024 to continue to support a variety of trainings and services for the Overtown community. Miami Dade College will continue to provide in-kind support including but not limited to: classroom and lab space, equipment, online learning platform, program and curriculum development, human resources, technical resources, administrative, technical and secretarial support.


Administrative Costs	Program Manager Salary	\$45,000.00	
	Full-Time Fringe Benefits	\$18,000.00	
Programmatic Costs	Program Manager Salary	\$18,000.00	
	Full-Time Fringe Benefits	\$8,000.00	
	PT-Instructional / PT-Coordinator Salaries	\$90,000.00	
	Part-Time Fringe Benefits	\$14,500.00	
	Dual Enrollment Costs (3 classes)	\$10,500.00	
	Food and Hospitality Supplies	\$2,000.00	
	Educational Materials	\$3,000.00	
	Uniforms (Culinary/Hospitality)	\$8,000.00	
	Promotional Materials	\$3,000.00	
	Office Supplies	\$3,000.00	
	Transportation	\$2,000.00	
		Total	\$225,000.00

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14365

Subject: 4/5ths Bid Waiver for Arts and Culture

From:  James McQueen
Executive Director

Enclosures: File # 14365 - Notice to the Public
File # 14365 - Bid Waiver Memo
File # 14365 - Exhibit A
File # 14365 - Exhibit B

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed One Hundred Sixty Thousand Nine Hundred Thousand Dollars and Zero Cents (\$160,900.00) (“Funds”), to the organizations, (Florida Film House International Inc., and Miami-Dade North Arts & Humanities Foundation Inc.) (the “Organizations”) more particularly defined in Exhibit “A” attached and incorporated provide programs which preserve the rich history of the redevelopment area by bringing culture and art initiatives which will create jobs and connect communities (“Purpose”). The Organizations listed in Exhibit “A,” attached and incorporated have completed applications and requested funding to assist with arts and cultural programs, as described in their respective proposals as set forth in Exhibit “B”.

JUSTIFICATION:

WHEREAS, Section 2, Goal 1 of the Plan, provides for the preservation of cultural heritage, “by incorporating the cultural arts as a critical component of economic development” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 3 of the Plan, further provides that “there must be variety in housing options” as a stated redevelopment principle; and

FUNDING:

\$160,900.00 allocated from Grants and Aids” Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company names: Florida Film House International Inc., and Miami-Dade North Arts & Humanities Foundation Inc.

Funding request:

Florida Film House International, Inc.	\$25,000.00
Miami-Dade North Arts & Humanities Foundation Inc.	\$135,900.00

Scope of work or services (Summary): Programs which preserve the rich history of the redevelopment area by bringing culture and art initiatives which will create jobs and connect communities.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: **July 27, 2023**

CRA Section:

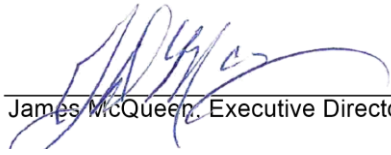
Brief description of CRA Agenda Item:

Authorizing the allocation of grant funds in an amount not to exceed \$160,900.00 to Florida Film House International Inc. and Miami-Dade North Arts & Humanities Foundation Inc. to provide programs which preserve the rich history of the redevelopment area.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$160,900.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:		\$
Balance in the line item:		\$
Amount needed in the line item:		\$
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A. Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14365

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85(A) OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA, WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS” ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AGGREGATE AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY THOUSAND NINE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$160,900.00) TO PRESERVE HISTORICAL CULTURAL HERITAGE BY SUPPORTING THE CULTURE AND ARTS PROGRAMS (“PURPOSE”) OF THE ORGANIZATIONS SET FORTH IN EXHIBIT “A”, ATTACHED IN INCORPORATED HEREIN; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN;; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 1 of the Plan, provides for the preservation of cultural heritage, “by incorporating the cultural arts as a critical component of economic development” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 3 of the Plan, further provides that “there must be variety in housing options” as a stated redevelopment principle; and

WHEREAS, The organizations, (Florida Film House International Inc., and Miami-Dade North Arts & Humanities Foundation Inc.) (the “Organizations”) more particularly defined in Exhibit “A” attached and incorporated herein provide programs which preserve the rich history of the redevelopment area by bringing culture and art initiatives which will create jobs and connect communities (“Purpose”); and

WHEREAS, the Organizations listed in Exhibit “A,” attached and incorporated herein have completed applications and requested funding to assist with arts and cultural programs, as described in their respective proposals as set forth in Exhibit “B,” attached and incorporated herein; and

WHEREAS, the Organizations’ missions continue to align with the Purpose stated herein; and

WHEREAS, the Board of Commissioners wishes to authorize funding in the aggregate amount not to exceed One Hundred Sixty Thousand Nine Hundred Thousand Dollars and Zero Cents (\$160,900.00) (“Funds”) to the Organizations listed and in the respective amounts as set forth in Exhibit “A”; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85(A) of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, the Funds to the Organizations set forth in Exhibit “A,” subject to the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 (A) of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse the Funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids” Account No. 10050.920101.883000.0000.00000, subject to the availability of funds to the Organizations set forth in Exhibit “A.”

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents and all-in forms acceptable to the General Counsel, for said Purpose to the Organizations set forth in Exhibit “A”.

Section 5. Sections of this Resolution may be renumbered or re-lettered and correction of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of a public hearing, by filing a corrected copy of the same with the SEOPW CRA Board Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


Vincent T. Brown, Staff Counsel 7/20/2023

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to Florida Film House International, Inc. and Miami-Dade North Arts & Humanities Foundation Inc.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update (“Plan”) and Florida Statutes 163, the Board will consider the allocation of funding, in an aggregate amount not to exceed One Hundred Sixty Thousand Nine Hundred Thousand Dollars and Zero Cents (\$160,900.00) for Arts and Culture.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B, Hannon
Clerk of the Board
Ad No.40469

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Arts and Culture

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed One Hundred Sixty Thousand Nine Hundred Thousand Dollars and Zero Cents (\$160,900.00) ("Funds"), to the organizations, (Florida Film House International Inc., and Miami-Dade North Arts & Humanities Foundation Inc.) (the "Organizations") more particularly defined in Exhibit "A" and incorporated provide programs which preserve the rich history of the redevelopment area by bringing culture and art initiatives which will create jobs and connect communities ("Purpose"). The Organizations listed in Exhibit "A," attached and incorporated have completed applications and requested funding to assist with arts and cultural programs, as described in their respective proposals as set forth in Exhibit "B".

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Attachment: File # 14365 - Bid Waiver Memo (14365 : 4/5ths Bid Waiver for Arts and Culture)

Exhibit "A"
Organizations

Florida Film House International, Inc.	\$25,000.00
Miami-Dade North Arts & Humanities Foundation Inc.	\$135,900.00

Total Allocation for Culture and Arts Grants: \$160,900.00

Attachment: File # 14365 - Exhibit A (14365 : 4/5ths Bid Waiver for Arts and Culture)

Exhibit "B"
Proposals

SEOPW Board of Commissioners Meeting
July 27, 2023

THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 File:

Subject: 4/5ths Bid Waiver to Florida Film House
International, Inc., in Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Twenty Five Thousand Dollars and Zero Cents (\$25,000.00) ("Funds"), to support Florida Film House International, Inc., is a Florida not for profit corporation ("Florida Film House"). Florida Film House has requested funds from the SEOPW CRA for the 2023 Urban Film Festival ("2023 UFF") to provide education, exposure, and distribution opportunities for the new generation of filmmakers within the Redevelopment Area.

JUSTIFICATION:

Pursuant to Section 163.340(9) of the Florida Statutes "community redevelopment...means undertakings, activities, or projects...in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight."

Florida Statute 163.335(1) distinctly illustrates that "the prevention and elimination of slums and blight is a matter of state policy and state concern in order that the state and its counties and municipalities shall not continue to be endangered by areas which...promote juvenile delinquency..."

Section 2, Principle 6 of the 2018 Southeast Overtown/Park West Community Redevelopment Plan Update ("Plan") lists the promotion of "local cultural events, institutions, and businesses" and "restor[ing] a sense of community and unify[ing] the area culturally" as stated redevelopment principles; and

Section 2, Principle 6 of the Plan provides that in order for the Southeast Overtown/Park West Redevelopment area "to achieve its full potential it is necessary to address and improve the neighborhood economy and expand the economic opportunities of present and future residents and businesses [which] entails both the support and enhancement of existing businesses and local entrepreneurs and the attraction of new businesses that provide needed services and economic opportunities."

Section 2, Goals 4 and 6 of the Plan lists the "creati[on of] jobs within the community" and "improving quality of life for residents" as stated redevelopment goals.

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$25,000.00 allocated from SEOPW Tax Increment Fund, entitled "Other Grants and Aids," Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Florida Film House, LLC.

Address: 570 N.W. 26th Street Miami, FL 33127

Number of participants: 1,500 participants.

Funding request: \$25,000.00

Age range of participants: All ages.

Scope of work or services (Summary): An event available for the residents within the Redevelopment Area, that provides education, exposure, and distribution opportunities for the new generation of filmmakers by connecting them with industry professionals, equipping them with the skills and tools they need through hands on workshops and panels and hands on training in the film industry.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AMOUNT TO NOT EXCEED Twenty-Five Thousand Dollars and Zero Cents (\$25,000.00) ("FUNDS") TO Florida Film House LLC., A FLORIDA LIMITED LIABILITY COMPANY TO ASSIST WITH 2023 Urban Film Festival IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Florida Film House LLC. seeks assistance with the costs associated with producing the Film Festival. The Film Festival is a three-day event focusing on educating, exposing, and providing distribution opportunities for the new generation of filmmakers by connecting them with industry professionals, equipping them with the skills and tools they need through hands on workshops and panels; and

WHEREAS, for 2023, the Film Festival will be partnering with Worldwide Urban Distribution to provide filmmakers with the opportunity to learn how to optimize and monetize from their content 2023 winners will be awarded a distribution contract with Worldwide Urban Distribution; and

WHEREAS, Section 2, Goal 4 at page 10 of the Updated Plan lists the "creati[on of] jobs within the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 5 at page 10 of the Updated Plan lists the "[p]romotion and marketing of the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 6 at page 14 of the Updated Plan lists the promotion of "local cultural events, institutions, and businesses", as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14 at page 15 of the Updated Plan lists "restor[ing] a sense of community and unify[ing] the area culturally" as a stated redevelopment principle; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and executive any and all agreements necessary, all in forms acceptable to the General Counsel, with Florida Film House LLC. for provision of grant funds in an amount not to exceed Twenty-Five Thousand Dollars and Zero Cents (\$25,000.00) subject to the availability of funds in Fiscal Year 2023–2024;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Florida Film House LLC.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Florida House International, Inc. (2023 Urban Film Festival) in Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Twenty Five Thousand Dollars and Zero Cents (\$25,000.00) ("Funds"), to support Florida Film House International, Inc., is a Florida not for profit corporation ("Florida Film House."). Florida Film House. has requested funds from the SEOPW CRA for the 2023 Urban Film Festival ("2023 UFF") to provide education, exposure, and distribution opportunities for the new generation of filmmakers within the Redevelopment Area.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Florida Film House International, Inc.**, to provide education, exposure, and distribution opportunities for the new generation of filmmakers within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Twenty-Five Thousand Dollars and Zero Cents (\$25,000.00) for the 2023 Urban Film Festival.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

**Southeast Overtown/Park West
Community Redevelopment Agency**



*Work Training/Economic Development/Youth Programming/Art & Culture
Grant Application*

Effective July 1, 2023

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

Location:

The legal description of the Redevelopment Area is physically defined as beginning near the southeast corner of Lunnumus Park; at the southwest corner of the intersection of NW 2nd Street and NW 3rd Court; continue north to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 7th Avenue; then north along the east side of NW 7th Avenue to the north side of NW 22nd Street; then east along the north side of NW 22nd Street to the east side of NW 5th Avenue; then south on the east side of NW 5th Avenue to the North Side of NW 22nd Street; then east on the north side of NW 22nd Street to the west side of NW 2nd Avenue; then north on the west side of NW 2nd Avenue to the north side of NW 22nd Street; then east on the north side of NW 22nd Street to the east side of NW 1st Place; then south on the east side of NW 1st Place to the north side of NW 14th Street; then east along the north side of NW 14th Street to the east side of NW 1st Avenue; then south along the east side of NW 1st Avenue to the southern edge of the I-395 ROW; then east along the southern edge of the I-395 ROW to the western side of Biscayne Boulevard; then south along the west side of Biscayne Boulevard to the north side of NE 5th Street; then west along the north side of NE 5th Street to the west side of North Miami Avenue; then south along the west side of North Miami Avenue to the north side of NW 1st Street; then west along the north side of NW 1st Street past NW 1st Avenue, to include properties abutting the west side of NW 1st Avenue; then north along the western edge of said properties to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 3rd Avenue; then south along the east side of NW 3rd Avenue to the south side of NW 2nd Street; then west along the south side of NW 2nd Street to the southwest corner of the intersection of NW 2nd Street and NW 3rd Court. A map of the CRA boundaries can be found at: <https://experienceovertown.com/cramap/>

II. General Provisions

The funding assistance provided under the grant program is intended to be on a reimbursement basis. The CRA has the exclusive authority to determine funding distribution and to approve or deny Grant applications based on its determination as to the benefits to the Southeast Overtown / Parkwest CRA produced by requested proposals.

The SEOPW CRA may impose any conditions of approval it deems suitable to protect the interests of the agency, including a duly executed contract.

Applicant Criteria:

- Must be an established restaurant, retail business or eligible business and/or organization for a minimum of twelve months in a consecutive year within the Southeast Overtown/ Parkwest CRA boundaries.
- Must be able to justify assistance through the financial growth of the business and its competitiveness in the marketplace.
- Business owners will be required to complete an initial consultation with the Overtown Business Resource Center (OBRC) to develop the most effective growth strategy and appropriation of grant funding.
- If the applicant is seeking payroll assistance, employees must be W-2, as defined by the CRA, whose wages are reported to the state and federal government. No more than one of the two required full-time equivalent positions may be occupied either by the owner of the business/organization receiving the grant, or by an employee who is related to the owner of the business/organization receiving the grant. Payroll expenses must also not exceed 20% of the requested budget.

Applicants are encouraged to speak with SEOPW CRA staff to discuss their project qualifications and eligibility for reimbursement under the Program before applying. The OBRC.

in partnership with the CRA, will make a final recommendation on the eligible expenses.

III. Criteria Considered

Criteria considered when reviewing applications include, but are not limited to:

- a. Compatibility with development plan(s) and guidelines, e.g., SEOPWCRA Redevelopment Plan.
- b. The use of the business.
- c. The applicant's business or operational plan and financial stability.
- d. The amount of private resources invested in the project.
- e. Additional grant funding from other sources

IV. Eligible Expenses

- a. Directly related to the proposal.
- b. specifically and clearly detailed in the proposal budget.
- c. incurred or paid within the Grant Period during the fiscal year.

V. Ineligible Expenses

- a. Expenses incurred or obligated outside of the grant period.
- b. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes (does not include payroll taxes), depreciation and other financial costs including bank fees and charges and credit card fees

VI. Ineligible Businesses

The following businesses will *not* be considered for funding by the Program:

- a. Businesses operating outside of the Redevelopment area.
- b. Businesses operating inside of the Redevelopment area for less than six months.
- c. For payroll requests, businesses with no W-2 employee or report employee wages
- d. Any business that is a non-conforming use as determined by the SEOPW CRA

VII. Funding Guidelines

The SEOPW CRA shall not make advance payments to the Grantee or Grantee's vendors for services not performed or for goods, materials, or equipment which have not been delivered to the Grantee for use in connection with the Program.

Program assistance is available based on a first-come, first-serve basis, according to program eligibility, application completeness and the availability of funds.

There is no guarantee that funding will be available for every application submitted, including those that meet the required criteria. The SEOPWCRA reserves the right to stipulate guidelines for reimbursement.

Assistance from the SEOPW CRA Grant program, at the sole discretion of the SEOPWCRA, may be combined with subsidies from other public or private programs. Assistance from other sources may serve as SEOPWCRA's required matching funds although expenses covered under other CRA programs are not eligible. Funding for approved projects may be carried out from one fiscal year to the next at the sole discretion of the SEOPW CRA.

Commencement and Completion

All work must be completed within the fiscal year period of the application approval. If work has not been completed within the fiscal year period, funds will be put back into SEOPW CRA program account and reassigned to other projects.

The SEOPW CRA Grants are contingent upon funding availability and CRA approval and may not be construed as an entitlement or right of an applicant. Programs in the Redevelopment area are not eligible for SEOPW CRA funded programs when such funding conflicts with the plan approved in the SEOPW CRA Community Redevelopment Plan.

They read completely and understand the program, including the application guidelines and grant reimbursement process.

Applicant Name: Blademil Grullon

Applicant Signature: [Handwritten Signature] Date: 6/23/23

SEOPW CRA Grant APPLICATION

Date of Application: 6/23/23

Indicate the type of Grant Applying for (*Work Training/Economic Development/Youth Programming/Art & Culture*):

ART & CULTURE

Name of Business/Organization requesting funding:

FLORIDA FILM HOUSE International Inc. / 2023 URBAN FILM FESTIVAL

Address of Business/Organization requesting funding:

570 NW 26th MIAMI FL 33127

Total Funding Amount Requested:

\$ 25K

Name of Applicant/Authorized Representative:

BLADEMIL GRULLON

Phone: 305-244-3351

Fax:

Email: blafloridafilmhouse@gmail.com

How many jobs will be created with grant funding for residents within the Redevelopment Area?

25

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

7. How many employment opportunities will be provided to residents within the Redevelopment Area?

50

8. How many training courses will be provided to residents within the Redevelopment Area?

12

9. Identify the name(s) of the training certifications that will be provided to residents within the Redevelopment Area once completion of course?

EDUCATED & TRAINED FROM FILM PROFESSIONALS at the URBAN FILM FESTIVAL

10. How many Job Fairs will be conducted for program participants monthly?

One Annually

11. How will the program affect residents after completion?

EDUCATED, EXPOSED, INFORMED and better qualified to work in film industry

Applicant Authorized Representative Name: BLADEMIL GRAYSON

Applicant Signature: Blade Grayson

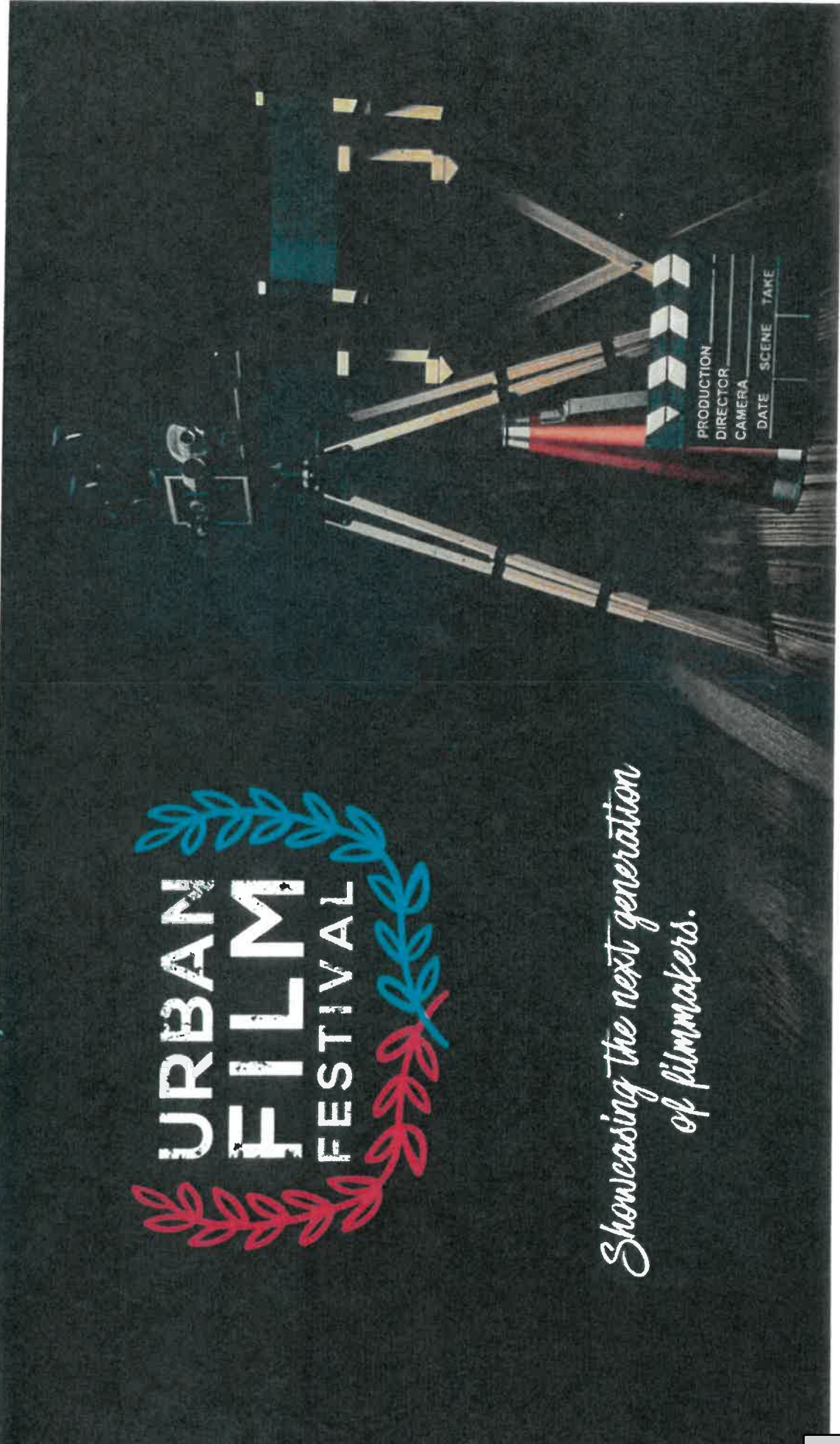
Print Name: BLADEMIL GRAYSON

Date: 6/23/23

DATE	# OF ATTENDEES	EVENT	MILESTONES & GOALS	DELIVERABLES
FRIDAY				
	300-400	URBAN FILM FESTIVAL YOUTH KIDS EMPOWERMENT	Students and other kids getting informed & motivated about be creators and film makers. Celebrating the program, screening the past films & being motivated by industry professionals & super stars.	Kids from Spring break, Summer program & last years after school program get awarded for completing the 1st Take Youth Film Programs & we screen their content.
	200-500	WELCOME TO MIAMI HAPPY HOUR AT RED ROOSTER WITH DJ EPPS & DJ H2	WELCOME THE FILM MAKERS TO OVERTOWN & INTRODUCE OUR LOCAL FILM MAKERS TO OUR GUEST	HELP PROMOTE OVERTOWN THROUGH FINE DINING AND GOOD VIBES & ART OF RED ROOSTER
	300-400	FILM PREMIER @ LYRIC	RED CARPET SCREENING OF A LOCAL FILM HIGH LIGHTING OUR LOCAL TALENT	MEDIA COVERAGE AND EXPOSURE
SATURDAY				
	50-100	MASTER CLASS	WRITING	FILM PROFESSIONAL - EDUCATE YOUNG FILM MAKERS
	50-100	MASTER CLASS	PRODUCING	FILM PROFESSIONAL - EDUCATE YOUNG FILM MAKERS
	50-100	MASTER CLASS	CINEMATOGRAPHY	FILM PROFESSIONAL - EDUCATE YOUNG FILM MAKERS
	50-100	MASTER CLASS	DIRECTING	FILM PROFESSIONAL - EDUCATE YOUNG FILM MAKERS
	50-100	MASTER CLASS	ACTING	FILM PROFESSIONAL - EDUCATE YOUNG FILM MAKERS
	200-300	PANEL	HEALTH - MENTAL, SPIRITUAL & PHYSICAL	INFORM FILM MAKERS & LOCAL RESIDENTS OF HEALTH INFORM FILM MAKERS ON HOW TO RAISE & PROTECT THEIR MONEY AND ASSETS
	200-300	PANEL	FINANCE PANEL	TEACH FILM MAKERS HOW TO MONETIZE THEIR CONTENT
	200-300	PANEL	DISTRIBUTION PANEL	TEACH FILM MAKERS HOW TO LEVEL UP IN FILMING
	200-300	PANEL	LEVELING UP PANEL	SEASONED ACTORS TEACHING ON HOW TO MOVE UP
	200-300	PANEL	ACTORS PANEL	
	150 X FILM	SCREENINGS AT OPAC	FILM MAKERS CONTENT SCREENED & CELEBRATED	POSSIBILITY TO WIN AWARD, FREE SCREENINGS FOR ATTENDEES
	50 X FILM	SCREENINGS AT OPAC	FILM MAKERS CONTENT SCREENED & CELEBRATED	POSSIBILITY TO WIN AWARD, FREE SCREENINGS FOR ATTENDEES
	300-400	FILM PREMIER @ LYRIC	RED CARPET SCREENING OF A LOCAL FILM HIGH LIGHTING OUR LOCAL TALENT	MEDIA COVERAGE AND EXPOSURE
SUNDAY				
	300-400	LOCAL FILM SCREENINGS	RED CARPET SCREENING OF A LOCAL FILM HIGH LIGHTING OUR LOCAL TALENT	MEDIA COVERAGE AND EXPOSURE
	300-400	AWARD CEREMONY	GIVE OUT AWARDS & SCREEN FILMS	CELEBRATE AND PROMOTE OUR LOCAL FILM MAKERS
	200-500	WRAP PARTY RED ROOSTER WITH DJ EPPS & DJ H2	PARTY WITH THE FILM MAKERS IN OVERTOWN & INTRODUCE OUR LOCAL FILM MAKERS TO OUR GUEST	HELP PROMOTE OVERTOWN THROUGH FINE DINING AND GOOD VIBES & ART OF RED ROOSTER

URBAN
 FILM
 FESTIVAL

*Showcasing the next generation
 of filmmakers.*



URBAN FILM FESTIVAL

We will have a three-day event located in downtown Miami that focuses on educating, exhibit and providing distribution opportunities for the new generation of filmmakers. We will provide an opportunity for filmmakers to connect with industry professionals, equip them with the skills and tools they need through hands-on workshops and versatile informational panel discussions. We display our young filmmakers' content onto our media partner's platforms and then award our winners with distribution contracts from our distribution partners.

This event will give creative content creators a platform to exhibit their work. It will also provide them with opportunities to network with people who come from all over the country. Attendees come from diverse backgrounds, and many are college students from various national colleges and universities. The film festival generates a vibrant vitality to the historic area of Overtown in Miami and pleasantly assists local businesses by generating commerce. This festival delivers on three pillars, Education, Networking, and Giving Back to its community.



COVID-19 ADJUSTMENTS

As we prepare for the Urban Film Festival we recognize that a change in course must occur given the unprecedented circumstances we are facing with COVID-19. We will take the proper precautions and measures necessary to adapt to the new normal. This year we will offer more outdoor/ digital screenings and live streaming components for attendees to enjoy social distancing practices. Offering a hybrid event will enhance filmmakers of a more personal experience compared to previous years. Now we will be able to grant access for more films to be screened and to be viewed by a more global audience

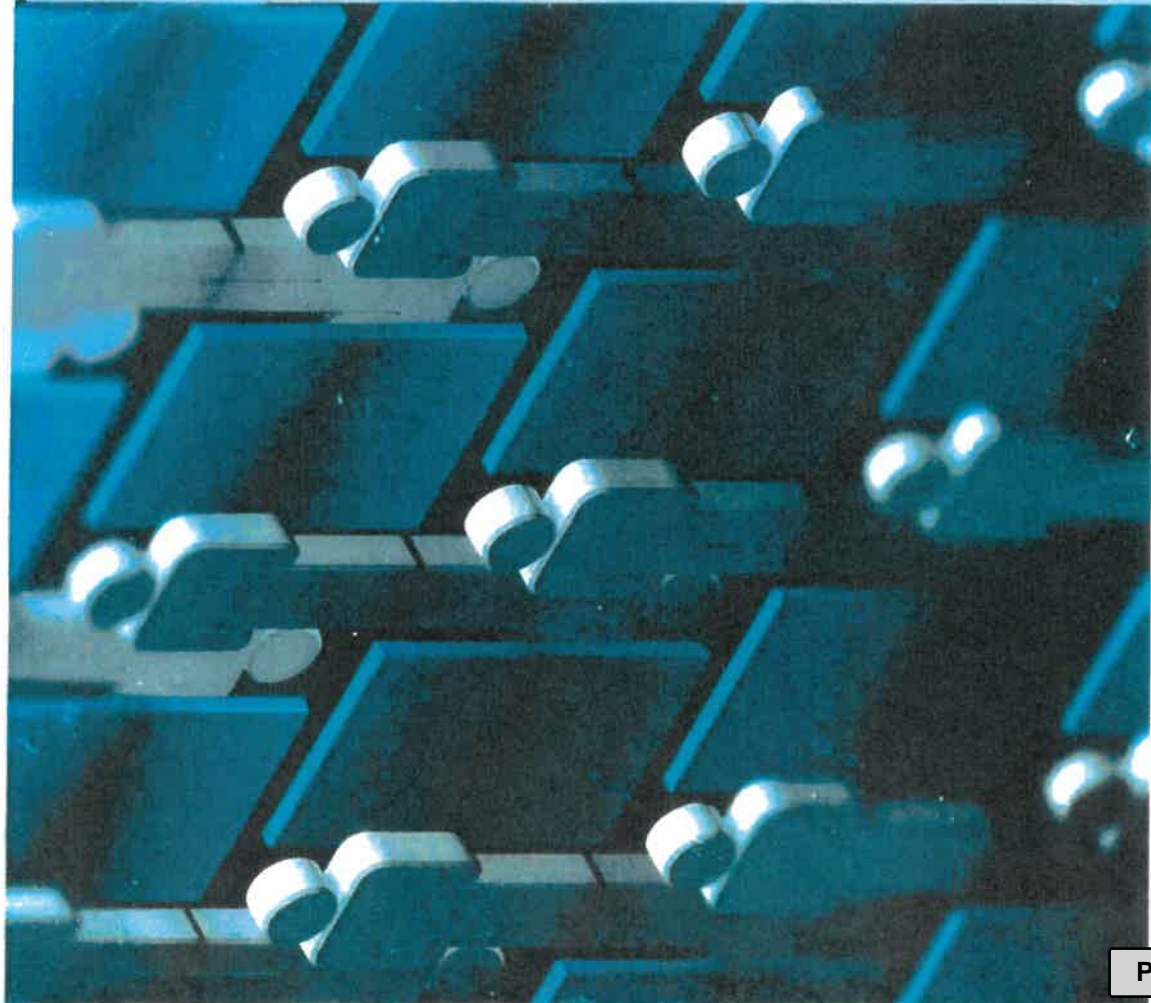


EDUCATION

We have developed workshops, master classes, and discussion panels designed to provide the next Generation of Urban Filmmakers with tools and insights from key industry professionals to enhance their productions and sharpen their skills.

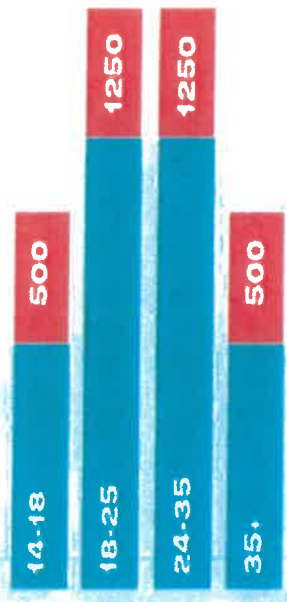
<p>WORKSHOPS:</p> <ul style="list-style-type: none"> • Producing • Directing • Acting • Writing • Cinematography • Marketing • Photography • Music Video. 	<p>PANELS:</p> <ul style="list-style-type: none"> • Distribution • Femme-Powerment • Star/Actor • From Music Video to Film • TV & Web • Diversity. 	<p>MASTER CLASSES:</p> <ul style="list-style-type: none"> • Producing • Directing • Acting • Writing • Cinematography • Editing • Film Law & High Quality Filming On A Low Budget. 	<p>INDUSTRY DISCUSSIONS/ MEET & GREETES</p> <ul style="list-style-type: none"> • Big execs & Celebs.
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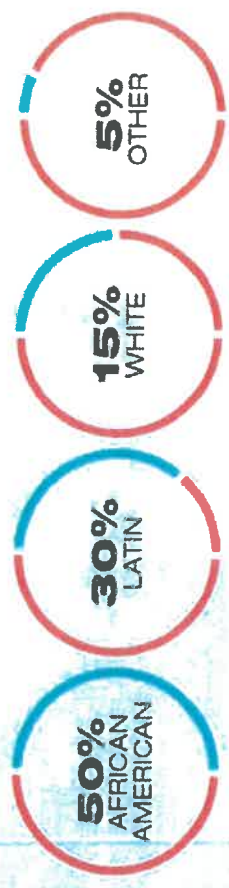


DEMOGRAPHICS

AGE:



RACE:



GENDER:



EXPOSURE

UFF works with traditional media, social media, contemporary platforms and aggregators to expose the filmmakers content, along with collaborating with our media partners to maximize the exposure of the filmmakers content.





DISTRIBUTION

UFF prides itself in advancing filmmakers into the new age of distribution. UFF is partnering with Worldwide Urban Distribution, to provide filmmakers with the opportunity to learn how to optimize and monetize from their content.

The winners will be awarded a distribution contract with Worldwide Urban Distribution.

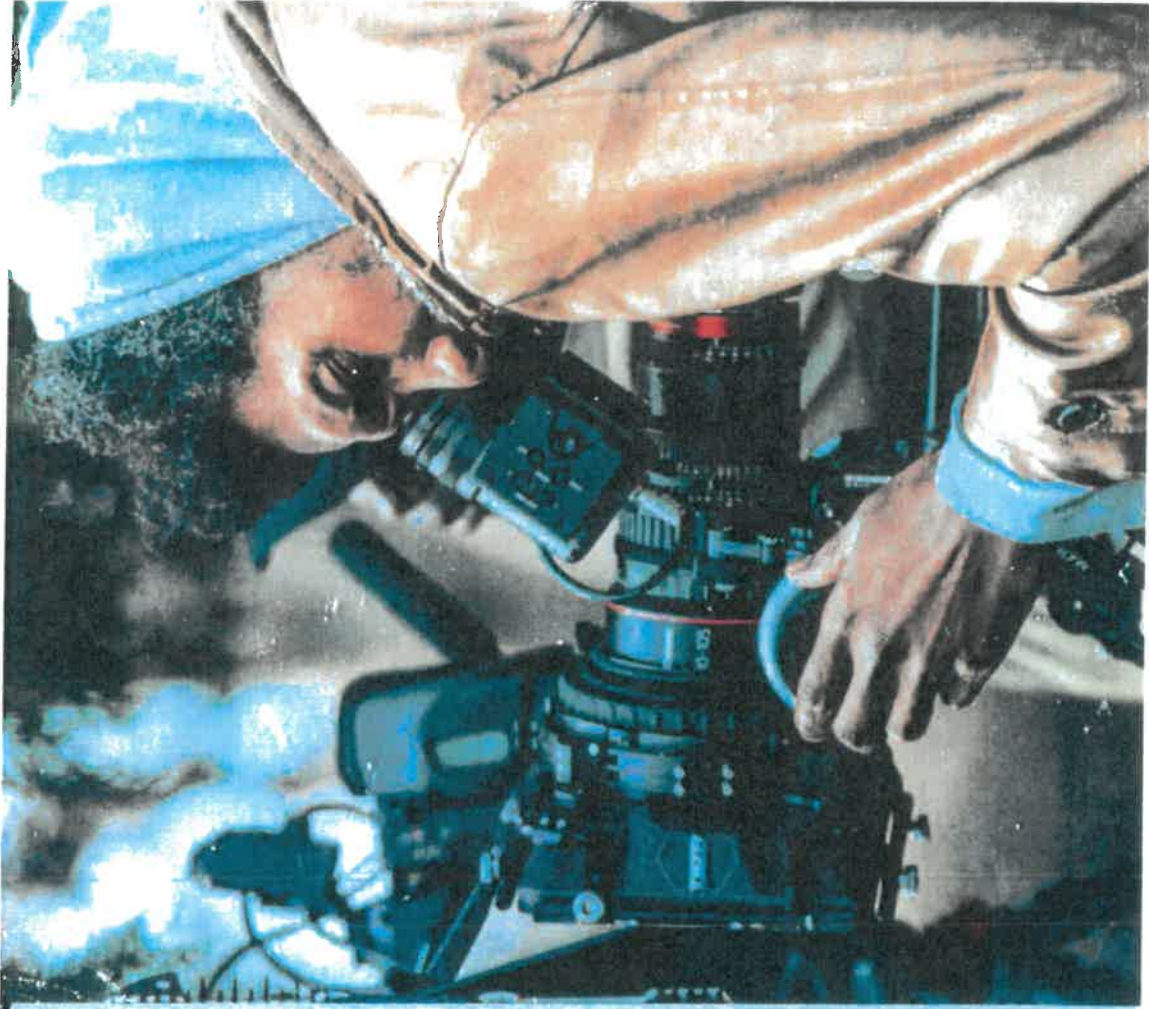


FILM FESTIVAL CO-OP & DISTRIBUTION PARTNERSHIPS

Urban Film Festival has created a co-op with (5) other high profile film festivals in which we screen the best of each other's film festivals, increasing exposure for filmmakers.

Our mission is to open a new door for filmmakers all over the world not only to acquire more knowledge on the new age of distribution, but to also take advantage of opportunities to monetize from their content.

Urban Film Festival has partnered with various distribution companies to educate new age filmmakers on the shifted state of the industry and provide them with distribution opportunities to expose their content. UFF aims to take full advantage of its network of platforms to directly connect filmmakers with distributors in search for content.



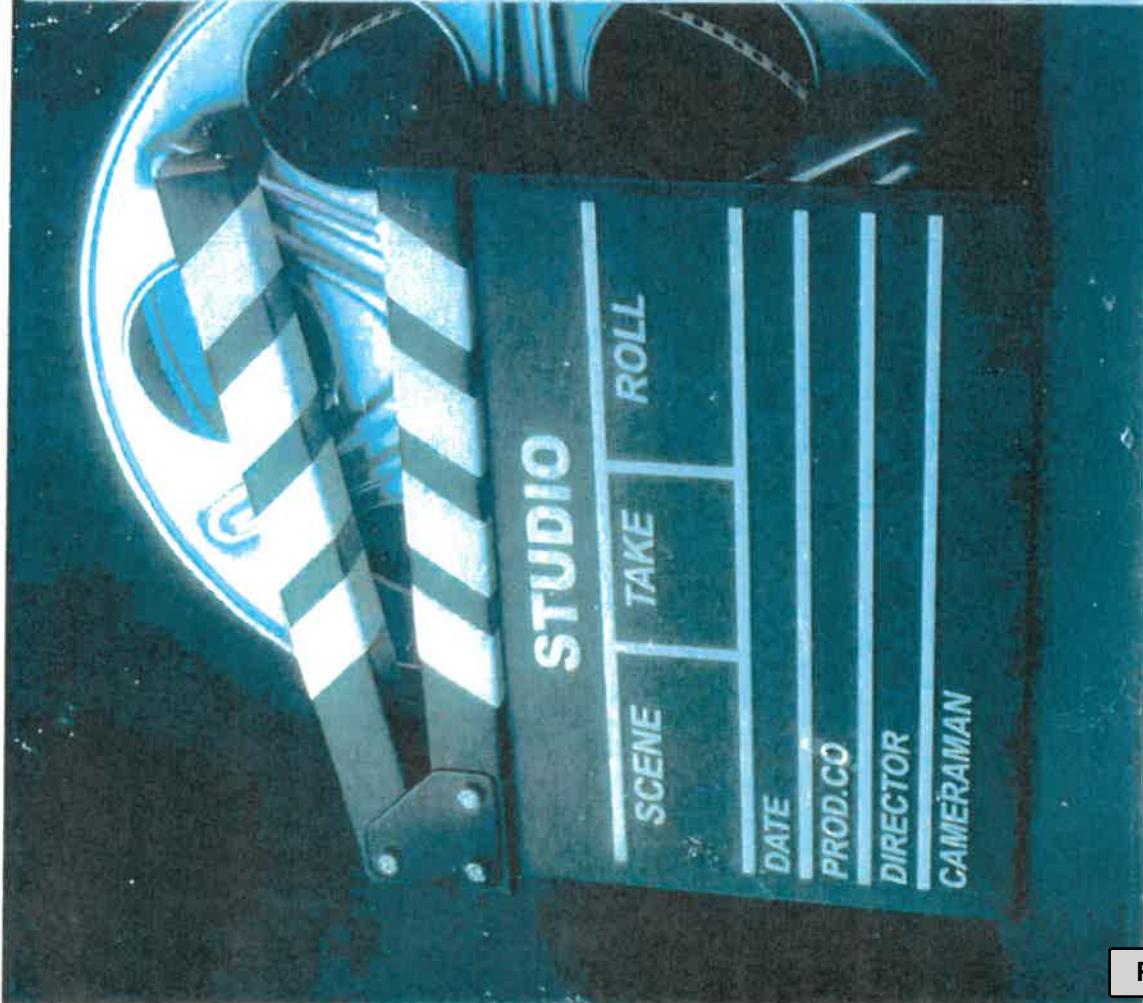
SPONSORSHIP OPPORTUNITIES

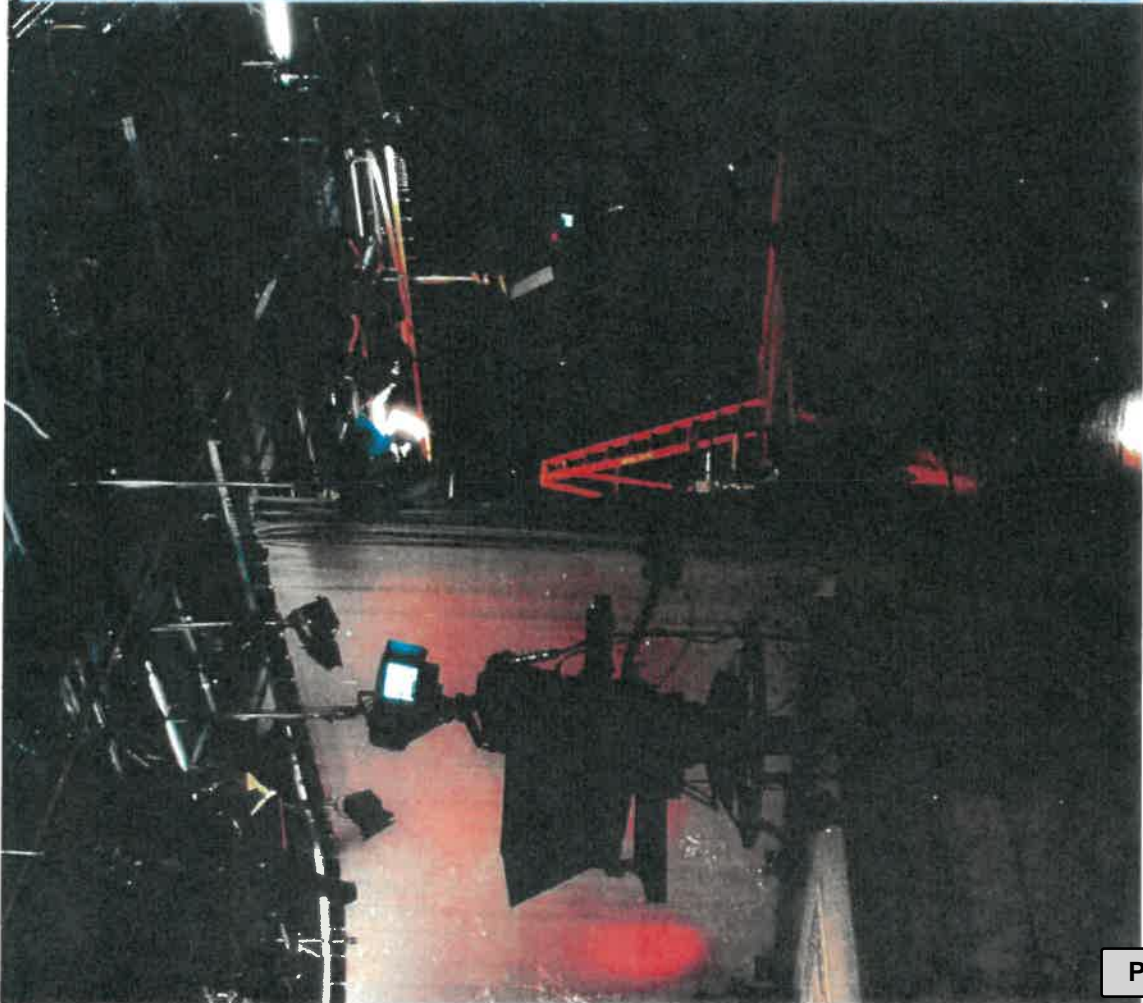
We provide a variety of sponsorship opportunities. We can custom-develop ways to connect your brand's elements and integrate your messaging seamlessly with our attendees.

Brands who decide to align themselves with this festival will benefit from marketing, digital media, social content, on-site branding, and touchpoint integrations.

Below are possible opportunities:

- Brand and Product display on panel discussions
- Custom Content Brand Integration Activation
- Brand Inclusion on Marketing Elements
- Brand Inclusion on Live Streaming Platform
- Meet and Greet
- Experiences and Sweepstakes





ON-SITE ACTIVATION OPPORTUNITY

We can also provide a customizable opportunity to create an on-site activation at the Urban film festival, where you can maximize brand visibility and directly engage with attendees. We can discuss a custom package that best aligns with your target audience and goals.



URBAN FILM FESTIVAL HIGHLIGHTS

Benchmarks

- All the workshops and panels sold out, and received great reviews from film enthusiasts that attended.
- All the premiere screenings were sold out and received standing ovations.
- The three films that premiered at the festival received distribution contracts.

Testimonials

"I learned more about film in my four hour producing workshop than I have learned in my last semester of classes."

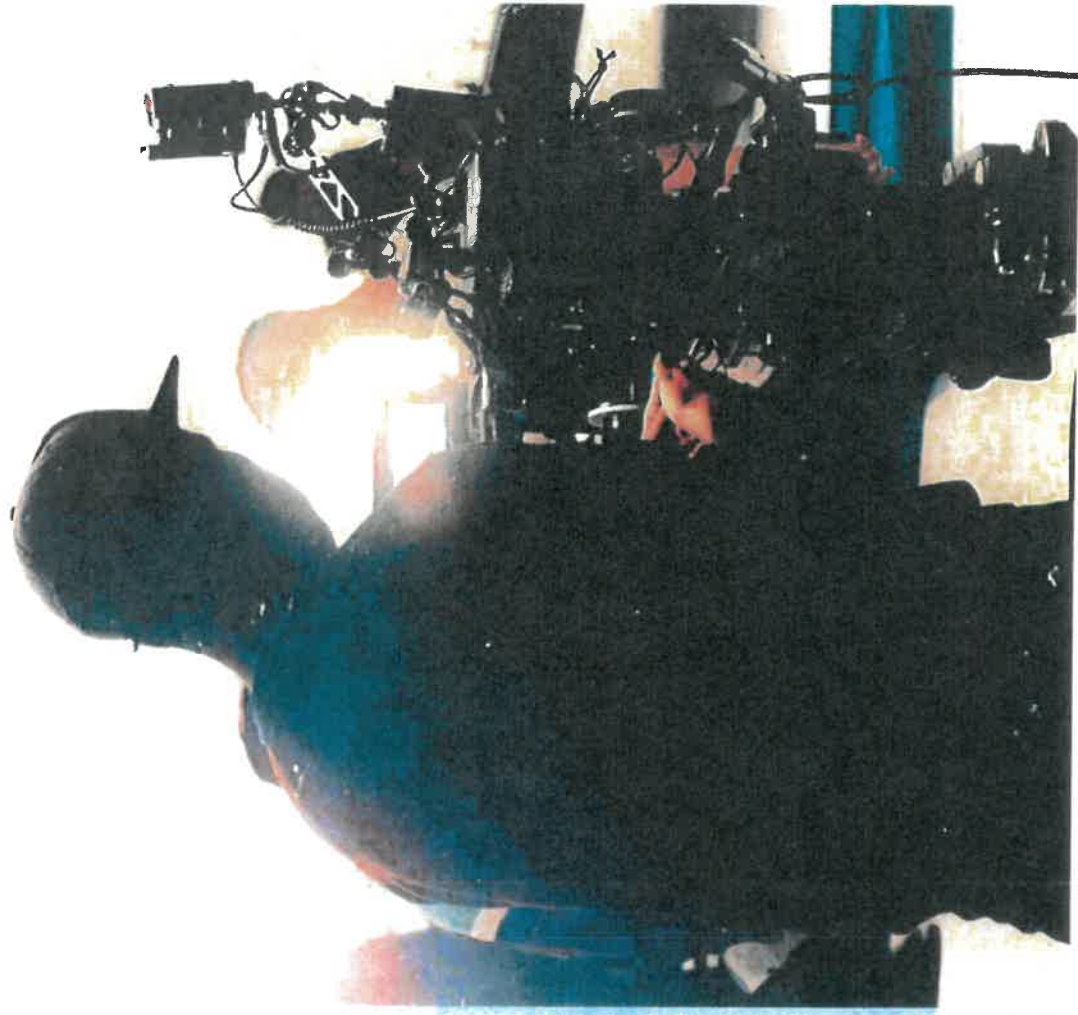
- Charles Lee (Film Student)

"A Miami Love story was very raw, very true. This is the type of cultural film that is needed in Hollywood."

- Professor Russell Motley

"Urban Film Festival will be providing hundreds of filmmakers with the education, exposure and distribution needed to succeed."

- Marco (Mail) Molinet - Founder





Florida Film House

FLORIDA FILM HOUSE INTERNATIONAL INC
EIN#82-2399488
PROPOSAL FOR 2023 URBAN FILM FESTIVAL
"Contract Year 2023
Date Submitted: 6/26/23

BUDGET LINE ITEM	EXPENSE DESCRIPTION	BUDGET REQUEST	Administrative Cost	Programmatic Cost
LOCATIONS	BLACK INNOVATION CENTER, RED ROOSTER, URBAN, AND ANY OTHER LOCATION IN OVERTOWN	\$1,000.00	1 000	
MARKETING:	GRAPHICS, PRINTING, RADIO, MERCH, BANNERS, DIGITAL, SOCIAL MEDIA, PROMO GEAR ALL MARKETING, BRANDING MATERIALS	\$6,500.00		6,500
AWARDS & TROPHIES	AWARDS, PRINTING, TROPHIES AND SHIPPING	\$1,000.00		1,000
CURATION	FOOD - LOCAL RESTAURANTS, DECORATION, VENDORS, ENTERTAINMENT, SOUND & MEDIA ITEMS	\$2,500.00		2,500
STAFF	CURATION, SUPPORT & TRUCKING	\$1,000.00		1,000
	Staff	\$2,500.00	2 500	
STREAMING, FILMING & PHOTOG	WEBSITE, DATA, HOSTING, FILMING, LIVE STREAMING, GEAR & PERSONEL	\$2,000.00	2 000	
PUBLIC RELATIONS	PUBLICIST	\$1,000.00	1 000	
TRAVEL & ACCOMODATIONS GROUND & SHUTTLES	FLIGHTS, GROUND TRANSPORTATION & HOTEL FOR SPECIAL INVITED GUEST, SPEAKERS, CELEBRITIES, AND EDUCATORS	\$6,000.00	6 000	
FESTIVAL SUPPORT	INSURANCE, LEGAL & BOOK KEEPING	\$1,500.00	1 500	
			14,000	11000
TOTAL	Total Request	\$25,000.00		

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)



CITY OF MIAMI BUSINESS TAX RECEIPT

FY 22- 23

ISSUED:

Oct 11, 2022

Robert Santos-Alborna
Director, Code Compliance

BUSINESS NAME: FLORIDA FILM HOUSE LLC.
 DBA:
 BTR HOLDER NAME: FLORIDA FILM HOUSE LLC.
 BUSINESS ADDRESS: 1951 NW 7 AV 600
 EXPIRES: Effective Year Oct. 1 2022 Thru Sep. 30 2023
 ACCOUNT NUMBER: 195416
 RECEIPT NUMBER: 197518
 COMMENTS: ADMINISTRATIVE OFFICE
 RESTRICTIONS:

This issuance of a business tax receipt does not permit the holder to violate any zoning laws of the City nor does it exempt the holder from any license or permits that may be required by law. This document does not constitute a certification that the holder is qualified to engage in the business, profession or occupation specified herein. The document indicates payment of the business tax receipt only.



- PLEASE DISPLAY THIS CERTIFICATE IN A CONSPICUOUS LOCATION AT OCCUPANCY ADDRESS.
- FAVOR DE MOSTRAR ESTE CERTIFICADO EN UN SITIO VISIBLE EN LA DIRECCION DEL COMERCIO.
- TANPRI AFICHE SÉTIFIKA SA A NAN YON KOTE KONSIDÈB NAN ADRÈS OKIPANS.

www.miamigov.com

Local Business Tax Receipt

Miami-Dade County, State of Florida
-THIS IS NOT A BILL - DO NOT PAY



7340823

RECEIPT NO.
RENEWAL
7633359

BUSINESS NAME/LOCATION
FLORIDA FILM HOUSE LLC
1951 NW 7TH AVE STE 600
MIAMI, FL 33136-1128

EXPIRES
SEPTEMBER 30, 2023
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10



OWNER
FLORIDA FILM HOUSE LLC
C/O MARCO D MOLINET SR MGR

SEC. TYPE OF BUSINESS
213 SERVICE BUSINESS

**PAYMENT RECEIVED
BY TAX COLLECTOR**
49.50 10/10/2022
INT-23-003964

Employee(s) 3

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.
For more information, visit www.miamidade.gov/taxcollector



Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation

FLORIDA FILM HOUSE INTERNATIONAL INC

Filing Information

Document Number N17000009200
FEI/EIN Number [82-2399488](#)
Date Filed 09/06/2017
Effective Date 09/06/2017
State FL
Status ACTIVE

Principal Address

570 NW 26TH STREET
 MIAMI, FL 33127

Mailing Address

570 NW 26TH STREET
 MIAMI, FL 33127

Registered Agent Name & Address

MOLINET, MARCO
 570 NW 26TH STREET
 MIAMI, FL 33127

Officer/Director Detail

Name & Address

Title P

MOLINET, MARCO
 28561 SW 164TH AVE
 HOMESTEAD, FL 33033

Title VP

GRULLON, BLADEMIL
 542 NW 42ND STREET
 MIAMI, FL 33127

Annual Reports

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Miami-Dade North Arts & Humanities Foundation, Inc., in Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Thirty-Five Thousand Dollars and Zero cents (\$135,900.00) (“Funds”), to support The Miami-Dade North Arts & Humanities Foundation, Inc., doing business as the Miami Museum of Contemporary Art of the African Diaspora, is a Florida not for profit corporation (“Miami MOCAAD”). Miami MOCAAD has requested funds from the SEOPW CRA for continued support for the 2023 Soul Basel kickoff and Virtual Art Exhibit at the Lyric Theater (“Art Exhibit Workshop”) to provide hands on virtual reality experiences including art and technology workshops to the residents within the Redevelopment Area.

JUSTIFICATION:

Section 2, Goal 5, of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update (“Plan”) lists the “[p]romotion and marketing of the community” as a stated redevelopment goal.

Section 2, Principle 6, of the Plan lists the promotion of “local cultural events, institutions, and businesses” as a stated redevelopment principle.

Section 2, Principle 14, of the Plan also lists “restor[ing] a sense of community and unify[ing] the area culturally” as a stated redevelopment principle.

FUNDING:

\$135,900.00 allocated from account – SEOPW 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: The Miami-Dade North Arts & Humanities Foundation, Inc., doing business as the Miami Museum of Contemporary Art of the African Diaspora

Address: 701 Brickell Avenue, Suite 3300 Miami, FL 33131

Number of participants: Targeting 200 in person participants and 500 virtual participants.

Funding request: \$135,900.00

Age range of participants: All ages.

Scope of work or services (Summary): Provide hands on virtual reality experiences including art and technology workshops to the residents within the Redevelopment Area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AMOUNT TO NOT EXCEED ONE-HUNDRED THIRTY-FIVE THOUSAND DOLLARS AND ZERO CENTS (\$135,900.00) (“FUNDS”) TO MIAMI-DADE ARTS & HUMANITIES FOUNDATION INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH THE ART EXHIBIT WORKSHOP IN FISCAL YEAR 2023-2024 (“PURPOSE”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 5, at page 11 of the Plan lists the [p]romotion and marketing of the community," as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 6, at page 15 of the Plan lists the promotion of "local cultural events, institutions, and businesses," as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14, at page 16 of the Plan also lists "restor[ing] a sense of community and unify[ing] the area culturally" as a stated redevelopment principle; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Miami-Dade Arts & Humanities Foundation Inc.. for provision of grant funds in an amount not to exceed One-Hundred Thirty-Five Thousand Dollars and Zero cents (\$135,900.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Miami-Dade Arts & Humanities Foundation Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Miami-Dade Arts & Humanities Foundation Inc in Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Thirty-Five Thousand Dollars and Zero cents (\$135,900.00) ("Funds"), to support The Miami-Dade North Arts & Humanities Foundation, Inc., doing business as the Miami Museum of Contemporary Art of the African Diaspora, is a Florida not for profit corporation ("Miami MOCAAD"), is a Florida not for profit corporation ("Miami MOCAAD"). Miami MOCAAD has requested funds from the SEOPW CRA for continued support for the 2023 Soul Basel kickoff and Virtual Art Exhibit at the Lyric Theater ("Art Exhibit Workshop") to provide hands on virtual reality experiences including art and technology workshops to the residents within the Redevelopment Area.

JUSTIFICATION:

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Miami-Dade North Arts & Humanities Foundation Inc.**, to provide hands on virtual reality experiences including art and technology workshops to the residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update (“Plan”) and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Two-Hundred Twenty-Five Thousand Dollars and Zero cents (\$225,000.00) for the Art Exhibit Workshops.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

**Southeast Overtown/Park West
Community Redevelopment Agency**



*Work Training/Economic Development/Youth Programming/Art & Culture
Grant Application*

Effective July 1, 2023

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

Program Policies and Procedures

I. Purpose

The *Job/Work Training Grant* is designed to assist service providers funding to address all actions affecting the Redevelopment Area by providing employment options that should be located within the redevelopment area neighborhoods to accommodate those residents within the redevelopment area who wish to reduce dependence on automobiles and long commutes.

Service providers must be able to offer basic financial literacy training, job training, education, and other supportive services for people with extremely low incomes that cannot qualify for home ownership.

Program Goals:

- Create Jobs within the Community.
- Promote & Market the Community as a Cultural & Entertainment Destination.
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations

The *Economic Development Grant* is designed to assist for-profit small businesses located in the Redevelopment Area by providing capital for start-up funding, asset building, scaling, and the likeness, for for-profit entities that would otherwise be scarce with investment resources.

Businesses must be able to show full competency in their business plan, bookkeeping, accounting, etc.; must show a level of equity from other sources, including internally; and must show utmost compliance in the structure of their business. For profit entity owners must come in with the understanding that the intention of this grant partnership is to not create a perpetual dependence on redevelopment funds.

Program Goals:

- Expand the Tax Base using Public-Private Principles
- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations

The *Youth Programming Grant* is designed to assist service providers in funding initiatives that are catered specifically to the under 18 demographics in the Redevelopment Area. These programs can encompass a wide variety of services – including but not limited to trainings, educational opportunities, field trips, internships, etc.

Service providers of this category are expected to provide a safe and fostering environment for the local youth and be earnest in catering to a young population that is indeed located in the Redevelopment Area.

Program Goals:

- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations
- Foster Safe Community Initiatives

The *Art and Culture Grant* is designed to assist service providers helping to promote, explore, and preserve the unique and historical sociocultural value of the Redevelopment Area.

Service providers must be able to display consistency with a set of program goals in event creation, outreach, and turnout, particularly via a hyper focus on the local population of the redevelopment area and their participation; as well as earnestly and generally align with the Redevelopment Goals as stated in the following.

Program Goals:

- Preserve Historic Buildings & Community Heritage
- Expand the Tax Base using Public-Private Principles
- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Foster Safe Community Initiatives

Location:

The legal description of the Redevelopment Area is physically defined as beginning near the southeast corner of Luminus Park; at the southwest corner of the intersection of NW 2nd Street and NW 3rd Court; continue north to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 7th Avenue; then north along the east side of NW 7th Avenue to the north side of NW 22nd Street; then east along the north side of NW 22nd Street to the east side of NW 5th Avenue; then south on the east side of NW 5th Avenue to the North Side of NW 22nd Street; then east on the north side of NW 22nd Street to the west side of NW 2nd Avenue; then north on the west side of NW 2nd Avenue to the north side of NW 22nd Street; then east on the north side of NW 22nd Street to the east side of NW 1st Place; then south on the east side of NW 1st Place to the north side of NW 14th Street; then east along the north side of NW 14th Street to the east side of NW 1st Avenue; then south along the east side of NW 1st Avenue to the southern edge of the I-395 ROW; then east along the southern edge of the I-395 ROW to the western side of Biscayne Boulevard; then south along the west side of Biscayne Boulevard to the north side of NE 5th Street; then west along the north side of NE 5th Street to the west side of North Miami Avenue; then south along the west side of North Miami Avenue to the north side of NW 1st Street; then west along the north side of NW 1st Street past NW 1st Avenue, to include properties abutting the west side of NW 1st Avenue; then north along the western edge of said properties to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 3rd Avenue; then south along the east side of NW 3rd Avenue to the south side of NW 2nd Street; then west along the south side of NW 2nd street to the southwest corner of the intersection of NW 2nd Street and NW 3rd Court. A map of the CRA boundaries can be found at: <https://experienceovertown.com/cramap/>

II. General Provisions

The funding assistance provided under the grant program is intended to be on a reimbursement basis. The CRA has the exclusive authority to determine funding distribution and to approve or deny Grant applications based on its determination as to the benefits to the Southeast Overtown / Parkwest CRA produced by requested proposals.

The SEOPW CRA may impose any conditions of approval it deems suitable to protect the interests of the agency, including a duly executed contract.

Applicant Criteria:

- Must be an established restaurant, retail business or eligible business and/or organization for a minimum of twelve months in a consecutive year within the Southeast Overtown/ Parkwest CRA boundaries.
- Must be able to justify assistance through the financial growth of the business and its competitiveness in the marketplace.
- Business owners will be required to complete an initial consultation with the Overtown Business Resource Center (OBRC) to develop the most effective growth strategy and appropriation of grant funding.
- If the applicant is seeking payroll assistance, employees must be W-2, as defined by the CRA, whose wages are reported to the state and federal government. No more than one of the two required full-time equivalent positions may be occupied either by the owner of the business/organization receiving the grant, or by an employee who is related to the owner of the business/organization receiving the grant. Payroll expenses must also not exceed 20% of the requested budget.

Applicants are encouraged to speak with SEOPW CRA staff to discuss their project qualifications and eligibility for reimbursement under the Program before applying. The OBRC.

in partnership with the CRA, will make a final recommendation on the eligible expenses.

III. Criteria Considered

Criteria considered when reviewing applications include, but are not limited to:

- a. Compatibility with development plan(s) and guidelines, e.g., SEOPWCRA Redevelopment Plan.
- b. The use of the business.
- c. The applicant's business or operational plan and financial stability.
- d. The amount of private resources invested in the project;
- e. Additional grant funding from other sources

IV. Eligible Expenses

- a. Directly related to the proposal.
- b. specifically and clearly detailed in the proposal budget.
- c. incurred or paid within the Grant Period during the fiscal year.

V. Ineligible Expenses

- a. Expenses incurred or obligated outside of the grant period.
- b. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes (does not include payroll taxes), depreciation and other financial costs including bank fees and charges and credit card fees

VI. Ineligible Businesses

The following businesses will *not* be considered for funding by the Program:

- a. Businesses operating outside of the Redevelopment area.
- b. Businesses operating inside of the Redevelopment area for less than six months.
- c. For payroll requests, businesses with no W-2 employee or report employee wages
- d. Any business that is a non-conforming use as determined by the SEOPW CRA

VII. Funding Guidelines

The SEOPW CRA shall not make advance payments to the Grantee or Grantee's vendors for services not performed or for goods, materials, or equipment which have not been delivered to the Grantee for use in connection with the Program.

Program assistance is available based on a first-come, first-serve basis, according to program eligibility, application completeness and the availability of funds.

There is no guarantee that funding will be available for every application submitted, including those that meet the required criteria. The SEOPWCRA reserves the right to stipulate guidelines for reimbursement.

Assistance from the SEOPW CRA Grant program, at the sole discretion of the SEOPWCRA, may be combined with subsidies from other public or private programs. Assistance from other sources may serve as SEOPWCRA's required matching funds although expenses covered under other CRA programs are not eligible. Funding for approved projects may be carried out from one fiscal year to the next at the sole discretion of the SEOPW CRA.

VIII. Application Checklist

Every application package must include the following items before it will be processed and considered for approval:

- Signed and completed application form.
 - Statement of Work Document
 - Project Proposal
 - Detailed Project Budget
 - City of Miami and Miami-Dade County business licenses
 - Articles of Incorporation from the State of Florida.
 - Detailed budget for entire project including detailed breakdown of the budget.
- NOTE: Changes to application and budget may be required after consultation.

IX. Application Processing Procedure

The SEOPWCRA will adhere to the following procedural steps when processing applications for assistance for grant. Applicants are free to discuss the application process with staff prior to applying.

1. Applicant completes application and submits it to SEOPWCRA staff, along with completed checklist items.
2. SEOPWCRA staff reviews the submitted application package for eligibility and completeness.
3. Applicant meets with OBRC for project review.
4. SEOPW CRA staff may bring eligible and complete application packages to the SEOPW CRA Executive Team for input and recommendations for funding based on criteria outlined in Section III.
5. SEOPW CRA staff bring application packages that have received recommendations for funding to the SEOPW CRA Board for approval.
6. SEOPW CRA staff provides a written notification to applicants of approval or denial of funding. If funding is denied, the reason(s) will be stated in the written notification.

It is anticipated that application packages will be reviewed and presented to the Southeast Overtown/ Park West CRA Executive Team within approximately 45 days after receipt by staff.

Those applications receiving funding recommendations will be presented to the SEOPW CRA Board for approval.

X. Commencement and Completion

All work must be completed within the Fiscal Year period of the application approval. If work has not been completed within the fiscal year period, funds will be put back into SEOPW CRA program account and reassigned to other projects.

The SEOPW CRA Grants are contingent upon funding availability and CRA approval and are not to be construed as an entitlement or right of an applicant. Programs in the Redevelopment area are not eligible for SEOPW CRA funded programs when such funding conflicts with the goals expressed in the SEOPW CRA Community Redevelopment Plan.

I have read completely and understand the program, including the application guidelines and grant reimbursement process.

Applicant Name: Marilyn Holifield

Applicant Signature: Marilyn Holifield Date: 6/26/23

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

SEOPW CRA Grant APPLICATION

Date of Application: June 27, 2023

Indicate the type of Grant Applying for (*Work Training/Economic Development/Youth Programming/ Art & Culture*):

Art & Culture

1. Name of Business/Organization requesting funding:

Miami-Dade Arts & Humanities Foundation, Inc. dba
Miami Museum of Contemporary Art for the African Diaspora (Miami MoCAAD)

2. Address of Business/Organization requesting funding:

701 Brickell Avenue, Suite 3300, Miami, FL 33131

3. Total Funding Amount Requested:

Soul Basel Kickoff	\$ 97,700
Premiere of Virtual Art Exhibit: ART Connecting Communities - Overtown and Coral Gables	\$ 38,200
<u>Total</u>	<u>\$135,900</u>

4. Name of Applicant/Authorized Representative:

Marilyn Holifield

5. Phone: 305 789-7730 **Fax:** 305 789-7799

Email: marilyn.holifield@hklaw.com

6. How many jobs will be created with grant funding for residents within the Redevelopment Area?

Temporary jobs for staffing cultural event 4-8

7. How many employment opportunities will be provided to residents within the Redevelopment Area?

4-8

8. How many training courses will be provided to residents within the Redevelopment Area?

not applicable

9. Identify the name(s) of the training certifications that will be provided to residents within the Redevelopment Area once completion of course?

not applicable

10. How many Job Fairs will be conducted for program participants monthly?

none

11. How will the program affect residents after completion?

In collaboration with the Miami-Dade Public Library System, a series of art and technology workshops will be offered to provide hands on virtual reality experiences to Overtown residents.

Applicant/ Authorized Representative Name: Miami-Dade Arts & Humanities Foundation, Inc. dba Miami Museum of Contemporary Art for the African Diaspora (Miami MoCAAD) / Marilyn Holifield

Applicant Signature: Marilyn Holifield

Print Name: Marilyn Holifield

Date: 6/26/23

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)



James McQueen, Executive Director
 Southeast Overtown / Park West Community Redevelopment Agency
 819 NW 2nd Ave., 3rd floor,
 Miami, FL 33136

June 26, 2023

Dear Mr. McQueen:

Thank you for considering this application on behalf of Miami-Dade Arts & Humanities Foundation, Inc. dba Miami Museum of Contemporary Art of the African Diaspora (Miami MoCAAD) for funding in the amount of \$97,700 to support our 2023 Soul Basel kickoff event on December 4, 2023, at the Urban in Overtown and \$38,200 to support our world premiere of Knight New Work and Virtual Art Exhibit March 2024 at the Historic Lyric Theater in Overtown for \$135,900.

Miami MoCAAD's mission is to discover, commission, collect and preserve the work of the most advanced contemporary artists of the global African Diaspora and exhibit this art at the highest level both at home and abroad. The programs that we present in the Overtown community are critical to that mission and position Overtown as a nexus for innovative art and technology projects with a local, national and international audience and team of creatives. Extensive traditional and digital marketing will ensure that both locals and visitors during Miami Art Week have broad awareness of Overtown's significance as a cultural and entertainment destination. Miami MoCAAD is leveraging technology to create a platform that brings the contemporary art of Africa and its Diaspora center stage, connects people, and modernizes the museum experience.

Miami MoCAAD's 2023 Soul Basel Kickoff on Monday, December 4, will feature the world premiere of the film, *This Life: Black Life in the Time of Now*, together with supporting augmented and virtual reality features. This virtual art exhibition will feature four artists from the African Diaspora and is being curated by Anthony Bagues of Brown University and the University of Johannesburg. This *Time of Now* virtual exhibit project will feature art, film, augmented and virtual reality components, spoken word, original music, and a digital art catalog.

Miami MoCAAD won a Knight Foundation grant to commission new work. Miami MoCAAD's World Premiere of *The Day I Heard the Sounds of the World: ARt Connecting Communities-Overtown and Coral Gables* will present new work by South Florida based visual artist, Marielle Plaisir, together with a film supported by augmented and virtual reality. This innovative project will include art and technology to virtually connect the Overtown and Coral Gables communities, and a short film by Michael Anderson, documenting the process and its extended reality features.

Both virtual art exhibit films, intended to excite and inspire audiences about African and Diaspora art, will be produced by five-time Regional Emmy Award Winning filmmaker, Michael Anderson, a Miami native. At both premieres, we will screen the film, offer augmented and extended reality experiences, present a hybrid Creative Conversation with members of the team behind the exhibition. celebrate Soul Basel 2023 with the film's spoken word artist, live music, food and a DJ. The virtual art exhibit is being funded primarily by grants from the John L. and James S. Knight Foundation and the Andrew W. Mellon Foundation, with support from Miami-Dade County.

The work that the CRA does in support of the Overtown community is critical, especially in these difficult times of uncertainty. We believe this Soul Basel Kickoff Celebration and the premiere of *ARt Connecting Communities-Overtown and Coral Gables* will highlight the CRA's support of



innovative art and technology offerings in Overtown. Thank you for considering our proposal. Please let us know if you would like additional information.

Sincerely,

DocuSigned by:

Marilyn Holifield

2850945ED537417
Marilyn Holifield and Hans Ottinot

Co-Founders

Miami-Dade Arts and Humanities Foundation, Inc. dba

Miami Museum of Contemporary Art of the African Diaspora

Cc: Hans Ottinot

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)



MIAMI MoCAAD

Miami Museum of Contemporary Art of the African Diaspora

Marilyn Holifield
 761 Buckell Avenue, Suite 300
 Miami, FL 33131
 (305) 785-1710

June 26, 2023

HAND-DELIVERY

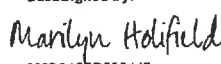
Mark Stallworth, Program Compliance Analyst
 SEOPW CRA Community Redevelopment Agency
 819 NW 2nd Avenue, 3rd Floor
 Miami, FL 33136

Dear Mark:

The Miami Museum of Contemporary Art of the African Diaspora (Miami MoCAAD) appreciates the opportunity to apply for funding of the premiere screening in Overtown of two innovative virtual art exhibits: (1) 2023 Soul Basel Kickoff which will premiere the innovative virtual art exhibit titled, *This Life: Black Life in the Time of Now* on December 4, 2023 at The Urban in Overtown and (2) the premiere presentation of new artwork by Marielle Plaisir and screening of the virtual exhibit presenting the new art titled, *The Day I Heard the Sounds of the World: ARt Connecting Communities-Overtown and Coral Gables* on March 21, 2024 at the Historic Lyric Theater. Enclosed are the following documents supporting Miami MoCAAD's application:

- Signed and completed application form.
- Statement of Work Document
- Project Proposal
- Detailed Project Budget
- Articles of Incorporation from the State of Florida.
- Detailed budget for entire project including detailed breakdown of the budget.

Please let me know if modifications or additional information is needed.
 Best regards,

DocuSigned by:

 2850849ED532447
 Marilyn Holifield
 Enclosure

DocuSign Envelope ID: 7B2E9259-5A71-4188-8124-3FEE3988FEF6

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

#224417705x1~Active - Miami MoCAAD letter to Mark Stallsworth enclosing Grant Application



Project Proposal for Arts and Culture Funding and Budget Narrative, dated June 26, 2023

Introduction: Miami MoCAAD is at a critical point in its growth. We envision a hybrid brick-and-mortar and virtual facility that incorporates cutting-edge technology. With funding support from the John S. and James L. Knight Foundation, matched funds from the Andrew W. Mellon Foundation, Miami MoCAAD is completing the creation a five-year strategic plan encompassing all of the steps of launching a hybrid museum. The museum will leverage technology to create a platform that brings the contemporary art of Africa and its Diaspora to center stage, connects people, and modernizes the museum experience. As Miami MoCAAD advances forward, we will continue to present hybrid in-person and virtual exhibitions and public programs featuring art that will provoke, touch the human spirit, show joy, beauty, triumph, challenges, sorrow, and hope—and connect diverse people within and outside the African Diaspora, locally and globally.

Miami MoCAAD's 2023 Soul Basel Kickoff on Monday, December 4, will feature the premiere of *This Life: Black Life in the Time of Now*. This virtual art exhibit will feature four artists from the African Diaspora and is being curated by Anthony Bogues of Brown University and the University of Johannesburg. The virtual art exhibit project will include art, film, augmented and virtual reality components, spoken word, original music, and a digital catalog.

The December 2023, Soul Basel Kickoff premiere at The Urban in Overtown will present the film of the virtual art exhibit, offer augmented and virtual reality experiences, and present a hybrid Creative Conversation with the team behind the exhibition. The curatorial team will produce a digital exhibition catalog with images of the art and information about the artists, curators, and the ideas behind the project.

The March 2024 premiere of *The Day I Heard the Sounds of the World: ARt Connecting Communities-Overtown and Coral Gables* at the Historic Lyric Theater in Overtown, Miami MoCAAD will present the new artwork of Marielle Plaisir, a French-Caribbean multimedia artist based in South Florida. Her artwork examines social domination, colonialism, race and class in relation to African American and Caribbean experiences. The augmented and virtual reality components of the project will have the artwork "embedded" in well-known locations in Overtown and Coral Gables that relate to narrative aspects in the work. The user experience will include a tour introducing the social histories of these sites, developed with consultation from historian, Dr. Dorothy Fields, founder of the Black Archives, who will provide context for the venues and connections between the two cities.

Both virtual exhibits and accompanying augmented reality experiences will be accessible and free of charge via Miami MoCAAD's website. Extensive traditional and digital marketing will ensure that both locals and visitors have broad awareness of Overtown's significance as a cultural and entertainment destination. The production of the virtual exhibitions, film and extended reality features have been largely funded by the John S. and James L. Knight Foundation, Miami-Dade County and the Andrew W. Mellon Foundation.

The Team: *This Life: Black Life in the Time of Now* and *The Day I Heard the Sounds of the World: ARt Connecting Communities-Overtown and Coral Gables*

Curator—Anthony Bogues, *This Life: Black Life in the Time of Now*
<https://vivo.brown.edu/display/bbogues>
<https://www.viad.co.za/anthony-bogues>



Knight New Work Artist, Marielle Plaisir, *The Day I Heard the Sounds of the World: ART Connecting Communities-Overtown and Coral Gables*,

Digital Provider
Xennial Digital <https://www.xennialdigital.com/>

Production Team

Michael Anderson & Team

Producer/Filmmaker—Michael Anderson 5x Regional Emmy Awards

<https://www.linkedin.com/in/michaelanderson42>

https://www.wlrn.org/news/2021-12-13/wlrn-tv-wins-four-regional-emmys-for-documentaries-on-hometown-heroes-survivors?_amp=true

Director—Fabian Cardenas <https://www.linkedin.com/in/director78>

Director of Photography—Gabriel Soyka

<https://www.linkedin.com/in/gabriel-soyka-7550b51ab>

Writer/Storyteller—Bea Hines, <https://www.miamiherald.com/news/local/community/miami-dade/miami-gardens/article272117877.html>

Composer/Music—Alexander Star <https://www.jango.com/music/Alexander+Starr/> full bio

Spoken Word Artist—Christell Roach <https://www.poetryfoundation.org/poets/christell-roach>

Visual Artists—Cameron Rowland (U. S.); Rosana Paulino (Brazil); Additional Confirmations expected by June 30, 2023.

Historian, Dr. Dorothy Fields, [Meet The Founder | The Black Archives](#)

Project Purpose: The purpose of these virtual exhibits in Overtown is to entertain, engage, educate and empower audiences by making interactive, contemporary art of the African Diaspora accessible via Miami MoCAAD's innovative virtual exhibitions, *This Life: Black Art in the Time of Now* and *The Day I Heard the Sounds of the World: ART Connecting Communities-Overtown and Coral Gables*. Holding the premiere of these innovative, technology infused virtual exhibits in Overtown will reinforce Overtown as a cultural and entertainment destination.

Goals

- To entertain, engage, educate and empower audiences in-person and virtually about art created by artists of the African Diaspora
- To successfully launch to a local and global audience the premiere of two innovative virtual art exhibits that showcase artists of Africa and the Diaspora
- To expand the reach of art and artists of Africa and the Diaspora to new audiences locally and globally
- To position Overtown as a destination for contemporary African and Diaspora art in Miami, nationally and globally



Objectives

- Present an AR and VR-supported virtual exhibitions and films featuring contemporary art of the African Diaspora, featuring visual artists who tell complex international stories, a spoken word artist to inspire excitement and curiosity, original music that reflects the heritage of the artists presented
- Build a world-class team of art, film and technology professionals, including creatives from Overtown and around the world, to plan and execute the project on deadline
- Use the two virtual art exhibits as vehicles to expand the digital reach of Overtown's cultural offerings and Miami MoCAAD's programs and through a robust digital marketing effort
- Ensure high attendance at the in-person premiere events and hybrid creative conversation and follow up community screening and Art + Technology workshops in Overtown

Deliverables

- Soul Basel Kickoff 2023, premiere screening of AR/VR supported virtual art exhibit, *This Life: Black Life in the Time of Now* and catalog featuring four artists and Creative Conversation with the team behind the exhibit
- March 2024 premiere presentation of new art and virtual art exhibit, *The Day I Heard the Sounds of the World: Art Connecting Communities-Overtown and Coral Gables*.
- Broadcast-quality film documenting the artists and exhibition
- Marketing campaign launched in advance of both premiere screening events
- Digital and traditional marketing
- Enhanced website
- Community screening and art+tech workshops in Overtown in 2024 following the premiere

Scope of Work:

March - April 2023: Engage curator (Anthony Bogues), filmmaker (Michael Anderson) and digital provider (Douglas Fajardo, Xennial Digital); begin production of Digital Pilot Virtual Exhibition; engage digital and public relations team (producer/social media manager)

March-April 2023 Engage artist, Marielle Plaisir, Historian, Dr. Dorothy Fields, Storyteller, Bea Hines

June-November 2023: Production of virtual exhibit, digital exhibit catalog, AR and VR; ongoing PR and social media campaigns in advance of December digital pilot virtual exhibition launch

November 2023: Digital pilot virtual exhibition & digital exhibit catalog ready for launch



December 4, 2023: Digital pilot virtual exhibition & digital exhibit catalog to premiere in partnership with the Southeast Overtown Park / West CRA at Soul Basel kickoff event at The Urban in Overtown

November 2023-March 2024: Collaborate with Miami-Dade Public Libraries and other public venues on screenings to showcase the film and VR experiences; collaborate with Tech Girl Power and other community partners on outreach; ongoing outreach and assessment. Collaborate with Historic Lyric Theater to host community screening of virtual exhibit and workshops

January-March 2024: Ongoing assessment of *This Life: Black Life in the Time of Now* virtual exhibition analytics

Work Location: The Soul Basel kickoff event will take place in Overtown at the Urban, located at 1000 NW 2nd Ave, Miami, FL 33136. The Premiere of the New Work by Marielle Plaisir will take place at the Historic Lyric Theater, located at 819 NW 2nd Ave., Miami, FL 33136.

Tasks:

- Miami MoCAAD will engage a curator, filmmaker, and digital provider to begin production of a Digital pilot virtual exhibition & digital catalog entitled, *This Life: Black Life in the Time of Now*
- Miami MoCAAD will commission Marielle Plaisir to create new art, *The Day I Heard the Sounds of the World*
- Miami MoCAAD will engage digital and public relations teams to lead digital and traditional PR campaigns promoting the exhibition and launch the exhibits and to update Miami MoCAAD's website and social media platforms to feature the projects
- The virtual exhibit, digital catalog, AR and VR will be produced during the fall, and ongoing PR and social media campaigns will be launched in advance of the December Soul Basel kickoff event and March new art event
- The virtual exhibition & digital catalog *This Life: Black Life in the Time of Now* will be ready for launch by November, and Miami MoCAAD will organize pre-launch screenings to test technology
- The virtual exhibition "This Life: Black Life in the Time of Now" will be ready for launch by November, and Miami MoCAAD will organize pre-launch screenings to test technology
- The virtual art exhibit and AR/VR experience features will premiere at the Soul Basel Kickoff event to be organized in partnership with the Southeast Overtown Park / West CRA at The Urban in Overtown; Miami MoCAAD will collaborate with the Miami-Dade Public Library System on screenings and VR availability, and with collaborate with Tech Girl Power on outreach

Milestones

1. Production team hired (April 15, 2023)
2. Digital marketing team in place (on or before August 1, 2023)
3. Digital marketing plan complete (on or before September 1, 2023)
4. Digital marketing launch (on or before September 30, 2023)
5. Exhibition and supporting AR/VR components ready for launch (November 1, 2023)
6. Pre-screenings of film and extended reality Experiences (November 2023)
7. Soul Basel Kickoff Celebration (December 4, 2023) Kickoff Celebration for Soul Basel 2023: Launch film documenting the artists and exhibition; Host hybrid Creative



- Conversation with entertainment: spoken word artist, live band and DJ; food, AR and VR experience
8. Digital catalog released (December 4, 2023)
 9. Digital marketing launch (on or before January 15, 2024), *ARt Connecting Communities*
 10. Exhibition and supporting AR/VR components ready for launch
 11. Pre-screenings of film and extended reality Experiences
 12. Premiere presentation of new art and virtual exhibit, March 21, 2024. Kickoff Celebration Launch film documenting the artist and exhibition; host hybrid Creative Conversation
 13. Community screening of film and virtual exhibit. Community art+tech workshops

Grants Applied to for Additional Funding and Status:

Miami MoCAAD was successful in obtaining several grants. The virtual art exhibits project is being funded primarily by grants from the John S. and James L. Knight Foundation, Miami-Dade County and the Andrew W. Mellon Foundation with support from Brown University

Monthly Calendar/Schedule

Virtual Art Exhibit funded by Knight and Mellon Foundations and Miami Dade County

This Life: Black Life in the Time of Now

September: Continue production of virtual exhibition, digital catalog and film, AR and VR; launch digital marketing;

October: Continue production of virtual exhibition, digital catalog and film, AR and VR; continue digital marketing;

November: Digital catalog and film, AR and VR ready to launch; continue digital marketing

December 4: Soul Basel Kickoff Celebration with premiere showcasing of Digital pilot virtual exhibition, digital catalog, in partnership with the Southeast Overtown Park / West CRA at Soul Basel kickoff event at The Urban in Overtown.

2024—Ongoing screenings and art+tech workshops focusing on film and extended reality components in Overtown and throughout Miami Dade County

Provide Monthly Calendar/Schedule:

Virtual Art Exhibit funded by Knight Foundation and Miami Dade County, *Then I Heard the Sounds of the World: ARt Connecting Communities-Overtown and Coral Gables*

September 2023

- Artist, Marielle Plaisir, develops project (test prints, fabrication of the Baklit)

October 2023

- Xennial Digital starts to design and develop a mobile app with Augmented Reality functionality, integrating Plaisir's layers in a manner that users can "walk through" and immerse themselves in the artwork.

November 2023

- Continue developing mobile app with augmented Reality functionality, integrating Plaisir's layers in a manner that users can "walk through" and immerse themselves in the artwork.



,December 2023

- Xennial Digital continues developing app (add hotspots where users can activate audio or video content, ability to view artwork in other locations, incorporate artist interviews, incorporate map, photo capture/share functionality)
- Test application
- Miami MoCAAD develop outreach and marketing

January 2024

- Test and troubleshoot AR and VR
- Launch PR/digital campaign
- Produce video documenting the project

February 2024

- Continue testing and troubleshooting AR and VR
- Continue PR/digital campaign
- Produce video documenting the project

March 2024

- March 2024, premiere the artwork and virtual art exhibit at Lyric Theater

Budget Narrative:

Soul Basel Kickoff, Virtual Art Exhibit

Funding in the amount of \$97,700 will support the production and launch of the virtual exhibition and associated film *This Life: Black Life in the Time of Now* and related public programs. 18,700 will be contributed to the launch event to cover the rental fee for The Urban, furniture and linen rental, staging and projection equipment, and photo and video booths. Food and beverage for the event will cost \$12,000, and the total cost of staffing will be \$5,350. Entertainment will include a live band, spoken word performer Christelle Roach, hybrid virtual production fees, and a DJ, totaling \$12,150. Marketing will include photography and videography, digital marketing, the digital exhibition catalog, public relations and community outreach, banners and other signage, totaling \$35,500. Administrative costs including event planning, insurance and fiscal management will total 10,000.

Premiere of New Art Work and Virtual Art Exhibit

Development of Virtual Art Exhibit Funded by Knight Foundation and Miami-Dade County, Funding in the amount of \$38,200 will support the production and launch of the virtual exhibition and associated film "Then I Heard the Sounds of the World: ARt Connecting Communities- Overtown and Coral Gables" and related public programs. \$18,700 will be contributed to the launch event to cover the rental fee for the Historic Lyric Theater. Food and beverage for the event will cost \$2,000, and the total cost of staffing will be \$3,000. Marketing will include, digital marketing, technology, public relations and community outreach, banners and other signage, totaling \$15,000. Administrative costs including event planning, fiscal management will total \$3,300.



Miami MoCAAD Soul Basel Kickoff 2023 Budget

Worldwide Premier of AR/VR Virtual Art Exhibit Film

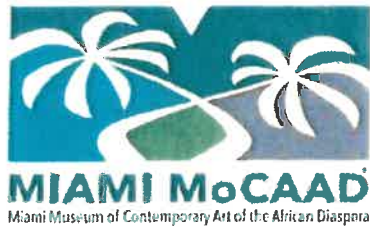
"This Life: Black Life in the Time of Now"

Rental Fees	
The Urban Rental Fee	\$ 4,000
Furniture Rental - Table, High Tops and Linen	\$ 2,000
Wooden Chairs for Movie Area (300 Chairs)	\$ 1,500
Stage Deck, Truss, 16x9 LED Screen, Mic System, Sound	\$ 8,000
Table Rental and Linen - Food Display	\$ 1,000
Video Booth	\$ 1,200
Photo Booth	\$ 1,000
Subtotal	\$ 18,700
Food and Beverage	
Food for 400 People at \$30.00 Per Person	\$ 12,000
Subtotal	\$ 12,000
Event Staff	
Cleaning Staff	\$ 1,500
Servers & Waiters	\$ 1,750
Security, Door Staff & Parking	\$ 1,500
Sign Language Interpreters	\$ 600
Subtotal	\$ 5,350
Entertainment	
Live Band	\$ 3,000
Spoken Word performer- Christelle Roach	\$ 1,500
Hyrbid Virtual Production (M.A.)	\$ 6,900
DJ	\$ 750
Subtotal	\$ 12,150
Marketing/Branding	
Photographer	\$ 1,200
Videographer	\$ 1,250
Digital Marketing, Technology & Digital Exhibition Catalog	\$ 15,000
Public Relations & Community Outreach	\$ 7,000
Branding & Branded Popup Banner	\$ 1,450
Fabric 8x8 Step & Repeat	\$ 600

Video & Photography Backdrop	\$	2,000
Branded Grass & Signage/Photo Wall (2)	\$	7,000
Subtotal	\$	35,500
Event Décor		
Décor & Table Centerpieces	\$	3,000
Subtotal	\$	3,000
Contingency		
	\$	1,000
Administrative Costs		
Event Planning Fee - SocialXChange, Inc. / Alexis Brown	\$	8,500
Insurance	\$	700
Fiscal Management	\$	800
Co		
Subtotal	\$	10,000
TOTAL	\$	97,700

Target In-Person Attendance Estimated at 400 People
Target Virtual Attendance Estimated at 500 People

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)



Miami MoCAAD 2023 Budget

Worldwide Premier of AR/VR Virtual Art Exhibit Film

ART Connecting Communities - Overtown and Coral Gables

Rental Fees	
Historic Lyric Theater	\$ 8,000
Subtotal	\$ 8,000
Food and Beverage	
Food for 200 People at \$10.00 Per Person	\$ 2,000
Subtotal	\$ 2,000
Event Staff	
Cleaning Staff	\$ 800
Servers & Waiters	\$ 800
Security, Door Staff & Parking	\$ 800
Sign Language Interpreters	\$ 600
Subtotal	\$ 3,000
Entertainment	
Hybrid Virtual Production (M.A.)	\$ 6,900
Subtotal	\$ 6,900
Marketing/Branding	
Digital Marketing, Technology & Digital Exhibition Catalog	\$ 10,000
Public Relations & Community Outreach	\$ 5,000
Subtotal	\$ 15,000
Administrative Costs	
Event Planning Fee - SocialXChange, Inc. / Alexis Brown	\$ 2,500
Fiscal Management	\$ 800
Subtotal	\$ 3,300
TOTAL	\$ 38,200

Target In-Person Attendance Estimated at 200 People

Target Virtual Attendance Estimated at 500 People



Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC., a Florida corporation, filed on October 10, 2013, as shown by the records of this office.

I further certify the document was electronically received under FAX audit number H13000226129. This certificate is issued in accordance with section 15.16, Florida Statutes, and authenticated by the code noted below

The document number of this corporation is N13000009245.

Authentication Code: 113A00023941-101113-N13000009245-1/1

Given under my hand and the
Great Seal of the State of Florida,
at Tallahassee, the Capital, this the
Eleventh day of October, 2013



Ken Detzner
Ken Detzner
Secretary of State



October 11, 2013

FLORIDA DEPARTMENT OF STATE
Division of Corporations

MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC.
C/O THE MIAMI FOUNDATION
200 SOUTH BISCAYNE BLVD. #505
MIAMI, FL 33131

The Articles of Incorporation for MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC. were filed on October 10, 2013, and assigned document number N13000009245. Please refer to this number whenever corresponding with this office.

Enclosed is the certification requested. To be official, the certification for a certified copy must be attached to the original document that was electronically submitted and filed under FAX audit number H13000226129.

To maintain "active" status with the Division of Corporations, an annual report must be filed yearly between January 1st and May 1st beginning in the year following the file date or effective date indicated above. It is your responsibility to remember to file your annual report in a timely manner.

A Federal Employer Identification Number (FEI/EIN) will be required when this report is filed. Contact the IRS at 1-800-829-4933 for an SS-4 form or go to www.irs.gov.

Please be aware if the corporate address changes, it is the responsibility of the corporation to notify this office.

Should you have questions regarding corporations, please contact this office at (850) 245-6052.

Claretha Golden
Regulatory Specialist II
New Filings Section
Division of Corporations

Letter Number: 113A00023941

P.O BOX 6327 - Tallahassee, Florida 32314

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

H13000226129 3

**ARTICLES OF INCORPORATION
OF
MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC.**

The undersigned, acting as the Incorporator of MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC. under Chapter 617 of the Florida Statutes, submits the following Articles of Incorporation.

ARTICLE I. NAME

The name of this corporation shall be MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC. (the "Corporation").

ARTICLE II. PRINCIPAL PLACE OF BUSINESS AND MAILING ADDRESS

The principal place of business and mailing address of the Corporation shall be:

c/o The Miami Foundation
200 South Biscayne Boulevard
Suite 505
Miami, FL 33131

ARTICLE III. DURATION AND COMMENCEMENT OF EXISTENCE

The Corporation shall have perpetual existence, commencing with the filing of these Articles of Incorporation with the Florida Department of State.

ARTICLE IV. PURPOSE

A. The Corporation is organized as a not for profit corporation for the purpose of supporting the development and other activities of a public museum of Miami Gardens in Miami-Dade County, Florida, which qualifies as an exempt organization under Section 501(c)(3) of the Internal Revenue Code, or any corresponding section of any future federal tax code, or any corresponding section of any future federal tax code. Furthermore, this corporation may engage in only activities permitted under the laws of the State of Florida and the United States of America as shall constitute activities in furtherance of such exempt purposes.

B. As a means and incidental to accomplishing the purpose for which this corporation is being operated, it shall have such powers which now are or which hereafter may be conferred by law upon a corporation organized for the purposes hereinabove set forth or necessary or incidental to the powers so conferred or conducive to the attainment of the purposes of the corporation, subject to such limitations as are or may be prescribed by laws.

C. No part of the income or principal of this corporation shall inure to the benefit of or be distributed to any director or officer of the corporation or any other private individual, in such a fashion as to constitute an application of funds not within the purpose of exempt organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

H13000226129 3

H13000226129 3

However, reimbursement for expenditures or the payment of reasonable compensation for services rendered shall not be deemed to be a distribution of income or principal.

D. No part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office.

E. In the event of the complete or partial liquidation or dissolution of the corporation, whether voluntary or involuntary, the balance of all money and other property received by the corporation from any source, after the payment of all debts and obligations of the corporation, shall be used or distributed, subject to the order of the Circuit Court of the State of Florida, as provided by law, exclusively to one of more organizations then described in Sections 501(c)(3) and 509(a)(1) or 509(a)(2) of the Internal Revenue Code of 1986, as amended, or to the federal, state or local government for exclusively public purposes.

ARTICLE V. ELECTION OF DIRECTORS/OFFICERS

The Directors of the Corporation shall be elected in the manner set forth in the Bylaws of the Corporation. The names and addresses of the initial Directors of the Corporation are:

Marilyn J. Holifield
475 Biltmore Way, Suite 104A
Coral Gables, FL 33134

Sheldon Anderson
c/o Northern Trust
700 Brickell Avenue
Miami, FL 33131*

Hans Ottinot
17524 N.W. 61st Court
Miami, Florida 33015

ARTICLE VI. LIMITATIONS ON CORPORATE POWER

The corporate powers of the Corporation are as provided in Section 617.0302, Florida Statutes, except that no part of the assets or net earnings of the Corporation shall inure to the benefit of, or be distributable to its members, directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article IV hereof.

*Effective December 2013 - bank will relocate to 600 Brickell Avenue, Miami, FL 33131.

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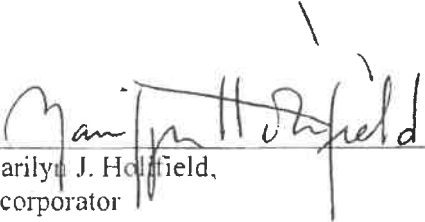
ARTICLE VII. INCORPORATOR

The name and address of the Incorporator are Marilyn J. Holifield, 475 Biltmore Way, Suite 104A, Coral Gables, FL 33134.

ARTICLE VIII. REGISTERED AGENT

The street address of the initial registered office of the Corporation is Corporate Creations Network Inc. The name of the initial registered agent of the Corporation at that address, who is authorized to receive service of process is 11380 Prosperity Farms Road, #221E, Palm Beach Gardens, FL 33410.

IN WITNESS WHEREOF, the undersigned Incorporator has executed these Articles of Incorporation as of this 10th day of October, 2013.


Marilyn J. Holifield,
Incorporator

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

H13000226129 3

ACCEPTANCE OF REGISTERED AGENT DESIGNATED
IN ARTICLES OF INCORPORATION


That MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC. desiring to organize under the laws of the State of Florida, has named Corporate Creations Network Inc. as its agent to accept service of process within this state.

ACKNOWLEDGMENT:

Having been named to accept service of process for the above-referenced Corporation at is 11380 Prosperity Farms Road, #221E, Palm Beach Gardens, FL 33410, the undersigned hereby agrees to act in this capacity, agrees to comply with the provisions of all statutes relative to the proper and complete performance of the duties of a registered agent, and accepts the duties and obligations of Section 617.0503, Florida Statutes.

Dated this 10th day of October, 2013.

Corporate Creations Network Inc.

By: 
Michael Reinhold, Vice-President

#25910808_v1

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

State of Florida



Department of State

I certify the attached is a true and correct copy of the Articles of Amendment, filed on October 27, 2014, to Articles of Incorporation for MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC. which changed its name to MIAMI-DADE NORTH ARTS & HUMANITIES FOUNDATION, INC., a Florida corporation, as shown by the records of this office.

I further certify the document was electronically received under FAX audit number H14000250998. This certificate is issued in accordance with section 15.16, Florida Statutes, and authenticated by the code noted below

The document number of this corporation is N13000009245.

Authentication Code: 314A00022991-102814-N13000009245-1/1

Given under my hand and the
Great Seal of the State of Florida,
at Tallahassee, the Capital, this the
Twenty-eighth day of October, 2014



Ken Detzner
Ken Detzner
Secretary of State



October 28, 2014

FLORIDA DEPARTMENT OF STATE
Division of Corporations

MIAMI-DADE NORTH ARTS & HUMANITIES FOUNDATION, INC.
C/O THE MIAMI FOUNDATION
200 SOUTH BISCAYNE BLVD. #505
MIAMI, FL 33131

Re: Document Number N13000009245

The Articles of Amendment to the Articles of Incorporation for MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC. which changed its name to MIAMI-DADE NORTH ARTS & HUMANITIES FOUNDATION, INC., a Florida corporation, were filed on October 27, 2014.

The certification requested is enclosed. To be official, the certification for a certified copy must be attached to the original document that was electronically submitted and filed under FAX audit number H14000250998.

Should you have any question regarding this matter, please telephone (850) 245-6050, the Amendment Filing Section.

Carolyn Lewis
Regulatory Specialist II
Division of Corporations

Letter Number: 314A00022991

P.O BOX 6327 - Tallahassee, Florida 32314

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

H14000250998 3

**ARTICLES OF AMENDMENT TO THE ARTICLES OF INCORPORATION
OF
MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC.
Document no.: N13000009245**

Pursuant to the provisions of section 617.1006, Florida Statutes, the Articles of Incorporation of **MIAMI GARDENS ARTS & HUMANITIES FOUNDATION, INC.**, a Florida for not for profit corporation (the "Corporation"), are hereby amended according to these Articles of Amendment:

FIRST: The name of the Corporation is Miami Gardens Arts & Humanities Foundation, Inc.

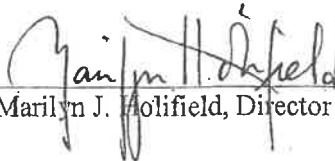
SECOND: "Article I" of the Articles of Incorporation is amended in its entirety to read as follows:

"ARTICLE I

NAME: The name of the Corporation is "Miami-Dade North Arts & Humanities Foundation, Inc."

THIRD: There are no members or members entitled to vote on the amendment. The amendment was adopted by the Board of Directors on October 27, 2014.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 27th day of October, 2014.



 Marilyn J. Holifield, Director

#33668898_v1

H14000250998:3

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

APPLICATION FOR REGISTRATION OF FICTITIOUS NAME

REGISTRATION# G20000015448

Fictitious Name to be Registered: MIAMI MUSEUM OF CONTEMPORARY ART OF THE AFRICAN DIASPORA

Mailing Address of Business: C/O MARILYN HOLIFIELD
701 BRICKELL AVENUE, SUITE 3300
MIAMI, FL 33131

Florida County of Principal Place of Business: MIAMI-DADE

FEI Number:

FILED
Feb 03, 2020
Secretary of State

Owner(s) of Fictitious Name:

MIAMI-DADE NORTH ARTS & HUMANITIES FOUNDATION, INC.
C/O MARILYN HOLIFIELD, 701 BRICKELL AVE
MIAMI, FL 33131 US
Florida Document Number: N13000009245
FEI Number: 46-3941154

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

I the undersigned, being an owner in the above fictitious name, certify that the information indicated on this form is true and accurate. I further certify that the fictitious name to be registered has been advertised at least once in a newspaper as defined in Chapter 50, Florida Statutes, in the county where the principal place of business is located. I understand that the electronic signature below shall have the same legal effect as if made under oath and I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s 817 155. Florida Statutes.

MARILYN HOLIFIELD 02/03/2020

Electronic Signature(s) Date

Certificate of Status Requested () **Certified Copy Requested ()**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 29 2019

MIAMI-DADE NORTH ARTS & HUMANITIES
FOUNDATION INC
C/O SEAN J TEVEL
701 BRICKELL AVE STE 3300
MIAMI, FL 33131

Employer Identification Number:
46-3941154
DLN:
17053303319018
Contact Person:
LISA A RONAN ID# 17305
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

Letter 947

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)


-2-

MIAMI-DADE NORTH ARTS & HUMANITIES

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Director, Exempt Organizations
Rulings and Agreements

Letter 947

Attachment: File # 14365 - Exhibit B (14365 : 4/5ths Bid Waiver for Arts and Culture)

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14366

Subject: 4/5ths Bid Waiver for Youth Programming Initiatives



From: James McQueen
Executive Director

Enclosures: File # 14366 - Bid Waiver Memo
File # 14366 - Notice to the Public
File # 14366 - Exhibit A
File # 14366 - Exhibit B

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed Eight Hundred Fifty-Seven Thousand Nine Hundred Thirty-Three Dollars and Ninety Cents (\$857,933.90) (“Funds”), to support the organizations, (Breath of Life Ministry of the Arts, Inc., Girl Power Rocks, Inc., Optimist Club, Inc., Overtown Youth Center, Inc., Urgent, Inc., and The Liberty City Community Revitalization Trust)(collectively, the “Organizations”) more particularly defined in Exhibit “A” attached and incorporated provides training programs which, among other things include, health and wellness enrichment, financial literacy, work readiness and job skills training to youth residents within the redevelopment area preparing for college and the workforce (“Purpose”).

JUSTIFICATION:

WHEREAS, Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4 of the Plan, states, “there must be variety in employment opportunities” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6 of the Plan, states, “For the SEOPW CRA to achieve its full potential , it is necessary to address and improve the neighborhood economy and expand economic

opportunities...this entails both the support and enhancement of existing businesses and local entrepreneurs.”; and

FUNDING:

\$857,933.90 allocated from Grants and Aids” Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company names: Breath of Life Ministry of the Arts, Inc., Girl Power Rocks, Inc., Optimist Club, Inc., Overtown Youth Center, Inc., Urgent, Inc., and The Liberty City Community Revitalization Trust

Funding request:

Breath of Life Ministry of the Arts, Inc.	\$82,155.00
Girl Power Rocks, Inc.	\$115,000.00
Liberty City Community Revitalization Trust	\$60,000.00
Optimist Club, Inc.	\$200,000.00
Overtown Youth Center, Inc.	\$196,402.90
Urgent, Inc.	\$204,376.00

Scope of work or services (Summary): Provide training programs which, among other things include, health and wellness enrichment, financial literacy, work readiness and job skills training to youth residents within the redevelopment area preparing for college and the workforce.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: July 27, 2023

CRA Section:

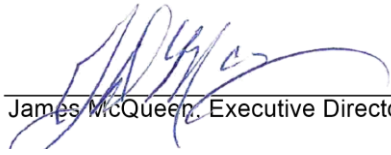
Brief description of CRA Agenda Item:

A resolution authorizing the allocation of grant funds in an amount not to exceed \$857,933.90 to support the organizations, (Breath of Life Ministry of the Arts, Inc., Girl Power Rocks, Inc., Overtown Optimist Club, Inc., Overtown Youth Center, Inc., Urgent, Inc., and the Liberty City Community Revitalization Trust to provide training programs.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$ 8 5 7 , 9 3 3 . 9 0</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:		\$
Balance in the line item:		\$
Amount needed in the line item:		\$
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A. Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14366

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85(A) OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA, WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS” ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AGGREGATE AMOUNT NOT TO EXCEED EIGHT HUNDRED FIFTY SEVEN THOUSAND NINE HUNDRED THIRTY THREE DOLLARS AND NINETY CENTS (\$857,933.90) TO ASSIST THE ORGANIZATIONS SET FORTH IN EXHIBIT “A”, ATTACHED IN INCORPORATED HEREIN, WITH VARIOUS YOUTH PROGRAMMING INITIATIVES (“PURPOSE”) WITHIN THE SEOPW CRA AREA; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4 of the Plan, states, “there must be variety in employment opportunities” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6 of the Plan, states, “For the SEOPW CRA to achieve its full potential , it is necessary to address and improve the neighborhood economy and expand economic opportunities...this entails both the support and enhancement of existing businesses and local entrepreneurs..”; and

WHEREAS, The organizations, (Breath of Life Ministry of the Arts, Inc., Girl Power Rocks, Inc., Optimist Club, Inc., Overtown Youth Center, Inc., Urgent, Inc., and The Liberty City Community Revitalization Trust)(collectively, the “Organizations”) more particularly defined in Exhibit “A” attached and incorporated herein provide training programs which, among other things include, health and wellness enrichment, financial literacy, work readiness and job skills training to youth residents within the redevelopment area preparing for college and the workforce (“Purpose”); and

WHEREAS, the Organizations listed in Exhibit “A,” attached and incorporated herein have completed applications and requested funding to assist with youth training programs, as described in their respective proposals as set forth in Exhibit “B,” attached and incorporated herein; and

WHEREAS, the Organizations’ missions continue to align with the Purpose stated herein; and

WHEREAS, the Board of Commissioners wishes to authorize funding in the aggregate amount not to exceed Eight Hundred Fifty-Seven Thousand Nine Hundred Thirty-Three Dollars and Ninety Cents (\$857,933.90) (“Funds”) to the Organizations listed and in the respective amounts as set forth in Exhibit “A”; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85(A) of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, the Funds to the Organizations set forth in Exhibit “A,” subject to the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 (A) of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse the Funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids” Account No. 10050.920101.883000.0000.00000, subject to the availability of funds to the Organizations set forth in Exhibit “A.”

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents and all-in forms acceptable to the General Counsel, for said Purpose to the Organizations set forth in Exhibit "A".

Section 5. Sections of this Resolution may be renumbered or re-lettered and correction of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of a public hearing, by filing a corrected copy of the same with the SEOPW CRA Board Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


Vincent T. Brown, Staff Counsel 7/20/2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Youth Programming Initiatives

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed Eight Hundred Fifty-Seven Thousand Nine Hundred Thirty-Three Dollars and Ninety Cents (\$857,933.90) ("Funds"), to support the organizations, (Breath of Life Ministry of the Arts, Inc., Girl Power Rocks, Inc., Optimist Club, Inc., Overtown Youth Center, Inc., Urgent, Inc., and The Liberty City Community Revitalization Trust)(collectively, the "Organizations") more particularly defined in Exhibit "A" attached and incorporated provides training programs which, among other things include, health and wellness enrichment, financial literacy, work readiness and job skills training to youth residents within the redevelopment area preparing for college and the workforce ("Purpose").

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to Breath of Life Ministry of the Arts, Inc., Girl Power Rocks, Inc., Liberty City Community Revitalization Trust, Optimist Club, Inc., Overtown Youth Center, Inc., and Urgent, Inc.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update (“Plan”) and Florida Statutes 163, the Board will consider the allocation of funding, in an aggregate amount not to exceed Eight Hundred Fifty-Seven Thousand Nine Hundred and Thirty-Three Dollars and Ninety Cents (\$857,933.90) for Youth Programming.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B, Hannon
Clerk of the Board
Ad No.40468

Exhibit "A"
Organizations

Breath of Life Ministry of the Arts, Inc.	\$82,155.00
Girl Power Rocks, Inc.	\$115,000.00
Liberty City Community Revitalization Trust	\$60,000.00
Optimist Club, Inc.	\$200,000.00
Overtown Youth Center, Inc.	\$196,402.90
Urgent, Inc.	\$204,376.00
Total Allocation for Youth Programming Grants:	\$857,933.90

Attachment: File # 14366 - Exhibit A (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Exhibit “B”
Proposals

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Breath of Life Ministry of the Arts, Inc., for Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Eighty-Two Thousand One-Hundred and Fifty Five Dollars and Zero Cents (\$82,155.00) (“Funds”), to support Breath of Life Ministry of the Arts, Inc., is a Florida not for profit corporation (“ Breath of Life Ministry of the Arts, Inc. has requested funds from the SEOPW CRA for the Breath of Life Community Outreach Youth Program (“Program”) to provide on-the-job training, a robust curriculum, and educational opportunities to residents in the Redevelopment Area who are interested in entrepreneurship as it pertains to the Science, Technology, Engineering, and Math (“S.T.E.A.M”) industry.

JUSTIFICATION:

Pursuant to Section 163.340(9) of the Florida Statutes “community redevelopment...means undertakings, activities, or projects...in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight.”

Section 2, Goals 4 and 6 on the 2018 Southeast Overtown/Park West Community Redevelopment Updated Plan (“Plan”) lists the “creati[on of] jobs within the community” and “improving the quality of life for residents” as stated redevelopment goals.

Section 2, Principle 4 of the Plan provides “that employment opportunities be made available to existing residents . . .” as a stated redevelopment principle.

Section 2, Principle 6 of the Plan also provides that in order to “address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] . . . [it is necessary to] support and enhance existing businesses and . . . attract new businesses that provide needed services and economic opportunities . . .”

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$82,155.00 allocated from SEOPW "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Breath of Life Ministry of the Arts, Inc.

Address: 1747 N.W. 3rd Avenue, Miami, FL 33136

Number of participants: 31

Funding request: \$82,155.00

Age range of participants: 4 - 17 years old

Scope of work or services (Summary): Provide on-the-job training, a robust curriculum, and educational opportunities to residents in the Redevelopment Area who are interested in entrepreneurship as it pertains to the Science, Technology, Engineering, and Math ("S.T.E.A.M") industry.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.000000, IN AN AMOUNT TO NOT EXCEED EIGHTY- TWO THOUSAND ONE-HUNDRED FIFTY FIVE DOLLARS AND ZERO CENTS (\$82,155.00) ("FUNDS") TO BREATH OF LIFE MINISTRY OF THE ARTS, INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH THE BREATH OF LIFE COMMUNITY OUTREACH PROGRAM IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goal 4 on page 10 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Updated Plan (the "Updated Plan") lists the "creati[on of] jobs within the community ... "as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, on page 10 of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan (the "Updated Plan"), lists the "[i]mprovement of] the [q]uality of life for residents" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4, on page 13 of the Updated Plan provides that "employment opportunities be made available to existing residents ... " as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6, on page 14 of the Updated Plan provides that to "address and improve the neighborhood economy and expand economic opportunities of present and future residents ... "

WHEREAS, Grantee is a not-for-profit it intends to further develop its relationship with local youth and assist in bridging the gap and fostering a better relationship between the community; and

WHEREAS, Grantee will provide financial literacy workshops, entrepreneurship training, and workforce readiness engagement throughout the Redevelopment Area; and

WHEREAS, Grant funds for this project will be used to administer the Breath of Life Community Outreach Program (the "Program") in Fiscal Year 2023-2024;

WHEREAS, The Program will provide on-the-job training, a robust curriculum, and educational opportunities to residents in the Redevelopment Area who are interested in entrepreneurship as it pertains to the Science, Technology, Engineering, and Math ("S.T.E.A.M") industry.; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with BREATH OF LIFE MINISTRY OF THE ARTS, INC. for provision of grant funds in an amount not to exceed EIGHTY- TWO THOUSAND ONE-HUNDRED FIFTY FIVE DOLLARS AND ZERO CENTS (\$82,155.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at BREATH OF LIFE MINISTRY OF THE ARTS, INC.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) Breath of Life Ministry of the Arts, Inc. for the Breath of Life Community Outreach Youth Program

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Eighty-Two Thousand One-Hundred and Fifty Five Dollars and Zero Cents (\$82,155.00) ("Funds"), to support Breath of Life Ministry of the Arts, Inc., is a Florida not for profit corporation ("Breath of Life Ministry of the Arts, Inc. has requested funds from the SEOPW CRA for the Breath of Life Community Outreach Youth Program ("Program") to provide on-the-job training, a robust curriculum, and educational opportunities to residents in the Redevelopment Area who are interested in entrepreneurship as it pertains to the Science, Technology, Engineering, and Math ("S.T.E.A.M") industry.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to Breath of Life Ministry of the Arts, Inc., provides on-the-job training, a robust curriculum, and educational opportunities to residents in the Redevelopment Area who are interested in entrepreneurship as it pertains to the Science, Technology, Engineering, and Math ("S.T.E.A.M") industry.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Eighty-Two Thousand One-Hundred Fifty-Five Dollars and Zero Cents (\$82,155.00) for the Breath of Life Community Outreach Youth Program.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

**A.M. Cohen Temple Church of God In Christ
Breath of Life Community Outreach Youth Program
Statement of Work
2022-2023**

Introduction:

Breath of Life Community Outreach Youth Program is dedicated to building character and moral standards in our youth.

Project Purpose:

To encourage, educate and empower inner city youth from ages four (4) through eighteen (18) by fostering hope through the form of training, education, tutoring, field trips, mentoring and the Arts in the form of dance, music, singing, and drama to help build their self-esteem and expose them to new and greater opportunities.

Scope of Work:

The Breath of Life Community Outreach Youth Program serves youth 2-days a week (Tuesday, and Thursday), summer (6-weeks). Youth will be taught tutorial programs (STEAM, Reading and Writing), Financial Literacy Workshop, Entrepreneurship, and preparing for Workforce Readiness. Youth will attend interactive workshops focused on topics that bring life to subjects covered.

Identify Work Location:

A.M. Cohen Temple Church of God In Christ
1747 N.W. 3rd Avenue
Miami, FL. 33136

Tasks:

Homework Assistance

- Staff will assist youth with homework assignments

Literacy

Students are taught

- Reading
- Vocabulary building
- Writing

Physical Activity

Students are taught

- Art
- Dance
- Music
- Social skills
- Bonding
- Teamwork

Social-Emotional Learning

Students are taught

- Leadership skills
- Skill building

Milestones:

The Breath of Life Community Outreach Youth Program serves youth 2 days a week (Tuesday, and Thursday) 3 hours a day and Summer. The sessions are held during the school calendar year (08/21/2023 – 06/09/2024) and summer (06/19/2024-07/31/2024). The Youth Program would especially be enhanced with the support of additional funding is needed to enhance the tutorial programs (STEAM, Reading and Writing), Financial Literacy Workshop, Entrepreneurship, and preparing for Workforce Readiness. Youth will attend interactive workshops focused on topics that bring life to subjects covered.

Deliverables:

Homework Assistance

- Youth receives a snack and prepare for homework assistances.
- Combining well-designed homework assistance with other academic enrichment activities can provide a well-rounded package of expanded learning opportunities that contribute to school success and positive youth development.

Group Literacy

- Youth receive group literacy programming that utilizes evidence-based programs and/or strategies that promote and improve oral reading fluency in grades (K-3), reading comprehension in later grades (4-5), and vocabulary-building across all levels.

Physical Activity (Arts: dance, sing, drawing/painting, music)

- Youth receive structured physical fitness programming to
- keep children moving throughout the entire activity, while performing fitness, fun, building friendship, bonding, and teamwork.

Social-Emotional Learning (SEL)

- Program focuses on positive skill-building through challenging activities, leadership development, and opportunities for youth to have hands-on practice applying skills to real-world scenarios. Program ensure a nurturing, socially positive environment, and intentionally foster this environment by coaching and mentoring our youth.

Job Readiness (High school youth)

Career Professionals are invited to sessions to educate youth on the following topics:

- Resume writing
- Business etiquette (what to wear)
- Completing Application Process (CAP)
- Creating Your 60 Seconds Elevator Speech
- Career Day (shadow mentor for a day in the field youth are interested in)
- Selecting your career field
 - Salary compensation to match your lifestyle
 - Timeline reaching your career level, i.e. CEO, President, etc.

Financial Literacy (High school youth)

Career Professionals are invited to sessions to educate youth on the following topics:

- Banking (interest rates)
- Investing (saving for the future)
- Budget (how to manage your finances)
 - Basic Household expenses
 - Auto/Insurance expenses
 - Higher Education expenses
- Benefits
- Entrepreneurship
 - Owning your own business
 - Type of business

Field Trips

- Field trips increase engagement in the program and give participants the opportunity to experience new educational, cultural, and environmental experience. The selected field trip sites and experience are aligned to the curricula, activities, and may include museums, galleries, businesses, parks, college campus visits, and theater.
- Week One:
 - Parent Orientation
 - Staff/Youth introduction
- Week Two:
 - Pre-Testing (reading/math/fitness)
 - Academics and Arts
 - Field Trip | Science location
- Week Three:
 - Youth Session Job Readiness
 - Financial Literacy
 - Field Trip (on-site) | Arts on Wheels
- Week Four:
 - Mid-Testing (reading/math/fitness)
 - Resume Writing
 - Field Trip
- Week Five:
 - Youth create their personal board describing their goals for school year
 - Field Trip | Arts (Performance at Adrienne Arsht)
- Week Six:
 - Post Testing (reading/math/fitness)
 - Celebration ending of camp preparing for school year

Grants applied to:

A.M. Cohen Temple Church of God In Christ – Breath of Life Community Outreach Program plans to reach out and connect with commissioners for funding within Miami-Dade County to assist with the growth and development of the program.

Monthly Calendar/Schedule Milestones:

Curriculum of weekly activities

Weekdays: Tuesday, Thursday | Summer

Time: 6 p.m. – 9 p.m.

June 2023

- Pre-Testing on reading and fitness

July 2023

- Mid-Testing on reading and fitness | goal to increase score by 5%
 - Post-Testing on reading and fitness final week of summer | goal to increase score compared to pre-test.
-

Homework Assistance

Days per week: 2

Offered: 30 minutes

Group Literacy

Days per week: 2 | Summer 5

Offered: 30 minutes

Physical Activity (Arts: dance, sing, drawing/painting, music)

Days per week: 2 | Summer 5

Offered: 60 minutes

Social-Emotional Learning (SEL)

Days per week: Summer 5

Offered: 30 minutes

Job Readiness (High school youth)

Days per week: 1

Offered: 30 minutes

Financial Literacy (High school youth)

Days per week: 1

Offered: 30 minutes

Field Trips

Weekly

Breath of Life Youth Program Budget

Administrative Cost	
Salaries and Wages	\$55,090.00
Space Rent	\$8,000.00
Utilities	\$2,700.00
Supplies - office	\$2,000.00
Total Expenses	\$67,790.00
Programming Cost	
Transportation (participants)	\$2,800.00
Supplies - program	\$3,000.00
Admission to Field trips	\$6,090.00
Total Expenses	\$11,890.00
Other Cost	
Program-Specific Audit	\$1,500.00
Background screening	\$975.00
Total Expenses	\$2,475.00
Total Budget	\$82,155.00

Staffing:

Program Director	After school/Summer	\$25 rate x 10 hrs/wk x 52 weeks	\$13,000.00
Facilitators: Art Instructors	After school/Summer	\$40 rate x 4 hrs/wk x 36 weeks	\$5,760.00
Program Assistant	Summer	\$30 rate x 40 hrs/wk x 6 weeks	\$7,200.00
Certified Teacher	Summer	\$35 rate x 25 hrs/wk x 6 weeks	\$5,250.00
Teachers	Summer	\$25 rate x 25 hrs/wk x 3 staff x 6 weeks	\$11,250.00
Lead Counselor	Summer	\$20 rate x 25 hrs/wk x 6 weeks)	\$3,000.00
Counselors	Summer	\$15 rate x 25 hrs/wk x 3 staff x 6 weeks	\$6,750.00
Facilitators: Art Instructors	Summer	\$40 rate x 6 hrs/wk x 6 weeks x 2 staff	\$2,880.00
Total Salaries:			\$55,090.00

Transportation

1-bus x 7 trips x \$400 per bus \$2,800.00

Space

School year : \$500 x 11 months (2-days a week) | Summer \$2,500 (1-month) \$8,000.00

Utilities

School year: \$200 x 11 months (2-days a week) | Summer \$500 (1-month) \$2,700.00

Office Supplies:

\$2,000.00

Program Supplies:

Program material (workbooks, books, arts/crafts material, youth game boards, instruments, etc) \$3,000.00

Background screening

13 staff members x \$75 per background check \$975.00

Admission to field trips:

7 field trips x \$29 (average cost) x 30 youth \$6,090.00

Butterfly World

Zoo Miami

Seaquarium

Frost Museum

Museum of Discovery and Science

Miami Children's Museum

Adriene Arsh Center

Auditor

\$1,500.00

Total Budget

\$82,155.00

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Girl Power Rocks, Inc.,
for Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Fifteen Thousand Dollars and Zero cents (\$115,000.00) (“Funds”), to support Girl Power Rocks, Inc., is a Florida limited liability corporation (“Girl Power”). Girl Power has requested funds from the SEOPW CRA to help participants learn soft workforce skills related to science, technology, engineering, art, and math (“STEAM”). The STEAM Workforce Training Program (“Program”) teaches at-promise girls 11-17 years old within the Redevelopment Area soft workforce skills for STEAM careers in Fiscal Year 2023-2024.

JUSTIFICATION:

Pursuant to Section 163.340(9), Florida Statutes, (the “Act”) community redevelopment means “undertakings, activities, or projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight....”

Section 2, Goal 4 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the “Plan”) lists the “creati[on of] jobs within the community...” as a stated redevelopment goal.

Section 2, Goal 6, of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan Update (the “Plan”), lists the “[i]mprove[ment of] the [q]uality of [l]ife for residents” as a stated redevelopment goal.

Section 2, Principle 4, of the Plan provides that “employment opportunities be made available to existing residents ...” as a stated redevelopment principle.

Further, Section 2, Principle 6, of the Plan Update provides that to “address and improve the neighborhood economy and expand economic opportunities of present and future residents ...”

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AMOUNT TO NOT EXCEED ONE-HUNDRED FIFTEEN THOUSAND DOLLARS AND ZERO CENTS (\$115,000.00) ("FUNDS") TO GIRL POWER ROCKS, INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH THE STEAM WORKFORCE TRAINING PROGRAM IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goal 4 on page 10 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Updated Plan (the "Plan") lists the "creati [on of] jobs within the community ... " as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, on page 10 of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan (the "Plan"), lists the "[i]mprove [ment of] the [q]uality of [l]ife for residents" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4, on page 13 of the Plan provides that "employment opportunities be made available to existing residents ... " as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6, on page 14 of the Plan provides that to "address and improve the neighborhood economy and expand economic opportunities of present and future residents ... ";and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and executive any and all agreements necessary, all in

forms acceptable to the General Counsel, with Girl Power Rocks, Inc. for provision of grant funds in an amount not to exceed One-Hundred Fifteen Thousand Dollars and Zero cents (\$115,000.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Girl Power Rocks, Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths **RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Girl Power Rocks, Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Fifteen Thousand Dollars and Zero cents (\$115,000.00) ("Funds"), to support EyeUrbanTV.Com LLC, is a Florida limited liability corporation ("Girl Power"). Girl Power has requested funds from the SEOPW CRA for continued support for the production of a media community internet broadcasting station ("STEAM Workforce Training Program") to teach at-promise girls 11-17 years old within the Redevelopment Area soft workforce skills for STEAM careers.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Girl Power Rocks, Inc.**, to teach at-promise girls 11-17 years old within the Redevelopment Area soft workforce skills related to science, technology, engineering, art, and math ("STEAM").

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed One-Hundred Fifteen Thousand Dollars and Zero cents (\$115,000.00) for the STEAM Workforce Training Program.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Part II: Project Narrative - Provide a SEOPW CRA Statement of Work (SOW) Document: Below are the nine parts required for the statement of work.

1: Write the Introduction: Explain what work will be accomplished by your program and who is involved. This forms the baseline for the entire project/grant.

Girl Power's mission is to empower girls and their families to succeed in order to restore, protect and preserve the family. We take the needs of at-promise girls seriously by providing programs and activities in redevelopment areas that create healthy, smart, strong and active leaders, empowered to get more out of life. Our programs encourage at-promise girls to build confidence, competence and pride. Girls build positive behavior beyond trauma and neglect, receiving academic and life coaching, group, trauma informed therapy, workforce soft skills, mentoring and social-emotional support. Girls develop life skills that help them become empowered leaders in their communities which will be passed on to future generations.

Girl Power is applying to SOW under two categories for FY 2023/24, Youth Development and Arts and Culture. Under the Youth Development we are requesting approximately \$_____ to continue Girl Power's Summer STEAM and Workforce Training Program. Under Arts and Culture, we are proposing a Modeling and Acting Bootcamp culminating in a "Overtown Rips the Runway" during the 2022 Soul Basel weekend December 8th through 10th, in partnership with Ethnicity Models.

Step 2: Identify the Project Purpose: Establish a purpose statement and answer the basic questions of what are the goals, deliverables, and objectives.

The goal of Girl Power's seven-week STEAM and Workforce Training Program is to provide an exciting hands-on program designed specifically to help at-promise girls ages 11 to 17 in Redevelopment areas learn soft work-force skills and serve as a valuable resource for recruiting more girls into engineering and robotics at the middle school level training them to be leaders in science, technology, engineering, art, and math. The under-representation of at-promise girls in STEAM is deeply rooted in unequal gender norms that tell girls they are not cut out for subjects that require problem solving and an inquisitive mind. The goal of SSWTP is to prepare girls for the workforce of the future and offer them a year-round experience that provides opportunities to learn, achieve and excel in science, technology, engineering, arts, and math. As COVID-19 caused school and summer program closures limiting students from accessing learning opportunities, at-promise girls were left even further behind. Girl Power's SSWTP cultivates learning skills that are applicable throughout life such as, problem solving, technology techniques and science-based solutions which are critical to the advancement of at-promise girls' overall success.

The goal of the Arts and Culture program is to restore and promote meaningful art experiences in redevelopment areas and to provide a rewarding art experience to the girls we serve and the community at large. Art is essential to developing the minds and souls of young girls and especially in redeveloped areas like Overtown where art and culture can be a catalyst for change.

Step 3: Identify the Scope of Work: Determine the process that will be used to complete the work including. The scope should include time, results, and general steps for accomplishment.

Summer STEAM Workforce Scope of Work

Math and Science Trainings and Demonstrations.	Conduct Science and Math Labs offering training and demonstrations three times per week for one hour for six weeks.	Conduct pre and post math and science surveys to gain data on girls’ knowledge and application in both fields. We expect that 85% will show an increase in math and/or science skills knowledge and/or applications.
Entrepreneurship Education	Utilize evidence-based model/curriculum, trained teachers, and volunteers to conduct entrepreneurial training with a final outcome of designing a prototype or service demonstrations.	Conduct pre and post surveys, gain data on girls’ knowledge and experience in the area of entrepreneurship. 85% will show improvements in their knowledge of project-based learning, problem solving.
Career and Workforce Training	In partnership with Miami-Dade College Wolfson Campus to conduct Workforce and Soft Skills training in the areas of Science, Social Justice, Business, Engineering and Technology.	85% of enrollees will receive a minimum of thirty-two hours of workforce training. Girls will earn a workforce stipend of \$10 per hour x 8-hours per week.

Arts and Culture Scope of Work

The Art of Acting and Modeling Boot Camp	Under the disguise of fun, at-promise girls learn the proper way to audition, build self-esteem, stage presence and confidence in front of the camera through an intense weekly bootcamp from October 1 st through November 30 th .	
Art and Soul Rip the Runway (ASRP)	Approximately 20 to 30 at-promise girls from the Overtown Redevelopment area will participate in a Runway Fashion and Art Show designed to promote and market the Overtown Community as a cultural and entertainment destination and	

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

	improve the quality of life for participants and residents through a community initiative.	

Step 4: Identify Work Location: Choose all locations where the project members might and will have to perform all tasks in the Statement of Work. Remember, to acquire funding from SEOPW CRA services are required to be within the SEOPW CRA Boundaries.

Summer STEAM and Workforce Training Camp and Arts and Culture Bootcamp location: 1600 NW 3rd Avenue, Suite 100. Miami, FL 33136.

Overtown Rips the Runway location: TBD.

Step 5: Develop the Tasks: Break the project down into more detailed tasks to include all the main deliverables, milestones, phases, and key tasks (Be specific)

Summer STEAM Workforce Training Camp

Main Deliverables	Milestones	Tasks
Math and Science Trainings and Demonstrations.	Conduct Science and Math Labs 2-times per week for 1.5 hours for a total of 9-hours per summer x 30 students.	*Pre and post surveys (Instructor) *Weekly math and science lessons (Instructor) *Evaluate outcome data (Fidelity & Quality Assurance Manager)

Entrepreneurship Education	<p>*Conduct 6 or more weeks of entrepreneurial training. *Work with students to design and deliver prototypes or service demonstrations. 30 Students will participate.</p>	<p>*Conduct pre and post surveys by Instructors. *Evaluate outcome of surveys *Evaluate the demonstrated prototype.</p>
Career and Workforce Training	<p>*Conduct introduction to the workforce soft skills training in partnership with Miami-Dade College Wolfson. *Conduct training in STEM in the in the areas of Science, Social Justice, Business, Engineering and Technology. 30 Students will participate</p>	<p>Conduct and analyze Pre and Post Soft skills and STEAM learning gains. Girls will earn a workforce stipend of \$10 per hour x 8-hours per week.</p>

Arts and Culture Scope of Work

The Art of Acting and Modeling Boot Camp	*Conduct 1-hour weekly training classes in art and modeling from October 1 st through November 30 th .	30 girls will participate and increase self-esteem and confidence measured by pre and post surveys and analyzed by Fidelity and Quality Assurance Officer.
Art and Soul Rip the Runway (ASRP)	Rip the Runway Art and Fashion Show presented during Soul Basel for 20 to 30 at-promise girls from the Overtown Redevelopment area.	Art and Culture Community Engagement for the Overtown Redevelopment area.

Step 6: Identify the Milestones: Based on grant start and finish date identify all the major milestones in between.

- October to November 2023: Enroll, educate and students for Overtown Rips the Runway Art and Fashion Show.
- November 2023: In conjunction with CRA promote the Overtown Rips the Runway Art and Fashion Show via social media, mailings and direct contacts.
- December 8th to 10th, 2023: Present/produce the Overtown Rips the Runway Art and Fashion Show for the Overtown, Miami-Dade Counties and visitors.
- January 2024: Produce and submit Outcome Report to CRA
- March 2024: Begin recruiting students from the Overtown Community to participate in the Summer STEAM Workforce Training Camp

- May 2024: Successfully enrolled 30 girls in the camp with signed enrollments forms from parents/caregivers.
- June 15 to July 30, 2024: Students complete the 6-week camp.
- August 2024: Outcome Report to CRA

Step 7: Identify Goals that will be accomplished: Based pm grant start and finish date identify major goals that will be accomplished quarterly.

- Quarter 1: Sign agreements with CRA, recruit students, conduct pre surveys and hire staff and consultants/arts, if necessary, meet with CRA staff as necessary.
- Quarter 2: Train students, hire staff and consultants in necessary, promote events, meet with CRA staff, submit reimbursements and other reports to CRA.
- Quarter 3: Train students, hire staff and consultants in necessary, promote events, meet with CRA staff, submit reimbursements and other reports to CRA.
- Quarter 4: Train students, hire staff and consultants in necessary, promote events, meet with CRA staff, submit reimbursements and other Final Reports to CRA.

Step 8: Identify the Deliverables: List each deliverable, show when it is due, and describe them in detail. Provide as much detail in this step.

- Quarter 1:
 - a. Sign Grant documents with CRA
 - b. Enroll students via signed enrollment forms from parents/caregivers.
 - c. Conduct pre surveys with students.
 - d. Hire all new staff needed to conduct the program.
 - e. Meeting with CRA liaison bi-monthly or as needed.
- Quarter 2:
- Produce and submit Reimbursements.
 - a. Sign additional documents with CRA as needed.
 - b. Continue to enroll students via signed enrollment forms from parents/caregivers if needed.
 - c. Conduct pre and post surveys with students as needed.
 - d. Hire additional new staff needed to conduct the program if needed.
 - e. Meeting with CRA liaison bi-monthly or as needed.
- Quarter 3:
 - a. Hire summer staff and consultants.
 - b. Enroll all summer students and get signed parental consent.
 - c. Meet with CRA staff.

- d. Produce and submit reimbursements and other reports to CRA.
- Quarter 4:
 - Continue training students.
 - Hire additional staff and consultants if necessary.
 - Promote events.
 - Continuing meeting with CRA staff.
 - Produce and submit reimbursements and other reports.
 - Produce and submit Final Outcome Reports to CRA.

Step 9: Identify Grants Applied to for Additional Funding and Status: List grants your organization has applied to/intend on applying to for additional funding and support.

- a. Miami-Dade County
- b. The Children's Trust
- c. The United Way

Step 10: Provide Monthly Calendar/Schedule: Start with all the steps/tasks the project needs to accomplish then create a realistic schedule around that. The schedule should include each major deliverable and when and the order it needs to get done. Add all the management-related milestones including kickoff, reviews, development, trainings, implementation, testing, and project closeout/acceptance.

- a. See attached Calendar/Schedule.

Part III: Provide Proposal and Detailed Budget

Girl Power Role IC.

Overtown Site

Period: June 20th through August 4th, 2024

Expenses - Line Item	Budget Amount	CRA Budget Request
Salaries and Fringes		
Camp Directors @ \$30 per hour x 40 hours per week x 8 weeks (covered by funder partner) - Ms. Wilson	\$8,000.00	\$0.00
Camp Assistants - \$25 per hour x 40 hours per week x 8 weeks - ?	\$8,000.00	\$ 8,000.00
Drivers - \$20 per hour x 30 hours per week x 8 weeks x 50%	\$4,800.00	\$ 2,400.00
Camp Administrative Assistant - \$18 per hour x 40 hours per week x 8 weeks x 50%	\$5,760.00	\$ 5,760.00
Total Salaries	\$26,560.00	\$16,160.00
FRINGES		
FICA/MICA	\$1,274.49	\$ 1,274.49
Total Fringes	\$1,274.49	\$1,274.49
OTHER EXPENSES		
Camp T-shirts - \$12.00 each x 60 student t-shirts and 20 staff shirts (80 shirts total)	\$960.00	\$ 960.00
Rip the Runway T-Shirts 60 student t-shirts and 20 staff shirts @ \$12 each	\$900.00	\$ 450.00
Student Travel (van mileage for student daily drop-off and pick-up and travel to and from weekly field trips) - Student transportation fuel cost for leased transportation vans @ \$0.535 per mile x approximately 25 miles daily x 30 program days summer = 401. Field trips fuel cost @ \$0.535 per mile x approximately 20 miles per trip x 5 trips = \$54. Total = \$772.	\$772.00	\$772.00
Field trip transportation @ \$300 per trip each x 10 field trips for a total of \$3000.00	\$3,000.00	\$3,000.00
Summer: \$45 per student x 15 students per week x 7 weeks = \$4725. \$300 per trip x 9 trips = \$2700. swim lessons = \$2700. (\$10,125)	\$10,125.00	\$6,000.00
Summer Meals - Breakfast, lunch and snacks - In-kind.	\$0.00	\$0.00
Summer Snacks @ approximately \$1.25 per student per day x 5 days per week x 7 weeks x 30 girls	\$1,312.50	\$1,312.50
BootCamp Snacks @ approximately 1.25 per student per day x 30 students x 15 days	\$563.00	\$282.00
Workforce and STEAM Training Student Stipends @ \$10 per hour x 8 hours per week of Workforce training x 7 weeks x 30 girls	\$16,800.00	\$16,800.00
Field Trips Entrance fees (Paid) - Approx \$20 per trip x 3 paid field trips x 30 girls and 4 chaperones x 50%	\$2,040.00	\$ 1,020.00
Collage and Career Zone- In-kind -	\$0.00	\$0.00
End of Summer Showcase and Closing Ceremony = \$5000	\$5,000.00	\$ 5,000.00
Certified Math Teacher/Instructor - \$30 per hour x 10 hours per week x 8 weeks x 50%	\$2,400.00	\$ 1,200.00
Certified Science Teacher/Instructor - \$30 per hour x 10 hours per week x 8 weeks x 50%	\$2,400.00	\$ 1,200.00
Summer: Visual Arts Trainer - \$30 per hour x 4 hours per week x 8 weeks. Sponsored by Institute for Contemporary Art Museum	\$0.00	\$
Summer: Performing Arts Trainer - \$40 per hour x 6 hours per week x 8 weeks	\$1,920.00	\$ 600.00
Summer: TEM Entrepreneurial Training @ approximately \$715 per week x 7 weeks. \$6000 Overtown. \$5500 South.	\$15,000.00	\$ 7,500.00
Summer: Student computer tablets - \$350 each x 30 students x 50%	\$10,500.00	\$ 5,250.00
Summer: Student Computer supplies - \$20 each x 30 students	\$600.00	\$ 600.00
Creative STEAM and Showcase contractor - \$300 per week x 8 week	\$2,400.00	\$ 2,400.00
Summer: Supplies and equipment x 30 girls: Math, Arts and Science lab supplies = \$2500. Fitness supplies and equipment = \$500. Journals, pads and writing supplies = \$1000. Curriculum - \$400. Total = \$4400 x 60%	\$4,400.00	\$ 2,640.00
Summer: Financial Literacy and supplies @ \$300 per week x 8 weeks	\$2,400.00	\$ 2,400.00
Boot Camp: Overtown Artist Consultant @ 200 per week x 8 weeks	\$1,600.00	\$ 600.00
Bootsamps: Art Supplies @ 210 per student x 30 students	\$6,300.00	\$ 4,000.00
Rip the Runway Production	\$15,000.00	\$ 10,000.00
Rip the Runway Props, supplies, venue rental, food/beverages, sound/lighting and staff	\$20,000.00	\$ 15,000.00
Summer: Anfield Trip to Kennedy Space Museum to gain firsthand STEAM knowledge away from the classroom. Charter Bus rental - \$2300. Entrance Fees @ \$2.50 person x 35 persons (30 students + 5 chaperones) = \$1838. Food @ \$33 per person x 35 persons = \$1155.	\$5,293.00	\$ 5,293.00
Per Costs	\$131,685.50	\$87,596.50
TOTAL BUDGET COSTS	\$159,519.99	\$115,033.99
Total Budget from other sources =	\$44,486.00	

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Overtown Optimist Club, Inc., for Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two-Hundred Thousand Dollars and Zero Cents (\$200,000.00) ("Funds"), to support the Overtown Optimist Club, Inc., is a Florida not for profit corporation ("Overtown Optimist"). Overtown Optimist has requested funds from the SEOPW CRA for continued support for the year-round programing in Fiscal Year 2023-2024 ("Programming") to provide an environment that provides health and wellness enrichment that nurtures the youth residents within the Redevelopment Area.

JUSTIFICATION:

Section 2, Goal 4, of the 2018 Updated Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the "Plan") lists the "creat[ion] [of] jobs within the community" as a stated redevelopment goal.

Section 2, Principle 4, of the Plan provides "that employment opportunities be made available to existing residents . . ." as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$200,000.00 allocated from SEOPW Tax Increment Fund, entitled "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Overtown Optimist Club, Inc.

Address: 350 N.W. 12th Street Miami, FL 33136

Number of participants: Targeting 700 participants

Funding request: \$200,000.00

Age range of participants: 4 - 14

Scope of work or services (Summary): Preparing the young residents within the Redevelopment Area with workforce experience and financial literacy.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AMOUNT TO NOT EXCEED Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) ("FUNDS") TO Overtown Optimist Club, Inc., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH THE YEAR-ROUND PROGRAMMING IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goal 4 on page 10 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Updated Plan (the "Updated Plan") lists the "creati[on of] jobs within the community ... " as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, on page 10 of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan (the "Updated Plan"), lists the "[i]mprove[ment of] the [q]uality of [l]ife for residents" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4, on page 13 of the Updated Plan provides that "employment opportunities be made available to existing residents ... " as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6, on page 14 of the Updated Plan provides that to "address and improve the neighborhood economy and expand economic opportunities of present and future residents ... "; and

WHEREAS, Grantee provides services to youth during out-of-school hours: sports, nutrition, and academic advisement; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and executive any and all agreements necessary, all in forms acceptable to the General Counsel, with Overtown Optimist Club, Inc. for provision of grant funds in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Overtown Optimist Club, Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Overtown Optimist Club, Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) ("Funds"), to support the Overtown Optimist Club, Inc. , is a Florida not for profit corporation ("Overtown Optimist"). Overtown Optimist has requested funds from the SEOPW CRA for continued support for the year-round programing ("programming") to provide an environment that provides health and wellness enrichment that nurtures the youth residents within the Redevelopment Area.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED


James McQueen, Executive Director

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Overtown Optimist Club, Inc.**, to provide an environment that provides health and wellness enrichment that nurtures the youth residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) for year round programming.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)



Overtown Optimist Club | 2023-2024 Proposal
Submitted to SEOPW CRA
May 15, 2023

INTRODUCTION

The Overtown Optimist Club (OOC) enhances the quality of life for youth living in and attending schools within our community, with the express mission of increasing student and family access to affordable, high quality youth development programming. To achieve its mission, the Club activates a year-round out-of-school program model which serves as a safe haven for the Overtown community.

For decades, research has shown that the hours immediately after school when parents are unable to provide direct supervision of their young ones. It is these times when kids and youth are more prone to risky behaviors or to become victims of crime. Data released by Fight Crime: Invest in Kids, analyzed law enforcement agency and FBI crime data and was able to verify that the time between 2 pm – 6 pm during the school week are the peak time for juvenile crime. (*Manheimer, 2019*)

In its 30-year history, the Overtown Optimist Club has successfully pivoted its hallmark, sports enthusiast programming, to include academic advisement, ensuring students are on track for on-time grade promotion and high school graduation. A key element within our programming is providing exposure opportunities which will provide students with skills to assist them in successfully navigating their post-secondary life experiences. Students join the Overtown Optimist Club, as early as four years of age, and continue through high school graduation and beyond.

PROJECT PURPOSE

For a number of years Overtown has grappled with high unemployment/underemployment rates, and as a result many families lack the resources to provide their young ones with a safe, supportive, inclusive learning and enrichment environment.

The Overtown Optimist Club is so grateful to provide an environment that nurtures youth between the ages of 4 – 14, as well as providing health and wellness enrichment to build healthy habits that support long-term healthy outcomes. The Overtown Optimist Club embraces and encourages inclusion in all things – access, quality and opportunity. Our philosophy believes that children of all abilities have a right to equal access to and meaningful participation in education, employment, character education, and social emotional development.

SCOPE OF WORK

The Overtown Optimist Club embraces and encourages inclusion in all things – access, quality and opportunity, this is the hallmark of our work. Our philosophy believes that children of all abilities have a right to equal access to and meaningful participation in education, employment, character education, and enriching exposure. The OOC will employ full and part-time staff with a commitment to hiring 75% of its staff from the Overtown community.



IDENTIFY WORK LOCATION(S)

1. Theodore Gibson Park 350 NW 12th Street Miami, FL 33136
2. Children’s Village (Lotus House Adjacent)
NW 15th Street Miami, FL 33136
3. A small percentage (5%) of our athletic practice programming occurs at Charles Williams Park located at 1717 NW 5th Avenue Miami, FL 33136.

IDENTIFY TASK & DELIVERABLES

Athletics	Afterschool Program	Spring/Summer Break	Food & Nutrition	Mentorship Session	Summer Youth Employment
Proposed Participants N=200	Proposed Participants N=75	Proposed Participants N=100	Proposed Participants N=150	Proposed Participants N=100	Proposed Participants N=25
Utilizing Sports as a vehicle to engage and assess youth between the ages of 12 - 19, allows us to provide strength-based case management services, while also empowering at-risk males with life skills. Athletics also allows to keep students of the streets during the critical out of school hours.	Utilizing our year-round afterschool and out of school model to provide youth with a safe haven from community ills, as well as provide academic motivation, enrichment, and character education.	Utilizing our hallmark spring and summer breaks is a key in providing a deeper dive into supportive services, like our annual college tours and summer youth employment.	Our food and nutrition model provides afterschool dinner and snack, and hydration for all students. Most schools eat lunch between the hours of 10:30 - 12 noon, which means that students are increasingly hungry following the end of school.	Our mentoring program includes character education and executive functioning skills, case management and financial literacy.	Students will have an opportunity to have get year-round employment program, and summer youth employment program.
Year-round, Basketball, Baseball, Tackle Football, Practice 3 days per week, 1.5 hours per day	Activity Duration, Frequency - Daily, 2 pm - 6 pm	Spring/Summer Break Duration: 44 days Frequency - Daily 8 am - 5 pm	Daily, After School Dinner 3:30 - 4: 30 pm Spring and Summer Breakfast (8 - 9:30 am, Lunch (12 pm - 1 pm) and Snack (3 pm)	Daily, 1 hour enrichment sessions - times vary	Summer 8 weeks, 8 am - 4 pm or 9 am - 5 pm ; Monday - Friday
Monday - Friday 6 - 7:30 pm	Monday - Friday 2 pm - 6 pm	Monday - Friday 8 am - 5 pm	Daily Meals Breakfast, Lunch, Dinner, Snack and Hydration	Weekly sessions, Instructor case management	Monday - Friday 8 am - 4 pm or 9 am - 5 pm



Family Bonding & Community Events	Transportation
Proposed Events - 4x per year	Proposed Participants - 50
The family bonding and community events eliminate the barrier to having low cost outings which provide fathers and families with wholesome Events have a health and wellness overarching theme which to provide knowledge and awareness to fathers and families about mindfulness, food and nutrition, healthy activities and resources.	The transportation program eliminates the travel barriers for parents who are unable to pick their students up from school and drop them off to afterschool program. Transportation also serves as a vessel of exposure for some fieldtrips.
Once per quarter 10 am - 4 pm (depending on event)	5 days per week (afterschool, spring, summer) as needed
10 am - 4 pm	Afterschool and as needed
All Hands on Deck, with partners at the table	Transporter, Gasoline, Maintenance

IDENTIFY GRANTS

The Overtown Optimist Club uses a braided funding approach to sustain its year-round programming efforts. In addition to responding to grantmakers who have funding priorities which are germane to our mission of serving children and families, the OOC will continue to serve as a subcontractor for the Department of Education and the Department of Agriculture.

The OOC has applied to the Carrie Meek Foundation, the Department of Children and Families, the Miami Foundation, Miami Open for Business, and the Perez Family Foundation, most recently.

PROVIDE MONTHLY CALENDAR SCHEDULE (SEE ATTACHMENT)

The Club provides services to students attending schools in Overtown including, Downtown Miami Charter School, Frederick Douglass Elementary, Phillis Wheatley Elementary, Paul Dunbar K-8, Jose de Diego Middle School Ninety percent of our students receive free and reduced lunch, and are grappling with the complexities of living in a community with concentrated areas of poverty.

GOALS

The Overtown Optimist Club has a two-pronged goal. The seminal goal of the Club has been to create and sustain a safe haven for students and families within Overtown during the critical out-of-school hours, additionally, an inclusion goal which is to provide year-round academic and exposure enrichment for students living within Overtown and its surrounding areas.



Our goal is to help kids of all ages develop healthy behaviors that lead to lifelong habits and wellness. We have found that young kids and teens benefit through enhanced self-image, which can transform how they see themselves and their trajectory in life. Data has shown that on average, 83% of our youth under age 8 are dealing with obesity issues. It's crucial that we design and sustain ecosystems which provide kids with the tools for a healthy future.

YEAR-ROUND DELIVERABLES:

1. an afterschool initiative; (includes homework assistance, academic and enrichment exposure)
2. a week-long spring break intensive;
3. an 8-week summer camp,
4. STEM Saturdays (monthly, during the school year)
5. Summer Youth Employment programming (through partnerships)
6. Athletic Programming (basketball, baseball, cheer, football, soccer)
7. Health & Nutrition programming (meal services during afterschool, spring break and summer)
 - 7a. Community Health & Wellness Events (4x per year)
8. Annual College Tour
9. Transportation
10. Social Justice Campaign
11. Meditation & Affirmations (twice-weekly)
12. Health & Wellness Events (KidsFest)

GRANT MILESTONES: YEAR ROUND DELIVERABLES

Afterschool Campaign	Begins first day of School (August) Ends last day of school (June)
Transportation	Club Transporter picks up students from our participating schools. Transportation is also used in the summer and spring break for some fieldtrips.
Spring Break (week-long)	Week-long intensive which includes 2 field trips, academic studies, mindfulness, STEM, breakfast, lunch and snack, and enrichment activities
Summer (8 weeks)	8-week long series which provides 2 field trips per week, academic engagement, which includes reviewing sight words and mastering grade level math facts, breakfast, lunch, snack and hydration, mindfulness, STEM, Zumba, music, South Florida Symphony and Faena Art
STEM Saturdays	During School Only (1x per month)
Summer Youth Employment	(20) High School students employed June – August as Camp Counselor and support
Athletic Programming	Basketball, Baseball, Cheer, Football and Soccer programming, the Optimist Club provides practice uniforms and game jerseys, transportation to/from



	games, hydration, insurance, end of season banquet
Health & Nutrition Program	Afterschool dinner and snack, Spring and Summer breakfast, lunch and snack daily
Annual College tour (Spring)	25 participate in a week-long college tour, with at least one exposure trip for students.
Social Justice Campaign (Summer)	This campaign takes High School students on a mini-trip to DC to visit the Holocaust Museum and the African American Heritage Museum
Meditation & Affirmations	A twice-weekly series where students are given time to visualize their success. Meditation moments also assist with self-regulation and anger management.

Thank you for the opportunity to submit a proposal on behalf of the Overtown Optimist Club. We recognize that funding sources are limited, and appreciate the time you will take to consider our funding our work.

Organization Name: Overtown Optimist Club, Inc.

Date: June 26, 2023

Grant Program: On Our Wellness Journey

Program/Project Expenses: The below expense line items aid in supporting the Overtown Optimist Club year-round programming.

Expenses - Line Item	Grant Request	Other Income Sources	In-Kind Contributions	TOTAL EXPENSES	Briefly explain "Grant Award" line items.
Personnel	\$95,000.00	Private Donors & Fundraising	\$90,000.00	\$185,000.00	2 - PT Athletic Directors @ \$25,000 per yr; 2 FT Program Managers @ \$20,000
Payroll Tax	\$7,150.00			\$7,150.00	Salary Tax (7.5%)
Spring and Summer Camp Fieldtrips	\$15,000.00	Jewish Community Federation	\$10,000.00	\$25,000.00	Enrichment and Exposure trips, Annual College Tour, Social Justice Trip.
Enrichment & Exposure Instructors	\$18,000.00	OCYC/Department of Education	\$5,000.00	\$23,000.00	American Sign Language, Zumba, Music, Visual Arts, STEM and STEM on the Field/Court
Athletic Apparel and Uniforms	\$30,000.00	Seeking additional funding	\$10,000.00	\$40,000.00	All agency coaches and staff will have uniforms
Printing & Copying	\$4,850.00		\$800.00	\$5,650.00	Recruitment and Engagement marketing
Food & Nutrition	\$10,000.00	OCYC Health & Wellness Initiative	\$40,000.00	\$50,000.00	
Administrative Costs (10%)	\$20,000.00			\$20,000.00	Level II Background Screenings, Abuse Prevention Training, Annual liability coverage, accounting and bookkeeping.
TOTAL EXPENSES	\$200,000.00		\$155,800.00	\$355,800.00	

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Overtown Youth Center, Inc. Youth Internship Program for Fiscal Year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One Hundred and Ninety-Six Thousand Four Hundred and Two Dollars and Ninety Cents (\$196,402.90) (“Funds”), to support Overtown Youth Center, Inc., a Florida not for profit corporation (“OYC”) located at 450 N.W. 14th Street, Miami, Florida 33136. OYC has requested funds from the SEOPW CRA for the OYC Youth Internship program in Fiscal Year 2023-2024 (“Program”) that starts on October 1, 2023, and ends on September 30, 2024. The OYC Program will provide within the Southeast Overtown/Park West redevelopment area forty-five (45) Overtown residents whose household incomes are within the low to moderate range and participants ages 16 – 25 years old.

Overtown residents active and engaged within the Program will gain knowledge towards college, job and career readiness. OYC will provide mentoring, essential social-emotional and health awareness skills, academic support: science, technology, engineering, art, and math (“STEAM”) initiatives, arts and culture field trip exposures, fundamental financial literacy skills, and paid internship opportunities. Participants will have an opportunity to experience an internship with a stipend at Seventeen Dollars and Zero Cents (\$17.00) an hour. The enrolled and engaged participants will have gathered knowledge and developed skills from the Program to support, guide, and assist in navigating and bridging educational, social-emotional, health, and economic gaps.

JUSTIFICATION:

Pursuant to Section 163.340(9), Florida Statutes, (the “Act”) community redevelopment means “undertakings, activities, or projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight....”

The Act; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

Section 2, Goal 4 on page 10 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the “Plan”) lists the “creati[on of] jobs within the community...” as a stated redevelopment goal.

Section 2, Goal 6, on page 10 of the Plan, lists the “[i]mprove[ment of] the [q]uality of [l]ife for residents” as a stated redevelopment goal.

Section 2, Principle 4, on page 13 of the Plan provides that “employment opportunities be made available to existing residents ...” as a stated redevelopment principle.

Further, Section 2, Principle 6, on page 14 of the Plan provides that to “address and improve the neighborhood economy and expand economic opportunities of present and future residents ...”

FUNDING:

\$196,402.90 allocated from account 10050.920101.883000.0000.00000, – SEOPW - Other Grant and Aids.

FACT SHEET:

Company name: Overtown Youth Center, Inc.

Address: 450 N.W. 14th Street, Miami, Florida 33136

Number of participants: 45

Funding request: \$196,402.90

Term: Fiscal year 2023 - 2024 - October 1, 2023, and ends on September 30, 2024

Age range of participants: 16 – 25 years old

Scope of work or services (Summary): Overtown residents active and engaged within the Program will gain knowledge towards college, job and career readiness. OYC will provide mentoring, essential social-emotional and health awareness skills, academic support: science, technology, engineering, art, and math (“STEAM”) initiatives, arts and culture field trip exposures, fundamental financial literacy skills, and paid internship opportunities. The enrolled and engaged participants will have gathered knowledge and developed skills from the Program to support, guide, and assist in navigating and bridging educational, social-emotional, health, and economic gaps.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS” ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AMOUNT TO NOT EXCEED ONE HUNDRED AND NINETY SIX THOUSAND FOUR HUNDRED AND TWO DOLLARS AND NINETY CENTS (\$196,402.90) (“FUNDS”) TO OVERTOWN YOUTH CENTER, INC., A FLORIDA NOT FOR PROFIT CORPORATION (“OYC”), LOCATED AT 450 N.W. 14TH STREET, MIAMI, FLORIDA FOR THE OYC YOUTH INTERNSHIP PROGRAM IN FISCAL YEAR 2023-2024 (“PROGRAM”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 4 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the “Plan”) lists the “creati[on of] jobs within the community...” as a stated redevelopment goal.

WHEREAS, Section 2, Goal 6, of the Plan lists “improving the quality of life for residents” as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4, of the Plan provides that “employment opportunities be made available to existing residents ...” as a stated redevelopment principle.

WHEREAS, Further, Section 2, Principle 6, of the Plan provides that to “address and improve the neighborhood economy and expand economic opportunities of present and future residents ...”

WHEREAS, Overtown Youth Center, Inc., a Florida not for profit corporation (“OYC”) located at 450 N.W. 14th Street, Miami, Florida 33136 has requested One Hundred and Ninety-Six Thousand Four Hundred and Two Dollars and Ninety Cents (\$196,402.90) (“Funds”), to support OYC Youth Internship program (“Program”) that starts October 1, 2023, and ends on September 30, 2024 during Fiscal year 2023 – 2024 (“FY 23 – 24”).

WHEREAS, OYC Program will provide within the Southeast Overtown/Park West redevelopment area forty-five (45) Overtown residents whose household incomes are within the low to moderate range and participants age range 16 - 25 years old.

WHEREAS, Overtown residents active and engaged within the Program will gain knowledge towards college, job and career readiness.

WHEREAS, OYC will provide mentoring, essential social-emotional and health awareness skills, academic support: science, technology, engineering, art, and math (“STEAM”) initiatives, arts and culture field trip exposures, fundamental financial literacy skills, and paid internship opportunities.

WHEREAS, Participants enrolled within the Program will have an opportunity to experience an internship that provides a stipend at Seventeen Dollars and Zero Cents (\$17.00) an hour.

WHEREAS, the enrolled and engaged participants will have gathered knowledge and developed skills from the Program to support, guide, and assist individuals in navigating and bridging educational, social-emotional, health, and economic gaps.

WHEREAS, the Board of Commissioners wishes to authorize funding in the amount not to exceed One Hundred and Ninety-Six Thousand Four Hundred and Two Dollars and Ninety Cents (\$196,402.90) (“Funds”) to Overtown Youth Center, Inc. for the Program; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Overtown Youth Center, Inc. for provision of grant funds in an amount not to exceed Funds to support OYC Youth Internship Program subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids’ Account No. 10050.920101.883000.0000.00000 to support Overtown Youth Center, Inc., Program during the FY 23 - 24.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Overtown Youth Center, Inc. Youth Internship Program

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:


A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One Hundred and Ninety-Six Thousand Four Hundred and Two Dollars and Ninety Cents (\$196,402.90) ("Funds"), to support Overtown Youth Center, Inc., a Florida not for profit corporation ("OYC") located at 450 N.W. 14th Street, Miami, Florida 33136. OYC has requested funds from the SEOPW CRA for the OYC Youth Internship program ("Program") that starts on October 1, 2023, and ends on September 30, 2024. The OYC Program will provide within the Southeast Overtown/Park West redevelopment area forty-five (45) Overtown residents whose household incomes are within the low to moderate range and participants ages 16 – 25 years old.

Overtown residents active and engaged within the Program will gain knowledge towards college, job and career readiness. OYC will provide mentoring, essential social-emotional and health awareness skills, academic support: science, technology, engineering, art, and math ("STEAM") initiatives, arts and culture field trip exposures, fundamental financial literacy skills, and paid internship opportunities. Participants will have an opportunity to experience an internship with a stipend at Seventeen Dollars and Zero Cents (\$17.00) an hour. The enrolled and engaged participants will have gathered knowledge and developed skills from the Program to support, guide, and assist in navigating and bridging educational, social-emotional, health, and economic gaps.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED


James McQueen, Executive Director

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Overtown Youth Center, Inc.** a Florida not-for-profit corporation ("OYC"), to underwrite costs associated with the OYC Youth Internship program ("Program") that starts on October 1, 2023, and ends on September 30, 2024.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed One Hundred and Ninety-Six Thousand Four Hundred and Two Dollars and Ninety Cents (\$196,402.90). The OYC Program will provide paid internships, Overtown residents will gain knowledge towards college, job and career readiness. In addition, the Program will provide mentoring, key social-emotional and health awareness skills, academic support, fundamental financial literacy skills, and paid internship opportunities.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 379-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)

Ad No.

Todd B. Hannon

Clerk of the Board

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

**STATEMENT OF WORK
OVERTOWN YOUTH CENTER, INC. (OYC MIAMI)
YOUTH INTERNSHIP PROGRAM PROPOSAL**

Introduction: *Explain what work will be accomplished by your program and who is involved. This forms the baseline for the entire project/grant.*

Overtown Youth Center, Inc. (OYC Miami) is a nonprofit organization whose mission is to uplift South Florida communities by offering equitable, high-quality programs and assistance. OYC believes that workplace exposure opportunities are integral to the development of workforce readiness and sustained permanent employment. OYC is now seeking resources to offset anticipated funding reductions, sustain the College and Career Readiness footprint, and provide a steady continuum of youth progress towards a living wage in the careers of their choice and life as positive contributing citizens.

OYC is requesting \$109,585.49 to fund this program, that will benefit 45 high school and post-high students, placing them in part-time year-round jobs. The proposed program start date is October 1, 2023 through September 30, 2024. The funds we will cover Youth employees/interns, Ambassadors, and the College and Career Program Manager, as well as Administrative, Payroll, and Operating Costs.

Project Purpose: *Establish a purpose statement and answer the basic questions of what are the goals, deliverables, and objectives.*

The purpose of OYC Miami's Youth Internship Program is to equip students with the skills that will contribute to them to becoming positive contributing citizens by providing youth with desirable job opportunities, building their financial literacy, and enhancing their workforce readiness skills.

Identify the Scope of Work: *Determine the process that will be used to complete the work including. The scope should include time, results, and general steps for accomplishment.*

OYC Miami will recruit youth ages 16-25 for the Internship Program. Students will be properly trained and placed in a year-round desirable job opportunity. During their employment, OYC Miami will check in with the students weekly and provide sessions focused on strengthening financial literacy and workforce readiness skills.

Youth Employment: Placement in year-round jobs/internships

Program Start Date: October 1, 2023

Program End Date: September 30, 2024

Target Population: As a requirement of this funding and to adhere to the Internship Program standards, youth participating in the program must meet the following criteria:

- 16-25 years of age
 - High School Students: 16 to 18 years of age
 - Post-Secondary Students: 18 to 25 years of age
- Be a City of Miami resident, residing in Overtown
- Preferably live in a 51% or more LMI (low/moderate income) Census Tract

Identify Work Location: Choose all locations where the project members might and will have to perform all tasks in the Statement of Work. Remember, to acquire funding from SEOPW CRA services are required to be within the SEOPW CRA Boundaries.

The Internship Program will recruit students who are City of Miami residents, residing in Overtown.

The program will take place at the OYC Miami building, as well as at OYC Miami partner sites in the Miami Dade County area.

Develop the Tasks: Break the project down into more detailed tasks to include all the main deliverables, milestones, phases, and key tasks (Be specific)

Phase 1:

Recruitment: 45 youth recruited for training & job/internship placement

Training: 100% of youth are successfully trained and placed

Phase 2:

Check-ins: 100% of youth have their weekly check-ins with the OYC Miami's Financial Ambassadors and the College and Career Specialists.

Workshops: 100% of youth attend financial literacy and workforce readiness workshops.

Identify the Milestones: Based on grant start and finish date identify all the major milestones in between.

- Successful completion of job/internship placement
- Students will successfully meet their savings goal
- Students will have a quality resume

Identify Goals that will be accomplished: Based on grant start and finish date identify major goals that will be accomplished quarterly.

- Place 45 high school and post-high students in desirable job/internship opportunities
- Build the students' financial literacy skills
- Build the students' workforce readiness skills

Identify the Deliverables: List each deliverable, show when it is due, and describe them in detail. Provide as much detail in this step.

- Providing youth with desirable job opportunities/internships
 - Place 45 youth in desirable job opportunities/ internships
 - Due date: by their completion of their workforce experience

- Building financial literacy among youth
 - 85% of students will improve in their financial literacy
 - Due date: by their completion of their workforce/internship experience

- Building workforce readiness skills
 - 85% of students will improve in their workforce readiness skills
 - Due date: by their completion of their workforce/internship experience

Identify Grants Applied to for Additional Funding and Status: List grants your organization has applied to/intend on applying to for additional funding and support.

Private Individual, Beth Dozoretz – \$150,000 – Approved
 Dade Federal Credit Union – \$45,000 – Approved

Provide Monthly Calendar/Schedule: Start with all the steps/tasks the project needs to accomplish then create a realistic schedule around that. The schedule should include each major deliverable and when and the order it needs to get done. Add all the management-related milestones including kickoff, reviews, development, trainings, implementation, testing, and project closeout/acceptance.

Fall Recruitment – 2 weeks – October 2023
 Fall Job/Internship Training – 1 week – October 2023
 Fall Job/Internship Placement – November 2023
 Employment/Internship period 2023-2024

Summer Recruitment – 2 weeks – April 2024
 Fall Job/Internship Training – June 2024
 Summer Job/Internship Placement – June 2024

During employment/internship period

Weekly check-ins with: Financial Ambassador and College and Career Specialist
 Financial Literacy & Workforce Readiness Workshops
 2 workshop sessions per month during the school year
 Weekly sessions during the summer



June 26, 2023

James McQueen
 Executive Director
 Southeast Overtown/Park West
 Community Redevelopment Agency
 819 NW 2nd Avenue, 3rd Floor
 Miami, Florida 33136

Re: Overtown Youth Center, Inc. (OYC) Youth Internship Program Proposal 2023

Dear Mr. McQueen:

Thank you for the opportunity to submit a proposal for the **OYC's Youth Internship Program** with the CRA to provide youth with a multitude of opportunities to develop workforce readiness skills learn career pathways, receive professional mentors and provide a gateway to a network of employer providers, increasing their chances for future success and economic self-sufficiency.

OYC is a nonprofit organization whose mission is to uplift south Florida communities by offering equitable, high-quality programs and assistance. OYC is committed to strengthening communities by strategically focusing on bridging educational, social, emotional, health, and economic gaps. We serve more than 3,000 youth and adult community members throughout southern Florida, and function as a civic influencer and a catalyst for community change through a comprehensive program framework that blends, academic and vocational services, healthcare, civic engagement, college and career services, employment assistance, mentoring, and youth empowerment.

OYC believes that workplace exposure opportunities are integral to the development of workforce readiness and sustained permanent employment. Since 2016, OYC has provided more than 500 job and internship placements to 150 youth ages 16-24. Participating youth intern/work at OYC program sites and at more than 20 non-profit and business partner worksites for up to nine weeks during the summer and for year-round placements as possible.

Program Success Story:

A core component of OYC Miami's College and Career Programming includes a series of workshops focused on job readiness, exposure to career and post-secondary educational opportunities, and financial literacy. Financial literacy workshops in particular focus on expanding youth knowledge of core skills that promote long-term economic sustainability such as budgeting, saving, understanding credit, establishing bank accounts, etc. When youth are placed in internships/employment opportunities, the OYC team also works closely with youth to help youth practice some of these financial strategies during their internship/employment experience.



Sheyla C. is currently an 11th grade student attending Booker T. Washington Senior High School. She joined OYC during Elementary School and has not only attended after school and summer programming but has also been employed through OYC's Youth Internship Program. Sheyla began as a Youth Worker with OYC in June 2021. During the summer she set her first financial goal and was able to successfully reach this goal saving \$500 during her summer placement. Over the course of the next year, Sheyla set two additional financial goals and by Summer 2022 she successfully saved \$2,000 in total. Sheyla shared that "working over the course of the year [she] noticed that [she] was able to save from attending financial literacy sessions. Each work/internship experience, [she] decided to increase [her] savings goal to see if [she] can meet or exceed the amount. Attending sessions taught [her] how to budget and have money for emergencies. OYC gave [her] experience as a first-time working student. Also, it gave [her] experience working with students like me".

Requested Support for OYC's Youth Internship Program:

OYC is requesting **\$196,402.90** to fund this program, that **will benefit 45 high school and post-high students**, placing them in full-time summer and permanent year-round jobs. The proposed program start date is October 1, 2023 through September 30, 2023. The funds we will cover Youth, Ambassadors and Project Administrator Hiring Costs, as well as Administrative, Payroll, and Operating Costs.

Tina Brown
Chief Executive Officer
Overtown Youth Center, Inc.

Email: tina.brown@oycmiami.org
Mailing address: P.O. Box 16940, Miami, FL, 33101



YOUTH INTERNSHIP PROGRAM PROPOSAL



Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

OVERTOWN YOUTH CENTER

OYC Miami (OYC) is a nonprofit organization whose mission is to uplift South Florida communities by offering **equitable, high-quality programs and assistance**. OYC is committed to strengthening communities by strategically focusing on bridging educational, social, emotional, health, and economic gaps.

The agency currently serves more than 3,000 youth and adult community members throughout southern Florida. OYC functions as a civic influencer and a catalyst for community change for marginalized South Florida residents and **uses a comprehensive program framework that blends, academic and vocational services, healthcare, civic engagement, college and career services, employment assistance, mentoring, and youth empowerment**. The program provides comprehensive services to youth ages 5 - 25 and their caregivers and families within Overtown.

PROGRAM OVERVIEW

OYC believes that workplace exposure opportunities are integral to the development of workforce readiness and sustained permanent employment. OYC is now seeking resources to offset anticipated funding reductions, sustain the College and Career Readiness footprint, and provide a steady continuum of youth progress towards a living wage in the careers of their choice and life as positive contributing citizens. Since 2016, OYC has provided more than 500 job and internship placements to 150 youth ages 16-25. Participating youth work at OYC program sites and at more than 20 non-profit and business partner worksites for up to nine weeks during the summer and through year-round placements when possible.

OYC's Youth Internship Program aims to help youth transition successfully from high school into young adulthood. OYC serves as a resource that provides opportunities for these young adults to become successful in life via unique exposure experiences. These opportunities give them access to various employment fields, higher education institutions, technical and trade schools, etc. Evidence of success is seen as enrolled youth complete the comprehensive, year-round program, graduate from high school, engage in post-secondary education, and are placed on temporary and permanent job sites.

This comprehensive career preparation model ensures equitable access to the knowledge and skills necessary for a successful transition to post-secondary education and the workforce. OYC has nearly two decades of experience providing direct service to marginalized Miami-Dade



2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

County residents and is committed to removing barriers to access for the promising youth the agency serves with a keen eye toward historic and current economic trends.

This program serves Low- to Moderate-Income (LMI) Miami-Dade County youth. LMI is defined as less than 80% of the HUD Area Median Income for Miami Dade County which is \$52,300. Youth are identified as LMI based upon a census survey revealing 66.9% of the project's enrolled households have family incomes that are less than 80% of the Federal Financial Institutions Examination Council (FFIEC) estimated Median Family Income.

Additionally, the enrolled population experiences the following barriers:

- 73% are single-parent households
- 47% of families live below the poverty level (compared to 24% nationally)
- Average household incomes are below \$40,000 while the regional cost of living is 11.6% higher than the national average
- Local high school dropout rates are 9% compared to 3% statewide and 10th-grade proficiency rates are 16% for English/Language Arts and 15% for Math (Florida Department of Education, 2022)
- Limited options for high-quality post-secondary preparation and support, lack of safe recreational spaces, high unemployment, and high substance abuse and crime rates

Youth Employment: Placement in full-time summer and permanent year-round jobs

Program Start Date: October 1, 2023

Program End Date: September 30, 2024

Target Population: As a requirement of this funding and to adhere to the Internship Program standards, youth participating in the program must meet the following criteria:

- 16-25 years of age
 - High School Students: 16 to 18 years of age | Post-Secondary Students: 18 to 25 years of age
- Be a City of Miami resident, residing in Overtown
- Preferably live in a 51% or more LMI (low/moderate income) Census Tract

Purpose:

The purpose of the Youth Internship Program is to provide youth with a safe, well-defined, and supervised job that allows them to gain valuable work experience. Those eligible to participate include youth ages 16 through 25. The Provider will be responsible for the direction and control of the program participants, including:



2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

- A. Following up with Youth Supervisors and Youth Workers to ensure adherence to program requirements, and removal/termination of participants, if necessary.
- B. Approval of the number of hours worked by program participants.
- C. Payroll issuance to the program participants.
- D. Reporting the program participant's income for payroll; and
- E. Adherence with COVID-19 social distancing protocols.

OYC will serve as the agency to provide the expansion and additional job opportunities for youth residing within the City of Miami respectively, between the ages of 16-25. OYC will serve as the payroll and overseeing agency for all youth.

Program Elements:

The Youth Internship Program will offer distinctive and unique experiences for participating youth to earn money, gain valuable skills and understand how they should take care of their financial future. Youth will participate in one of the following tracts:

1. Civic Engagement Experience: Participate in a civic engagement accelerator learning, understanding, and working to make a difference in the civic life of our communities and develop the combination of knowledge, skills, values, and motivation to make that difference.
2. Entrepreneurship Accelerator: Activate their entrepreneurial mindset and build your start-up skills to create a business and boost career-readiness opportunities. This program will teach youth how to think like an entrepreneur, test ideas, build a competitive edge, create a successful marketing plan, and make a profit.
3. Work Experience: Gain real work experience and learn essential job skills. The OYC Job Shadow/Work Experience will provide the opportunity to work with professional leaders in non-profit and for-profit organizations in a virtual or face-to-face setting to learn/shadow day-to-day operations. An on-site work experience will be the preferred work experience.

An Internship Supervisor should be assigned to work with OYC staff to assist with the program implementation, oversee the day-to-day program activities and provide financial literacy lessons to program participants.

Partners:

Employer, corporate, and community partnerships are valuable to the success of the program. These partnerships further enhance the quality of work readiness presentations, financial education, and job placement/internship opportunities that OYC youth experience with leading professionals across various industries. For example, during FY 2021-2022, OYC partnered with



2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

the Louis Vuitton Corporation, Dibia Foundation, Nicklaus Health's Project GEN:ES, Miami Dade College, Girl Power, and the Affirming Youth Foundation. These collaborations supported program activities through the promotion of leadership skill development, mentorship, and career exposure.

SUCCESS STORIES

Sheyla C. is currently an 11th-grade student attending Booker T. Washington Senior High School. She joined OYC Miami during Elementary School and has not only attended after-school and summer programming but has also been employed through OYC's youth employment program. Sheyla began as a Youth Worker with OYC in June 2021. During the summer she set her first financial goal and was able to successfully reach this goal-saving \$500 during her summer employment experience. Over the next year, Sheyla set two additional financial goals and by the Summer of 2022, she successfully saved \$2,000 in total. Sheyla shared that "working over the course of the year [she] noticed that [she] was able to save from attending financial literacy sessions. Each work experience, [she] decided to increase [her] savings goal to see if [she] can meet or exceed the amount. Attending sessions taught [her] how to budget and have money for emergencies. OYC gave [her] experience as a first-time working student. Also, it gave [her] experience working with students like me".

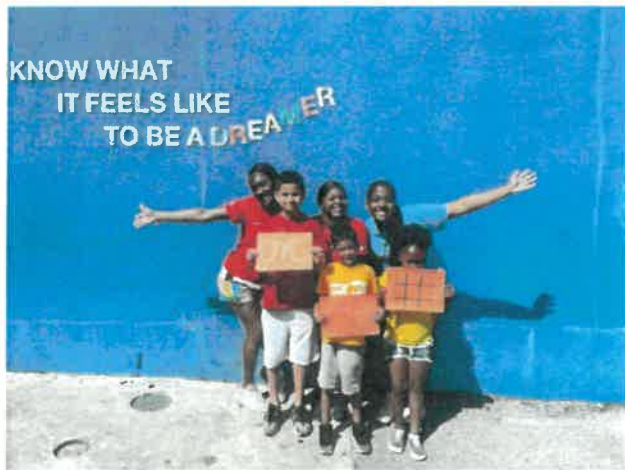
Rodson D. is an OYC Post-High student who interned with OYC In 2022. Following his experience, he shared:

"Last week was my last day as an intern for OYC. I know that it was a last-minute call, but it would not have been possible without you all. I have been part of the program since 2017-2018 and it was a really fun experience for me to see how the organization operates behind the scenes to ensure that every participant is taken care of. I would like to thank you all for giving me the chance to get these internship hours. Thank you, Ms. Wallace, for your continued help. There is never a moment when I reach out to you for help, and you did not try your best. It might not be possible every time, but you always go above and beyond to help me. I appreciate you! Thank you, Ms. Brittany, and Ms. Fabiola, for your warm welcome. It was my pleasure to get to know both of you and thank you for all you do for us participants and the organization in general. I felt included since my first day of this internship. I was able to participate in staff meetings, met some of OYC's partners, and also had conversations with Ms. Nicole and co-workers about HR and Finance which were pretty insightful. I appreciate you all! Lastly, thank you to anyone else involved, it was my pleasure to work with you all. I will see you all soon and hopefully, you all have some time to come to my college graduation ceremony next year."



2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

PHOTOS



Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

PROGRAM BUDGET

OYC Internship Program 2023–2024

Line Item	Amount Requested	Narrative
Student Interns	\$153,000.00	This represents the costs to employ 45 youth and young adults ages (16- 25) (\$17 per hour * 25 hours per week * 8 weeks) Youth and young adults will be employed during the summer as well as year-round. Opportunities will include In-Person/Virtual work experiences with several employment partners and entrepreneurship work experiences from the nonprofit, for profit and government industries
Financial Ambassadors	\$14,800.00	This represents the costs to employ 4 ambassadors (\$18.50 per hour * 25 hours week * 8 weeks) Ambassadors will provide internship oversight and oversee financial objectives for interns throughout the year.
Payroll Costs - Internships	\$12,836.70	Financial Ambassadors FICA/MICA @ 7.65%
Total Internship Costs	\$180,636.70	
Program Manager	\$4,483.20	This represents the costs to employ 1 program manager (\$28.02 per hour * 20 hours per week * 8 weeks) Design, coordination, and implementation of the Year-Round Internship Program in 2023-2024
Payroll Costs - Program Manager	\$1,015.00	Payroll Benefits/ Costs for full time FTE (FICA, MICA, & Fringe)
Total Project Manager	\$5,498.20	
Indirect Costs	\$10,268.00	This represents 5% indirect costs for managing the program - i.e., HR, Finance, Auditing, etc.
Total Costs	\$196,402.90	

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)



2023 | YOUTH INTERNSHIP PROGRAM PROPOSAL

CONTACT INFORMATION

Tina Brown, Chief Executive Officer

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Officer

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OYC MIAMI

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O: (305) 349-1204

Mailing Address: P.O. Box 16940
Miami, FL, 33101

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)



ANEX A.
OYC MIAMI PROGRAM DECK




OVERTOWN YOUTH CENTER PROGRAM DECK


rev. March 2023



EDUCATION		FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
	<p>In-School Services</p> <p>The Overtown Youth Center (OYC Miami) provides in-school services in 12 schools across Miami Dade County. These services include tracking and monitoring academic achievement, attendance, and behavior. Additionally, OYC Miami's in-school team serves as student advocates, mentors and accountability partners for students, parents, and school administrators.</p>	<p>Year-Round</p> <p>School visits; classroom & lunch-time monitoring; collection and monitoring of school records; support with parent-teacher conferences</p>	K-12	550
	<p>After School Program Services</p> <p>OYC Miami offers after school programming during the school year. Students participate in age-appropriate program activities at OYC's main site and at school partner sites across these levels: Elementary (K-5th), Middle School (6-8th), and High School (9-12th). During programming, students receive a hot meal, snacks, academic support, recreation/wellness activities, enrichment activities (e.g., art, music, performing arts, dance, STEM), exposure trips, gender-specific sessions focused on social emotional wellness, and college and career readiness activities. Throughout all program elements, staff focus on bonding and building strong relationships with students and families and helping each student work towards their individual goals.</p>	<p>Year-Round</p> <p>After School Services; Mentoring; Enrichment; Academic Support</p>	K-12	550
ENRICHMENT & EXPOSURE		FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
	<p>Inspiring Civic Engagement (ICE)</p> <p>The ICE initiative was launched in 2022 with a focus on civic engagement curriculum for middle and high school students consisting of three pillars: 1) Voter Advocacy, 2) Social Justice and 3) Global Citizenship. OYC Miami will support "ICE" youth leaders in building a student-led, trusting, strong, and positive team culture while enabling them in creating and understanding the "ICE" culture and understanding the value of being a part of "ICE".</p>	<p>Year-Round</p> <p>Civic Engagement Workshops; Community Service Projects; Community Engagement</p>	6-12; Families	300
	<p>Arts, Culture, Enrichment & Exposure</p> <p>One of OYC Miami's fundamental beliefs is that every child has a gift and a talent. OYC provides enrichment programming like art, music, dance, and history classes. Additionally, OYC Miami believes that exposure is the catalyst for youth development and is a key element for students reaching their full potential. OYC Miami offers field trip opportunities that include theatrical plays, musicals, sports events, movies, nature trips, leadership trips, service-learning trips, and other outings to broaden their perspectives; as well as provide students opportunities that are not afforded to them.</p> <p>OYC Miami specifically focuses on providing enrichment opportunities for youth in the visual and performing arts as art uses the power of words, images, and movement to communicate feelings and to evoke feelings in others. Art-related enrichment activities include dance, music, spoken word/poetry, drama, photography, painting, drawing, sculpture, and more. Instructors and community partners lead enrichment sessions with students through high-quality instruction and help prepare students for showcases, art installations, and/or professionally produced performances. Students are encouraged to participate in a variety of art mediums throughout the year in order to express themselves through creative outlets. Field trips (exposure trips) supplement these experiences as students may be able to attend special events and visit venues that promote art and culture.</p>	<p>Year-Round</p> <p>Enrichment Activities and Exposure Trips</p>	K-12	550
	<p>STEAM Initiatives</p> <p>OYC Miami offers STEAM activities for 100% of its students to bridge exposure gaps, career gaps, and industry-specific gaps based on ethnicity, gender and/or sexual orientation. Offerings include but are not limited to Robotics, Genetic Studies, Project-Based Learning, Computer Science, Nature Studies, Engineering, Digital Arts and Design, Visual Arts and Performing Arts, Culinary, Aviation Studies, etc. The STEAM programming allows students to utilize elements of thinking and doing simultaneously. Family STEAM Nights are also offered to engage caregivers in STEAM learning with their students.</p>	<p>Year-Round</p> <p>Hands-on learning activities</p>	K-12; Families	550



ENRICHMENT & EXPOSURE	FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
 <p>OYC Miami Summer Program</p> <p>During the Summer Program, OYC Miami students engage in full day programming inclusive of academic support, character-building activities, community service, physical fitness, visual and performing arts, STEM enrichment, social emotional wellness activities, college and career readiness activities, and a variety of field trips to venues youth would not otherwise have the opportunity to experience. High school students prepare for college entrance exams, apply for college, visit local colleges/universities/technical schools, and attend financial literacy workshops during the summer months. Eligible youth also have the opportunity for full time summer employment through OYC Miami collaborations with multiple community partners.</p>	<p>7 weeks (Monday – Friday) Summer Program</p>	K-12	550
 <p>Honey Shine Mentoring Program</p> <p>Honey Shine Inc. was founded in 2002 by Tracy Wilson Mourning and began as a volunteer-led mentoring program that aimed to expose girls from underserved communities to healthy lifestyles and to encourage the balancing of mind, body, and soul. As the need in the community increased, along with an increasing number of girls, Honey Shine formalized into a 501c3 to provide direct services to girls through afterschool programming, “Aspire to Shine” empowerment workshops, and summer programming.</p> <p>In 2020, Honey Shine Inc. programming merged with OYC Miami, and Honey Shine is now the gender-specific programming component for OYC Miami. Honey Shine Programming takes place after school and during full day programming and/or weekend activities. Honey Shine programming is designed to enrich the lives of our Honey Bugs through S.E.L.F. (STEAM, Empowerment, Literacy, and Fitness) enrichment activities.</p>	<p>Year-Round Gender-Specific Initiative; STEAM; Empowerment; Literacy; Fitness; Social Emotional Wellness</p>	K-12	275
 <p>Camp Honey Shine</p> <p>Camp Honey Shine is a signature component of the Honey Shine mentoring program experience offering girls in grades K-12 with a high-quality, 7-week summer program through full-day programming Monday through Friday. Camp Honey Shine is designed to enrich the lives of our Honey Bugs through S.E.L.F. (STEAM, Empowerment, Literacy, and Fitness) enrichment activities. Camp Honey Shine also provides an environment for Honey Bugs to:</p> <ul style="list-style-type: none"> • Build social emotional wellness, physical, and cognitive skills • Develop values and a positive sense of self-worth • Develop their voice • Explore their direction in life through exposure to diverse enrichment activities including but not limited to dance, art, swimming, spoken word, literacy, health and wellness activities, character development, STEAM sessions, college and career readiness activities, and educational and culturally relevant field trips <p>Camp Honey Shine is hosted annually at the Carrollton School of the Sacred Heart and OYC Miami. All camp activities place a strong emphasis on social emotional wellness (SEW) with staff and community partners serving as role models and fostering a safe, supportive environment.</p>	<p>7 weeks (Monday – Friday) Summer Camp</p>	K-12	125
 <p>Band of Brothers Programming</p> <p>Band of Brothers (B.O.B.) is a gender-specific initiative that was envisioned as several staff at OYC realized the need for mentorship specific to males served through OYC programming. In 2020, an OYC student lost his life to gun violence and staff reflected on the challenges associated with the how the power of negative influences on the “street” can outweigh positive influences on youth even when surrounded by consistent, positive role models.</p> <p>The B.O.B. vision is to expose young men to numerous resources and opportunities that will aid in their educational and social development and empower them to become positive contributing citizens (PCC). This vision is supported through the provision of mentorship, workshops, program activities (year-round), and special events that support the needs of the students in areas such as character development, self-esteem enhancement, college, and career readiness, understanding their culture and history, self-identity, combating negative influences, and creating a community of male support.</p>	<p>Year-Round Special Events/Activities Gender-Specific Initiative; Empowerment; Mentoring; Social Emotional Wellness</p>	K-12	275








FAMILY SERVICES	FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
<p style="text-align: center;">EDEN Place Family Resource Center</p> <p>The United Way EDEN Place Program (Educate, Develop Empower, Nurture) powered by OYC Miami is an optional, educational Family Resource Center that provides free, comprehensive services to parents and/or caregivers to help them better understand their children's schooling and broader development, connects them to resources and empowers them to advocate for their children's future success. Services include:</p> <ul style="list-style-type: none"> • Monthly Parent workshops/meetings focused on positive parenting, health/wellness, financial sustainability, academic supports, etc. • One-to-one assistance • School advocacy • Family coaching • Parenting strategies and supports • Child behavior support • Social skills training • Application assistance • Health insurance enrollment • Food distribution • Employment assistance/job placement and success coaching • Information and referrals to access community resources 	<p style="text-align: center;">Support available daily on weekdays Care Coordination / Information & Referral / Success Coaching</p>	<p style="text-align: center;">Adults & Families</p>	<p style="text-align: center;">100+ families</p>
<p style="text-align: center;">Neat Stuff Program</p> <p>Since 1995, Neat Stuff served more than 6,000 children annually by connecting children and their advocates to a variety of sponsors and donors who provided new clothing, accessories, shoes, school items, baby items, toys, and special assistance at no charge to agencies or families. In 2018, OYC Miami assumed the role of revitalizing and expanding the impact of Neat Stuff while continuing the operation of these distribution services.</p> 	<p style="text-align: center;">Support available daily on weekdays Assistance with clothing, accessories, shoes, school items, baby items, toys, and similar resources as available.</p>	<p style="text-align: center;">Students & Families</p>	<p style="text-align: center;">More Than 550 Families</p>
<p style="text-align: center;">Positive Parenting Program</p> <p>OYC Miami delivers an 8-session, evidence-based positive parenting program to groups of parents/caregivers with children ages 5-12 years old. This program is designed to offer parents a toolbox of ideas and strategies that aid them in supporting their child across their developmental milestones and in having a greater understanding of positive parenting skills that can be utilized in a wide range of parenting situations.</p> 	<p style="text-align: center;">Year-Round Parenting Education Groups</p>	<p style="text-align: center;">Parents/ Caregivers</p>	<p style="text-align: center;">60 Adults</p>
<p style="text-align: center;">Digital Skills for Life Program</p> <p>OYC Miami delivers an 8-session, digital learning curriculum for adults to gain greater digital literacy skills on topics such as hardware, software, internet connection and mechanics, safety while searching, professional communication, social media, personal and academic apps, and safety and children's use of apps.</p> 	<p style="text-align: center;">Year-Round Digital Skills Training</p>	<p style="text-align: center;">Adults</p>	<p style="text-align: center;">60 Adults</p>

ECONOMIC SUSTAINABILITY	FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
<p style="text-align: center;">IE2/College, Career and Vocational Programming</p> <p>IE2 is an initiative designed to expose students as early as Kindergarten to college, career, and vocational concepts. OYC Miami's goal is to ensure that by 11th grade every high school participant has declared a post-high path and by the end of OYC Miami's program term (age 25) that there is a high probability of success ensuring that participants can sustain themselves and their families from an economic perspective. IE2's programming includes a professional speaker series, test preparation services, leadership program opportunities, college, career and vocational tours and experiences.</p> <p>Year-round College and Career Readiness programming is provided to promising youth residing in marginalized communities with the goal of increasing their knowledge of college and career options, providing jobs and internships, improving financial literacy, and promoting civic engagement.</p> 	<p style="text-align: center;">Year-Round Learning Activities and Sessions</p>	<p style="text-align: center;">K-25</p>	<p style="text-align: center;">550</p>
<p style="text-align: center;">Summer Jobs Connect (SJC)</p> <p>SJC is a summer employment program focused on providing students ages 14-25 with work experience in corporate, nonprofit, and government sectors to expose them to various careers, increase soft skills, expand their network, and strengthen their financial literacy skills.</p> 	<p style="text-align: center;">Summer Workforce Readiness; Internships</p>	<p style="text-align: center;">14-25</p>	<p style="text-align: center;">150</p>

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)



ECONOMIC SUSTAINABILITY		FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
 <p>Financial Literacy Grounded in the belief that regardless of background or income level, financially informed individuals are better able to take control of their circumstances, improve their quality of life, and ensure a more stable future for themselves and their families, our mission at OYC is to provide individuals with a financial literacy foundation that will encourage educated financial decision making through every stage of life.</p> <p>OYC Miami financial literacy programs will be delivered to students, young adults ages 18-25, and family members of all ages. OYC Miami provides financial literacy programs in collaboration with multiple partners to include helping kids explore and learn concepts critical to real-world success. Concepts taught include summer jobs connect programming, budgeting, goal setting, investing, homeownership, etc.</p>	<p>Year-Round Learning Activities and Sessions</p>	K-25 & Adults	650	
	 <p>Latinos In Finance Program OYC Miami provides a 6-week bilingual banker training program. The program is aimed at providing workforce development training to job seekers in order to help enhance their opportunities to transition into employment opportunities in banking or finance industries. A 14-module curriculum is utilized with each training cohort that covers personal finance, job readiness, customer service and communication skills, and banking sector essentials. In addition, OYC Miami staff provide participants with assistance in reviewing and revising their resumes, job searches, and mock interview sessions.</p>	<p>Year-Round Industry-specific, job training</p>	Adults	45

HEALTH & WELLNESS		FREQUENCY TYPE OF ACTIVITY	TARGET GROUP	# SERVED
 <p>Social-Emotional Wellness (SEW) Gender-specific, social-emotional learning sessions are provided in small group settings as a foundational basis to foster wellness to ensure that students learn skills necessary for developing self-awareness, self-control and interpersonal skills that are vital for school, work, and life success. Strong SEW skills help students and caregivers cope with challenges and thrive academically, professionally, and socially. This program integrates OYC Miami's Honey Shine and Band of Brothers components with topics focused on self-esteem, character development, self-love, understanding one's culture and history, life skills, etiquette, financial health, and college and career readiness.</p>	<p>Year-Round Interactive sessions</p>	K-12	550	
	 <p>Health and Wellness Services OYC Miami prides itself on creating opportunities to foster healthy lifestyles for both children and families. OYC incorporates health and wellness in school through mental health and wellness check-ins; afterschool through physical and recreational programs like through fitness, sports, free play, music, dance, and arts programming; as well as nutritional culinary programs and healthy food options that are offered through our breakfast, lunch, and dinner programs. During the Summer, OY Miami ensures that 100% of all its students receive basic health screenings such as annual wellness visits/physicals, vision, and dental screenings, as well as EKG screenings. OYC collaborates with key healthcare stakeholders to narrow health gaps for children and families.</p> <p>Movement is integrated into daily program activities including enrichment activities that integrate elements of physical wellness in addition to skills building in other areas (e.g., dance, drama). In addition, indoor and outdoor activities will be made available that promote fitness, cooperative play, the integration of physical and mental wellness (e.g., martial arts, yoga, etc.), positive health routines, recreational activities that promote fun and teamwork, swimming (during summer programming), gardening activities, and exposure to a variety of sports.</p>	<p>Year-Round Daily recreational programming Annual Health Screenings</p>	K-12	550
 <p>Food and Nutrition Program OYC Miami provides hot nutritious meals to over 500 students daily. This program is to combat hunger, childhood obesity and to promote healthy eating. Additionally, this program supports families and other siblings at home in need of food.</p>	<p>Year-Round Daily Catered Food Service</p>	K-12	550	

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

ANEX B.
OYC MIAMI POST HIGH DATA



OYC POST HIGH DATA

As of 2022

OYC supports post-secondary youth by monitoring their progress from ages 18 until they are 25 years old. Post-High students are provided with career exposure, job interview skills classes, and access to resources such as counseling, scholarships, and transportation. These promising young adults often return to OYC as speakers, mentors, and instructors.

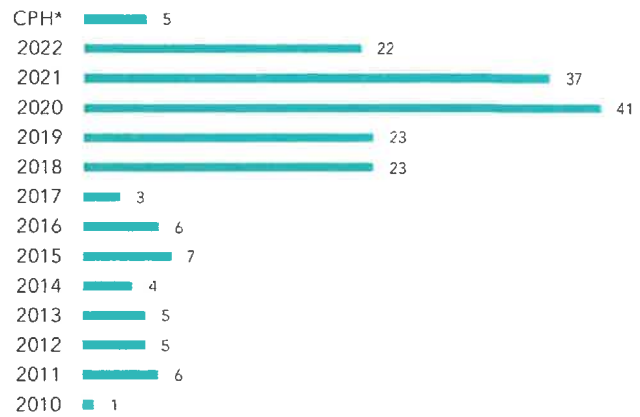
Class of 2022 – Total Scholarships: **\$437,713**

College Enrollment Status	
2-year degree	32
4-year degree	61
Technical Certification	2
Graduated	39
Gainfully Employed	54
Total	188

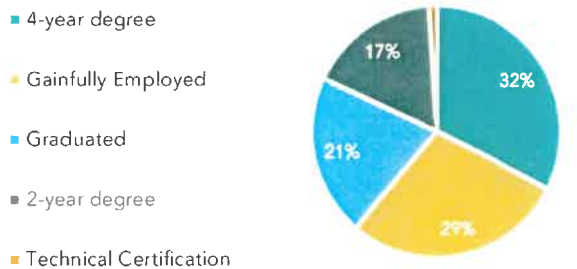
Degrees	
Associate in Arts (AA)	17
Associate in Science (AS)	1
Bachelor of Arts (BA)	20
Bachelor's & Master's Degree	1
Bachelor of Science (BS)	3
Certificate	10
Total	52

Top Schools	
Bethune Cookman University (BCU) Attending	4
Bethune Cookman University (BCU) Graduates	3
FAMU Attending	12
FAMU Graduates	4
FIU Attending	11
FIU Graduates	4
FSU Attending	4
FSU Graduates	3
MDC Attending	37
MDC Fire Academy Graduates	44
MDC Graduate	9
New World School of the Arts (NWSA) (NF) Graduates	3
Tennessee State University (TSU) Attending	3
Total	52

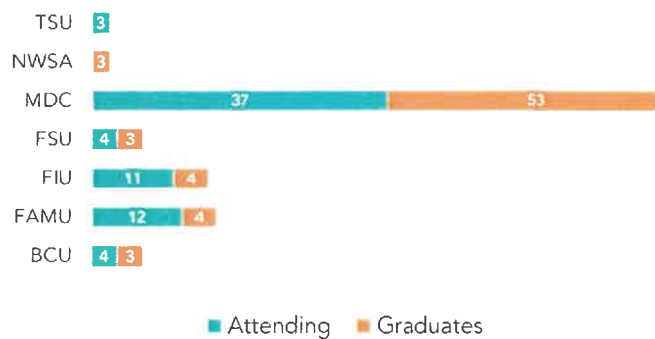
High School Graduates



College Enrollment Status



Top Schools




Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

PROGRAM BUDGET

OYC Internship Program 2023–2024

Line Item	Amount Requested	Narrative
Student Interns	\$153,000.00	<p>This represents the costs to employ 45 youth and young adults ages (16- 25) (\$17 per hour * 25 hours per week * 8 weeks) Youth and young adults will be employed during the summer as well as year-round. Opportunities will include In-Person/Virtual work experiences with several employment partners and entrepreneurship work experiences from the nonprofit, for profit and government industries</p>
Financial Ambassadors	\$14,800.00	<p>This represents the costs to employ 4 ambassadors (\$18.50 per hour * 25 hours week * 8 weeks) Ambassadors will provide internship oversight and oversee financial objectives for interns throughout the year.</p>
Payroll Costs - Internships	\$12,836.70	Financial Ambassadors FICA/MICA @ 7.65%
Total Internship Costs	\$180,636.70	
Program Manager	\$4,483.20	<p>This represents the costs to employ 1 program manager (\$28.02 per hour * 20 hours per week * 8 weeks) Design, coordination, and implementation of the Year-Round Internship Program in 2023-2024</p>
Payroll Costs - Program Manager	\$1,015.00	Payroll Benefits/ Costs for full time FTE (FICA, MICA, & Fringe)
Total Project Manager	\$5,498.20	
Indirect Costs	\$10,268.00	This represents 5% indirect costs for managing the program - i.e., HR, Finance, Auditing, etc.
Total Costs	\$196,402.90	

 **IRS** Department of the Treasury
 (Internal Revenue Service)
 P.O. Box 2508
 Cincinnati OH 45201

In reply refer to: 0248322289
 May 08, 2008 LTR 4168C EO
 65-1048896 000000 00 000
 00018513
 BODC: TE

OVERTOWN YOUTH CENTER INC
 450 NW 14TH ST
 MIAMI FL 33136-2636502



002181

Employer Identification Number: 65-1048896
 Person to Contact: Ms. Jackson
 Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Apr. 29, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in March 2001, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michelle M. Sullivan

Michelle M. Sullivan, Oper. Mgr.
 Accounts Management Operations I

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

H03000333083

**SECOND AMENDED AND RESTATED
ARTICLES OF INCORPORATION
OF
OVERTOWN YOUTH CENTER, INC.
(a corporation not for profit)**

FILED
03 DEC 10 AM 11:32
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

Pursuant to Section 617.1007 of the Florida Not For Profit Corporation Act, the Board of Directors (the "Board") of the **OVERTOWN YOUTH CENTER, INC.** (the "Corporation"), hereby amends and restates the previously Amended and Restated Articles of Incorporation of the Corporation filed with the Department of the State of the State of Florida on February 14, 2001 containing document number N00000006972.

ARTICLE I
NAME

The name of the Corporation is:

OVERTOWN YOUTH CENTER, INC.

ARTICLE II
PURPOSES

The purposes for which the Corporation is organized are:

To receive and maintain personal or real property, or both: and, subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for educational and other charitable purposes: To develop, own and operate a facility to be known as "Overtown Youth Center" located at 450 Northwest 14th Street, Miami, Florida 33139 and to provide both educational and sports programs to youths within the community surrounding such location, all for no pecuniary gain; and to conduct such other activities as are from time to time found appropriate in connection with the foregoing.

These purposes may be effectuated either directly, or by contributions to, or activities undertaken in cooperation with, other organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 as amended.¹

The purposes for which the Corporation is organized are exclusively charitable and educational within the meaning of Section 501(c)(3) of the Code: and, notwithstanding any other provision of these Articles of Incorporation, the Corporation shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under Code Section 501(c)(3), contributions to which are deductible for federal income, gift and estate tax

¹ Unless otherwise noted, all references are to the Internal Revenue Code of 1986, as amended, Title 26 of the United States Code, including corresponding provisions of any subsequent federal tax laws and the regulations promulgated thereunder as they now exist or as they may hereafter be amended.

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purposes. The Corporation is a not-for-profit corporation organized pursuant to the Florida Not For Profit Corporation Act.

In furtherance of the foregoing, the Corporation shall be authorized:

(a) To receive assistance, money (as grants or otherwise), real or personal property and any other form of contributions, gift, bequest or devise from any person, firm or corporation, to be utilized in the furtherance of the objects and purposes of the Corporation; to enter into agreements or contracts for contributions to the Corporation for its objects and purposes, provided however, that gifts shall be subject to acceptance by the board of directors as required by the bylaws.

(b) To establish an office and employ such assistance and clerical force as may be necessary and proper in the judgment of the board of directors, and pay reasonable compensation for the services of such persons.

(c) To distribute, in the manner, form and method, and by the means determined by the board of directors of the Corporation, any and all forms of contributions received by it in carrying out the programs of the Corporation in the furtherance of its stated purposes. Money and real or personal property contributed to the Corporation in the furtherance of these objects and purposes are and shall continue to be impressed with a trust for such purposes.

(d) To invest and reinvest surplus funds in such securities and properties as the board of directors may from time to time determine.

(e) To purchase, acquire, own, hold, guarantee, sell, assign, transfer, mortgage, pledge, loan or otherwise dispose of and deal in any bonds, securities, evidence of indebtedness or other personal property, as well as to purchase, acquire, own, hold, sell, transfer, mortgage, or otherwise dispose of and deal in real estate; and, as the owner of any such real or personal property, to exercise all the rights, powers and privileges of ownership.

(f) To contract and be contracted with, and to sue and be sued.

(g) To adopt and use a corporation seal containing the words "corporation not for profit", if desired and deemed necessary; but, this shall not be compulsory unless required by law.

(h) To do all acts and things requisite, necessary, proper and desirable to carry out and further the objects for which the Corporation is formed; and, in general, to have all the rights, privileges and immunities, and enjoy all the benefits of the laws of the State of Florida applicable to corporations of this character, including but not limited to the powers described in Section 617.0302 of the Florida Statutes.

(i) All of the above and foregoing are to be construed both as objects and powers, and it is expressly provided that the specific objects and powers enumerated herein shall not be held to limit or restrict in any manner the general powers of the Corporation.

H03000333083

(i) Each and all of the objects, purposes and powers of the Corporation, however, shall be exercised, construed and limited in their application to accomplish the purposes for which the Corporation is formed.

ARTICLE III
TERM OF EXISTENCE

The Corporation shall have perpetual existence, unless dissolved according to law.

ARTICLE IV
OFFICERS

The officers of the Corporation shall be President, Vice President, Secretary and Treasurer, who shall at all times be members of the Board, and the Corporation may have such other officers as the Board may from time to time create by resolution. The officers shall serve as provided under these Articles of Incorporation and the bylaws of the Corporation. The term of the Officers and the manner of their election shall be prescribed and governed by the bylaws of the Corporation.

ARTICLE V
DIRECTORS, COMMITTEES AND COUNCILS

The powers of the Corporation shall be exercised, its property controlled, and its affairs conducted exclusively by the Board. The number of directors herein provided shall be set forth in the By-Laws of the Corporation. The Corporation currently has nine (9) directors. The number of the directors may either be increased or decreased from time to time as provided in the By-Laws, but shall never be less than three (3). The current directors are: (1) Alonzo H. Mourning, (2) Albert E. Dotson, Jr., (3) Allen Furst, (4) Sara B. Herald, (5) Emmanuel Washington, (6) Marvin Dunn, (7) Jennifer Altman, (8) Irby McKnight and (9) Tony Hopson. The Board may, from time to time, establish such advisory committees and councils that the Board deems in the best interests of the Corporation.

ARTICLE VI
INITIAL REGISTERED OFFICE AND AGENT

The street address of the current registered office of the Corporation is 200 South Biscayne Boulevard, Suite 2500, Miami, Florida 33131, and the name of the current registered agent of the Corporation at that address is Albert E. Dotson, Jr.

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ARTICLE VII
DIRECTORS' AND OFFICERS'
COMPENSATION AND INDEMNIFICATION

A. Compensation. A director of the Corporation shall not receive compensation, directly or indirectly, for services as a director. An officer of the Corporation shall not receive compensation, directly or indirectly, for services as an officer unless employed by the board of directors as: (i) a member of the administrative staff of the Corporation, or (ii) for compensable services rendered in other capacities. These prohibitions shall not preclude reimbursement of a director, officer, or duly appointed committee member for expenses or advances made for the Corporation that are reasonable in character and amount not for compensable services rendered in other capacities and approved for payment in the manner provided by the bylaws.

B. Indemnification. Every director and every officer of the Corporation shall be indemnified by the Corporation against all expenses and liabilities, including counsel fees, reasonably incurred by or imposed in connection with any proceeding or any settlement of any proceeding to which a director or officer may be a party or may become involved by reason of being or having been a director or officer of the Corporation, whether or not a director or officer at the time such expenses are incurred, except when the director or officer is adjudged guilty of willful misfeasance or willful malfeasance in the performance of duties; provided that in the event of a settlement before entry of judgment, the indemnification shall apply only when the board of directors approves such settlement and reimbursement as being in the best interest of the Corporation. The foregoing right of indemnification shall be in addition to and not exclusive of all other rights to which such director or officer may be entitled. Appropriate liability insurance shall be provided for every officer, director and agent of the Corporation in amounts determined from time to time by the board.

C. Interest of Directors and Officers in Contracts. Any contract, whether for compensation or otherwise, or other transactions between the Corporation and one or more of its directors or officers, or between the Corporation and any firm of which one or more of its directors or officers are stockholders or employees, or in which they are interested, or between the Corporation and any corporation or association of which one or more of its directors or officers are shareholders, members, directors, officers or employees, or in which they are interested, shall be valid for all purposes, notwithstanding the presence of such director or directors, officer or officers, at the meeting of the board of directors of the Corporation which acts upon or in reference to such contract or transaction and notwithstanding his or their participation in such action, if the fact of such interest shall be disclosed or known in writing to the board of directors and the board of directors shall, nevertheless, authorize, approve and ratify such contract or transaction by vote of majority of the directors present, such interested director or directors, officer or officers to be counted in determining whether a quorum is present but not be counted in calculating the majority of such quorum necessary to carry such vote. This section shall not be construed to invalidate any contract or other transaction which would otherwise be valid under the common and statutory law applicable thereto.

H03000333083

ARTICLE VII
NONPROPRIETARY LIMITATIONS

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, the directors, or officers of the Corporation, or to any other private person; nor shall the Corporation's assets or earnings be expended for the benefit of anyone other than a recipient of funds for charitable, educational and literary purposes; it being intended that all such earnings and assets shall be used and expended solely for the purposes stated in Section 501(c)(3) of the Internal Revenue Code. The Corporation shall be authorized and empowered to pay reasonable compensation for services rendered to the Corporation and to make payments and distributions in furtherance of the purposes as set forth herein.

No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation; and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

In the event that the Corporation can be characterized in any fiscal year(s) as a private foundation within the meaning of Section 509, the Corporation, during the fiscal year(s) of such characterization:

Shall distribute its income for each taxable year at such time and in such manner as not to become subject to tax on undistributed income imposed by Section 4942;

Shall not engage in any act of self-dealing as defined in Section 4941(d);

Shall not retain any excess business holdings as defined in Section 4943(e);

Shall not make any investments in such manner as to subject it to tax under Section 4944; and

Shall not make any taxable expenditures as defined in Section 4945(d).

Notwithstanding any other provision of these Articles, the Corporation shall not carry on any activities not permitted to be carried on by an organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

H03000333083

ARTICLE IX
DISPOSITION OF ASSETS

All the property of the Corporation is and shall be irrevocably dedicated to charitable or educational purposes. In the event of the dissolution of the Corporation, the board of directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation by transferring such assets to such organizations which are exempt under Section 501(c)(3) and are engaged in activities of the type described in Article II above, as the board of directors shall determine. Any of such assets not so disposed of shall be disposed of by the Circuit Court of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE X
BYLAW
AMENDMENTS

The power to adopt, alter, amend or repeal the Bylaws of the Corporation shall be vested in the Board in accordance with the provisions of the Bylaws.

ARTICLE XI
ARTICLES
AMENDMENTS

The Corporation reserves the right to amend or repeal any provisions contained in these Articles of Incorporation, or in any subsequent amendment hereto, and such amendment to these Articles of Incorporation may be proposed by any member of the Board, and presented as provided in the bylaws to a quorum (as defined therein) of the Board for their vote. Amendments must be adopted by a majority of the entire Board of Directors of the Corporation at a meeting in which a quorum exists.

ARTICLE XII
PRINCIPAL MAILING ADDRESS

The principal mailing address of the Corporation is 450 Northwest 14th Street, Miami, Florida 33139.

H03000333083

Such amendment to, and amendment and restatement of, the Articles of Incorporation of the Corporation has been duly and unanimously authorized, directed and adopted by the Board of Directors of the Corporation on December 10, 2003. The Corporation does not have members. Such amendment and restatement of the Articles of Incorporation of the Corporation supersedes in all respects the original Articles of Incorporation of the Corporation.

IN WITNESS WHEREOF, the undersigned officer of the Corporation has executed these Second Amended Articles of Incorporation this 10th day of December, 2003.



Title: Chairman of the Board
Name: Albert E. Dotson, Jr.

H03000333083

ACCEPTANCE OF APPOINTMENT OF REGISTERED AGENT

Having been named as registered agent for **OVERTOWN YOUTH CENTER, INC.**, a Florida not for profit corporation (the "Corporation"), in the foregoing Second Amended and Restated Articles of Incorporation, the undersigned, as Registered Agent and on behalf of the Corporation, hereby acknowledge that he is familiar with and agree to accept the duties and responsibilities as registered agent for said Corporation and to comply with any and all Florida Statutes relative to the complete and proper performance of the duties of the registered agent.

Dated: December 10, 2003.**REGISTERED AGENT:**

Albert E. Dotson, Jr.

H03000333083

PROGRAM BUDGET

OYC Internship Program 2023–2024

Line Item	Amount Requested	Narrative
Student Interns	\$153,000.00	This represents the costs to employ 45 youth and young adults ages (16- 25) (\$17 per hour * 25 hours per week * 8 weeks) Youth and young adults will be employed during the summer as well as year-round. Opportunities will include In-Person/Virtual work experiences with several employment partners and entrepreneurship work experiences from the nonprofit, for profit and government industries
Financial Ambassadors	\$14,800.00	This represents the costs to employ 4 ambassadors (\$18.50 per hour * 25 hours week * 8 weeks) Ambassadors will provide internship oversight and oversee financial objectives for interns throughout the year.
Payroll Costs - Internships	\$12,836.70	Financial Ambassadors FICA/MICA @ 7.65%
Total Internship Costs	\$180,636.70	
Program Manager	\$4,483.20	This represents the costs to employ 1 program manager (\$28.02 per hour * 20 hours per week * 8 weeks) Design, coordination, and implementation of the Year-Round Internship Program in 2023-2024
Payroll Costs - Program Manager	\$1,015.00	Payroll Benefits/ Costs for full time FTE (FICA, MICA, & Fringe)
Total Project Manager	\$5,498.20	
Indirect Costs	\$10,268.00	This represents 5% indirect costs for managing the program - i.e., HR, Finance, Auditing, etc.
Total Costs	\$196,402.90	

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Urgent, Inc., for fiscal year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two Hundred Four Thousand Three Hundred Seventy Six Dollars and Zero Cents (\$204,376.00) ("Funds"), to support Urgent, Inc., is a Florida not for profit corporation ("Urgent"). Urgent, Inc., has requested funds from the SEOPW CRA for the Face Works program for Fiscal Year 2023-2024 ("Face Works") to contribute to the economic growth, cultural enrichment, and overall well-being of the residents within the Redevelopment Area.

JUSTIFICATION:

Section 2, Goal 4, of the 2018 Updated Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the "Plan") lists the "creat[ion] [of] jobs within the community" as a stated redevelopment goal.

Section 2, Principle 4, of the Plan provides "that employment opportunities be made available to existing residents . . ." as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$204,376.00 allocated from SEOPW Tax Increment Fund, entitled "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Urgent, Inc.

Address: 1000 NW 1st Ave., Suite 100, Miami, FL 33136

Number of participants: 60 participants.

Funding request: \$204,376.00

Age range of participants: Grades 6-12. Ages 10-18

Scope of work or services (Summary): Provide comprehensive media arts education, social-emotional learning, and career-connected learning opportunities to youth in grades 6-12 for the residents within the Redevelopment Area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AMOUNT TO NOT EXCEED TWO HUNDRED FOUR THOUSAND THREE HUNDRED SEVENTY SIX DOLLARS AND ZERO CENTS (\$204,376.00) ("FUNDS") TO URGENT, INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH FACE WORKS PROGRAM IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Florida Statute 163.335(1) distinctly illustrates that "the prevention and elimination of slums and blight is a matter of state policy and state concern in order that the state and its counties and municipalities shall not continue to be endangered by areas which ... promote juvenile delinquency ... "; and

WHEREAS, Florida Statutes 163.340 (7) defines "slum area" as an area having physical or economic conditions conducive to disease, infant mortality, juvenile delinquency, poverty, or crime because there is a predominance of buildings or improvements, whether residential or nonresidential, which are impaired by reason of dilapidation, deterioration, age, or obsolescence ... "; and

WHEREAS, Section 2, Goal 4, at page 11, of the Plan lists the "creati[on of] jobs within the community," as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, at page 11, of the Plan lists "improving the quality of life for residents" as a stated redevelopment goal; and

WHEREAS, Urgent, Inc. is a local non-profit committed to issues impacting children and youth, and seeks assistance in administering a youth employment project that would help combat youth unemployment throughout the Redevelopment Area; and

WHEREAS, Urgent, Inc. is aligned with the legislative intent of Florida Statute 163.335(1), in that, this progressive youth program assists in preventing juvenile delinquency by engaging 14 - 24-year-olds in substantive learning and leadership development that will, in turn, promote economic and social growth in the community; and

WHEREAS, Urgent Inc. is a necessary program that assists in battling juvenile delinquency, poverty and crime by providing alternatives to youth that allow for future job opportunities and motivates youth to live and work to their full potentials.

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Urgent, Inc. for provision of grant funds in an amount not to exceed Two Hundred Four Thousand Three Hundred Seventy Six Dollars and Zero Cents (\$204,376.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Urgent, Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Urgent, Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two Hundred Four Thousand Three Hundred Seventy Six Dollars and Zero Cents (\$204,376.00) ("Funds"), to support Urgent, Inc., is a Florida not for profit corporation ("Urgent Inc."). Urgent Inc. has requested funds from the SEOPW CRA for the Face Works program in Fiscal Year 2023-2024 ("Face Works") to contribute to the economic growth, cultural enrichment, and overall well-being of the residents within the Redevelopment Area.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED


James McQueen, Executive Director

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Urgent, Inc.**, to contribute to the economic growth, cultural enrichment, and overall well-being of the residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Two Hundred Four Thousand Three Hundred Seventy-Six Dollars and Zero Cents (\$204,376.00) for the Face Works Program.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)



URGENT, INC.
PART II: PROJECT NARRATIVE
Statement of Work

1. Introduction

Category: Youth Programming

For 10 years, URGENT has successfully delivered youth development programs similar to those proposed in this statement of work. We present a proposal based on lessons learned, youth input, and current research-based best practices. Grant funds are requested to support URGENT's Film Arts Culture Entrepreneurship (FACE) Works program. FACE Works provides a year-round exploratory exposure, internship and pre-apprenticeship opportunity for 30 middle school and 30 high school students, serving as a pathway to career exploration and skill-building. Through immersive experiences, participants use professional tools, equipment, and software to create dynamic multimedia content, while also developing an entrepreneurial mindset, 21st-century work skills, and showcasing their work in galleries, pop-up shops, expos, and film festivals. Participants earn and learn after school and during the summer.

2. Project Purpose

Purpose Statement.

The purpose of the FACE Works program is to provide comprehensive media arts education, social-emotional learning, and career-connected learning opportunities to youth in grades 6-12, with the overarching goals of creating jobs within the community, promoting and marketing the community as a cultural and entertainment destination, improving the quality of life for residents, promoting entrepreneurship and fostering safe community initiatives. Through engaging and empowering youth in film and media arts, the program aims to develop their creative skills, boost their self-confidence, and equip them with the necessary tools and knowledge to succeed academically, professionally, and personally. By achieving these goals, the FACE Works program seeks to contribute to the economic growth, cultural enrichment, and overall well-being of the community.

Goals, Deliverables, and Objectives:

The FACE Works program aims to achieve these goals, deliverables, and objectives by leveraging partnerships with community organizations, educational institutions, and industry stakeholders. By establishing a strong foundation of media arts education and career development, the program seeks to have a lasting impact on the lives of participating youth, empowering them to succeed academically, professionally, and creatively.

Goals:

- **Create Jobs within the Community:** The FACE Works program aims to provide high-quality media arts education and training to 60 youth in grades 6-12, with the goal



of equipping them with the skills and knowledge necessary to pursue careers in the media arts industry. By fostering talent and nurturing creativity, the program seeks to contribute to the development of a skilled workforce and hiring high school youth, thereby creating job opportunities within the community.

- **Promote & Market the Community as a Cultural & Entertainment Destination:** Through the FACE Works program, we will strive to promote the community as a vibrant cultural and entertainment destination. By showcasing the artistic talents of our youth participants through film showcases, multimedia exhibits, and the Miami 4 Social Change Youth Film Festival, we aim to attract visitors and generate awareness of the community's rich artistic offerings, contributing to its reputation as a thriving cultural hub.
- **Improve the Quality of Life for Residents:** The FACE Works program recognizes the transformative power of arts education in improving the quality of life for residents. By providing youth with access to high-quality media arts education and fostering their creative expression, we aim to enhance their personal growth, self-confidence, and overall well-being. Through engagement in positive and enriching activities, we aim to create a supportive environment that enhances the quality of life for all members of the community.
- **Promote Entrepreneurship and Technology Innovations:** The FACE Works program seeks to promote entrepreneurship and technology innovations within the community. By connecting youth with industry professionals and exposing them to the latest advancements in media arts, and creative technologies, we aim to inspire innovative thinking and entrepreneurial spirit. Through workshops, mentorship programs, and hands-on experiences, we encourage youth to explore new ideas, develop their own creative ventures, and contribute to the growth of the community's creative economy.
- **Foster Safe Community Initiatives:** The safety and well-being of the community are paramount to the FACE Works program. We strive to foster safe community initiatives by providing a supportive and inclusive environment for youth participants. Through social-emotional learning activities, we promote positive communication, empathy, and conflict resolution skills. By cultivating a sense of belonging and respect, we aim to foster a community where all individuals can thrive and contribute to its collective success.

By achieving these program goals, the FACE Works program seeks to create a lasting impact on the community by empowering youth, promoting cultural vibrancy, stimulating economic growth, and fostering a safe and inclusive environment for all residents.

Deliverables:



- Facilitate film and media arts workshops offered year-round during after-school and summer program hours.
- Offer a Media Arts and Creative Technologies Internship & Apprenticeship program for high school youth.
- Enroll thirty (30) youth during the school year and thirty (30) during the summer.
- Produce the Spring Film Showcase
- Produce the Our Voice Matters multimedia exhibit showcasing youth film and photography during Soul Basel..
- Produce the Miami 4 Social Change Youth Film Festival, featuring short film screenings, workshops, and panel discussions.
- Produce the Summer Film Showcase

Objectives:

- Increase participants' knowledge and skills in various media arts disciplines, including storytelling, video production, graphic design, communication, and media production.
- Enhance participants' social-emotional skills, such as self-confidence, teamwork, communication, and problem-solving.
- Foster collaborations between youth and local filmmakers/media arts professionals to create impactful film projects.
- Provide access to resources, mentorship, and networking opportunities to help youth pursue careers in the media arts industry.
- Promote diversity, equity, and inclusion by engaging youth from diverse backgrounds and showcasing their work in public exhibitions and festivals.

3. Scope of Work

The FACE Works program aims to achieve its results within the designated timeline, ensuring youth in grades 6-12 receive comprehensive media arts education, social-emotional learning, and career development opportunities. The general steps outlined in the scope of work provide a roadmap for program implementation, enabling youth to develop their artistic skills, gain valuable work experience, and explore pathways to careers in the media arts industry.

The FACE Works program will be implemented over a period of one year, starting from the grant funding approval date. The scope of work encompasses a range of activities and steps to accomplish the desired outcomes and deliverables. The following is an overview of the process that will be followed:

Program Planning and Preparation (Month 1):

- Conduct neighborhood outreach to identify and enroll interested youth in grades 6-12.
- Finalize the after-school schedule for school-year implementation



- Confirm partnerships with community sites, educational institutions, and media arts professionals to ensure access to resources and expertise.

Program Implementation (Months 1-7):

- Offer year-round media arts education programming during after-school program hours.
School Year (October-May)
Middle School
Cohort 1: Monday-Friday from 4:00pm-6:00pm
High School
Cohort 1: Monday-Thursday from 3:30pm-5:30pm
Cohort 2: Monday-Thursday from 2:00pm-4:00pm
- Organize Spring Film Showcase
- Organize the Our Voice Matters multimedia exhibit, showcasing youth film, photography, graphic design, and animation, open to the public for three months.

Program Implementation (Months 8-10):

- Offer year-round media arts education programming during summer program hours.
Summer (June-August)
Middle School
Six (6) Weeks 6/17/24-7/26/24
Monday-Friday from 7:30am-6:00pm
High School
Seven (7) Weeks 6/17/24-8/2/24
Monday-Friday from 9:00am-4:00pm
- Organize Summer Film Showcase
- Collaborate with corporate and community partners to plan and execute the Miami 4 Social Change Youth Film Festival, featuring film screenings, workshops, panel discussions, and a pitch competition.

Program Activities (Months 1-10):

- Conduct media arts workshops covering various disciplines, such as storytelling, video production, graphic design, communication, and media production.
- Facilitate social-emotional learning activities to promote personal growth and self-confidence among participants.
- Connect interested students with local filmmakers and media arts professionals to co-create film projects, including short documentaries and live-action films.
- Distribute learning stipends to eligible interns/apprentices.

Monitoring, Evaluation, and Reporting (Throughout the project):



- Collect data and evaluate the effectiveness of media arts programming for enrolled youth, including participant feedback, assessment outcomes, and program attendance.
- Engage program staff, including the CEO, Operations & Program Managers, Program Evaluator, and Program Assistant, in monthly data reflection reviews to assess progress, identify trends, and address any gaps.
- Use the UpMetrics central data management system to track and analyze program data, ensuring timely access to real-time information for decision-making.
- Conduct formal program reviews at the end of each program cycle to assess outcomes, identify areas for improvement, and inform future programming.
- Generate regular reports on program activities, achievements, and impact for grant reporting purposes.

4. Work Location

Primary: URGENT, Inc. 1000 NW 1st Ave. Ste. 100 Miami FL 33136

Auxillary: The Lyric Theater 819 NW 2nd Ave Miami FL 33136

Auxillary: Converge Miami 1951 NW 7th Ave Miami FL 33136

5. Project Tasks

By breaking down the FACE Works program into detailed tasks, deliverables, milestones, and phases, we ensure a systematic and organized approach to program implementation. This breakdown enables effective project management, clear accountability, and successful achievement of program objectives and desired outcomes.

Phase 1: Program Planning and Preparation

Task 1.1: Program Design and Goal Setting

- Confirm program goals and objectives based on youth enrollment and assessment data..
- Confirm measurable outcomes and targets for participant engagement, skill development, and career readiness.

Task 1.2: Partnership Development

- Identify and establish partnerships with community sites, educational institutions, and media arts professionals.
- Collaborate with partners to secure program resources, access to facilities, and expert guidance.

Phase 2: Program Implementation



Task 2.1: Curriculum Development

- Finalize comprehensive media arts curriculum for youth in grades 6-12, aligned with program goals and learning outcomes.
- Create lesson plans, instructional materials, and hands-on activities for each media arts discipline.

Task 2.2: Afterschool and Summer Program Delivery

- Coordinate and schedule media arts education sessions during afterschool and summer program hours.
- Hire qualified instructors and staff to facilitate workshops, group classes, and social-emotional learning activities.
- Ensure program materials and equipment are available and in good working condition.

Task 2.3: Career Exploration, Internship, and Apprenticeship Participant Enrollment

- Recruit and select middle school youth for the Creative Careers Exploration component of the program
- Recruit and select high school youth for the Media Arts and Creative Technologies Internship & Apprenticeship component of the program.
- Confirm eligible participants using at least one of the following criteria: Active student in grade 6-12; Resident that lives within the SEOPW CRA boundary; Resident that lives within an Overtown zip code of 33136, 33127, or 33128 or attends school in Overtown. Up to thirty percent (30%) may be hired from within the City of Miami District 5/Miami Dade County District 3 boundaries.
- Connect participants with local filmmakers and media arts professionals for mentorship and hands-on experience in film production and related areas.
- Develop and implement a structured training plan, including workshops, project assignments, field trips and feedback sessions.

Task 2.4: Our Voice Matters Multimedia Exhibit

- Coordinate the planning, design, and setup of the annual Our Voice Matters multimedia exhibit for December Soul Basel Week.
- Collect and curate youth films, photography, graphic design, and animation for display.

Task 2.5: Miami 4 Social Change Youth Film Festival

- Collaborate with corporate and community partners to plan and execute the Miami 4 Social Change Youth Film Festival.



- Organize short film screenings, workshops, panel discussions, keynotes, and a pitch competition.
- Coordinate logistics, including venue selection, participant registration, and event promotion.

Task 2.6: Spring Film Expo Event Planning and Execution

- Coordinate the planning and execution of the Spring Film Expo event, showcasing youth films and creative projects.
- Secure a venue for the event, considering space requirements and technical needs.
- Develop a program schedule, including film screenings, panel discussions, and interactive activities.
- Recruit and coordinate guest speakers, industry professionals, and community partners to participate in the event.
- Manage logistics, including event promotion, attendee registration, and on-site coordination.

Task 2.7: Summer Film Expo Event Planning and Execution

- Plan and organize the Summer Film Expo event, providing a platform for youth to showcase their film projects.
- Identify a suitable venue with appropriate facilities for screenings, exhibitions, and networking.
- Develop a diverse program agenda, featuring film screenings, artist talks, workshops, and networking opportunities.
- Coordinate with filmmakers, participants, and industry experts to ensure their participation in the event.
- Handle event logistics, including promotion, registration, volunteer coordination, and technical setup.

Phase 3: Monitoring, Evaluation, and Reporting

Task 3.1: Data Collection and Evaluation

- Implement data collection mechanisms, such as surveys, evaluations forms, and participant feedback sessions at mid-point and program end for school year and summer cohorts.
- Track participant enrollment, attendance, assessment outcomes, and progress towards program goals.
- Regularly evaluate program effectiveness, identifying strengths, areas for improvement, and best practices.



Task 3.2: Reporting and Documentation

- Generate monthly progress reports on program activities, achievements, and outcomes for grant reporting purposes.
- Compile qualitative and quantitative data to demonstrate the impact of the program on youth participants and the community.
- Document success stories, testimonials, and media coverage to showcase the program's effectiveness.

Task 3.3: Program Review and Future Planning

- Conduct a formal program review at the end of each program cycle to assess outcomes, identify lessons learned, and make necessary adjustments for future programming.
- Engage program youth in focus group sessions to gather feedback and recommendations for program enhancements.
- Use evaluation findings to inform future program planning, funding applications, and sustainability strategies.

6. Milestones

By identifying these major milestones, the FACE Works program can effectively track its progress, ensure timely completion of activities, and maintain a clear focus on achieving its goals and objectives. These milestones provide key markers throughout the grant period, allowing for effective monitoring, evaluation, and adjustment of program strategies as needed.

Milestone 1: Program Launch (Month 1)

- Secure funding and finalize grant agreement.
- Identify and/or recruit program staff and key personnel.
- Develop a detailed program plan and timeline.
- Conduct initial outreach to schools and community partners.
- Begin preparations for program implementation.

Milestone 2: Program Implementation (Months 2-11)

- Conduct media arts education classes and workshops during afterschool and summer program hours.
- Connect interested students with local filmmakers and media arts professionals for co-creation of film projects.
- Collect participant feedback through surveys, evaluation forms, and interviews.
- Monitor attendance, enrollment, and assessment outcomes using data management system.



- Organize the annual Our Voice Matters Multimedia Exhibit and the Miami 4 Social Change Youth Film Festival.

Milestone 3: Mid-Program Evaluation and Reflection (Month 5)

- Conduct a mid-program evaluation to assess progress towards goals and objectives.
- Analyze data and feedback to identify areas of strength and areas for improvement.
- Adjust program activities and strategies based on evaluation findings.
- Review and revise program curriculum, if necessary, to align with participant needs and emerging trends.

Milestone 4: Program Wrap-Up (Months 11-12)

- Conduct a final program evaluation and prepare a comprehensive program report.

7. Goals and Accomplishments

By setting these quarterly goals, the FACE Works program can effectively track its progress, allocate resources, and ensure that key milestones are achieved within specific timeframes. These goals provide a roadmap for success and enable the program to demonstrate measurable outcomes and impact throughout the grant period.

Quarter 1 Goals (Months 1-3):

Goal: Establish and Launch Program

- Recruit and hire program staff and key personnel.
- Finalize partnerships with community sites for media arts education.
- Develop a comprehensive program plan and timeline.
- Conduct outreach to schools and community organizations to generate interest and participation.
- Begin program implementation with media arts classes and workshops.

Quarter 2 Goals (Months 4-6):

Goal: Enhance Program Effectiveness and Reach

- Increase student enrollment and participation in the program as needed.
- Strengthen connections with local filmmakers and media arts professionals to provide mentorship and collaborative opportunities.
- Collect and analyze participant feedback to improve program quality and effectiveness.
- Prepare for and execute the Our Voice Matters Multimedia Exhibit.
- Plan and execute the Spring Film Expo.



Quarter 3 Goals (Months 7-9):

Goal: Foster Workforce Pathways and Career Readiness

- Facilitate creative career exploration, internship and apprenticeship activities by securing additional industry partnerships and opportunities as needed.
- Provide career development workshops and resources for participating students.
- Engage students in real-world film production projects and industry-related experiences.
- Develop a sustainable network of mentors and professionals to support students' career aspirations.
- Plan and execute the Miami 4 Social Change Youth Film Festival
- Plan and execute the Summer Film Expo.

Quarter 4 Goals (Months 10-12):

Goal: Evaluate Program Impact

- Conduct a comprehensive program evaluation to assess outcomes, impact, and areas for improvement.
- Share program successes and lessons learned with stakeholders, funders, and the community through reports and presentations.
- Re-apply for future program implementation.

8. Deliverables

Neighborhood Outreach and Enrollment

Due: Month 1

Description: Conduct neighborhood outreach efforts to identify and enroll interested youth in grades 6-12. Implement strategies to engage and communicate with the target audience, such as organizing information sessions, distributing flyers, and leveraging community networks. Maintain accurate enrollment records and ensure appropriate consent and registration procedures are followed.

After-School Schedule for School-Year Implementation

Due: Month 1

Description: Finalize the after-school schedule for the school-year implementation of the program. Develop a comprehensive schedule that accommodates the different cohorts (middle school and high school) and their designated program hours. Ensure the schedule allows for a balance between media arts education, social-emotional learning activities, and participant engagement.

Partnerships with Community Sites, Educational Institutions, and Media Arts Professionals

Due: Month 1



Description: Confirm partnerships with community sites, educational institutions, and media arts professionals to ensure access to resources and expertise. Establish formal agreements or memoranda of understanding with partnering organizations or individuals outlining their roles, responsibilities, and contributions to the program. Foster collaborative relationships to enhance program quality and expand opportunities for participants.

Year-Round Media Arts Education Programming (School Year)

Due: Months 1-7 (October to May)

Description: Implement year-round media arts education programming during after-school hours for both middle school and high school cohorts. Follow the specified program hours for each cohort to provide consistent and engaging learning experiences. Conduct media arts workshops covering various disciplines, facilitate social-emotional learning activities, and foster connections between students and local media arts professionals.

Spring Film Showcase and Our Voice Matters Multimedia Exhibit

Due: Months 1-7

Description: Organize the Spring Film Showcase to celebrate the creative work of the participants. Curate and present their films, photography, graphic design, and animation to the public. Additionally, organize the Our Voice Matters multimedia exhibit, which will showcase the youth's artistic creations to the broader community.

Year-Round Media Arts Education Programming (Summer)

Due: Months 8-10 (June to August)

Description: Offer year-round media arts education programming during summer program hours for both middle school and high school cohorts. Adjust the program hours according to the specified schedule for each cohort. Continue conducting media arts workshops, social-emotional learning activities, and fostering connections with media arts professionals. Provide comprehensive support and supervision during the extended summer program.

Summer Film Showcase and Miami 4 Social Change Youth Film Festival

Due: Months 8-10

Description: Organize the Summer Film Showcase to showcase the films created by the participants during the summer program. Provide a platform for them to share their creative work with the community. Collaborate with corporate and community partners to plan and execute the Miami 4 Social Change Youth Film Festival. Coordinate film screenings, workshops, panel discussions, and a pitch competition to engage and inspire young filmmakers.

Monitoring, Evaluation, and Reporting

Due: Throughout the project

Description: Collect data and evaluate the effectiveness of media arts programming for enrolled youth. Use participant feedback, assessment outcomes, and program attendance to assess the impact and identify areas for improvement. Engage program staff in monthly data reflection



reviews to analyze progress and address any gaps. Utilize the UpMetrics central data management system to track and analyze program data in real-time. Conduct formal program reviews at the end of each program cycle and generate regular reports to monitor program activities, achievements, and impact.

By successfully completing these deliverables, the FACE Works program will fulfill its mission of providing comprehensive media arts education, empowering youth, and fostering positive personal and artistic development.

9. Grants Applied For or Secured

- The Children's Trust- \$80,000
Confirmed for the period August 15, 2023- August 14,, 2024
- Overtown Children and Youth Coalition
Pending for the period September 1, 2023-August 30, 2024

10. Monthly Calendar/Schedule

By completing these deliverables, the FACE Works program will establish a strong foundation, offer high-quality media arts education, provide valuable experiential opportunities, and contribute to the cultural enrichment of the community. These deliverables will demonstrate tangible outcomes and provide a basis for program evaluation, sustainability, and future growth.

October 2023

- Enroll program participants
- Track attendance data
- Begin school year Media Arts Workshops and Career Connected Learning with Interns/Apprentices through May 2024

December 2023

- Showcase the Our Voice Matters Multimedia Exhibit

February 2024

- Collect mid-year assessment data

May 2024

- Collect program assessment data
- Execute Spring Film Showcase
- Complete school year program
- Begin summer enrollment

June 2024

- Begin summer Media Arts Workshops and Career Connected Learning with Interns/Apprentices through August.



- Track attendance data
- Complete school year program report

July 2024

- Execute the 9th Annual Miami 4 Social Change Youth Film Festival (M4SC). Program Evaluation Report
 - Execute Summer Film Expo
 - Collect summer assessment data
 - Complete summer middle school cohort
-

August 2024

- Complete summer high school program cohort

September 2024

- Complete summer program report
- Complete program closeout

Budget Period
10/1/2023 to 9/30/2024

Organization Name
Urgent, Inc.

LINE-ITEM CATEGORIES	Total Cost to Agency by Revenue Source		Match Funding Source(s)	Total Cost to Agency by Revenue Source	% Charged to CRA	% Charged to CRA	Total % Charged to CRA	Justification
	SEOPW CRA	Youth Program						
	Amount	%	Amount	%	Amount	%	Amount	
PROGRAM COSTS								
Program Admin/Agreement/Coordination	\$4,568.00	10.00%	\$3,112.00	90.00%	\$43,600.00	10.00%	90.00%	100%; 10 hours per week x \$2.1 hr x 52 weeks per year. Payroll is processed bi-monthly.
Fringe Benefits	\$907.03	10.00%	\$4,113.29	90.00%	\$9,070.32	10.00%	90.00%	100%; FICA/MICA (7.65%), Workers Comp (1.9%), Re-employment (1.6%), Health (\$350/month)
Media Arts Instructors (2)	\$29,484.80	50.00%	\$26,484.80	50.00%	\$55,969.60	50.00%	50.00%	100%; 20 hours per week x \$16.74 hr x 40 = 40 hours a week x 8 weeks per year. Payroll is processed bi-monthly.
Fringe Benefits	\$2,435.16	50.00%	\$2,435.16	50.00%	\$4,870.32	50.00%	50.00%	100%; FICA/MICA (7.65%), Workers Comp (1.9%), Re-employment (1.6%), Health (\$1195/month)
Media Arts Fee Instructors (2)	\$21,040.00	50.00%	\$23,040.00	50.00%	\$47,080.00	50.00%	50.00%	100%; 30 hours per week x \$15.075 hr x 40 = 40 hours a week x 8 weeks per year. Payroll is processed bi-monthly.
Fringe Benefits	\$2,435.16	50.00%	\$2,435.16	50.00%	\$4,870.32	50.00%	50.00%	100%; FICA/MICA (7.65%), Workers Comp (1.9%), Re-employment (1.6%), Health (\$1195/month)
Professional Services: Guest Trainers and Speakers	\$8,900.00	50.00%	\$8,900.00	50.00%	\$17,800.00	50.00%	50.00%	100%; Guest Trainers \$25-\$65/hour
Technology and Software licenses	\$3,000.00	50.00%	\$3,000.00	50.00%	\$6,000.00	50.00%	50.00%	100%; Media Arts Software Licenses and Applications
Background Screening	\$750.00	50.00%	\$750.00	50.00%	\$1,500.00	50.00%	50.00%	100%; Level Background Screening for staff and trainers
Field Trip, Travel, Snacks and Excursions	\$5,000.00	50.00%	\$5,000.00	50.00%	\$10,000.00	50.00%	50.00%	100%; Bus and Van Rental, Field Trip Fees, Snacks, Bus Passes
Media Arts Equipment and Supplies	\$7,500.00	50.00%	\$7,500.00	50.00%	\$15,000.00	50.00%	50.00%	100%; Film and Arts Equipment Supplies and Materials
Youth Expo Events	\$3,750.00	50.00%	\$3,750.00	50.00%	\$7,500.00	50.00%	50.00%	100%; Youth Expo Showcase Events 4 times a year
Program Facility	\$2,521.20	30.00%	\$5,852.80	70.00%	\$8,404.00	30.00%	70.00%	100%; Direct Rental Expense: 2038 sq. ft. x \$4.14 = \$8,404 (Annual total: 2,900 sq. ft. x \$4.14 (sq. ft.) = \$12,006; 2039 sq. ft. (70%) direct service)
Utilities-Electric, Water, Phone, Internet	\$6,786.00	30.00%	\$15,034.00	70.00%	\$22,820.00	30.00%	70.00%	100%; Annual (above \$7,500) (\$5,100 wireless + \$2,480 cellular/landline); Annual Electric and Water \$3040; Annual Cleaning Services \$1000; 70% direct service
Capital Lease & Funding	\$3,600.00	30.00%	\$8,400.00	70.00%	\$12,000.00	30.00%	70.00%	100%; Program Copying (Copier Lease) and Printing (T-Shirt Flyers, etc.)
Insurance/Agreement/Health Learning Stipend	\$50,000.00	100.00%	\$0.00	0.00%	\$50,000.00	100.00%	0.00%	100%; Summer Learning Stipend \$2000/participant-drawers, 3 equal payments during summer. School Year Learning Stipend \$3000/participant-drawers 4 equal payments during school year.
SUBTOTAL	\$163,977.35		\$163,977.35		\$327,954.70			
INDIRECT COSTS:								
CEO	\$8,528.33	10.00%	\$16,819.98	42.00%	\$95,293.28	10.00%	42.00%	52%; 86.67 hours bi-monthly x \$41.14 x 24 (PPH) per period; payroll processed bi-monthly (10%); Direct effort
Fringe Benefits	\$2,367.66	10.00%	\$9,544.16	42.00%	\$23,676.58	10.00%	42.00%	52%; FICA/MICA (7.65%), Health (\$1135/month), Dental (\$24/month), Life (0.2%), Workers Comp (1.9%), Re-employment (1.6%), 10% indirect effort.
Financial Manager	\$7,488.29	10.00%	\$2,464.80	30.00%	\$74,892.88	10.00%	30.00%	40%; 86.67 hours bi-monthly x \$16.74 hr x 24 (PPH) per period; payroll processed bi-monthly
Fringe Benefits	\$1,432.00	10.00%	\$4,296.00	30.00%	\$14,320.00	10.00%	30.00%	40%; FICA/MICA (7.65%), Health (\$450/month), Dental (\$12/month), Workers Comp (1.9%), Re-employment (1.6%),
Operations Manager	\$7,337.90	10.00%	\$1,606.85	18.00%	\$64,482.68	12.00%	18.00%	30%; 86.67 hours bi-monthly x \$317.14 hr x 24 (PPH) per period; payroll processed bi-monthly.
Fringe Benefits	\$1,432.00	10.00%	\$2,577.60	18.00%	\$14,320.00	10.00%	18.00%	28%; FICA/MICA (7.65%), Health (\$450/month), Dental (\$12/month), Workers Comp (1.9%), Re-employment (1.6%),
Audit	\$1,450.00	10.00%	\$2,900.00	20.00%	\$14,500.00	10.00%	20.00%	30%; Annual audit and IRS 990 preparation expense totals \$14,500
Office Supplies	\$2,900.00	20.00%	\$4,400.00	25.00%	\$12,000.00	20.00%	20.00%	40%; Consumable Office Supplies
Evaluation and Data Management	\$4,875.00	25.00%	\$4,875.00	25.00%	\$19,500.00	25.00%	25.00%	50%; Program Evaluation and Data Management software and applications
Insurance	\$2,687.50	25.00%	\$2,687.50	25.00%	\$10,750.00	25.00%	25.00%	50%; Annual general professional liability, umbrella, auto liability, property/casualty (total \$16,015).
SUBTOTAL	\$60,398.67		\$123,817.00		\$454,335.56			
TOTAL AWARD:	\$204,376.02		\$204,376.02		\$408,752.04			
		19.77%						

IDC %
19.77%

IDC in Direct Cost Base

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Liberty City Community Revitalization Trust for fiscal year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed Sixty Thousand Dollars exceed \$60,000.00 ("Funds"), to Liberty City Community Revitalization Trust, a quasi-public government organization created through the City of Miami Ordinance No. 12859 in 2006 ("Liberty City Trust") to underwrite costs associated with the Youth Employment Program ("YEP"), located at 4800 N.W. 12th Avenue, Miami, Florida 33127 ("Property").

YEP, is an eight-week course from June 10, 2024, through August 2, 2024, with twenty participants from the SEOPW CRA redevelopment area between the ages of fourteen through eighteen who will receive a stipend of fifteen dollars per hour. YEP, the demographic is from low-income and at-risk youth families who will have an opportunity to develop communication skills, self-esteem, resume writing, job search skills, how to apply for jobs, career planning, and financial management ("Purpose"). Learning and applying these skills are critical to succeeding in each participant's life. Life skills are essential to enhancing the quality of life, personal relationships, and employment. After completing the YEP eight-week course, participants will receive a certificate of completion.

JUSTIFICATION:

Pursuant to Section 163.340(9), Florida Statutes, (the "Act") community redevelopment means "undertakings, activities, or projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight...."

Section 2, Goal 4 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the "Plan") lists the "creati[on of] jobs within the community..." as a stated redevelopment goal.

Section 2, Goal 6, of the Plan, lists the "[i]mprove[ment of] the [q]uality of [l]ife for residents" as a stated redevelopment goal.

Section 2, Principle 4, of the Plan provides that “employment opportunities be made available to existing residents ...” as a stated redevelopment principle.
 163.370, Florida Statute Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

Further, Section 2, Principle 6, of the Plan provides that to “address and improve the neighborhood economy and expand economic opportunities of present and future residents ...”

FUNDING:

\$60,000.00 allocated from account 10050.920101.883000.0000.00000. – SEOPW - Other Grant and Aids.

FACT SHEET:

Company name: Liberty City Community Revitalization Trust

Address: 4800 N.W. 12th Avenue, Miami, Florida 33127

Number of participants: 20

Funding request: \$60,000.00

Term: June 10, 2024, through August 2, 2024

Stipend provided? Yes, a \$15.00 per hour stipend to participants.

Age range of participants: 14 – 18

Scope of work or services (Summary): YEP, is an eight-week course with 20 participants between the ages of 14 - 18 who will receive a stipend of \$15.00 per hour. Participants will develop career planning which will include developing communication skills, self-esteem, resume writing, job search, how to apply for jobs, career planning, and financial management. After completing the YEP eight-week course, participants will receive a certificate of completion.

Item proven accomplishments (if applicable): In 2002 Liberty City Community Revitalization Trust employed 14 Overtown residents within the SEOPW CRA redevelopment area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT NOT TO EXCEED SIXTY THOUSAND DOLLARS AND ZERO CENTS (\$60,000.00) (“FUNDS”), TO LIBERTY CITY COMMUNITY REVITALIZATION TRUST, A QUASI-PUBLIC ENTITY CREATED IN 2006 BY CITY OF MIAMI ORDINANCE NO. 12859 (“LIBERTY CITY TRUST”), TO ASSIST WITH THE YOUTH EMPLOYMENT PROGRAM (“YEP”), PROVIDING WITH EMPLOYABILITY FINANCIAL MANAGEMENT SKILLS (“PURPOSE”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, under Florida Statutes, Section 163.340(9) of the Community Redevelopment Act, (the “Act”), “community redevelopment means projects of a ... community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slum and blight”; and

WHEREAS, Section 2, Goal 4 on page 10 of the Plan lists the “creati[on of] jobs within the community...” as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, on page 10 of the Plan, lists the “[i]mprove[ment of] the [q]uality of [l]ife for residents”; and

WHEREAS, Section 2, Principle 4, on page 13 of the Plan provides that “employment opportunities be made available to existing residents ...” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6, on page 14 of the Plan provides that to “address and improve the neighborhood economy and expand economic opportunities of present and future residents ...”; and

WHEREAS, Liberty City Community Revitalization Trust, a quasi-public entity created through the City of Miami Ordinance No. 12859 in 2006 (“Liberty City Trust”); and

WHEREAS, Liberty City Trust, Youth Employment Program (“YEP”), located at 4800 N.W. 12th Avenue, Miami, Florida 33127 (“Property”), is an eight-week course from June 10, 2024, through August 2, 2024, with twenty participants from the SEOPW CRA redevelopment area between the ages of fourteen through eighteen who will receive a stipend of fifteen dollars (\$15.00) per hour; and

WHEREAS, YEP, demographic are from low-income and at-risk youth families who will have an opportunity to develop employability and financial management skills (“Purpose”); and

WHEREAS, the Purpose of YEP, will allow Overtown participants to learn and apply skills that are essential to enhancing the quality of life, personal relationships, and employment.

WHEREAS, the Board of Commissioners wishes to authorize the issuance of a grant to Liberty City Trust, in an amount not to exceed Sixty Thousand Dollars and Zero Cents (\$60,000.00) (“Funds”), to the Liberty City Trust for the Purpose of YEP; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and executive any and all agreements necessary, all in forms acceptable to the General Counsel, with Liberty City Trust for provision of grant funds in an amount not to exceed \$60,000.00 subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 to the Liberty City Trust for the Purpose of YEP.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Liberty City Community Revitalization Trust

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed Sixty Thousand Dollars exceed \$60,000.00 ("Funds"), to Liberty City Community Revitalization Trust, a quasi-public government organization created through the City of Miami Ordinance No. 12859 in 2006 ("Liberty City Trust") to underwrite costs associated with the Youth Employment Program ("YEP"), located at 4800 N.W. 12th Avenue, Miami, Florida 33127 ("Property").

YEP, is an eight-week course from June 10, 2024, through August 2, 2024, with twenty participants from the SEOPW CRA redevelopment area between the ages of fourteen through eighteen who will receive a stipend of fifteen dollars per hour. YEP, the demographic is from low-income and at-risk youth families who will have an opportunity to develop communication skills, self-esteem, resume writing, job search skills, how to apply for jobs, career planning, and financial management ("Purpose"). Learning and applying these skills are critical to succeeding in each participant's life. Life skills are essential to enhancing the quality of life, personal relationships, and employment. After completing the YEP eight-week course, participants will receive a certificate of completion.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED


James McQueen, Executive Director

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Liberty City Community Revitalization Trust**, a quasi-public entity created in 2006 by the City of Miami Ordinance No. 12859 ("Liberty City Trust"), to underwrite costs associated with the Youth Employment Program ("YEP"), located at 4800 N.W. 12th Avenue, Miami, Florida 33127 ("Property"). The YEP program will teach employability and financial management skills ("Purpose").

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed exceed Sixty Thousand Dollars and Zero Cents (\$60,000.00) to underwrite cost associated with the YEP program, an eight-week course with twenty participants from the SEOPW CRA redevelopment area between the ages of fourteen through eighteen who will receive a stipend of fifteen dollars (\$15.00) per hour.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 379-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
odd B. Hannon

Clerk of the Board

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

**Southeast Overtown/Park West
Community Redevelopment Agency**



*Work Training/Economic Development/Youth Programming/Art & Culture
Grant Application*

Effective July 1, 2023

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

Program Policies and Procedures

I Purpose

The *Job Work Training Grant* is designed to assist service providers funding to address all actions affecting the Redevelopment Area by providing employment options that should be located within the redevelopment area neighborhoods to accommodate those residents within the redevelopment area who wish to reduce dependence on automobiles and long commutes.

Service providers must be able to offer basic financial literacy training, job training, education, and other supportive services for people with extremely low incomes that cannot qualify for home ownership.

Program Goals:

- Create Jobs within the Community.
- Promote & Market the Community as a Cultural & Entertainment Destination.
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations

The *Economic Development Grant* is designed to assist for-profit small businesses located in the Redevelopment Area by providing capital for start-up funding, asset building, scaling, and the business, for for-profit entities that would otherwise be scarce with investment resources.

Businesses must be able to show full competency in their business plan, bookkeeping, accounting, etc. must show a level of equity from other sources, including internally; and must show utmost compliance in the structure of their business. For profit entity owners must come in with the understanding that the intention of this grant partnership is to not create a perpetual dependence on redevelopment funds.

Program Goals:

- Expand the Tax Base using Public-Private Principles
- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations

The *Youth Programming Grant* is designed to assist service providers in funding initiatives that are catered specifically to the under 18 demographics in the Redevelopment Area. These programs can encompass a wide variety of services - including but not limited to trainings, educational opportunities, field trips, internships, etc.

Service providers of this category are expected to provide a safe and fostering environment for the local youth and be earnest in catering to a young population that is indeed located in the Redevelopment Area.

Program Goals:

- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Promote Entrepreneurship and Technology Innovations
- Foster Safe Community Initiatives

The *Art and Culture Grant* is designed to assist service providers helping to promote, explore, and preserve the unique and historical sociocultural value of the Redevelopment Area.

Service providers must be able to display consistency with a set of program goals in event creation, outreach, and turnout, particularly via a hyper focus on the local population of the redevelopment area and their participation; as well as earnestly and generally align with the Redevelopment Goals as stated in the following.

Program Goals:

- Preserve Historic Buildings & Community Heritage
- Expand the Tax Base using Public Private Principles
- Create Jobs within the Community
- Promote & Market the Community as a Cultural & Entertainment Destination
- Improve the Quality of Life for Residents
- Foster Safe Community Initiatives

Location:

The legal description of the Redevelopment Area is physically defined as beginning near the southeast corner of Lummus Park; at the southwest corner of the intersection of NW 2nd Street and NW 3rd Court; continue north to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 7th Avenue; then north along the east side of NW 7th Avenue to the north side of NW 22nd Street, then east along the north side of NW 22nd Street to the east side of NW 5th Avenue; then south on the east side of NW 5th Avenue to the North Side of NW 22nd Street; then east on the north side of NW 22nd Street to the west side of NW 2nd Avenue; then north on the west side of NW 2nd Avenue to the north side of NW 22nd Street; then east on the north side of NW 22nd Street to the east side of NW 1st Place; then south on the east side of NW 1st Place to the north side of NW 14th Street; then east along the north side of NW 14th Street to the east side of NW 1st Avenue; then south along the east side of NW 1st Avenue to the southern edge of the I-395 ROW; then east along the southern edge of the I-395 ROW to the western side of Biscayne Boulevard; then south along the west side of Biscayne Boulevard to the north side of NE 5th Street; then west along the north side of NE 5th Street to the west side of North Miami Avenue; then south along the west side of North Miami Avenue to the north side of NW 1st Street; then west along the north side of NW 1st Street past NW 1st Avenue, to include properties abutting the west side of NW 1st Avenue; then north along the western edge of said properties to the north side of NW 5th Street; then west along the north side of NW 5th Street to the east side of NW 3rd Avenue; then south along the east side of NW 3rd Avenue to the south side of NW 2nd Street; then west along the south side of NW 2nd street to the southwest corner of the intersection of NW 2nd Street and NW 3rd Court. A map of the CRA boundaries can be found at: <https://www.ci.miami.gov/arcgis/rest/services/CRA/MapServer>

II General Provisions

The funding assistance provided under the grant program is intended to be on a reimbursement basis. The CRA has the exclusive authority to determine funding distribution and to approve or deny Grant applications based on its determination as to the benefits to the Southeast Overtown/ Parkwest CRA produced by requested proposals.

The SEOPW CRA may impose any conditions of approval it deems suitable to protect the interests of the agency including a duly executed contract.

Applicant Criteria:

- Must be an established restaurant, retail business or eligible business and/or organization for a minimum of twelve months in a consecutive year within the Southeast Overtown/ Parkwest CRA boundaries.
- Must be able to justify assistance through the financial growth of the business and its competitiveness in the marketplace.
- Business owners will be required to complete an initial consultation with the Overtown Business Resource Center (OBRC) to develop the most effective growth strategy and appropriation of grant funding.
- If the applicant is seeking payroll assistance, employees must be W-2, as defined by the CRA, whose wages are reported to the state and federal government. No more than one of the two required full-time equivalent positions may be occupied either by the owner of the business/organization receiving the grant, or by an employee who is related to the owner of the business/organization receiving the grant. Payroll expenses must also not exceed 20% of the requested budget.

Applicants are encouraged to speak with SEOPW CRA staff to discuss their project qualifications and eligibility for reimbursement under the Program before applying. The OBRC

in partnership with the CRA, will make a final recommendation on the eligible expenses.

III Criteria Considered

Criteria considered when reviewing applications include, but are not limited to:

- a. Compatibility with development plan(s) and guidelines, e.g., SEOPWCRA Redevelopment Plan.
- b. The use of the business.
- c. The applicant's business or operational plan and financial stability.
- d. The amount of private resources invested in the project.
- e. Additional grant funding from other sources.

IV Eligible Expenses

- a. Directly related to the proposal.
- b. specifically and clearly detailed in the proposal budget.
- c. incurred or paid within the Grant Period during the fiscal year.

V Ineligible Expenses

- a. Expenses incurred or obligated outside of the grant period.
- b. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes (does not include payroll taxes), depreciation and other financial costs including bank fees and charges and credit card fees.

VI Ineligible Businesses

The following businesses will *not* be considered for funding by the Program:

- a. Businesses operating outside of the Redevelopment area.
- b. Businesses operating inside of the Redevelopment area for less than six months.
- c. For payroll requests, businesses with no W-2 employee or report employee wages.
- d. Any business that is a non-conforming use as determined by the SEOPWCRA.

VII Funding Guidelines

The SEOPWCRA shall not make advance payments to the Grantee or Grantee's vendors for services not performed or for goods, materials, or equipment which have not been delivered to the Grantee for use in connection with the Program.

Program assistance is available based on a first-come, first-serve basis, according to program eligibility, application completeness and the availability of funds.

There is no guarantee that funding will be available for every application submitted, including those that meet the required criteria. The SEOPWCRA reserves the right to stipulate guidelines for reimbursement.

Assistance from the SEOPWCRA Grant program, at the sole discretion of the SEOPWCRA, may be combined with subsidies from other public or private programs. Assistance from other sources may serve as SEOPWCRA's required matching funds although expenses covered under other CRA programs are not eligible. Funding for approved projects may be carried out from one fiscal year to the next at the sole discretion of the SEOPWCRA.

VIII Application Checklist

Every application package must include the following items before it will be processed and considered for approval:

- Signed and completed application form.
 - Statement of Work Document
 - Project Proposal
 - Detailed Project Budget
 - City of Miami and Miami-Dade County business licenses
 - Articles of Incorporation from the State of Florida.
 - Detailed budget for entire project including detailed breakdown of the budget.
- NOTE: Changes to application and budget may be required after consultation.

IX. Application Processing Procedure

The SEOPWCRA will adhere to the following procedural steps when processing applications for assistance for grant. Applicants are free to discuss the application process with staff prior to applying.

- 1 Applicant completes application and submits it to SEOPWCRA staff, along with completed checklist items
- 2 SEOPWCRA staff reviews the submitted application package for eligibility and completeness
- 3 Applicant meets with OBRC for project review.
- 4 SEOPWCRA staff may bring eligible and complete application packages to the SEOPWCRA Executive Team for input and recommendations for funding based on criteria outlined in Section III.
- 5 SEOPWCRA staff bring application packages that have received recommendations for funding to the SEOPWCRA Board for approval.
- 6 SEOPWCRA staff provides a written notification to applicants of approval or denial of funding. If funding is denied, the reason(s) will be stated in the written notification.

It is anticipated that application packages will be reviewed and presented to the Southeast Doral/Park West CRA Executive Team within approximately 45 days after receipt by staff.

Those applications receiving funding recommendations will be presented to the SEOPWCRA Board for approval

X. Commencement and Completion

All work must be completed within the Fiscal Year period of the application approval. If work has not been completed within the fiscal year period, funds will be put back into SEOPW CRA program account and reassigned to other projects.

The SEOPW CRA Grants are contingent upon funding availability and CRA approval and are not to be construed as an entitlement or right of an applicant. Programs in the Redevelopment area are not eligible for SEOPW CRA funded programs when such funding conflicts with the goals expressed in the SEOPW CRA Community Redevelopment Plan.

I have read completely and understand the program, including the application guidelines and grant reimbursement process

Applicant Name: LIBERTY CITY COMMUNITY
REVITALIZATION TRUST

Applicant Signature: [Handwritten Signature] Date: 4/24/2023

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

SEOPW CRA Grant APPLICATION

Date of Application: June 26, 2023

Indicate the type of Grant Applying for (*Work Training/Economic Development/Youth Programming/ Art & Culture*):

JOB/WORK TRAINING GRANT

1 Name of Business/Organization requesting funding:

LIBERTY CITY COMMUNITY REVITALIZATION TRUST

2 Address of Business/Organization requesting funding:

4800 NW 12th Avenue, Miami, Florida 33127

3 Total Funding Amount Requested:

\$60,000.00

4 Name of Applicant/Authorized Representative:

ELAINE H. BLACK

5 Phone: (305) 329-4707

Fax: (305) 634-2774

Email: eblack@miamigov.com

6 How many jobs will be created with grant funding for residents within the Redevelopment Area?

20

7 How many employment opportunities will be provided to residents within the Redevelopment Area?

20

8 How many training courses will be provided to residents within the Redevelopment Area?

N/A

9 Identify the name(s) of the training certifications that will be provided to residents within the Redevelopment Area once completion of course?

N/A

10 How many Job Fairs will be conducted for program participants monthly?

N/A

11 How will the program affect residents after completion?

20

Applicant/ Authorized Representative Name: ELAINE H. BLACK

Applicant Signature: *Elaine H. Black*

Print Name: ELAINE H. BLACK

Date: 6/26/2003

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)



SEOPW CRA – Statement of Work

Part II: Project Narrative

The Liberty City Trust Community Revitalization Trust (“Liberty City Trust” or “Trust”) is a quasi-public government organization created through the City of Miami Ordinance No. 12859 in 2006. Our offices are located at Charles Hadley Park, 4800 NW 12th Avenue, Miami, Florida 33127. The mission of the Liberty City Trust is to provide oversight and facilitate the City of Miami’s revitalization efforts and activities. The Trust’s focus is housing, commercial and business development, workforce development and improving the quality of life of the residents. In 2015, the Liberty City Trust implemented a summer youth employment program (“YEP”) to assure employment and work experience for the youth. The youth employment program is to provide: (1) assistance in increasing income for low-income families, (2) job preparation and experience, and (3) an outlet to keep youth out of trouble while school is out for the summer recess. In addition, the program is designed to help develop the individual strengths of the participants’ career development and workforce readiness.

The Liberty City Trust is seeking funding for its 2024 summer Youth Employment Program (“YEP”) in the amount of \$60,000.00. Our goal is to provide 20 youth between the ages of 14 and 18 with summer employment for eight weeks from June to August in the Overtown community. The youth will work in a variety of entry-level positions in non profit and private sectors and City of Miami Parks located in Overtown. Youth will work 20 hours per week at the pay rate of \$15.00 per hour for a total of 1600 hours. The YEP prepares youth with paid work, workshops on job readiness, career exploration, financial literacy, and opportunities to continue education and social growth.



**PROPOSED BUDGET REQUEST
LIBERTY CITY TRUST
2024 YOUTH EMPLOYMENT PROGRAM**

Applicant Agency: Liberty City Trust
Project Name: 2024 Youth Employment Program
Tentative Start Date/End Date: June 10, 2024 to August 2, 2024

Salary	\$48,000.00
<p>Summer Interns – a temporary summer position which will provide program participant with the opportunity to work 20 hours per week for 8 weeks at the rate of \$15.00 per hour for a total amount of \$2,400.00 for the summer. Program participants will be employed at various City of Miami Parks as well as non-profits organizations.</p>	
FICA Taxes/Unemployment (Fringes)	\$ 3,672.00
<p>FICA will be paid for all salaries: $\\$48,000.00 \times .0765 = 3,672.00$</p>	
Uniforms	\$ 1,000.00
<p>Summer Interns are provided with 5 Uniform T-Shirts to wears and bags. The cost of shirts is \$10.00 (20 interns x 5-Tshirts x \$10.00 per shirt)</p>	
Supplies	\$ 1,028.00
<p>File folders, copy paper, toner, labels, pens, pencils, writing pad, etc.</p>	
Workshop Facilitator	\$ 3,800.00
<p>A temporary summer position for 8 weeks. This position will manage and conduct curriculum implemented for program participants, as well as interfacing with worksite supervisors, monitoring, planning, evaluating, creation of a pictorial of the participants and follow up on progress during the program. (1 Assistant x \$475 per week for 8 weeks)</p>	
Background Checks	\$ 2,500.00
<p>All program participants will go through a FDLE Level II background check and drug testing. Drug testing and background check are mandatory for employment.</p>	
Total Budget	\$ 60,000.00

Liberty City Trust Youth Employment Program Syllabus

Course goals:

- Learn and improve Employment, Social and Financial Management Skills
- Apply classroom theory to real job experiences
- Gain a better understanding of human relations in the workplace

Course Duration:

- June 17, 2024 - August 2, 2024
- Group Sessions - 2 hours a week for 6 to 10 Students.
- Individual Session- 1 hour for students who may need additional assistance.

Coursework Calendar

June 17, 2024	
June 24, 2024	<u>Orientation</u> - Introduction to the program, worksites and supervisors.
June 24, 2024	
June 28, 2024	<u>Self Esteem</u> - Interns will learn about self-esteem through various exercises and assignments.
July 1, 2024	
July 5, 2024	<u>Resume Writing</u> - Introduction to the fundamentals of resume building.
July 8, 2024	
July 12, 2024	<u>Speaking</u> - Confidence in Speaking. Interns will work on speaking in public and create a 90 second elevator speech.
July 15, 2024	
July 19, 2024	<u>Financial Management (Guest)</u> - Interns will learn the basic of managing their finances; from starting a bank account and depositing checks to using online banking and income taxes from a Finance Expert.
July 22, 2024	
July 26, 2024	<u>Writing, Application Completion and Answering written questions</u> - Interns will review their YEP application and other applications.
July 29, 2024	
Aug 2, 2024	<u>Job Search and Career Planning</u> - Using all skills from the previous weeks to help the students define their career path and learn to use online job services, to apply for a job

Final Closing Event - August 2, 2024 @ 11AM-2PM
 Students will be evaluated by their worksite Supervisors.
 First week - June 24, 2024 - Last Week - July 21, 2024



City of Miami
Legislation
Ordinance: 12859

City Hall
 3500 Pan American
 Drive
 Miami, FL 33133
 www.miamigov.com

File Number: 06-01706

Final Action Date: 10/12/2006

AN ORDINANCE OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AMENDING CHAPTERS 2 AND 12.5 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED ("CITY CODE"), BY AMENDING THE CHAPTERS ENTITLED "ADMINISTRATION" AND "COMMUNITY REVITALIZATION" WHICH CREATED THE MODEL CITY COMMUNITY REVITALIZATION DISTRICT TRUST ("MODEL CITY TRUST"), PURSUANT TO ORDINANCE NO. 12082, ADOPTED JULY 10, 2001, BY REPEALING ALL SECTIONS RELATED TO THE MODEL CITY TRUST, AND SUBSTITUTING IN LIEU THEREOF NEW SECTIONS ESTABLISHING THE LIBERTY CITY COMMUNITY REVITALIZATION TRUST BY DESIGNATING THE LIBERTY CITY COMMUNITY REVITALIZATION TRUST'S JURISDICTIONAL AUTHORITY AS A LIMITED AGENCY AND INSTRUMENTALITY OF THE CITY OF MIAMI, SETTING FORTH THE LIBERTY CITY COMMUNITY REVITALIZATION TRUST'S PURPOSE, POWERS AND DUTIES, INCLUDING BUT NOT LIMITED TO: TO SUE AND BE SUED, PLEAD AND IMPLEAD, CONTRACT AND BE CONTRACTED WITH; PROVIDING FOR COMPOSITION AND APPOINTMENTS AND PROCEDURES, TERMS OF OFFICE, VACANCIES, MEMBERSHIP QUALIFICATIONS, ATTENDANCE REQUIREMENTS, OFFICERS, OATH, QUORUM AND VOTING, MEETINGS, ABOLISHMENT, A PRESIDENT/CHIEF EXECUTIVE OFFICER AND STAFF, COUNSEL, BUDGET APPROVAL AND ANNUAL REPORT; PROVIDING FOR "SUNSET" REVIEW, MORE PARTICULARLY BY AMENDING SECTION 2-892 AND DIVISION 2 TO CHAPTER 12.5, OF THE CITY CODE; CONTAINING A REPEALER PROVISION, A SEVERABILITY CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolution No. 04-0374, adopted June 10, 2004, the City Commission approved the City of Miami's ("City's") Five Year Consolidated Plan (2004-2009), which outlined the City's various community revitalization strategies; and

WHEREAS, the Liberty City Community Revitalization Trust will provide oversight and facilitate the City's revitalization efforts and activities to be undertaken in the Liberty City area; and

WHEREAS, the City Commission wishes to create and establish the Liberty City Community Revitalization Trust which shall receive its initial sunset review in the Year 2010, and then every four years thereafter, and to advise and initiate the redevelopment of the Liberty City area;

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA

Section 1. The recitals and findings contained in the Preamble to this Ordinance are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Ordinance No. 12082, adopted July 10, 2001 which amended the Code of the City of Miami, Florida, as amended, by amending Section 2-892 and adding new Division 2 to Chapter 2-5 of the Code, which created the Model City Community Revitalization District Trust is repealed in its entirety, thereby deleting all sections relating to the Model City Community Revitalization District Trust and new Sections, as set forth in Sections 3 and 4 herein below are substituted in lieu thereof.

Section 3. Chapter 2, Article XI, of the Code of the City of Miami, Florida, as amended, is amended in the following particulars:{1}

"Chapter 2

ADMINISTRATION

ARTICLE XI. Boards, Committees, Commissions

DIVISION 2 Standards for Creation and review of boards generally

Sec. 2-892 "Sunset" review of boards
Commencing with the year 1995, each city board shall be reviewed in the following manner:

(4) The following boards shall initially be reviewed in the following years and shall be reviewed every four years thereafter:

2007:

- 1. ~~Model City Community Revitalization District Trust.~~
- 2. 1. Little Havana Homeownership Advisory Board.
- 3. 2. Community Technology Advisory Board

2010:

- 1. Liberty City Community Revitalization Trust

Section 4. Chapter 12.5, Division 2 of the Code of the City of Miami, Florida, as amended, is repealed in its entirety and is amended in the following particulars:{1}

"Chapter 12.5
COMMUNITY REVITALIZATION
ARTICLE I Community Revitalization Districts

* * * * *

DIVISION 2. Liberty City Community Revitalization Trust

Sec. (To be determined). Liberty City Community Revitalization Trust created.

A limited agency and instrumentality of the City to be known as the "Liberty City Community Revitalization Trust" is created and established. Use of the term "Liberty City Trust" in this division shall mean the Liberty City Community Revitalization Trust.

Sec. (To be determined). Liberty City Trust - jurisdictional authority.

The Liberty City Trust shall exercise the powers and duties for the area in Liberty City ("Area") described as follows: Using City of Miami Boundary on the north and I 95 as a Point Of Beginning ("POB"), running south on I 95 to SR 112, west on SR 112 to NW 17th Avenue, north on NW 17th Avenue to NW 58 Street, west on NW 58 Street to the City of Miami Municipal Boundary, then running along the City of Miami Municipal Boundary north, then east, then north then east to I95, POB, all in the City of Miami, Miami-Dade County, Florida as depicted in Attachment "A."

Sec. (To be determined). Purpose: powers and duties.

(a) Purpose. The Liberty City Trust, in cooperation with the City Manager, the Department of Community Development and other City departments, shall be responsible for oversight of and shall facilitate the City's revitalization efforts for the redevelopment of the Area in a manner consistent with the strategy identified in the Five Year Consolidated Plan, adopted by the City Commission in June, 2004. The Liberty City Trust shall promote economic development, business and commerce in the Area. The Liberty City Trust shall develop and execute a plan to create jobs, attract industry and facilitate the production of goods and services in the Area for residents and non-residents. It will facilitate the development of affordable housing, engage in homebuyer assistance programs and market the Area to encourage former residents and others to locate to the Area.

(b) Powers and duties. Subject to City Commission approval and compliance with the terms and conditions of any existing contractual obligations, the Liberty City Trust shall be empowered to take all actions necessary including, but not limited to, the following activities.

1. establish policy for the revitalization efforts in the Area; and
 2. advocate the purposes of the Liberty City Trust; and
 3. assist and advise the City Commission, the Department of Community Development, other departments and other public officials and entities concerning the revitalization initiative in the Area; and
 4. promote, oversee and assist in the redevelopment activities and develop increased public awareness and interest in the Area; and
 5. solicit and accept grants in cooperation with the Office of Grants Administration. The Liberty City Trust shall contact the Office of Grants Administration for assistance in project planning, proposal writing, application assembly, and monitoring financial and budgetary compliance with grantor agency guidelines. All grant applications shall be submitted to the Office of Grants Administration for review, and will subsequently be forwarded to the Director of Grants Administration for approval, and final signature. The Liberty City Trust shall be responsible for implementing and managing all of its grants. Any and all other contributions and financial support from individuals, private business interests, the general public, governmental entities, corporations and organizations, foundations and other philanthropic entities shall require City Commission approval; and
 6. implement full and active participation and cooperation with public and private entities in furtherance of the Liberty City Trust's purpose to oversee and facilitate the revitalization of the Area to improve the quality of life for residents of this neighborhood; and
 7. participate in any other fundraising activity, whether solely involving the Liberty City Trust or involving partnerships with other persons or public or private organizations, which furthers the Liberty City Trust's purpose, with the approval of the City Commission; and
 8. in addition to complying with Section 18-85(h) of the City Code, the Liberty City Trust shall contract and be contracted with, for administrative purposes only, not to exceed \$5000.00 per item, goods, services, and/or anything of value in one transaction or multiple transactions concerning the same subject matter. Any and all contracts above \$5000.00 shall require City Commission approval.
 9. to sue and be sued, plead and implead;
 10. Notwithstanding any provisions to the contrary, the Liberty City Trust shall exercise only such powers as are expressly granted pursuant to this division.
- Sec. (To be determined), Scope,
- (a) The Liberty City Trust may review and evaluate issues related to the major development of real property in the Area and may provide recommendations and advice to the City Commission concerning those issues and only such other matters as are referred to it by the

City Commission in regard to real property in the Area. The City Commission shall not be bound by any recommendation or advice received from the Liberty City Trust. The Liberty City Trust is expected to be aware of City policies concerning the major development of real property in the Area and coordinate its endeavors with City departments, committees and boards which will be affected by the Liberty City Trust's recommendations and advice.

(b) The Liberty City Trust may be informed of issues concerning the major development of real property in the Area for its input and advice at the conceptual planning stage for such development; "major development" shall be defined as such activities that require public notice and hearings pursuant to the City of Miami Charter and Code and shall not encompass minor changes, renovations and/or alterations to any existing real property in the Area. Nothing herein is intended to interfere or conflict with any existing provisions in the City of Miami Charter and Code setting forth procedures concerning the development of real property.

Sec. (To be determined). Governing body-composition and appointments; terms of office and vacancies; membership qualifications; procedures for appointment of members; oath; quorum and voting; meetings; attendance requirements; indemnification.

(a) Governing body-composition and appointments. The Liberty City Trust shall consist of five voting members and one youth, non-voting member. The voting members shall consist of individuals from professional disciplines. Four of the voting members shall be appointed by the District 5 Commissioner and one to be appointed by the City Manager and confirmed by the City Commission, as hereinafter set forth. The one youth, non-voting member shall be appointed by the members of the Liberty City Trust, and confirmed by the City Commission, as hereinafter set forth.

(b) Terms of office and vacancies.

(1) Four voting members and one youth, non-voting member shall be appointed by the District 5 Commissioner for a term of two years or until the nominating commissioner leaves office, whichever occurs first. One voting member shall be appointed by the City Manager for a term of one year or until the City Manager leaves office, whichever occurs first. The District 5 Commissioner shall appoint an individual to fill a vacancy due to the death, resignation or removal of his or her appointees to the Liberty City Trust, which person shall serve only for the remainder of the unexpired term. The City Manager shall appoint an individual to fill a vacancy due to the death, resignation or removal of his or her appointee to the Liberty City Trust, which person shall serve only for the remainder of the unexpired term. No member shall serve more than four consecutive years on the Liberty City Trust. Nothing set forth herein shall prohibit any individual from being reappointed after a hiatus of two years.

(c) Membership qualifications.

(1) The Liberty City Trust voting members shall be 18 years of age or older and broadly reflect the diversity of the community and share technical, professional expertise or experiential knowledge and interest in the following areas: residential construction, development, architecture and engineering, planning, zoning and land use law, economic development, historic preservation and restoration, administration, fiscal

management, and community involvement.

(2) The Liberty City Trust youth, non-voting member shall be no less than 15 and no more than 18 years of age.

(3) Each member of the Liberty City Trust shall be an individual of outstanding reputation for integrity, responsibility and commitment to serving the community, have a demonstrated interest in the revitalization of the Area and the vision of the Liberty City Trust, and is expected to participate actively in the functioning of the Liberty City Trust.

(4) No member of the Liberty City Trust shall become a candidate for elective political office during his or her term. Should any member of the Liberty City Trust qualify as a candidate for elective political office, such qualification shall be deemed a tender of resignation from the Liberty City Trust.

(5) No employee of Miami-Dade County, Florida, or any municipality therein other than City employees, shall serve on or be appointed to the Liberty City Trust.

(e) Procedure for appointment of members.

1. No appointment shall be made until notice has been given in a newspaper of general circulation in the City of the appointments to be made to the Liberty City Trust at least 30 days prior to the making of an appointment, and shall have solicited and encouraged the public and professional or citizen organizations within the Area having interest in and knowledge of the Area to submit names of persons and their qualifications for consideration as prospective appointees of the Liberty City Trust. At least ten days prior to the making of any appointment, the appointing party shall cause the City Clerk to have available to the public, and shall publicly make announcement of the fact, that the list of names thus submitted, together with a short statement of the qualifications of each person, is prepared and available for public inspection and consideration. In reaching a decision on appointments, the appointing party shall give due consideration to the names submitted.

2. In addition, the appointing party shall, at least ten days prior to the making of any appointment, direct the City Clerk to have available to the public, and shall publicly announce that the names of prospective appointees a short statement of qualifications of such persons are available for public inspection and consideration. No person shall be appointed to membership on the Liberty City Trust whose name and qualifications have not been made publicly available in the manner set out.

(f) Oath. Upon the effective date of appointment, or as soon thereafter as practicable, each member of the Liberty City Trust shall assume the duties of a member of the Liberty City Trust, but before doing so, shall take an oath or affirmation, to be filed and kept in the Office of the City Clerk, that he or she will support, protect and defend the constitution and laws of the United States of America and of the State of Florida.

(g) Officers. The voting members of the Liberty City Trust shall elect from its voting members a chairperson and vice-chairperson, and designate a secretary and such other officers deemed necessary. The chairperson of the Liberty City Trust shall have the power to appoint all

members serving on the various committees which the Liberty City Trust shall establish from time to time.

(l) Quorum and voting. At all meetings of the Liberty City Trust, a majority of the then appointed voting members shall constitute a quorum for the transaction of business, and each voting member shall have one vote on every issue submitted to a vote of the Liberty City Trust. The act of a majority of the voting members present at a meeting at which a quorum is present shall be the act of the Liberty City Trust. The voting members of the Liberty City Trust shall make and adopt bylaws and rules and regulations for the Liberty City Trust's governance and for the operation and management of the revitalization initiative.

(j) Meetings. The Liberty City Trust shall hold regular quarterly meetings and may hold such other meetings as it deems necessary. At least one of the meetings of the Liberty City Trust per year shall be held in the Area. All meetings of the Liberty City Trust shall be public. Recorded minutes of the proceedings of all actions taken at the meeting of the Liberty City Trust shall be maintained by the Liberty City Trust and shall be promptly and properly recorded and submitted to the City Clerk. The City Clerk shall transcribe the recorded minutes of the meetings of the Liberty City Trust and provide a copy of the transcribed minutes to the President/Chief Executive Officer of the Liberty City Trust.

(j) Attendance requirements. A member shall be automatically removed if (a) in a given calendar year he or she is absent from three (3) consecutive meetings; or (b) he or she is absent from four (4) properly noticed meetings within an eight-month period without an excused absence.

(k) Insurance. The Liberty City Trust shall maintain officers and directors liability insurance coverage at all times, in an amount and in a form satisfactory to the City's insurance manager.

Sec. (To be determined). President/Chief Executive Officer; appointment, term, qualifications, compensation, general powers and responsibilities.

At its inception, the President/Chief Executive Officer of the Model City Trust, approved by the City Commission on June 22, 2006, shall serve as the President/Chief Executive Officer of the Liberty City Trust, commencing from the date of the final approval of this Ordinance. Each successor president/chief executive officer shall be appointed by the Liberty City Trust and approved by the City Commission, and receive such salary and benefits as shall be fixed by the Liberty City Trust, and approved by the City Commission. The Liberty City Trust shall have the option of appointing a President/Chief Executive Officer who is not affiliated with the City or they may appoint, with the written approval of the City Manager, a City employee who is assigned by the City to the Liberty City Trust for the purpose of managing the revitalization initiative. After the hiring of the President/Chief Executive Officer, the Liberty City Trust shall submit monthly quarterly status reports on the Liberty City Trust's operations and expenses to the City Commission. The President/Chief Executive Officer shall be a person of good moral character and have an excellent reputation for integrity, responsibility, and business ability, but no Liberty City Trust member shall be eligible for appointment as President/Chief Executive Officer. The President/Chief Executive Officer shall receive such salary as shall be fixed by the Liberty City Trust, and

approved by the City Commission. The President/Chief Executive Officer shall take an oath before assuming any duties. The President/Chief Executive Officer shall act as the chief executive officer of the Liberty City Trust. Subject to the policy directives of the Liberty City Trust, the President/Chief Executive Officer shall have general supervision over and be responsible for the management and operation of all Liberty City Trust activities and facilities. The President/Chief Executive Officer shall execute all contracts on behalf of the Liberty City Trust after approval by the Liberty City Trust. The President/Chief Executive Officer shall attend all meetings of the Liberty City Trust. shall furnish the Liberty City Trust a quarterly report with respect to the management and operation of the revitalization initiative, and the financial condition of the Liberty City Trust, and shall from time to time have prepared and shall furnish such reports, audits and other information relating to the revitalization initiative to the Liberty City Trust as may be required by the Liberty City Trust or the City. In the absence or disability of the President/Chief Executive Officer or if no President/Chief Executive Officer is currently employed by the Liberty City Trust, the Liberty City Trust may designate a qualified person as interim President/Chief Executive Officer on a part-time temporary basis for a period of time less than six months, subject to City Commission approval. The President/Chief Executive Officer may be removed at any time by the Liberty City Trust or the City Commission in their sole discretion and without notice. If the President/Chief Executive Officer is removed, the City Manager is hereby authorized to execute contracts and other documents on behalf of the Liberty City Trust until such time that a President/Chief Executive Officer or an interim President/Chief Executive Officer is appointed by the Liberty City Trust, and approved by the City Commission.

Sec. (To be determined). Employment of assistants.

Subject to the policy directives of the Liberty City Trust and budget limitations, the President/Chief Executive Officer may employ such assistants as are necessary to provide for the efficient operation of the Liberty City Trust.

Sec. (To be determined). Compliance with Federal, State and Local Laws.

The Liberty City Trust shall comply with and observe all applicable federal, state and local laws, rules, regulations, codes and ordinances, as may be amended from time to time.

Sec. (To be determined). Counsel.

The City Attorney's office shall provide legal counsel to the Liberty City Trust as may be necessary and requested by the Liberty City Trust.

Sec. (To be determined). Transfer of Assets.

Any and all personal property under the control of the Model City Trust, shall transfer, upon the creation of the Liberty City Trust, to the Liberty City Trust. Any and all real property under the control of the Model City Trust shall transfer, upon the creation of the Liberty City Trust, to the City.

Sec. (To be determined). Approval of budget.

(a) Effective immediately, the Liberty City Trust shall establish a fiscal year which

coincides with that of the City of Miami. The Liberty City Trust shall submit to the City Commission a budget, in a form acceptable to the City Manager, and no later than April 1 preceding the commencement of each fiscal year. Nothing contained herein shall be construed to prohibit the Liberty City Trust from submitting a supplemental budget to the Commission for approval.

(b) No expenditure shall be made in any given year without approval by the City Commission of the Liberty City Trust budget for that year and all expenditure shall comply with City procedures for acquisition of goods and services.

(c) In conjunction with the submission of the budget, the Liberty City Trust shall submit a master plan reflecting the proposed operations, activities, and improvements of the revitalization initiative for the forthcoming fiscal year. The City Commission may review and deny any item contained in the master plan within thirty (30) days from the date of its submission by the Liberty City Trust.

(d) No provision contained in this Division shall be construed to violate the Anti-Deficiency Act, as set forth in Sections 18-500 through 18-503 of this Code.

Sec. (To be determined). Annual report and audit.

(a) The Liberty City Trust shall submit to the Mayor and City Commission an annual report and an annual audit. The audit shall be performed by an external auditor who is a certified public accountant.

(b) The City Commission and/or the City Manager shall have the right to audit any books, accounts, expenditures, receivables, and contracts of the Trust at any time.

Sec. (To be determined). Sunset Review of Trust.

Notwithstanding the provisions contained in Section 2-892 of this Code, the Trust shall be initially reviewed in 2010. Thereafter the Trust shall be reviewed every four years.

Sec. (To be determined). Abolishment of the Liberty City Trust.

The City Commission may, by an affirmative vote of three (3) commissioners, abolish the Liberty City Trust, at which time the powers and duties of the Liberty City Trust shall revert to the City and the City shall resume responsibility for the revitalization initiative.

* * * * *

Section 5. All ordinances or parts of ordinances insofar as they are inconsistent or in conflict with the provisions of this Ordinance are repealed.

Section 6. If any section, part of section, paragraph, clause, phrase or word of this Ordinance is declared invalid, the remaining provisions of this Ordinance shall not be affected.

Section 7. This Ordinance shall become effective thirty (30) days after final reading and

adoption thereof {2}

Footnotes:

{1} Words/and or figures stricken through shall be deleted. Underscored words and/or figures shall be added. The remaining provisions are now in effect and remain unchanged. Asterisks indicate omitted and unchanged material.

{2} This Ordinance shall become effective as specified herein unless vetoed by the Mayor within ten days from the date it was passed and adopted. If the Mayor vetoes this Ordinance, it shall become effective immediately upon override of the veto by the City Commission or upon the effective date stated herein, whichever is later.

Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)




Attachment: File # 14366 - Exhibit B (14366 : 4/5ths Bid Waiver for Youth Programming Initiatives)

SEOPW Board of Commissioners Meeting
July 27, 2023

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14367

Subject: 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024

From:  James McQueen
Executive Director

Enclosures: File # 14367- Bid Waiver Memo
File # 14367 - Notice to the Public
File # 14367 - Exhibit A
File # 14367 - Exhibit B

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed One Million Four Hundred Forty Three Thousand Six Hundred Twelve Dollars and Seventy Three Cents (\$1,443,612.73) (“Funds”) to support Encouraging Dreamers Breaking Barriers, LLC., EyeUrbanTV.com, LLC., Hospitality Employees Advancement and Training, Inc., Suited for Success, Inc., Transition, Inc., and the Community Work Training Program, Inc. (collectively, the “Organizations”) more particularly defined in Exhibit “A” attached and incorporated provides work training programs which, include various workforce and job training initiative to residents within the redevelopment area (“Purpose”). The Organizations listed in Exhibit “A,” attached and incorporated have completed applications and requested funding to assist with the work training programs, as described in their respective proposals as set forth in Exhibit “B”.

JUSTIFICATION:

Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

Section 2, Principle 4 of the Plan, states, “there must be variety in employment opportunities” as a stated redevelopment principle; and

Section 2, Principle 6 of the Plan, states, “For the SEOPW CRA to achieve its full potential, it is necessary to address and improve the neighborhood economy and expand economic opportunities...this entails both the support and enhancement of existing businesses and local entrepreneurs.”; and

FUNDING:

\$1,443,612.73 allocated from Grants and Aids” Account No. 10050.920101.883000.0000.00000

FACT SHEET:

Company names: Encouraging Dreamers Breaking Barriers, LLC., EyeUrbanTV.com, LLC., Hospitality Employees Advancement and Training, Inc., Suited for Success, Inc., Transition, Inc., and the Community Work Training Program, Inc.

Funding request:

Community Work Training Program, Inc.	\$220,000.00
Encouraging Dreamers Breaking Barriers, LLC.	\$75,000.00
EyeUrbanTV.com, LLC.	\$96,000.00
Hospitality Employees Advancement and Training, Inc.	\$200,000.00
Suited for Success, Inc.	\$190,000.00
Transition, Inc.	\$437,612.73

Total Allocation Work Training Programming Grants: \$1,218,612.73

Scope of work or services (Summary): Provide work training programs which include various workforce and job training initiative to residents within the redevelopment area.

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: July 27, 2023

CRA Section:

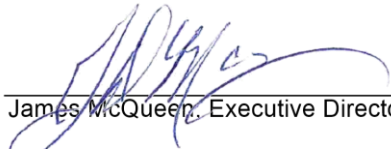
Brief description of CRA Agenda Item:

Authorizing the allocation of grant funds in an amount not to exceed \$1,218,612.73 to support Encouraging Dreamers Breaking Barriers, LLC., EyeUrbanTV.com, LLC., Hospitality Employees Advancement and Training, Inc., Suited for Success, Inc., Transition, Inc., and the Community Work Training Program, Inc., to provide work training programs.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.883000.0000.00000</u> Amount: <u>\$1,218,612.73</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:		\$
Balance in the line item:		\$
Amount needed in the line item:		\$
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments:

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A. Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14367

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85(A) OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA, WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION FROM THE GRANTS AND AIDS” ACCOUNT NO. 10050.920101.883000.0000.00000, SUBJECT TO THE AVAILABILITY OF FUNDING, IN AN AGGREGATE AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED EIGHTEEN THOUSAND SIX HUNDRED TWELVE DOLLARS AND SEVENTY THREE CENTS (\$1,218,612.73?) TO ASSIST THE ORGANIZATIONS SET FORTH IN EXHIBIT “A”, ATTACHED IN INCORPORATED HEREIN, WITH VARIOUS WORK TRAINING PROGRAM INITIATIVES IN FISCAL YEAR 2023-2024 (“PURPOSE”) WITHIN THE SEOPW CRA AREA; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; PROVIDING FOR THE INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goal 4 of the Plan, provides for the creation of jobs within the community and cultural ventures that will provide life sustaining jobs to residents, as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6 of the Plan, lists “improving the quality of life for residents”, as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4 of the Plan, states, “there must be variety in employment opportunities” as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6 of the Plan, states, “For the SEOPW CRA to achieve its full potential, it is necessary to address and improve the neighborhood economy and expand economic opportunities...this entails both the support and enhancement of existing businesses and local entrepreneurs.”; and

WHEREAS, The organizations, (Encouraging Dreamers Breaking Barriers, LLC., EyeUrbanTV.com, LLC., Hospitality Employees Advancement and Training, Inc., Suited for Success, Inc., Transition, Inc., and the Community Work Training Program, Inc.) (collectively, the “Organizations”) more particularly defined in Exhibit “A” attached and incorporated herein provide work training programs which, include various workforce and job training initiative to residents within the redevelopment area (“Purpose”); and

WHEREAS, the Organizations listed in Exhibit “A,” attached and incorporated herein have completed applications and requested funding to assist with the work training programs, as described in their respective proposals as set forth in Exhibit “B,” attached and incorporated herein; and

WHEREAS, the Organizations’ missions continue to align with the Purpose stated herein; and

WHEREAS, the Board of Commissioners wishes to authorize funding in the aggregate amount not to exceed One Million Four Hundred Forty-Three Thousand Six Hundred Twelve Dollars and Seventy-Three Cents (\$1,443,612.73) (“Funds”) to the Organizations listed and in the respective amounts as set forth in Exhibit “A”; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA’s best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85(A) of the Code of the City of Miami, Florida, as amended (“City Code”), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, the Funds to the Organizations set forth in Exhibit “A,” subject to the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director’s recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 (A) of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse the Funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids” Account No. 10050.920101.883000.0000.00000, subject to the availability of funds to the Organizations set forth in Exhibit “A.”

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents and all-in forms acceptable to the General Counsel, for said Purpose to the Organizations set forth in Exhibit "A".

Section 5. Sections of this Resolution may be renumbered or re-lettered and correction of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of a public hearing, by filing a corrected copy of the same with the SEOPW CRA Board Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


Vincen T. Brown, Staff Counsel 7/20/2023

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Work Training Program Initiatives

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an aggregate amount not to exceed One Million Four Hundred Forty Three Thousand Six Hundred Twelve Dollars and Seventy Three Cents (\$1,443,612.73) ("Funds") to support Encouraging Dreamers Breaking Barriers, LLC., EyeUrbanTV.com, LLC., Hospitality Employees Advancement and Training, Inc., Suited for Success, Inc., Transition, Inc., and the Community Work Training Program, Inc. (collectively, the "Organizations") more particularly defined in Exhibit "A" attached and incorporated herein provide work training programs which, include various workforce and job training initiative to residents within the redevelopment area ("Purpose"). The Organizations listed in Exhibit "A," attached and incorporated have completed applications and requested funding to assist with the work training programs, as described in their respective proposals as set forth in Exhibit "B".

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners (“Board”) of the Southeast Overtown/ Park West Community Redevelopment Agency (“SEOPW CRA”) will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to Community Work Training Program, Inc., Encouraging Dreamers Breaking Barriers, LLC., EyeUrbanTV.com, LLC., Hospitality Employees Advancement and Training, Inc., Suited for Success, Inc., and Transition, Inc.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update (“Plan”) and Florida Statutes 163, the Board will consider the allocation of funding, in an aggregate amount not to exceed One Million Two Hundred Eighteen Thousand Six Hundred and Twelve Dollars and Seventy-Three Cents (\$1,218,612.73) for Work Training Programs and Economic Development.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended (“Code”). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.



Todd B, Hannon
Clerk of the Board
Ad No.40467

Exhibit "A"
Organizations

Community Work Training Program, Inc.	\$220,000.00
Encouraging Dreamers Breaking Barriers, LLC.	\$75,000.00
EyeUrbanTV.com, LLC.	\$96,000.00
Hospitality Employees Advancement and Training, Inc.	\$200,000.00
Suited for Success, Inc.	\$190,000.00
Transition, Inc.	\$437,612.73

Total Allocation Work Training Programming Grants: \$1,218,612.73

Attachment: File # 14367 - Exhibit A (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

Exhibit "B"
Proposals

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Encouraging Dreamers
Breaking Barriers, LLC., in fiscal year 2023-
2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Seventy-Five Thousand Dollars and Zero Cents (\$75,000) ("Funds"), to support Encouraging Dreamers Breaking Barriers, LLC., is a Florida Limited Liability Company ("EDBB"). EDBB has requested funds from the SEOPW CRA for the EDBB All-Star Youth Escape Car Wash Detail- Second Chance Initiative ("All Star Car Wash -Second Chance Initiative") to provide workforce training and entrepreneurial opportunities to the residents within the Redevelopment Area.

JUSTIFICATION:

Section 2, Goal 4, of the 2018 Updated Southeast Overtown/Park West Community Redevelopment Agency Plan Update (the "Plan") lists the "creat[ion] [of] jobs within the community" as a stated redevelopment goal.

Section 2, Principle 4, of the Plan provides "that employment opportunities be made available to existing residents . . ." as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$75,000.00 allocated from SEOPW Tax Increment Fund, entitled "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Encouraging Dreamers Breaking Barriers, LLC.

Address: 1490 NW 3rd Ave., Suite 106, Miami, FL 33136

Number of participants: 5-10 participants

Funding request: \$75,000.00

Age range of participants: 14-25 years old.

Scope of work or services (Summary): Provide workforce training and entrepreneurial opportunities to the residents within the Redevelopment Area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED SIXTY-THREE THOUSAND DOLLARS AND ZERO CENTS (\$75,000) ("FUNDS") TO ENCOURAGING DREAMERS BREAKING BARRIERS, LLC. ("EDBB"), A FLORIDA LIMITED LIABILITY COMPANY TO ASSIST WITH the EDBB ALL-STAR YOUTH ESCAPE CAR WASH DETAIL-SECOND CHANCE INITIATIVE IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goals 4 and 6 on page 11 of the Plan lists the "creation of jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals; and

WHEREAS, Section 2, Principle 6 on page 15 of the Plan lists the promotion of "local cultural events, institutions, and businesses" as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6 on page 15 of the Plan provides that in order to "address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses [,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities ... "; and

WHEREAS, the All-Star Detailing Services training and second-chance program ("Program") by Encouraging Dreamers Breaking Barriers, LLC ("EDBB") will provide on-the-job training, a robust curriculum, and employment opportunities to residents in the Redevelopment Area who are interested in entrepreneurship as it pertains to the vehicle servicing and detailing industry. Specifically, the Program will provide vehicle detailing services to the fleet of vehicles owned by the City of Miami. Through its City of Miami Program, EDBB also intends to further develop its relationship with the City of Miami Police Department and assist in bridging the gap and fostering a better relationship between the community and the police department; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Encouraging Dreamer Breaking Barriers, LLC. for provision of grant funds in an amount not to exceed Seventy-Five Thousand Dollars and Zero Cents (\$75,000) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids' Account No. 10050.920101.883000.0000.000000 for the Program at Encouraging Dreamers Breaking Barriers, LLC.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Encouraging Dreamers Breaking Barriers, LLC.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Seventy-Five Thousand Dollars and Zero Cents (\$75,000) ("Funds"), to support Encouraging Dreamers Breaking Barriers, LLC., is a Florida not for profit corporation ("EDBB"). EDBB has requested funds from the SEOPW CRA for the EDBB All-Star Youth Escape Car Wash Detail- Second Chance Initiative ("All Star Car Wash -Second Chance Initiative") to provide workforce training and entrepreneurial opportunities to the residents within the Redevelopment Area.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Encouraging Dreamers Breaking Barriers, LLC**, to provide workforce training and entrepreneurial opportunities to the residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Seventy-Five Thousand Dollars and Zero Cents (\$75,000) FOR All Star Car Wash-Second Chance Initiative.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

PROPOSED FUNDING REQUEST



Encouraging Dreamers Breaking Barriers, LLC

Project Name

EDBB All-Star Youth Escape Car Wash Detail - Second Chance Initiative

Prepared For

The City of Miami SEOPW CRA

Prepared By

Ijamyn Gray

Encouraging Dreamers Breaking Barriers, LLC

1490 NW 3rd Avenue, Ste 106 | Miami, FL 33136

Tel: 786.317.7729

ijamyngray62@gmail.com

Submitted on

June 23rd, 2023



FACT SHEET

WHO WE ARE:

Encouraging Dreamers Breaking Barriers, LLC, was established in 2017. We are a for profit organization currently located at 1490 NW 3rd Avenue, Suite 106, Miami, Florida 33136. This organization is founded on removing barriers encountered among youth and young adults between the ages 14-25 living in the City of Miami. Our mission is to provide mentorship while uniting the diverse cultures in underprivileged communities by exposing them to entrepreneurship opportunities while educating them in life skills training and promoting successful ways for maturing from an adolescent to a young adult.

WHAT WE DO:

We offer participation in our paid on the job training followed by job opportunities as well as entrepreneurial opportunities for residents between the ages of 14-25, living in underprivileged communities within the City of Miami. Our most current on the job paid training and job placement opportunities are offered through our EDBB All-Star Youth Escape Car Wash Detail - Second Chance Initiative, launched in August of 2021, amid the pandemic. Our carwash initiative has been successful in improving the quality of life for our participants by offering many of them a second chance in becoming productive citizens and assuring job placement after completion of their job training. Our mobile carwash pop-ups have also allowed our participants to provide services at many community events and businesses within the City of Miami. Our program has two components. since we cater to youth and young adults, we have both a **Work Force Training Program** and a **Youth Program**. Below are the details of both programs:

WORK FORCE PROGRAM:

After completion/graduation of our work force program, we assist our graduates entering the workforce by offering them job placement opportunities within the car wash industry. We are currently in the process of equipping all of our car detailing vehicles which will allow us to dispatch multiple teams of 5-7 workers to different locations and on multiple contracts. Our program also offers entrepreneurship opportunities where we teach participants how to become business owners and provide them with the necessary trainings and tools they need to succeed. We have also partnered with Career Source and other organizations, mentors and professionals who assist our participants with entering the workforce upon completion of our program. We host and participate in networking events, hiring events and community events in order to expose our participants to potential workforce opportunities. Although, our hope is for our participants to continue working with us in the car wash industry and expand our services, we do understand that for many of them this is just a steppingstone and so, we provide them with the opportunity to fulfill their dreams and teach them how to break through any barriers that may prevent them from doing so.

YOUTH PROGRAM:

Our Youth Program takes place during the spring and summer breaks. Our secondary school participants and college participants are given the opportunity to be a part of our program for one (1) week during Miami Dade County Public School Spring Break and four (4) weeks during the Miami Dade County Public School Summer Break. During this time, participants receive professional and soft skill trainings, group and one-on-one mentorship and car wash detailing trainings. At the end of the spring break session participants receive a stipend ranging between \$150 - \$200 (depending on the number of hours worked). Since the summer break program is more intense and longer, each participant is compensated \$15 per hour for their participation.

WHAT WE NEED:

We are pleased to submit this proposal for services to support our desire to build a relationship with the City of Miami SEOPW CRA; and work in conjunction with the city achieving its redevelopment goals by supporting a local standard car washing project. This project will enhance City of Miami residents by providing jobs and a service within the local community, while improving the quality of life and promoting entrepreneurship and technology innovations to its participants. In order to keep this effort ongoing, we are seeking your monetary support in the amount of Seventy-Five Thousand Dollars (\$75,000.00) to be used to fund our car wash/mentorship initiative expenses. With your sponsorship we will be able to reach fifteen to twenty young people living within the City of Miami SEOPW CRA area.

Our goal is to give the youth of today an opportunity to learn all the tools needed in becoming a successful ~~business owner and a productive citizen.~~ We realize not all youth are suited for college after graduating from high school. However, all youth can become productive citizens' by first earning and learning. With your financial assistance this opportunity will continue to create jobs for our youth and give them a responsibility geared towards earning an honest living. It will promote self-worth and reduce the chances of our participants from engaging in unproductive activities. I truly believe initiatives such as this is a necessity throughout our unprivileged neighborhoods/ communities which ultimately empower our youth to become self-sufficient productive citizens. The requested funds will be allocated as follows:

PROPOSED BUDGET OF SEOPW CRA FUNDS:

The Seventy-Five Thousand Dollars (\$75,000.00) to be acquired from SEOPW will be used towards our car wash and mentorship initiative expenses. With your sponsorship we will be able to reach ten (10) youth living within the City of Miami.

Item No.	Description	Line Total
1	EMPLOYEEES/TRAINNEES/CONTRACT MANAGER	\$ 45,000.00
2	FRINGE BENEFITS	\$ 3,000.00
3	ADMINISTRATIVE SERVICES/AUDITING/BOOKKEEPING	\$ 6,000.00
4	WORKER'S COMPENSATION/INSURANCE	\$ 3,500.00
5	EQUIPMENT/ STORAGE	\$ 1,500.00
6	SUPPLIES (operational and office supplies)	\$ 2,000.00
7	MEALS	\$ 1,000.00
8	UNIFORMS	\$ 2,500.00
9	AUTOMOBILE GASOLINE	\$ 1,500.00
10	TRAINING CERTIFICATION	\$ 2,000.00
11	BUSINESS CONFERENCE (this includes hotel and travel expenses)	\$ 7,000.00
	Infrastructure Request – EDBB is requesting the continued use of the property located at 1490 NW 3 rd Avenue for its services and mentorship program	
	Total Budget	\$ 75,000.00

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

WHY WE NEED IT:

We have seen the effects of our program and community engagements and the outcome has been phenomenal thus far. I am a testimony of how programs such as this made a difference in my childhood. With youth violence on the rise our organization is committed to providing job opportunities, mentorship, and other trainings, which teach life skills that focus on how to work through the many barriers that may prevent our participants from succeeding. The requested funding is needed in order to assist with the expenses associated with our program.

CONCLUSION:

Encouraging Dreamers Breaking Barriers, LLC takes pride in caring for our employees, our customers, our shareholders, and our environment. We hire dedicated employees who have similar values. We are a customer-first establishment, and we provide all of our employees the opportunity to build everlasting careers. EDBB All Star Youth Escape Detailing Services has created a working environment in the City of Miami where employees can perform their best and strive to achieve his or her personal goals. Because of our detailed training and safety program, we encourage our employees to dream big despite the barriers we face.

We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering an effective, employee invested, and customer first solution.

Thank you for your consideration,

Mr. Ijamyn Gray, Founder
Encouraging Dreamers Breaking Barriers, LLC
(EDBB All Star Youth Escape Car Wash Detailing Services)



PRIOR YEAR PROJECT DELIVERABLES:

Staying true to our mission, we partnered with and supported local businesses to provide the following services and incentives to our participants:

DELIVERABLES	PROVIDED BY	DATES OF DELIVERABLES
<p>Talent Acquisitions</p> <ul style="list-style-type: none"> The hiring of 10-20 youth and young adults within the City of Miami 	<p>Career Source South Florida and Referrals from Local Businesses and Residents</p>	<p>January 1st – December 31st, 2023 (Duration of Project)</p>
<ul style="list-style-type: none"> The participation of 15 youth volunteers during Spring break 2023 (Spring Break Car wash Camp) 	<p>Community Hiring Event</p>	<p>March 20th – March 25th, 2023</p>
<ul style="list-style-type: none"> The participation of 15 youth volunteers during Summer break 2023 (Summer Break Car wash Camp) 	<p>Community Hiring Event</p>	<p>July 5th – July 28th, 2023</p>
<p>On the job car detailing training which includes International Detailing Association Certification Training</p>	<p>Encouraging Dreamers Breaking Barriers, LLC and IDA Trainer</p>	<p>January 1st – December 31st, 2023 (All employees are certified as car specialists within six months)</p>
<p>Financial Literacy Classes</p>	<p>Regions Bank</p>	<p>January 1st – December 31st, 2023 (classes are conducted once a month)</p>
<p>Mentorship and Life Skills Trainings</p>	<p>Encouraging Dreamers Breaking Barriers, LLC and Guest Speakers</p>	<p>January 1st – December 31st, 2023 (trainings are conducted biweekly)</p>
<p>Participation in community and networking events such as: Father and Son Football Tournament, Thanksgiving Turkey Drives, Local community, EDBB Annual Christmas Wishlist Event</p>	<p>EDBB, INC (non-profit organization) and Encouraging Dreamers Breaking Barriers, LLC, and other organizations</p>	<p>January 1st – December 31st, 2023 (Participation is required at least three times a month. The goal is to improve social skills, increase self-esteem and self-confidence and promote a sense of fulfillment through community engagements and outreach initiatives)</p>





ENCOURAGING DREAMERS, LLC

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com**MONTHLY SCHEDULE:**

MONTH	PROJECT TIMELINE
January 2023	<ul style="list-style-type: none"> • Meeting with team daily • Detail cleaning of vehicles (residents, local business owners, and employees)
February 2023	<ul style="list-style-type: none"> • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Soft Skills Trainings • Engage in Community Event – “Dr Martin Luther King Annual Parade”
March 2023	<ul style="list-style-type: none"> • Meeting with team daily • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “EDBB Spreading Love on Valentine’s Day”
April 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “Father and Son Football Tournament” and • Engage in Community Event – “Spring Break Youth Escape Car wash Camp”
May 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • EDBB Annual Team Building Event – “Annual Car Wash Expo”
June 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “Summer Break Youth Escape Car wash Camp”



ENCOURAGING DREAMERS, AMI, LLC

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com

July 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “Summer Break Youth Escape continued”
August 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “Back to School Youth Car wash Drive”
September 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings or • Engage in Community Event – “Teacher Planning Day Youth Car Wash”
October 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “Trick or Treat Youth Car Wash Candy Drive”
November 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “Turkey Give-Away Youth Car Wash Drive”
December 2023	<ul style="list-style-type: none"> • Meeting with team daily • Meet with CRA Project Manager weekly • Detail cleaning of vehicles (residents, local business owners and employees) • International Detailing Association Certification Training • Complete Bi-weekly Professionalism and Skills Trainings • Engage in Community Event – “EDBB Christmas Wishlist Toy Drive” • Project Close-out



ENCOURAGING DREAMERS A.P.C. INC.
 1490 NW 3rd Avenue, Ste 106
 Miami FL 33136
 Office (786) 317-7729
 Email: encouragingdreamers@gmail.com

PROPOSED 2023 COMMITMENTS

ORAGANIZATION	AMOUNT
SEOPW CRA	\$ 75,000.00
MAYOR API FUNDING	\$ 50,000.00
CARWASH REVENUE	\$ 25,000.00
DISTRICT 2	\$ 25,000.00
CHILDREN'S TRUST	\$ 17,500.00
OMNI CRA	\$ 25,000.00
TOTAL PROPOSED COMMITMENTS	\$ 217,500.00



ENCOURAGING DREAMERS

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

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EEDBB Annual Signature Events



2022 – EEDBB Youth Escape Summer Camp Program

Growing up in an underprivileged community, I understand the barriers many of our youth are facing today. Our underserved communities are infested with gun violence, crime, and poverty. Determined to make a positive difference and help change the narrative among our youth hence I created, EEDBB Allstars Detailing Services Summer Car Wash Camp. We hired twenty-five (25) youth from different communities within City of Miami and Miami-Dade County to earn and learn during a four-week program. The youth then, received on the job training from the EEDBB carwash team. They participated in several trainings during these weeks such as New Employee Orientation, Money Management Tools, Positive Thinking, and Customer Service Skills. They also received empowerment from community leaders and City of Miami Police staff. The youth were taken on fieldtrips allowing them to be exposed to City of Miami and Miami-Dade Commission Meetings, The Miami Dolphins Football Training Camp, Community Pop-Up Events, and much more. After completion of our four-week summer break program each participant received a \$15 per hour stipend for the hours worked as well as volunteer hours. This program was a success and a game changer for the youth in our community. Our true mission was realized as these youth were taught to always dream the impossible and believe God will show them that all things are possible.



My Experience with The EEDBB Allstars has been nothing short of amazing. I have gained so much knowledge, met important people and learned great car wash skills. Working at the car wash and being able to work flexible hours has been helpful for me while I am in college.



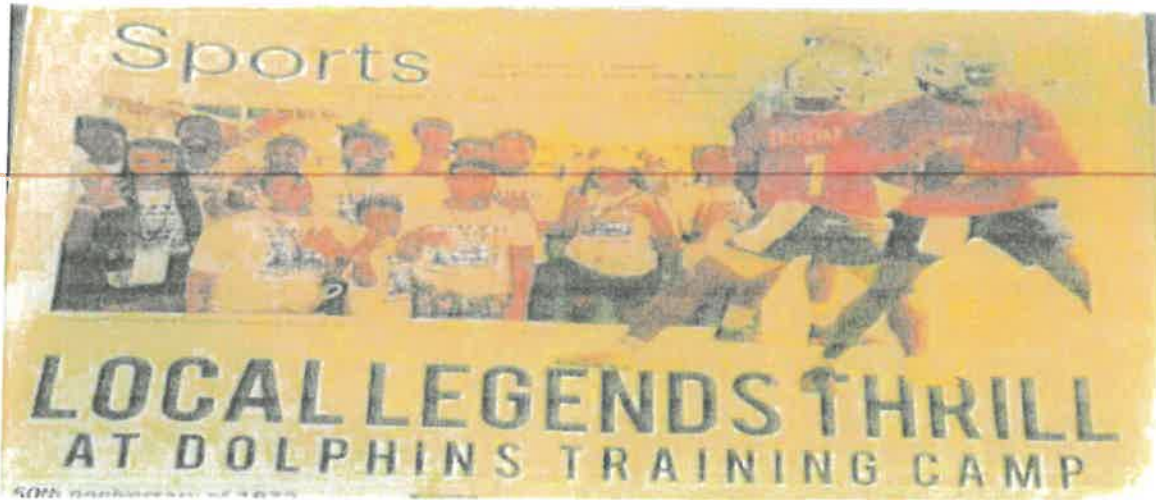
~ Byron Hart

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS, INC.
1490 NW 3rd Avenue, Ste 106
Miami FL 33136
Office (786) 317-7729
Email: encouragingdreamers@gmail.com

2022 – EDBB Youth Escape Summer Camp Experiences



Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS

1490 NW 3rd Avenue, Ste 106

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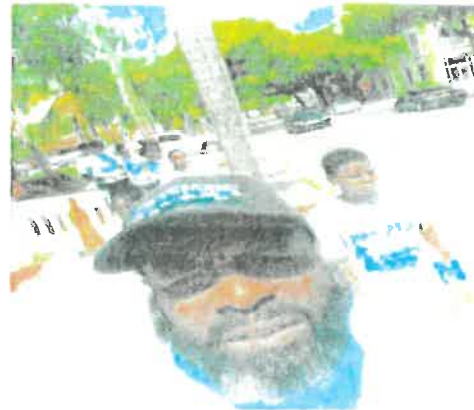
Email: encouragingdreamers@gmail.com



2022 – EDBB Youth Escape Spring Break Experience

EDBB Allstars Detailing Services spring break youth escape experience was very inspiring and rewarding. We

hired twenty-five (25) youth from different communities within City of Miami and Miami-Dade County to earn and learn for one week. At the beginning of the week the youth participated in money management, positive thinking, and customer service trainings. Our true mission was realized as these youth were taught to always dream the impossible and believe God will show you that all things are possible. They learned the meaning of breaking barriers that they may face in life and how not to use negative language like “but I can’t” or “those white folks won’t give me a chance”, because these are all self-inflicted barriers we create. The youth then, received on the job training from the EDBB carwash team. This gave me an opportunity to observe my team in action. It was great to see the compassion and leadership skills shown towards these youth by my team. Once trained on all car detailing positions the youth were divided into groups and assigned specific jobs like, tire specialist, interior specialist, window specialist and vacuum specialist. Each youth that completed the spring break training was compensated a \$150 stipend and was taken out for a celebration dinner at Golden Corral. This experience was beneficial for both the participants and the EDBB team. It benefited all participants who successfully completed the spring break training because they will be given the opportunity to participant in our 2022 Summer Carwash Youth Escape Initiative, and it benefited the team because it better prepared them to operate the summer program.



Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS
 1490 NW 3rd Avenue, Ste 106
 Miami FL 33136
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CURRENT PAYROLL REGISTER

EMPLOYEE #	EMPLOYEE NAME	PAY RATE	JOB TITLE / ASSIGNMENT	HIRE DATE	ADDRESS
EDBB-8146	BETTS, TAVARIUS	\$ 1,300.00 / salary	Car Tech Specialist / Supervisor Specialty: Car Finisher	10/27/2021	1877 NW 42 STREET, MIAMI, FL 33142
EDBB-0596	GRAY, IJAMYN	\$2,0000.00 / salary	Contract Manager	10/27/2021	1430 NW 72 STREET, MIAMI, FL 33147, APT 201
EDBB-0535	GRAY, LADASHIA	\$15.00	Office Assistant	10/27/2021	1430 NW 72 STREET, MIAMI, FL 33147, APT 201
EDBB-8070	GRAY, LATRAYA	\$15.00	Training Coordinator	01/01/2022	24715 SW 110 th Ave HOMESTEAD, FL 33032
EDBB-1482	HARRINGTON, ALPHONSO	\$15.00	Car Tech Specialist / Specialty: Exterior	04/01/2023	1430 NW 72 STREET, MIAMI, FL 33147, APT 103
EDBB-2832	HICKS, D'JOHN	\$15.00	Car Tech Specialist / Specialty: Tire Cleaning	01/10/2022	3303 GRAND AVE, MIAMI, FL 33133
EDBB-0664	JOHNSON, ANTIWONE	\$\$ 1,300.00 / salary	Car Tech Specialist / Supervisor Specialty: Interior Cleaning	10/27/2021	3520 S DOUGLAS RD, MIAMI, FL 33133
EDBB-8205	POWELL, KANI	\$15.00	Car Tech Specialist / Specialty: Window Cleaning	02/19/2022	774 NW 41 ST, MIAMI, FL 33127

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com**YEAR-ROUND YOUTH TRAINEES****PLEASE NOTE: THESE YOUTH ARE IN SCHOOL AND CAN ONLY WORK DURING SCHOOL BREAKS AND NON-SCHOOL DAYS**

EMPLOYEE #	EMPLOYEE NAME	PAY RATE	JOB TITLE	SCHOOL NAME	ZIP CODE
EDBB-7915	Brutus, Jonathan	\$15.00	Car Tech Specialist	Booker T. Washington Senior High	33136
EDBB-8281	Henry, Matthew	\$15.00	Car Tech Specialist	Miami Northwestern Senior High	33147
EDBB-1393	Jackson, Emeri	\$15.00	Car Tech Specialist	Law Enforcement Officers Memorial High School	33136
EDBB-6173	Murena, Elijah	\$15.00	Car Tech Specialist	Booker T. Washington Senior High	33147
EDBB-8205	Powell, Kani	\$15.00	Car Tech Specialist	Miami Northwestern Senior High	33127
EDBB-3016	Williams, Jason	\$15.00	Car Tech Specialist	Coral Gables Senior High	33133



ENCOURAGING DREAMERS

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com

2023 – SPRING BREAK YOUTH ESCAPE PARTICIPANTS

NO.	YOUTH NAME	ID PROVIDED	DESIRED POSITION	ZIP CODE	SEOPW CRA Resident
1	Brutus, Jonathan	Florida ID	Car Technician	33136	Yes
2	Cheeks, Zion	Birth Certificate	Car Technician	33136	Yes
3	Cunningham, Da'niya	Florida ID	Office Support	33127	No
4	Cunningham, Destiny	Florida ID	Office Support	33127	No
5	Harrington, Alphonso	Florida ID	Car Technician	33147	No
6	Edwards, Pablo	Passport	Car Technician	33147	No
7	Gray, Ijamyn Jr	Florida ID	Car Technician	33147	No
8	Henry, Matthew	Florida ID	Car Technician	33147	No
9	Jackson, Emeri	Birth Certificate	Car Technician	33136	Yes
10	Mincy, Brandin	Birth Certificate	Car Technician	33147	No
11	Murena, Elijah	Florida ID	Car Technician	33147	No
12	Powell, Kani	Florida ID	Car Technician	33127	No
13	Rodriguez, Tony	Florida ID	Car Technician	33142	No
14	Thomas, Jamari	School ID	Car Technician	33147	No
15	Williams, Jason	Florida ID	Car Technician	33133	No
16	Young, Synard	Florida ID	Car Technician	33150	No

***PLEASE NOTE ALL PARTICIPANTS EARNING OVER \$600.00/ PER YEAR RECEIVED A 1099 FORM

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS, INC. (L)

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com

2022 – SUMMER BREAK YOUTH ESCAPE PARTICIPANTS

	YOUTH NAME	ID PROVIDED	DESIRED POSITION	Zip Code	SEOPW CRA Resident
1	Bonica, Jemef	Birth Certificate	Car Tech Specialist	33136	Yes
2	Brown, Jordan	Birth Certificate	Car Tech Specialist	33136	Yes
3	Crockett, Douglas	Florida ID	Car Tech Specialist	33127	No
4	Cunningham, Da'niya	Birth Certificate	Office Support	33127	No
5	Cunningham, Destiny	Birth Certificate	Office Support	33127	No
6	Edwards, Monae	Florida ID	Field Support	33142	No
7	Glover, Donnell	Birth Certificate	Car Tech Specialist	33133	No
8	Golson, Tavon	Birth Certificate	Car Tech Specialist	33147	No
9	Golson, Thomas	Birth Certificate	Car Tech Specialist	33147	No
10	Hart, Bryon	Florida ID	Car Tech Specialist	33142	No
11	Jackson, Emeri	School ID	Car Tech Specialist	33136	Yes
12	Lallion, David	Florida ID	Car Tech Specialist	33136	Yes
13	Rodriguez, Tony	Florida ID	Car Tech Specialist	33142	No
14	Williams, Jason	Florida ID	Car Tech Specialist	33133	No
15	Willis, Kamora	Florida ID	Car Tech Specialist	33133	No
16	Young, Synard	Florida ID	Car Tech Specialist	33150	No

***PLEASE NOTE ALL PARTICIPANTS EARNING OVER \$600.00/ PER YEAR RECEIVED A 1099 FORM



ENCOURAGING DREAMERS BREAKING BARRIERS ALLSTARS

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com

PRIOR YEAR PROJECT SUCCESS STORIES:

SUCCESS STORY NO. 1

Our first success story was finding my father Randy Hudnell. One day God asked me "how can I save the world and forget about my own. With that though in mind I found my father who was homeless and on drugs at the time. It was a challenge looking past him being an absent parent but with God's permission I was able to forgive my father for his shortfall and offer him a life changing opportunity through employment with Encouraging Dreamer's Breaking Barriers Allstars Detailing Service. Mr. Hudnell, now has a stable job as a car tech specialist/record keeper, he has his own place and is no longer homeless. Our next mission is to assist him with his dream of opening his own business of selling nutritious and delicious organic and natural food and drinks. – Ijamyn Gray, CEO of Encouraging Dreamers Breaking Barriers, LLC

SUCCESS STORY NO. 2

The second success story is helping groom and mentor Antiwone Johnson, who has been a part of Encouraging Dreamer's Breaking Barriers Allstars Detailing Service from its start. His dream is to someday own his own security company. As a result of shadowing the owner of EDBB, Antiwone has learned the tools needed to operate and manage his own business. He is now the proud owner of A3 Security Services, LLC, which is another service provided under the EDBB umbrella.

– Ijamyn Gray, CEO of Encouraging Dreamers Breaking Barriers, LLC

SUCCESS STORY NO. 3

Our third success story was the hiring of a young man name Robert Whittle. He was featured on a documentary – Behind the Bars in Miami, where he was in Bootcamp after serving 5 ½ years in prison. He was released in June of 2021, and since his release from prison he has been employed by Encouraging Dreamer's Breaking Barriers Allstars Detailing Service. As a result he now has a stable source of income, has opened a bank account and has transformed his mind into being a model citizen and employee.

– Ijamyn Gray, CEO of Encouraging Dreamers Breaking Barriers, LLC

SUCCESS STORY NO. 4

The fourth success story is the hiring of over 20 youth from different communities and creating a safe haven through our carwash youth escape initiative. These youth are learning the true meaning of "One Brother One Hood". Each day they realize that this carwash is a life changing opportunity where we wash away our past while waxing into a brighter future

– Ijamyn Gray, CEO of Encouraging Dreamers Breaking Barriers, LLC



ENCOURAGING DREAMERS
 1490 NW 3rd Avenue, Ste 106
 Miami FL 33136
 Office (786) 317-7729
 Email: encouragingdreamers@gmail.com

TOTAL PROJECT OPERATING BUDGET:

The total operating cost per year to effectively fund the carwash program is Three Hundred Thirty-Thousand Dollars (\$330,000.00). The following is a detailed line item per cost:

Item No.	Description	Line Total	Balance Remaining After Commitment
1	TRAINEES / CONTRACT MANAGER	\$ 237,000.00	
2	ADMINISTRATION / AUDITING / BOOKKEEPING	\$ 10,000.00	
3	FRINGE BENEFITS	\$ 15,000.00	
4	INSURANCE	\$ 6,000.00	
5	STORAGE	\$ 5,000.00	
6	BUSINESS CONFERENCE (travel expenses, courses, etc.)	\$ 20,000.00	
7	MEALS	\$ 2,500.00	
8	UNIFORMS	\$ 6,000.00	
9	OFFICE SUPPLIES	\$ 2,500.00	
10	EQUIPMENT	\$ 2,500.00	
11	OPERATIONAL SUPPLIES	\$ 2,500.00	
12	GASOLINE EXPENSE (automobile and equipment)	\$ 3,500.00	
13	LICENSES/PERMITS	\$ 3,000.00	
14	OFFICE SPACE	\$ 1,000.00	
15	WORKER'S COMPENSATION	\$ 4,000.00	
16	REPAIR & MAINTENANCE	\$ 2,000.00	
17	INTERNATIONAL DETAILING ASSOCIATION (IDA) CERTIFICATION	\$ 5,000.00	
18	COMMUNITY ENGAGEMENT EVENTS	\$ 2,500.00	
	Total Operating Budget	\$ 330,000.00	



ENCOURAGING DREAMERS, LLC

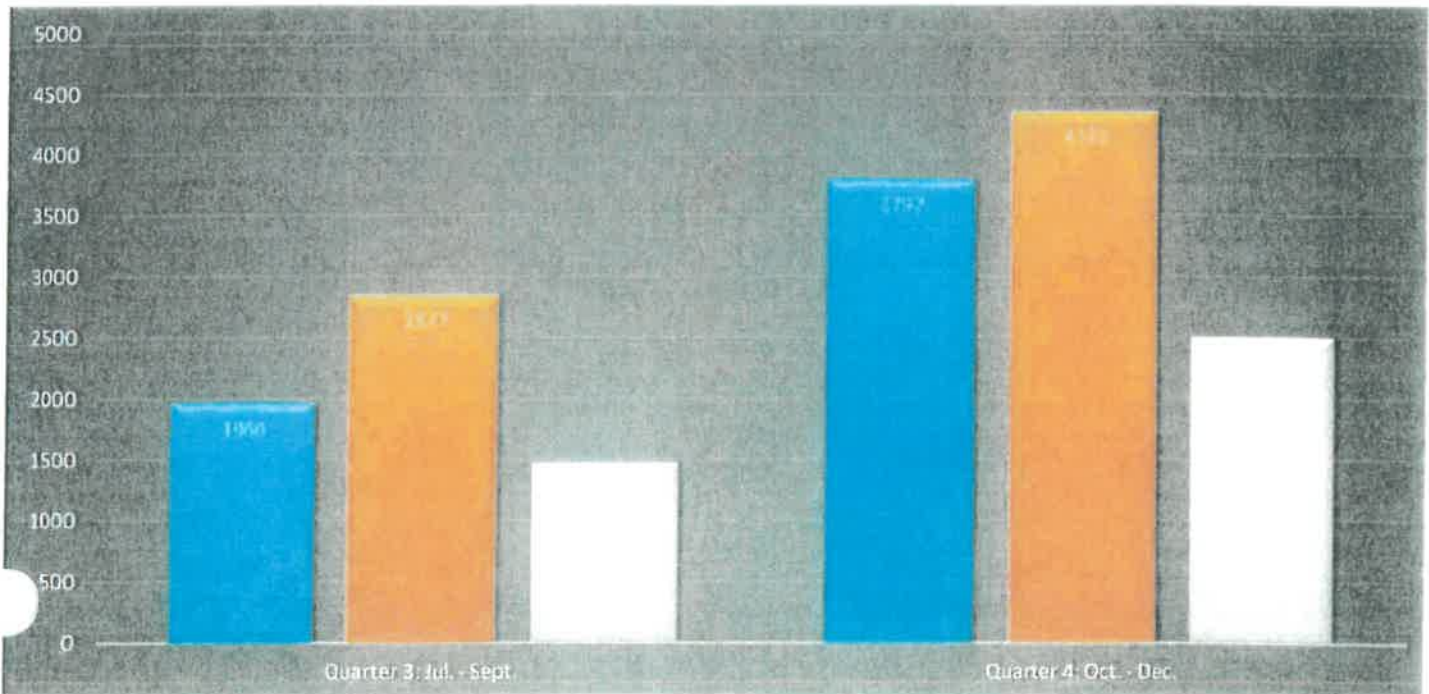
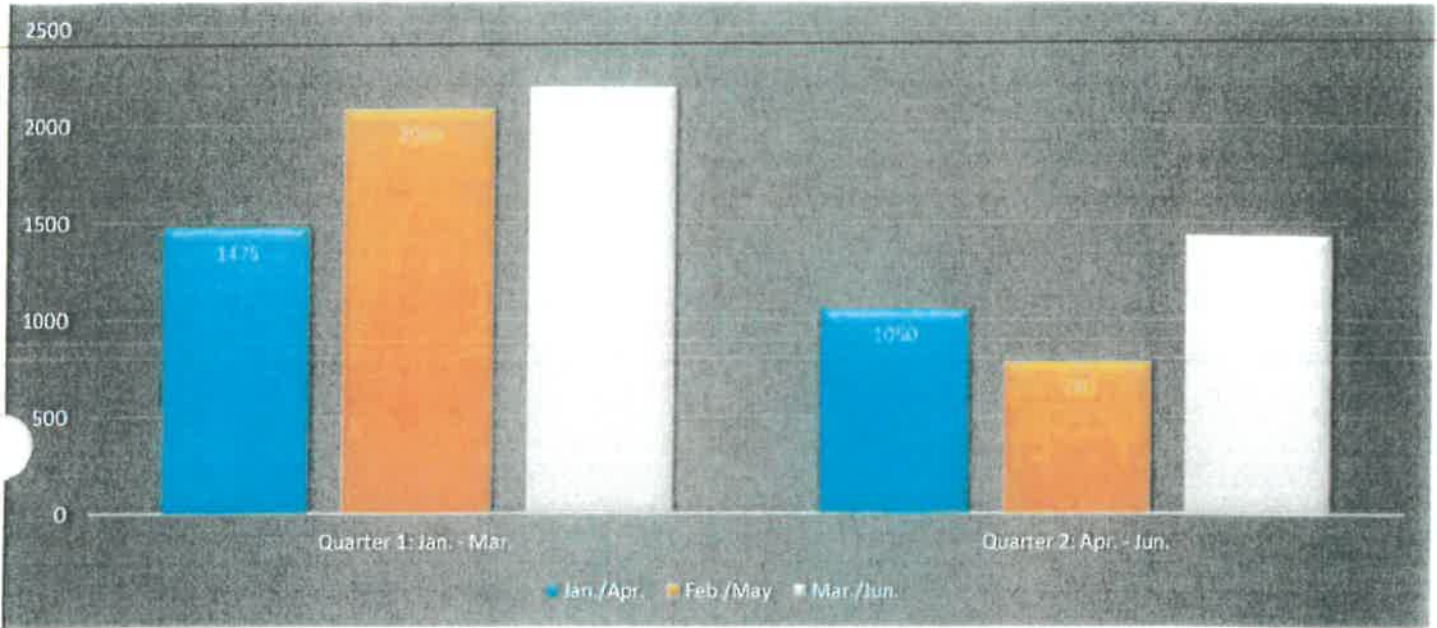
1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com

Encouraging Dreamers Breaking Barriers Car Wash Revenue Chart – 2022

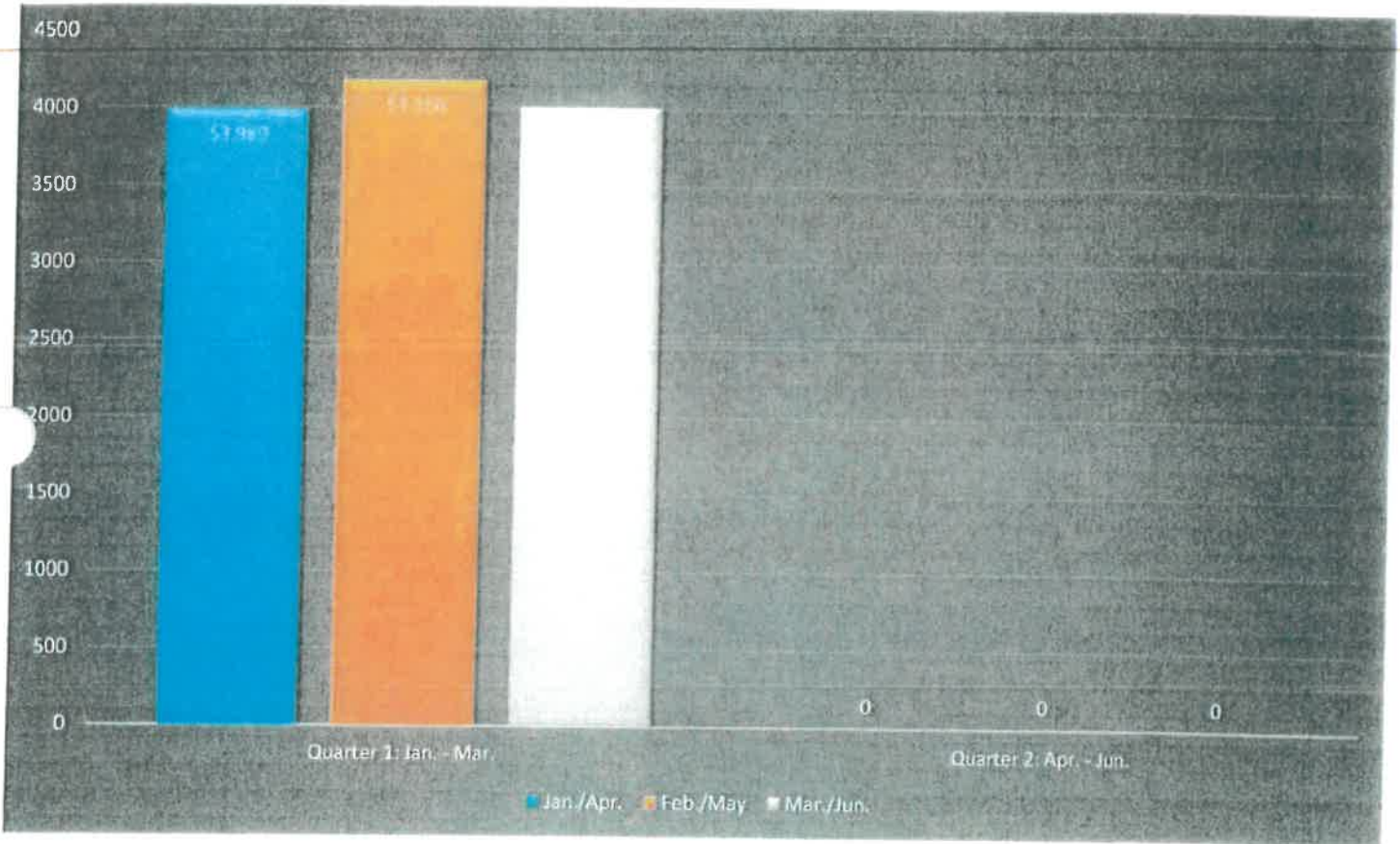


Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS
1490 NW 3rd Avenue, Ste 106
Miami FL 33136
Office (786) 317-7729
Email: encouragingdreamers@gmail.com

Encouraging Dreamers Breaking Barriers Car Wash Revenue Chart - 2023



Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



ENCOURAGING DREAMERS

1490 NW 3rd Avenue, Ste 106

Miami FL 33136

Office (786) 317-7729

Email: encouragingdreamers@gmail.com



THANK YOU SEOPW CRA FOR YOUR CONTINUED SUPPORT...

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to EyeUrbanTV.Com,
LLC.in fiscal year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Ninety-Six Thousand Dollars and Zero cents (\$96,000.00) (“Funds”), to support EyeUrbanTV.Com LLC, is a Florida limited liability corporation (“EUTV”). EUTV has requested funds from the SEOPW CRA for support to produce an apprenticeship program and training operating broadcasting software, cameras, scripting and theatrics, video logging, and editing (“EUTV Apprenticeship Program”) to provide apprenticeship opportunities to the residents within the Redevelopment Area.

JUSTIFICATION:

Section 2, Goal 4 of the 2018 Southeast Overtown/Park West Community Redevelopment Updated Plan (the “Updated Plan”) lists the “creati[on of] jobs within the community” as a stated redevelopment goal.

Section 2, Goal 5 of the Updated Plan lists the “[p]romotion and marketing of the community” as a stated redevelopment goal.

Section 2, Principle 6 of the Updated Plan lists the promotion of “local cultural events, institutions, and businesses”, as a stated redevelopment principle.

Section 2, Principle 14 of the Updated Plan lists “restor[ing] a sense of community and unify[ing] the area culturally” as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$96,000.00 allocated from SEOPW "Other Grants and Aids," Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: EyeUrbanTV.Com LLC

Address: 1490 N.W. 3rd Avenue, Suite 106 Miami, Florida 33136

Number of participants: 40 participants in total.

Funding request: \$96,000.00

Age range of participants: 13 years old and up.

Scope of work or services (Summary): Assist Redevelopment Area Residents with apprenticeship opportunities in the Internet Broadcasting field.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED NINETY-SIX THOUSAND DOLLARS AND ZERO CENTS (\$96,000.00) ("FUNDS") TO EYEURBANTV.COM LLC., A FLORIDA LIMITED LIABILITY COMPANY TO ASSIST WITH THE EUTV APPRENTICESHIP PROGRAM IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, EUTV will produce, promote and create media films to tell the rich history and culture of the Overtown community. Broadcasting topics will include local news of businesses, organizations, and events. EUTV will provide internships to explore specialized tools, teach broadcasting etiquette, and develop hands-on real-world skills that can develop into a living-wage career. Over two hundred and fifty thousand users can access various topics twenty-four hours a day, seven days a week through user-friendly platforms.

WHEREAS, Section 2, Goal 4 at page 10 of the Updated Plan lists the "creati[on of] jobs within the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 5 at page 10 of the Updated Plan lists the "[p]romotion and marketing of the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 6 at page 14 of the Updated Plan lists the promotion of "local cultural events, institutions, and businesses", as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 14 at page 15 of the Updated Plan lists "restor[ing] a sense of community and unify[ing] the area culturally" as a stated redevelopment principle; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with EyeUrbanTV.Com LLC. for provision of grant funds in an amount not to exceed Ninety-Six Thousand Dollars and Zero Cents (\$96,000.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at EyeUrbanTV.Com LLC.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for EyeUrbanTV.Com LLC.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Ninety-Six Thousand Dollars and Zero cents (\$96,000.00) (“Funds”), to support EyeUrbanTV.Com LLC, is a Florida limited liability corporation (“EUTV”). EUTV has requested funds from the SEOPW CRA for support for the production of an apprenticeship program and training operating broadcasting software, cameras, scripting and theatrics, video logging, and editing (“EUTV Apprenticeship Program”) to provide apprenticeship opportunities to the residents within the Redevelopment Area.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **EyeUrbanTV.Com LLC** ("EUTV"), for the EUTV Apprenticeship Program ("Program") and training opportunities for the residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Ninety-Six Thousand Dollars and Zero cents (\$96,000.00) the EUTV Program will provide broadcasting training.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

THE OVERVIEW

EYE URBAN TV is a Internet Broadcasting Corporation that Specializes in Media Production and Content Creation. We own and manage a VOD Channel which allows us to host various types of content from community interviews to full length feature films. The Eye Urban TV App is available on Firestick, Apple TV, Roku TV and all Android and iOS Devices.

PRODUCTION STUDIO

Our 700+ Square Foot production facility will allow for us to broadcast/stream LIVE content to our VOD channels, as well as provide a facility to host and train individuals participating in in Apprenticeship Program.

OUR GOAL

Our goal for 2023/24 is to increase our media production and content creation capabilities by training local individuals in the areas of Internet Broadcasting, Content Creation and Media Production and provide a certificate of skills upon completion of the apprenticeship program.

PROJECTED OPERATIONS

We will be providing established and start-up businesses with media production and advertising on our VOD channel, FREE or a reduced community rate. We will also be consulting and working with multiple community partners enhance to enhance media exposure for the Overtown Business corridor

DEMOGRAPHIC/AUDIENCE

Our footprint is organic. Built over the years we have garnered vast global viewership. This diversity grants future growth in global viewership which converts to local income from advertising.

Daily Average Geography of Viewership

United States	Jamaica	United Kingdom	Canada	Haiti	Barbados
1,939	759	256	49	46	22

Daily Average Ages of Viewership

25-34	6.6%
35-44	13%
45-54	28.3%
55-64	26.4%
65+	25.8%

Daily Average Social Media Viewership

YouTube	Facebook	VMixTV	Overall Impressions on Social Media
Views: 5,553	Views: 3,708	Views: 250,00+	YouTube

Men: 30%	Men: 30%	Men: 60%	Facebook
Women: 70%	Women: 70%	Women: 40%	VMixTV
		Overall Impressions:	48,457

Stand-alone Player Viewership

Overall Monthly Viewership:	11,773
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COMMUNITY IMPACT

Eye Urban TV provides a creative environment for our apprentice to train in basic media production and allow creative expression to develop from concept to final render. We have trained and sub-contracted with many individuals throughout the metro area and have conducted media production workshops with kids residing in our immediate community. During our 12 year tenure we have Trained over 75 individuals in Media Production and Content Creation in the areas of: Camera Operation; Scripting and Theatrics, Video Logging and Editing along with current internet broadcasting techniques and operating systems. Most are still sub-contracted by EUTV for media services and host their own broadcasted shows.

PRICING AND SERVICES

We offer community rates to improve community equity. EYE URBAN TV host a niche content portfolio which features:

- Ads for monetization
- Interviews and Infomercials
- Tailored content and NEW Show Ideas
- Music Videos and Live Performances
- Local, National and International Movies
- Web Series – Taping Production & Hosting Content
- Sunday Sermons & Video Obituaries

APPRENTICESHIP PROGRAM and TRAINING

APPRENTICESHIP – Sept 4, 2023, to Dec 4, 2023

Apprentice will work hands on a learn to operate the EUTV broadcasting software and platform.

We intend on doing this by engaging community partners such as Overtown Optimist, Touching Miami with Love, Overtown Youth Center, and Urgent Inc and forming collaborative works and trainings in Internet Broadcasting, Media Production and Content Creation. This will culminate in our yearly Urban Soul Experience event held during Art Basel.

~~Our alignment for Jan 2024 to March 2024 will be to engage in Creative Content with focus on economic strategic alignment. Our task here will be to engage apprentices to produce a PSA for the community.~~

April – June 2024 will be a focus on businesses within the business corridor and providing 30 second commercials for all businesses within the SEOPW CRA Boundaries. These commercials will be ads on our media channel which will play before, after and during content viewing.

We will also hire local sub-contractors to engage in a very vigorous marketing campaign utilizing various tactics like PR, social media ads, event coverage, and digital, publication and radio advertising to increase brand exposure and reach our target audience effectively. To date we have retained Brand2Brand Marketing and South Promos to assist with these efforts.

CURRICULUM

Introductory Course/Tentative Deeper Dive

Each Course

30 days, 4 weeks, 16 hours of touchpoints

Foundations: Internet Protocols (Course 1)

Week 1- Setting up the Broadcast: location (physical v. virtual), Equipment: camera/ webcam types (HDMI or USB)

Week 2- System capability/*Ping test (Home compatibility)

Week 3-Broadcasting platforms: Facebook, Youtube, Instagram Live,

Week 4-Broadcasting platforms: Youstream, Lightcast, Brightcove (hosting platforms) podcasts, encryption

Media Production (Course 2)

Week 5-Camera operations: basic settings and operations, mediums to record (insert graphics/videos) & *Camera preferences: Cannon, Nikon, Sony (Did You Know?)

Week 6- Lighting, camera technique, angles

Week 7- Script writing, creative captions, expressive acting, editing.

Week 8- Camera & equipment maintenance (camera stabilizers), etiquette, & understanding of product value, 3-point camera angle

Content Creation (Course 3)

Week 9-Creative conception: show synopsis, what’s it going to be about, host & characters (find the why)

Week 10- Structuring content, some scripting*

Week 11-Formatting the show & how the format works (time frame/length, advertising/monetizing)

*simple format, introduce complex format?

Week 12- Rendering the final product & understanding how to render for playback

Hybrid Curriculum

<https://learn.angelafehr.com/p/creativewatercolour?src=teachable-examples>

Flipped Classroom Model for Internship

<https://www.youtube.com/watch?v=3plmC4VDGFo>

2023 Studio Operations & Apprenticeship Activation Budget

Media Production Facilitation	\$23,000.00
Apprentice and Instructor Stipends	\$40,000.00
Lightcast Platform	\$18,000.00
Marketing & Public Relations	\$9,000.00
Broadcasting Internet	\$3,600.00
Utilities	\$2,700.00
TOTAL AOUNT REQUESTED	\$96,300.00

BUDGET JUSTIFICATION

Media Production/Facilitation – This line Item will finance the Overall Facilitation of the studio and apprenticeship directed by Andre “Soul” Williams CEO of EYE URBAN TV.COM, LLC and it will also serve as an executive director stipend.

The Program Facilitator will also be functioning as an instructor for the 1st course and Introduction of the program.

Apprentice and Instructor Stipend – Each Participant will receive \$50 per week for a completed week of training. (Max 10 participants per session). This will provide an incentive to participate and allow participants to invest in software and hardware items they will need.

Training Instructors stipend will be accredited to instructors.

Breakdown: There will be 1 instructor scheduled to instruct 1 time per week, per course. (Example: Course 2 Media Production weeks 5-8 an instructor will come once during each of those weeks to instruct in the course). Each Instructor will receive up to \$250 a week for their participation.

Total - \$1000 a month = \$12,000 for the year.

Lightcast Platform – The platform is the actual app hosting platform that allows us to host our content. This allows us to have complete analytics to the performance of the app. It also allows for add integration, subscription set-up (which will monetize our efforts) and Pay-Per-View. We have a 24hr service manager/team that coaches and counsels on how to get maximum usage for our app and assist us in troubleshooting any broadcasting issues.

Marketing & Public Relations – It will be imperative to market the app and promote it to garner as many base subscriptions and end users as possible. We will engage and work closely with local PR Specialists and marketing firms that will allow us to increase our visibility and footprint. From printed flyers to digital ad placement on platforms such as Spotify, Yahoo Ads and Amazon Ads.

Broadcasting Internet – We currently have a specialized internet service that allows you to upload/stream with little to no latency. This service is provided by comcast and is imperative to the streaming service of our application. It also serves up with pertinent crypted security which protects us from Malware a Phishing.

Utilities – Are Items necessary to operate and function without hinderance such as Electricity and Studio Security Services.

EYEURBANTV



Specializing in Media Production, Content Creation and Community Culture(s)

ATTENTION ALL CREATIVES

ENROLLMENT STARTS SOON!



LEARN THE SKILLS OF INTERNET BROADCASTING MEDIA PRODUCTION & CONTENT CREATION

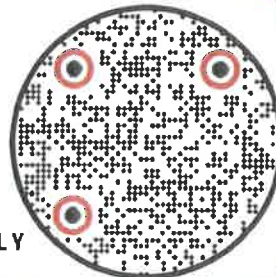
**APPRENTICE &
SUMMER
PROGRAM
AGES: 13 & UP**

GIVE US A CALL FOR MORE
DETAILS AND INFORMATION
(786) 720-5575

APPLY TODAY!

**INSTRUCTION IN:
BROADCASTING
FILMING
SHOW PRODUCTION
CAMERA OPERATION
+ MORE**

SERIOUS INQUIRIES ONLY



Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Hospitality Employees
Advancement and Training, Inc. in fiscal year
2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) ("Funds"), to support Hospitality Employees Advancement and Training, Inc., is a Florida non-profit corporation ("HEAT"). HEAT has requested funds from the SEOPW CRA for continued support for the hospitality and culinary arts training program located in the Overtown Performing Arts Center, 1074 N.W. 3rd Avenue, Miami, FL ("Hospitality and Culinary Arts Training Program") to provide high-quality, soft skills and vocational training while proving union-affiliated employment opportunities to the residents within the Redevelopment Area.

JUSTIFICATION:

Section 2, Goals 4 and 6, of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Plan Update ("Plan") lists the "creati[on of] jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals.

Section 2, Principle 4, of the Plan provides "that employment opportunities be made available to existing residents . . ." as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$200,000.00 allocated from SEOPW Tax Increment Fund, entitled "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Hospitality Employees Advancement and Training, Inc.

Address: 871 N.W. 167th Street Miami, Florida 33169

Number of participants: Targeting 90 participants

Funding request: \$200,000.00

Age range of participants: 18 years old and over.

Scope of work or services (Summary): Provide high-quality, soft skills and vocational training while providing union-affiliated employment opportunities to the residents within the Redevelopment Area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED TWO-HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$200,000.00) ("FUNDS") TO HOSPITALITY EMPLOYEES ADVANCEMENT AND TRAINING, INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH THE HOSPITALITY AND CULINARY ARTS TRAINING PROGRAM IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goal 4, on page 11 of the Plan lists the "creati[on of] jobs within the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, on page 11 of the Plan also lists "improving the quality of life for residents" as a stated redevelopment goal; and ,

WHEREAS, Section 2, Principle 4, on page 14 of the Plan provides "that employment opportunities be made available to existing residents ... " as a stated redevelopment principle; and

WHEREAS, the Grantee developed Hospitality Employees Advancement and Training, Inc., a non-profit hospitality and culinary arts training program for those residents of the Redevelopment Area who are seeking new careers in the hospitality industry and those who want to improve their skills for career advancement (the "Program"); and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of

the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Hospitality Employees Advancement and Training, Inc. for provision of grant funds in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Hospitality Employees Advancement and Training, Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Hospitality Employees Advancement and Training, Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) ("Funds"), to support Hospitality Employees Advancement and Training, Inc., is a Florida non-profit corporation ("HEAT"). HEAT has requested funds from the SEOPW CRA for continued support for the hospitality and culinary arts training program located in the Overtown Performing Arts Center, 1074 N.W. 3rd Avenue, Miami, FL ("Hospitality and Culinary Arts Training Program") to provide high-quality, soft skills and vocational training while proving union-affiliated employment opportunities to the residents within the Redevelopment Area.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Hospitality Employees Advancement and Training, Inc.**, to provide high-quality, soft skills and vocational training while proving union-affiliated employment opportunities to the residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Two-Hundred Thousand Dollars and Zero cents (\$200,000.00) for the Hospitality and Culinary Arts Training Program.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

Hospitality Employee Advancement & Training Inc.
 871 NW 167th Street
 Miami, FL 33169
heat@unitehere.org



June 26, 2023

James McQueen
 Interim Executive Director
 Southeast Overtown/Park West Community Redevelopment Agency
 819 NW 2nd Avenue, 3rd Floor
 Miami, Florida 33136

Re: FY '24 HEAT Cover Letter to Continue Partnership Training Hospitality Applicants for Good Culinary Jobs

Dear Mr. McQueen:

Thank you for the opportunity to submit a proposal to continue our partnership with the CRA to provide culinary skills training to Overtown residents and hospitality employees. This letter will serve as a summary of the attached proposal.

Hospitality Employees Advancement and Training, Inc. (HEAT) is a non-profit which provides culinary and hospitality training in partnership with UNITE HERE Local 355, union hospitality employers in South Florida, and the Overtown CRA. HEAT conducts culinary skills training at the Overtown Performing Arts Center kitchen. What makes HEAT's program unique is that HEAT tailors its training to meet the needs of participating employers and assists graduates with job placement in union jobs that provide free family health insurance, good wages, a pension, and recall rights after layoffs, a particularly important benefit during recovery from the pandemic. There is no cost for Overtown residents and employees of contributing employers to attend training classes.

In the following proposal, HEAT is requesting \$200,000 for fiscal year 2024 to fund student recruitment, culinary instruction, and cooking supplies for a year of culinary courses. Details are in the proposal budget.

HEAT is a start-up training program that began in the Fall of 2018 and has conducted eight, 8-week classes for line cooks. Since the beginning of the program, there have been 76 students graduated from our Culinary Program.

However, more recently, HEAT conducted a series of five chef classes between March 2022 and March 2023, and successfully graduated a total of 39 students. Out of these graduates, 20% were residents of Overtown, while 52% lived in District 5. Almost all the students were able to secure employment soon after graduating, with 83% of them landing union jobs with our partner employers.

These union jobs offer various benefits such as free family health insurance, decent wages, pension plans, and recall rights that proved to be particularly crucial during the ongoing pandemic recovery phase.

Examples of Overtown residents include Michelle Phillips, an Overtown resident who attended class while her husband was in a coma, graduated and was profiled by the Miami Herald upon

graduation and after a year on the job at the Fontainebleau; Gina Antoine, an Overtown native with six children who started work the day of graduation at Marlins as Concession Cook; and Elijah Drinks – Covenas, Overtown native who was unemployed for over a year, who was hired as a Premium cook at Marlins upon graduation, the highest level cook.

HEAT was approved by the Board of the CRA for a budget of \$200,000 for fiscal 2023-2024 in Resolution CRA-R-22-0011. We request approval to reauthorize that grant amount in fiscal 2023-2024.

Our budgeted expenses include personnel costs for the culinary instructor and outreach coordinator, cooking materials such as consumables, uniforms, small wares, sanitation, and knife sets for graduating students, as well as insurance costs.

HEAT will initiate the process of establishing and launching its latest course offering, housekeeping. During April, Mr. McQueen presented us with a potential area that can be utilized to provide training for individuals seeking employment in a highly demanded field.

As South Florida is slowly coming out of the wake of pandemic employment changes, hospitality employers are facing shortages of skilled workers, especially cooks, and other job classifications such as housekeepers. In collaboration with the SEOCRA, HEAT can continue providing a heightened opportunity to train and place Overtown residents in these high-quality jobs as we resume classes. We look forward to continuing our partnership with your team, and to providing any additional information that will assist you in this process.

I can be reached at jared@heatnonprofit.org or 217-622-8007.

Sincerely,

Jared Thornley

Jared Thornley
Executive Director, HEAT

Hospitality Employee Advancement & Training Inc.
 871 NW 167th Street
 Miami, FL 33169
heat@unitehere.org



**HEAT Training Center Proposal to Southeast Overtown/Park West
 Community Redevelopment Agency**

June 26, 2023

Contact: Jared Thornley, Executive Director 217-622-8007

Background: The Hospitality Employees Advancement and Training, Inc. (HEAT) is the non-profit training center affiliated with UNITE HERE Local 355. HEAT provides educational and training opportunities, employer and employee outreach, and job placement services to support current and future hospitality industry employees and their employers. HEAT has entered a partnership with hotels, casinos, stadiums, and airport food service and retail stores in South Florida to help build a skilled hospitality industry workforce for the present and the future, and with the Southeast Overtown/Park West Community Redevelopment Agency to train residents for good, union hospitality jobs.

HEAT conducts culinary skills training and is developing a series of hospitality job training programs to develop or enhance the skills and education of incumbent and prospective hotel and hospitality industry employees. HEAT also conducts outreach programs to publicize its training and class offerings and surveys Participating Employers' employment needs. Upon completion of each class, HEAT assists with job placement for Participants who complete HEAT classes.

There is no cost for residents of Overtown/Park West and employees of contributing employers to attend sponsored classes.

Rationale: HEAT was created to provide high-quality, soft-skill, and vocational training to low-income residents of South Florida in an effort to place these residents in union-affiliated employment that includes good wages, free family health insurance, and a pension. In the wake of the COVID-19 pandemic, South Florida's hospitality workers need help now more than ever. HEAT has not only provided training for future employment but also much-needed aid during the extended layoffs that resulted from the almost complete shutdown of the hospitality industry in 2020.

Employment changes caused by the pandemic have created significant shortages for hospitality employers of skilled workers, especially cooks, providing a heightened opportunity to train and place Overtown residents in good, union jobs.

Benefits: HEAT provides benefits to employers, union, workers, and the community. Employers are seeking a high-skilled workforce that is not only able to do the work, but also show up on time, provide leadership, function well in a team setting, and excel in a fast-paced and customer-focused environment. HEAT and Local 355 strive to provide their members work in a positive environment with opportunities to move up the career ladder. HEAT's ability to match training of applicants to employer needs brings concrete hospitality job opportunities to communities through our partnership with the Southeast Overtown/Park West Community

Redevelopment Agency. Workers and the community are best served when businesses are doing well, workers feel good about their employment and receive promotions, and contribute financially and otherwise to their community through good wages and benefits.

Next Steps: HEAT is eager to take the lessons learned in the four culinary training classes we have operated and elevate our programs into U.S. Department of Labor (US DOL) registered Apprenticeships. Once HEAT's Culinary Apprenticeship is registered by the U.S. DOL, we will add new classes to our curriculum, including more advanced culinary classes, guest room attendant training, and training in lucrative tipped positions including banquet server and bartender. In addition, HEAT will conduct classes in customer service, vocational English for speakers of other languages, and interviewing skills.

Proposal Budget: (budget attached)

- **Fiscal 2023-24:** \$200,000

HEAT was approved by the Board of the CRA for a budget of \$200,000 for fiscal 2023-2024 in Resolution CRA-R-22-0011. We request approval to reauthorize that grant amount in fiscal 2023-2024.

Our budgeted expenses include personnel costs for the culinary instructor and outreach coordinator, cooking materials such as consumables, uniforms, small wares, sanitation, and knife sets for graduating students, as well as insurance costs.

Graduates:

Heat conducted a series of five chef classes between March 2022 and March 2023, and successfully graduated a total of 39 students. Out of these graduates, 20% were residents of Overtown, while 52% lived in District 5. Almost all the students were able to secure employment soon after graduating, with 83% of them landing union jobs. These union jobs offer various benefits such as free family health insurance, decent wages, pension plans, and recall rights that proved to be particularly crucial during the ongoing pandemic recovery phase.

Previous examples of Overtown residents who were hired include Michelle Phillips, an Overtown resident who attended class while her husband was in a coma, graduated, and was profiled by the Miami Herald upon graduation and after a year on the job at the Fontainebleau

<https://www.miamiherald.com/news/business/article237577134.html>; Gina Antoine, an Overtown native with six children who started work the day of graduation at Marlins as Concession Cook; and Elijah Drinks-Covenas, Overtown native who was unemployed for over a year, who was hired as a Premium cook at Marlins upon graduation.

Culinary Training Program: The primary training program provided by HEAT is the Culinary Training Program. Current courses consist of 160-hour line cook training and a 40-hour specialty sauté skill course. The objective is for graduating students to be prepared to succeed as line cooks in large hospitality kitchens. Hospitality industry employers are facing shortages of trained cooks in the current environment, and HEAT's program can assist in preparing applicants for these positions and to succeed on the job.

Line Cook Curriculum: 8-week, 160-hour course to learn introductory level line cook skills, with an emphasis on hands-on learning, knife skills, and preparation of stocks, soups, salads, entrees, and desserts. Food safety training and SafeServ certification are part of this training. Classes are conducted Monday – Friday, 4 hours per day.

WORK PROCESS SCHEDULE
OCCUPATION TITLE: COOK/LINE COOK

LINE COOK

Pre-Apprenticeship/160hours (8 weeks/4 hours per day) of classroom training

Module Topics

COURSE NAME	
Welcome to HEAT	240 Minutes
Food safety & Sanitation	320 Minutes
Introduction to the Culinary Industry	200 Minutes
Kitchen Equipment	360 Minutes
Knife Skills	480 Minutes
Kitchen Math	80 Minutes
Stock Cookery	480 Minutes
appetizer cookery	720 Minutes
Soup cookery	1680 Minutes
salad cookery	960 Minutes
entrée cookery (butchering, sauces)	1920 Minutes
desert cookery	480 Minutes
A final challenge (hours are included in cookery class)	960 Minutes
union day/life skills training/Resume/Mock interview	960 Minutes
deep cleaning	480 Minutes
Break and recap	240 Minutes
total hours	160 hours

Sautee Specialty Course: 2-week, 40-hour training for entry-level cooks to improve sauteing skills. The course is intended for graduates of the Line Cook training class or working cooks to focus on learning and practicing sauté techniques. Classes are conducted Monday – Friday, 4 hours per day.

WORK PROCESS SCHEDULE
Specialty Class for Level entry cook
 2 weeks program

5 days /week /Monday to Friday
4 Hours DAY/ 8.00 AM to 12.00 PM

SUMMARY

Day 1	sauteing	chicken	4 Hours
Day 2	sauteing	red meat	4 Hours
Day 3	sauteing	Fish	4 Hours
Day 4	sauteing	Seafood	4 Hours
Day 5	sauteing	Veggies	4 Hours
Day6	sauteing	breakfast Station 1	4 Hours
Day7	sauteing	breakfast Station 2	4 Hours
Day 8	sauteing	crepe station	4 Hours
Day9	sauteing	sauté station	4 Hours
Day 10	sauteing	Action station	4 Hours

CLASS IN SESSION...SKILL BUILDING...LIFE CHANGING

Pictures of Classes in partnership with the CRA:



Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)





Part II: Project Narrative - Provide a SEOPW CRA Statement of Work (SOW) Document:

Below are the nine parts required for the statement of work.

- **Step 1: Write the Introduction:** Explain what work will be accomplished by your program and who is involved. This forms the baseline for the entire project/grant.
- **Step 2: Identify the Project Purpose:** Establish a purpose statement and answer the basic questions of what are the goals, deliverables, and objectives.
- **Step 3: Identify the Scope of Work:** Determine the process that will be used to complete the work including. The scope should include time, results, and general steps for accomplishment.
- **Step 4: Identify Work Location:** Choose all locations where the project members might and will have to perform all tasks in the Statement of Work. Remember, to acquire funding from SEOPW CRA services are required to be within the SEOPW CRA Boundaries.
- **Step 5: Develop the Tasks:** Break the project down into more detailed tasks to include all the main deliverables, milestones, phases, and key tasks (Be specific)
- **Step 6: Identify the Milestones:** Based on grant start and finish date identify all the major milestones in between.
- **Step 7: Identify Goals that will be accomplished:** Based pm grant start and finish date identify major goals that will be accomplished quarterly.
- **Step 8: Identify the Deliverables:** List each deliverable, show when it is due, and describe them in detail. Provide as much detail in this step.
- **Step 9: Identify Grants Applied to for Additional Funding and Status:** List grants your organization has applied to/intend on applying to for additional funding and support.
- **Step 10: Provide Monthly Calendar/Schedule:** Start with all the steps/tasks the project needs to accomplish then create a realistic schedule around that. The schedule should include each major deliverable and when and the order it needs to get done. Add all the management-related milestones including kickoff, reviews, development, trainings, implementation, testing, and project closeout/acceptance.

Part III: Provide proposal , letter requesting funding and Detailed Budget

Hospitality Employee Advancement & Training Inc.
 871 NW 167th Street
 Miami, FL 33169
heat@unitehere.org



HEAT Training Center Statement of Work for Oct '23-Sept '24 Southeast Overtown/Park West Community Redevelopment Agency

June 26, 2023

Contact: Jared Thornley, Executive Director, 217-622-8007

Introduction: The Hospitality Employees Advancement and Training, Inc. (HEAT) is the non-profit training center affiliated with UNITE HERE Local 355. HEAT provides educational and training opportunities, employer and employee outreach, and job placement services to support current and future hospitality industry employees and their employers. HEAT has entered a partnership with unionized hotels, casinos, stadiums, and airport food service and retail stores in South Florida to help build a skilled hospitality industry workforce, and with the Southeast Overtown/Park West Community Redevelopment Agency to train residents in the CRA district for good, union hospitality jobs.

HEAT conducts culinary skills training and is developing a series of hospitality job training programs to develop or enhance the skills of incumbent and prospective hotel and hospitality industry employees. HEAT also conducts outreach programs to publicize its training and class offerings and surveys Participating Employers' employment needs. Upon completion of each class, HEAT assists with job placement for Participants who complete HEAT classes.

There is no cost for residents of Overtown/Park West and employees of contributing employers to attend sponsored classes.

Project Purpose: HEAT was created to provide high-quality, soft-skill, and vocational training to low-income residents of South Florida in an effort to place these residents in union-affiliated employment that includes good wages, free family health insurance, and a pension. In the wake of the COVID-19 pandemic, South Florida's hospitality workers need help now more than ever. While the industry has started to recover, thousands of hospitality workers currently remain displaced.

HEAT provides benefits to people needing skills/workers, the community, employers, and the union. Employers are seeking a high-skilled workforce that is not only able to do the work, but also show up on time, provide leadership, function well in a team setting, and excel in a fast-paced and customer-focused environment. HEAT and Local 355 strive to provide an avenue for career advancement for members and applicants through skills training. HEAT's ability to match training of applicants to

employer needs brings concrete hospitality job opportunities to communities through our partnership with the Southeast Overtown/Park West Community Redevelopment Agency.

The CRA grant aims to center this training program in Overtown and generate a pathway for good, union hospitality jobs in the community and CRA jurisdiction. This grant also provides a platform to expand the training program from its start-up phase to a growth phase.

Work Location: HEAT’s Culinary Training Program is conducted in the kitchen and classrooms in the lower level of the CRA-owned Overtown Performing Arts Center at 1074 NW 3rd Ave, Miami, FL 33136.

Scope of Work: The primary training program provided by HEAT is the Culinary Training Program. Current courses consist of 160-hour line cook training and a 40-hour specialty sauté skill course. The objective is for graduating students to be prepared to succeed as line cooks in large hospitality kitchens. Hospitality industry employers are facing shortages of trained cooks in the current environment, and HEAT’s program can assist in preparing applicants for these positions and to succeed on the job.

Line Cook Curriculum: 8-week, 160-hour course to learn introductory level line cook skills, with an emphasis on hands-on learning, knife skills, and preparation of stocks, soups, salads, entrees, and desserts. Food safety training and SafeServ certification are part of this training. Classes are conducted Monday – Friday, 4 hours per day.

WORK PROCESS SCHEDULE

OCCUPATION TITLE: COOK/LINE COOK

LINE COOK

Pre-Apprenticeship/160hours (8 weeks/4 hours per day) of classroom training

Module Topics

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 2 weeks program
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Day6	sauteing	breakfast Station 1	4 Hours
Day7	sauteing	breakfast Station 2	4 Hours
Day 8	sauteing	crepe station	4 Hours
Day9	sauteing	sauté station	4 Hours
Day 10	sauteing	Action station	4 Hours

The Tasks:

- Culinary Training
 - Conduct an 8-week culinary classes

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

- Recruit and interview students, including outreach in the CRA area and participating employers
 - Order cooking perishables before each class
 - Track student attendance
 - Assess student skills throughout the class
 - Administer SafeServe test during class
 - Evaluate students for graduation
 - Prepare and assist students with job applications
 - Graduation ceremony
 - Assist in scheduling interviews and following up on job applications
-
- Housekeeping Training
 - Recruit Instructor
 - Develop curriculum and appropriate class environment
 - Conduct employer needs assessment
 - Recruit and interview students, including outreach in the CRA area and participating employers
 - Track student attendance
 - Assess student skills throughout the class
 - Evaluate students for graduation
 - Prepare and assist students with job applications
 - Graduation ceremony
 - Assist in scheduling interviews and following up on job applications
 - Expand training center capabilities
 - Identify the next job classification for training
 - Evaluate apprenticeship requirements and develop a plan

Deliverables: The primary deliverables for the HEAT training program are:

- the number of training classes conducted
- the number of students who are graduated
- the number of students from the CRA area who are graduated
- the number of students who are placed in good union jobs
- the number of students from the CRA area who are placed in good union jobs

Milestones:

- For each training class, the milestones include:
 - Orientation before classes start
 - SafeServe testing during class
 - Graduation
 - Job applications
 - Job placement
- For the expansion of the program, the milestones include:

- Understanding and beginning the process to register HEAT training programs as Apprenticeship Programs under the U.S. Department of Labor
- Application for training grants to supplement the CRA grant
- Develop a curriculum for adding another job classification to the training program

Identifying Grants: HEAT intends to apply for grants to supplement the CRA grant. HEAT has submitted grant proposals for the UNITE HERE Education Grant and the Carrie Meek Foundation. We will continue to identify and apply for grants.

Calendar:

Past Classes under the grant:

- 8-week culinary class 5/16/2022 – 7/8/2022
- 8-week culinary class 7/25/2022 – 9/16/2022
- 8-week culinary class 9/26/2022 – 11/18/2022
- 8-week culinary class 1/23/2023 – 3/17/2023
- 8-week culinary class 5/1/2023 – 6/23/2023
- Tentative culinary class start 7/24/2023

October:

- Tentative culinary class starts 10/2/2023
- Job placement work for graduates
- Recruitment outreach for the next class
- Weekly food supplies ordered
- Preparation for new HEAT class offering in housekeeping

November:

- Recruitment outreach for the next class
- Job placement work for culinary graduates
- Attendance and assessment of students
- Recruitment for housekeeping instructor
- Weekly food supplies ordered

December:

- Prepare for culinary class graduation at the beginning of December
- Recruitment outreach for the next culinary class
- Recruitment for housekeeping instructor and students for the inaugural class
- Grant search
- Conduct assessment for the US Department of Labor Apprenticeship program

January:

- Tentative culinary class 1/8/2024
- Tentative Housekeeping class starts 1/15/2024
- Weekly food supplies ordered
- Job placement work for graduates
- Recruitment outreach for the next class
- Grant search and applications
- Apprenticeship program work

February:

- Tentative housekeeping class graduation mid-February
- Recruitment outreach for the next class, both culinary and housekeeping
- Recruit for a sauté class, this is an advanced cooking class that past graduates have asked for
- Weekly food supplies ordered
- Attendance and assessment of housekeeping students
- Job placement work for graduates
- Grant search and applications
- Apprenticeship program work

March:

- Prepare for culinary class graduation
- Prepare for 2nd housekeeping class to start
- Prepare for a sauté class
- Attendance and assessment of students
- Job placement work for graduates
- Recruitment outreach for the next class
- Grant search and applications
- Apprenticeship program work

April:

- Prepare for the next culinary class to start
- Prepare for the graduation of 2nd housekeeping class
- Attendance and assessment of students
- Job placement work for graduates
- Recruitment outreach for the next classes
- Grant search and applications
- Apprenticeship program work

May:

- Prepare for the next housekeeping class to start
- Attendance and assessment of students
- Job placement work for graduates
- Recruitment outreach for the next classes
- Grant search and applications
- Apprenticeship program work

June:

-
- Prepare for culinary and housekeeping class graduation
 - Prepare for the next culinary and housekeeping class to start
 - Weekly food class orders
 - Attendance and assessment of students
 - Job placement work for graduates
 - Recruitment outreach for the next class
 - Apprenticeship program work

July:

- Prepare for the next housekeeping class to start
- Recruit for a sauté class, this is an advanced cooking class that past graduates have asked for
- Attendance and assessment of students
- Job placement work for graduates
- Recruitment outreach for the next class
- Start assessment of new housekeeping class

August:

- Prepare for housekeeping class graduation
- Recruit for a sauté class
- Attendance and assessment of students
- Job placement work for graduates
- Recruitment outreach for the next class
- Continued evaluation of new housekeeping class
- Grant search and applications

September:

- Prepare for the next culinary class to start
- Prepare for the next housekeeping class to start
- Job placement work for graduates
- Recruitment outreach for the next class
- Assessment of adding another skills class

Proposed CRA Budget for HEAT
Oct 2022 - Sept 2023

	CRA %	Oct 23 - Sept 24	Oct 23 - Sept 24
<u>Expenses</u>			
Personnel Expense			152,960
Director of Culinary Instruction	100%	72,996	
Training Center Outreach Coordinator	100%	48,996	
Payroll Taxes @.0765	100%	9,332	
Benefits @ 1000/mo per FTE (\$500 indiv/1500 fam)	100%	21,636	
		-	
Training/Instructional Equipment			37,040
Books/Test materials/Fees (ServSafe)	100%	4,000	
Consumables	100%	8,500	
Disposables	100%	6,000	
Perishables	100%	10,000	
Safety and Sanitation	100%	740	
Student Knife Kits	100%	3,800	
Student Uniforms	100%	4,000	
		-	
Insurance			10,000
General Liabilty	100%	3,600	
D&O / Professional Liabilty	100%	4,800	
Employee Dishonesty Bond (3-year Period)	100%	1,600	
Total Projected Expenses		200,000	200,000

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Suited for Success Inc.in
fiscal year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Ninety Thousand Dollars and Zero cents (\$190,000.00) ("Funds"), to support the Suited for Success Inc., is a Florida not for profit corporation ("SFS"). SFS has requested funds from the SEOPW CRA for continued support for the job-training and employment support ("Job Training") to increase residents' confidence within the Redevelopment Area in their ability to secure employment and knowledge of the job search process.

JUSTIFICATION:

Pursuant to Section 163.340(9) of the Florida Statutes "community redevelopment...means undertakings, activities, or projects...in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight."

Section 2, Goal 4 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Updated Plan (the "Plan") lists the "creati[on of] jobs within the community..." as a stated redevelopment goal.

Section 2, Goal 6, of the Plan, lists the "[i]mprove[ment of] the [q]uality of [l]ife for residents" as a stated redevelopment goal.

Section 2, Principle 4 of the Plan provides "that employment opportunities be made available to existing residents . . ." as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$190,000.00 allocated from SEOPW "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Suited for Success, Inc.

Address: 1600 N.W. 3rd Avenue, Suite 111 Miami, FL 33136

Number of participants: Targeting 350 participants.

Funding request: \$190,000.00

Age range of participants: 16 - 70.

Scope of work or services (Summary): Provide employment skill training courses, interviewing skills, and career development services to residents within the Redevelopment Area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED ONE-HUNDRED NINETY THOUSAND DOLLARS AND ZERO CENTS (\$190,000.00) ("FUNDS") TO SUITED FOR SUCCESS INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH JOB TRAINING IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goal 4, at page 10 of the Updated Plan lists the "creat[ion of] jobs within the community" as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, at page 10 of the Updated Plan also lists "[i]mprove[ment of] the [q]uality of [l]ife for residents" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4, at page 13 of the Updated Plan provides "that employment opportunities be made available to existing residents ... " as a stated redevelopment principle; and

WHEREAS, Grantee is a nonprofit organization that offers career guidance, technology skills training, job-search support, and professional attire to at-risk women, men, and youth within the Redevelopment Area; and

WHEREAS, Grantee also provides assistance for unemployed and under-employed adults and youth in the Overtown community by helping them gain professional skills that are necessary to accelerate their job search, and ultimately find employment, (the "Program"); and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Suited for Success Inc. for provision of grant funds in an amount not to exceed One-Hundred Ninety Thousand Dollars and Zero cents (\$190,000.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Suited for Success Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Suited for Success Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Ninety Thousand Dollars and Zero cents (\$190,000.00) ("Funds"), to support the Suited for Success Inc., is a Florida not for profit corporation ("SFS"). SFS has requested funds from the SEOPW CRA for continued support for the job-training and employment support ("Job Training") to increase residents' confidence within the Redevelopment Area in their ability to secure employment and knowledge of the job search process.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Suited for Success, Inc.**, to increase the confidence of the residents within the Redevelopment Area in their ability to secure employment and knowledge of the job search process.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed One-Hundred Ninety Thousand Dollars and Zero cents (\$190,000.00) for the job training.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

SUITED FOR SUCCESS



DRESS FOR SUCCESS®

MIAMI

SEOPW CRA STATEMENT OF WORK

1. Introduction

The mission of Suited For Success, Inc. (SFS) remains:

To empower a diverse community of individuals to achieve economic independence and self sufficiency through career development training a network of support and professional image services

All of our work is designed to promote the economic independence of the many disadvantaged men women and youth residing in our area. Our Employment Skills Training Program is the backbone of our agenda and side by side with our business attire suiting program we provide a strong network of support and career development tools to the unemployed and under employed individuals seeking our assistance.

2. Project Purpose

Since its founding in 1994 and headquartered in Overtown Suited For Success, Inc. has addressed the critical need for career building initiatives. Over 65,000 individuals have availed themselves of the programs we offer. Our purpose is to assist them in achieving a positive outcome in "getting the job", in "keeping the job", in "advancing in the job" and ultimately improving the economic circumstances of the participants and their families.

3. The Scope of the Work

Suited For Success, Inc. services are provided through our multi tiered programs:

- **DRESS FOR SUCCESS MIAMI** the women's program one of 143 inter-national affiliates has served over 35,000 Miami Dade women since 1994
- **SUITED FOR SUCCESS, Inc.**, the men's program has assisted more than 15,000 men since its inception in 1998
- **YOUTH PROGRAM** - via our membership in the Overtown Children and Youth Coalition and our programs in Miami-Dade High Schools thousands of young people have benefitted from training on employment skills.
- **VIRTUAL CAREER CENTER** created in 2020 in response to the Covid-19 crisis reached over 800 participants in its two years
- **VETS FOR SUCCESS** created in 2017 has delivered a specially designed program to assist the many unemployed veterans in our community and partners with multiple agencies serving Veterans such as Mission United of the United Way the VA and Volunteers of America
- **MOBILE CAREER CENTER** launched in 2019 as an innovative way to bring our services to the community. Plans are going forward for the unit to be present at the Folk Life Friday events at the Lyric Theater Mall.
- **POST EMPLOYMENT COACHING PROGRAM - CONTINUED SUCCESS PROGRAM** - a 2022 addition to our support services, designed to increase job retention promotion and success

The Employment Skills Training Course is the heart of our program and it is delivered through the various platforms listed above. It prepares participants on a variety of topics including: Managing the job search; Interviewing skills; Professional dress; Resume writing and Financial literacy Once the training course is completed appointments are given for outfitting in appropriate business attire

At the outset of the Covid 19 pandemic we rapidly inaugurated a new program the **Virtual Career Center** an innovative and responsive program providing a variety of on line workshops and training sessions which assisted homebound community members as they sought to re enter the workforce The curriculum was modified to fit the medium and addressed new topics such as video interviews and work at home best practices Our one on one

Career Center resume consultation service was available both virtually and in person and created new opportunities for career coaching mock interviews and mentorship. Over 800 individuals participated during the two years of pandemic restrictions and we now are continuing the Virtual offerings augmenting the in person programs.

4. Identify work location

Our headquarters in the Culmer Center at 1600 NW 3rd Avenue, in the heart of Overtown, is the location of our offices. Our trained volunteers work there providing the clients with not only complete outfits but educating them on workplace expectations and instilling the self confidence so important for success. Each client receives a copy of the 22 page Employment Skills Training Manual, prepared by our staff, to take with them and help to guide them through the employment seeking process.

Clients come to SFS by referral from local agencies including Career Source, Transition, Overtown Youth Center, YWCA Camillus House, Urgent Inc., Better Way Miami, MDC Hospitality Training Institute, Chapman Partnership, Lotus House, HEAT, Booker T. Washington High School and Touching Miami with Love (all located within CRA boundaries).

Clients arrive from homeless shelters, domestic violence shelters and welfare to work job training centers. Referring agencies adhere to our strict referral criteria.

All of our clients are low income and either unemployed or under employed. Approximately 50% of our clients are African American 45% are Hispanic and 5% other.

5. Develop the Tasks

Main deliverables are

A. The Employment Skills Training Course

Focusing on resume creation job searching skills interview skills and appropriate dress our training programs are designed to prepare the clients for the requirements of the work world and to ensure that they are able to meet the challenges of seeking employment armed with the self confidence and knowledge needed to be successful The Suited for Success training program addresses the skills gap between workers and job opportunities This program serves low income unemployed and underemployed men women, youth, and veterans Our program sets off a ripple effect leading clients to self sufficiency for the individual, for their family and for their community, reducing unemployment, homelessness and dependence on public funds and programs.

Job training classes are held in Overtown as well as at partnering agencies throughout Miami Dade County The skills training course prepares clients on a variety of topics including managing the job search, interviewing skills, proper attire, resume writing, financial literacy and mock interviews Once completed clients are given appointments to receive attire appropriate for their job interview

Virtual course are usually one hour in length followed by O&A sessions.

Live classes are scheduled anywhere from 1-3 hours and up to a week long series depending on the needs of the partnering agency. As an example our Vets for Success program is scheduled for 3 hours a day for one week culminating with a graduation ceremony on the 5th day

B. Suiting Sessions

Trained volunteers work with the clients at our Overtown Headquarters which is well stocked with excellent men's and women's clothing in all sizes donated by individuals in the community and arranged and cared for by our volunteers. Appropriate attire is selected and tried on by the clients. Volunteers are trained to gently guide the clients through the selection process, making recommendations and educating them on workplace expectations. Our goal is for each client to leave with a sense of confidence and optimism about finding employment.

C. Career Center Counseling

Individual counseling is available in our Overtown office, virtually or in our Mobile Career Center for assistance in the creation of resumes, job search techniques, letter writing and any other computer related tasks.

D. Virtual Sessions

At the outset of the Covid 19 pandemic we rapidly inaugurated a new program the **Virtual Career Center**, an **innovative** and responsive program providing a variety of on line workshops and training sessions which assisted homebound community members as they sought to reenter the workforce. The curriculum was modified to fit the medium and addressed new topics such as video interviews and work at home best practices. Our one on one Career Center resume consultation service was available both virtually and in person and created new opportunities for career coaching, mock interviews and mentorship. We will continue to provide this program as an option for those who are unable to attend in person sessions.

E. Post Employment Coaching

We have inaugurated two new Post Employment programs both designed to provide training and support to newly employed clients as well as those who have been working for more than a year and looking to further their careers. The goal is to increase job retention and

assistance with promotion. Studies have shown that the first ninety days in a new job are crucial to establishing oneself in a new role and new workplace and that up to a third of new hires leave during that time period. Our programs seek to close this gap, increasing job retention leading to more stable economic circumstances and more opportunities for career advancement.

6. Identify the Milestones

The impact of the Covid 19 pandemic on our program was huge. To meet the needs of the shut-down we rapidly developed our Virtual Career Center, offering on line employment skills courses and career counseling. We partnered with many entities and offered many specialized seminars.

A sample of the Virtual workshops presented:

- Rise to the Challenge: Job Interviews in the New Normal- Learn to master virtual interviews and answer difficult questions
- Power your job search with Google tools - find job opportunities, prepare resumes and organize job applications through the tools available on Google
- From Individual to Entrepreneur - Building Your Personal Brand- How to use the interview as a sales pitch - identifying and developing your personal brand
- Financial Literacy trainings

We provided 44 Virtual workshops with 743 participants during the months we remained closed.

We are now returning to our in person format but will continue virtual programs as needed throughout 2023-24.

7. Identify the Goals

Our primary goal is to empower a diverse community of individuals to achieve economic independence and self sufficiency through career development training a network of support and professional image services All of our work is designed to promote the economic independence of the many disadvantaged men women and youth residing in our area Our Employment Skills Training Program is the backbone of our agenda and side by side with our business attire suiting program we provide a strong network of support and career development tools to the unemployed and under employed individuals seeking our assistance.

Job training and core skills are crucial in breaking the cycle of poverty. Gaining knowledge and skills are the key benefits we provide to assist our clients in successfully entering the workplace. Clients report that our programs have enabled them to "reclaim their lives", "given them access to make their dreams come true", and "helped them to become self-sufficient". Our goal is to send our clients out into their job quests as fully prepared as possible with the skills and confidence to help them to "land the job".

The effectiveness of all of our in-person programs in reaching our goals is continually measured.

- Program evaluation form is used at the end of every training class.
- Written surveys accompanied by verbal evaluation with a staff member offer a more detailed understanding of the clients' needs.
- We evaluate initial employment and job retention
- At least 80% of the participants will successfully complete the program
- 90% of participants surveyed demonstrate an increased knowledge of the job search process, the interview process and over 20 skill sets
- 90% demonstrate increased confidence in their ability to secure employment and in their own professional image and ability to portray that image
- 55% - 65% of participants are successful in securing employment.
- Two new follow-up programs are enabling us to keep in touch with newly employed individuals and provide assistance with issues that arise. The **Post Employment Coaching Program**, a one-on-one program partners a recently employed client with a volunteer coach, and the **Continued Success** group program advise, counsel and assist new employees increasing their chances of staying on the job, achieving advancement in the job force and the economic independence which is our ultimate goal.

A designated staff member follows up as much as possible with all clients for up to one year through phone calls and networking meetings.

8. Identify the Deliverables

Suiting appointments are on going weekly and are continually scheduled We are able to schedule 20-25 clients each week Each client is greeted by a trained volunteer who assists in the selection of professional clothing for the job interview Once a client is hired they are eligible to schedule another appointment for additional clothing as needed.

Appointments are then made for assistance with resumes, job search and mock interviews on a one on one basis with a staff member

Employment Skills Training Workshops are scheduled 1-2 months in advance with community partners as needed and we usually have 2-3 training sessions per month

Virtual sessions are scheduled each month..

Calls come in weekly for opportunities to engage with local organizations that may need our services

9. Identify Grants Applied to For Additional Funding

Micky and Madeleine Arisen Foundation

Capital One

Miami Foundation

Braman Family Charitable Foundation

Admire Charitable Group

Baer Foundation

Florida Blue Foundation

NBC Universal Comcast

Tri-Mix Foundation

Garfield Foundation

Simkins Charitable Foundation

Anti-Poverty Group

TD Bank

Truist Bank

OCYC grant

SUITED FOR SUCCESS, Inc.

June 26, 2023

To whom it may concern:

Suited for Success/Dress for Success Miami is requesting a grant in the amount of \$190,000 from the CRA to enable us to continue providing low-income and disadvantaged clients with vital employment skills training, interviewing skills and career development services.

Since 1994, Suited for Success has provided services to over 65,000 low-income men, women and youth in Miami-Dade County. At SFS we have strived to instill a level of confidence, dignity and empowerment among our at-risk populations in our community and have seen many success stories. Since January of 2022 through April of 2023 we provided services to over 900 clients seeking employment and career counseling services.

Approximately 260 were from the Empowerment Zone area. We provide monthly employment skills training workshops open to all Overtown residents seeking gainful employment as well as providing monthly training sessions for community partners such as Transition/EZRI Umbrella of Hope Program. Other community partners include OCYC, Girl Power, OYC, YWCA, the Salvation Army and Goodwill Industries to name just a few.

As we prepare to enter our 30th anniversary year in Miami Dade County we look forward to the continued ability to provide our much needed services to our local residents.

Thank you for your consideration.

Sincerely,


Sonia Jacobson
Founder & Executive Director

1600 NW 3rd Avenue, Suite 111 • Miami, FL 33136 • 305.444.1944 • www.suitedforsuccess.org

**Suited For Success
Grant Proposal
Fiscal Year 2023-
2024 2023-24**

The mission of Suited For Success, Inc. (SFS) is to promote the economic independence of disadvantaged men, women and youth by providing employment skills training, professional attire for job interviews, a network of support and the career development tools to help them to thrive in work and in life. We strive to provide assistance for the unemployed and under-employed adults and youth in the Overtown and surrounding communities helping them to gain the professional skills they will need to find employment, accelerate their job search and build confidence through ongoing training sessions, one-on-one career counseling and networking in a supportive environment.

History of Suited For Success, Inc.

Founded in 1994, Suited For Success, Inc. answered a vital need for career building initiatives after welfare reform was instituted. The Welfare Reform Act of 1996 set time restrictions for recipients of public assistance, resulting in many heads of households securing extremely low-wage jobs. The rapid increase in the number of working poor adults created a huge surge in this underserved segment of society. Through our programs and services, Suited For Success, Inc. was able to answer the needs of a growing poverty-stricken workforce as well as those who remained unemployed. SFS has worked with over 65,000 individuals during the last 29 years through our platform of services and multi-tiered programs: Our location in The Culmer Center, 1600 NW 3rd Avenue, in the heart of Overtown assures that we respond to the pulse of that community.

- **DRESS FOR SUCCESS MIAMI**, the women's program, one of 155 international affiliates has served over 40,000 Miami-Dade women since 1994
- **SUITED FOR SUCCESS** the men's program has assisted more than 15,000 since its inception in 1999.
- **THE YOUTH PROGRAM-** As one of the founding members SFS maintains a seat on the Overtown Children and Youth Coalition (OCYC) Board of Directors and provides our training programs to them as well as their community members.
- **VIRTUAL CAREER CENTER** created in 2020 in response to Covid-19 has reached over 800 participants in its two years
- **VETS FOR SUCCESS** created in 2017 has delivered a special designed program to assist the many unemployed veterans in our community

- **MOBILE CAREER CENTER** launched in 2019 - an innovative way to bring our services to clients who cannot make it to our office in the Culmer Community Center.
- Two new 2022 additions to our support services, designed to increase job retention, promotion and success: **CONTINUED SUCCESS** - a program for clients wishing to change careers and a **POST EMPLOYMENT** support program for a client's first 90 days on a new job.

Program Description

Job training classes are held in Overtown and at partnering agencies located throughout Miami-Dade County. One unique Employment Skills Training Course prepares clients in a variety of areas; Managing the job search; Interviewing skills; Proper attire; Resume writing; Mock interviews. Once training has been completed, clients are given an appointment to receive appropriate attire for their job interview. Trained volunteers provide one-on-one assistance and gently guide the clients, making recommendations and educating them on workplace expectations.

Clients come to us by referral from over 125 social service agencies, including homeless shelters, domestic violence shelters and welfare-to-work job training centers. These partnering agencies adhere to our strict referral criteria. All of our clients are low-income. Approximately 50% of our clients identify as African-American, 45% as Hispanic and 5% as other.

Prior to the shut-down years of the Covid-19 pandemic we typically provided services to approximately 1,000 individuals annually. Although that number went down for the months that we were closed, we have now rebuilt our in-person programs and anticipate reaching that number again. In 2022 we served a total of 775 clients, and in the first quarter of 2023 we provided services to 228 clients.

In 2019 we launched a new Mobile Career Center utilizing a custom outfitted RV which was donated to us. Complete with dressing rooms, closet storage space and a computer center for counseling and assisting with resumes and job searches. The van will begin attending the Folklife Friday events at the Lyric Theater Mall.

Our plans for the coming year include hiring a Part-time Professional Trainer to allow us to provide our classes at Booker T. Washington Senior High School. We have requests for additional youth programs working which we are hoping to provide.

Each client who comes to SFS receives personal attention and is treated with dignity and respect. Clients are encouraged to discuss upcoming interviews, professional presentations, child-care plans and other concerns. By creating a positive environment for the client, SFS strives to stimulate self-confidence and help to overcome the fears associated with job interviewing.

We always seek to build upon our 29 successful years of providing programs that support economic and social development to low-income clients who are entering or returning to the workforce. When we assist a client with skills to enable them to feel more confident in their job search and ultimately find employment, we are helping a future generation into systematic change. Everyday we provide a cadre of services, working towards getting men, women and their children out of poverty and into economic self-sufficiency.

At the outset of the Covid 19 pandemic we rapidly inaugurated a new program the **Virtual Career Center** an innovative and responsive program providing a variety of on line workshops and training sessions which assisted homebound community members as they sought to re enter the workforce. The curriculum was modified to fit the medium and addressed new topics such as video interviews and work at home best practices. Our one on one Career Center resume consultation service was available both virtually and in person and created new opportunities for career coaching mock interviews and mentorship. Over 800 individuals participated during the two years of pandemic restrictions and we now are continuing the Virtual offerings augmenting the in person programs.

Operationally we have fully re-opened our facility with added health and safety measures in place. Our in-person and virtual programs are on-going and we look forward to our continuing success in improving the lives of so many local community residents.

Suited for Success, Inc. is requesting that the SEOPW/CRA consider our request for \$190,000 to fund our program from October 1, 2023 – September 30, 2024. This funding will enable us to continue our community training workshops and to bolster our outreach efforts to the community.

With funding from the SEOPW/CRA we will be able to continue to meet the demands of the many people and agencies that call upon us for assistance. We work with these agencies located within the Empowerment Zone boundaries: Transition, Inc., Empowerment Zone Reentry Program, Overtown Youth Center, YWCA, Camillus House, Urgent Inc., Better Way of Miami, Overtown Children Youth Coalition, HEAT, Miami Dade College Hospitality Training Institute, Chapman Partnership, Touching Miami With Love, Goodwill Industries and Community Work Training Program, Inc.

Community Recognition

2023

- Coral Gables Chamber of Commerce 2023 Businesswoman of the Year- Outstanding Non-Profit Leader
- Transition Heroes Award for Dedicated Service to our Community
- A Certificate of Appreciation from the United Way of Miami for work to empower Veterans and their families.

Prior Years

- Finest Award given by Governor Lawton Chiles
- Outstanding Community Service Award given by Vice-President Al Gore & The White House
- United Way Impact Partner & Service Award
- Winner Coral Gables Chamber of Commerce Diamond Award Finalist
- South Florida Workforce Award
- Greater Miami Chamber of Commerce Award Winner
- National Department of Juvenile Justice Award Winner
- Association of Courts Award Winner

SUITED FOR SUCCESS

DRESSFORSUCCESS®
MIAMI

Suited For Success
1600 NW 3rd Avenue #111
Miami, FL 33136

Proposed Budget
FY 2023-24

Description	Proposed Budget
Rent	\$5,000
Telephone/Communications	\$3,000
Project Staff Trainer	\$45,000
Program Director	\$35,000
Overtown Community Developer	\$35,000
Program/Volunteer Manager	\$40,000
Marketing/Communications/Outreach	\$20,000
Audit	\$3,000
Insurance	\$4,000
TOTAL	\$190,000

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

Redevelopment Area Residents 2022

Clients provided with suiting appointments and employment skills trainings

2022	33101	33127	33125	33136	
Jan-22				2	
Feb-22		10		7	
Mar-22		20	2	21	
Apr-22		5		7	
May-22		13	1	10	
Jun-22		9		31	
Jul-22		17	1	6	
Aug-22		2	2	10	
Sep-22		2		27	
Oct-22		19	1	9	
Nov-22		7	2	3	
Dec-22		4	1	81	
TOTAL	0	108	10	214	
GRAND TOTAL					332

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Transition, Inc., in fiscal year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Four Hundred Thirty Seven Thousand Six Hundred Twelve Dollars and Seventy Three Cents (\$437,612.73) ("Funds"), to support Transition, Inc., is a Florida not for profit corporation ("Transition"). Transition has requested funds from the SEOPW CRA for the Transition Once Stop Center ("One Stop Center") to prepare the residents within the Redevelopment Area for employment.

JUSTIFICATION:

Section 2, Goals 4 and 6, 2018 of the Southeast Overtown/Park West Community Redevelopment Plan Update ("Plan") lists the "creati[on of] jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals.

Section 2, Principle 6, of the Plan provides that in order to "address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities."

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$437,612.73 allocated from SEOPW Tax Increment Fund, entitled "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Transition, Inc.

Address: 1490 N.W. 3rd Avenue, Suite 106, Miami, FL 33136

Number of participants: 250 participants.

Funding request: \$437,612.73

Age range of participants: 18 years old and over.

Scope of work or services (Summary): Provide workforce readiness and employability skill workshops, career exploration and job placement, pro-active coaching and wrap around services and case management to the residents within the Redevelopment Area.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED FOUR HUNDRED THIRTY SEVEN THOUSAND SIX HUNDRED TWELVE DOLLARS AND SEVENTY THREE CENTS(\$437,612.73) (“FUNDS”) TO TRANSITION, INC., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH ONE STOP CENTER IN FISCAL YEAR 2023-2024 (“PURPOSE”); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the “Plan”); and

WHEREAS, Section 2, Goals 4 and 6, at page 11 of the Plan lists the "creati[on of]jobs within the community" and "improving the quality of life for residents" as stated redevelopment goals; and

WHEREAS, Section 2, Principle, at page 14 of the Plan provides that a high priority must be placed on providing a variety of employment opportunities to existing residents of Overtown, which is best accomplished through employment centers located within the same neighborhood; and

WHEREAS, Section 2, Principle 6, at page 15 of the Plan provides that in order to "address and improve the neighborhood economy and expand the economic opportunities of present and future residents and businesses", it is necessary to support and enhance existing businesses and local entrepreneurs, while also attracting new businesses to provide needed services and economic opportunities; and

WHEREAS, Transition, Inc., a non-profit corporation located in Overtown, was established over 48 years ago to assist former inmates and other under-served residents re-entering the community overcome the obstacle of finding and maintaining gainful employment through workforce readiness training, job placement and transportation assistance (the "Program"); and

WHEREAS, Transition, Inc., has played a vital role in workforce readiness training, job placement, and transportation assistance to former inmates, youthful offenders, veterans, and others facing employment barriers in the Redevelopment Area. Each year, Transition, Inc. has assisted in the job placement of more than 900 former inmates: and

WHEREAS, Transition, Inc. requested a grant for general operating support to continue providing its successful job training and placement services in the Overtown community; and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Transition, Inc. for provision of grant funds in an amount not to exceed Four Hundred Thirty Seven Thousand Six Hundred Twelve Dollars and Seventy Three Cents (\$437,612.73) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Transition, Inc.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Transition, Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Four Hundred Thirty Seven Thousand Six Hundred Twelve Dollars and Seventy Three Cents (\$437,612.73) ("Funds"), to support Transition, Inc., is a Florida not for profit corporation ("Transition"). Transition has requested funds from the SEOPW CRA for the Transition Once Stop Center ("One Stop Center") to prepare the residents within the Redevelopment Area for employment.

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED



James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Transition, Inc.**, to prepare the residents within the Redevelopment Area for employment.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Four Hundred Thirty-Seven Thousand Six Hundred Twelve Dollars and Seventy Three Cents (\$437,612.73) for the One-Stop Work Center.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



June 26, 2023

James McQueen, Executive Director
 Southeast Overtown/Park West
 Community Redevelopment Agency
 819 N.W. 2nd Avenue, 3rd Floor,
 Miami, Florida 33136

Re: Transition's Proposal for Grant Funding FY 2023-2024 (Transition's One Stop Center)

Dear Mr. McQueen,

First and foremost, I thank you and the entire Southeast Overtown/Park West Community Redevelopment Agency team for your continued support of our Overtown community. Transition humbly submits our Request for Proposal (RFP) to strengthen the Southeast Overtown/Park West Community Redevelopment Agency's commitment to job creation and improving the quality of life for residents in this redevelopment area. As our proposal will demonstrate, we are like-minded agencies in many ways including our mission, values, and goals for our Overtown community. Transition's financial literacy, job training, education and supportive service offerings help uplift Overtown residents achieve personal and professional goals. We remain steadfast and focused on improving the lives of the people we serve each day! The financial support of the SEOPW CRA helps us meet the expectations of Overtown residents and we are truly appreciative of your support.

If you should have any questions or concerns, please feel free to contact me.

Sincerely,

Stephen R. Gilmore, Executive Director
 Transition, Inc.

Date: June 26, 2023

Introduction

Transition, a nonprofit 501(c)(3) organization located in the heart of Overtown, mission is to assist under-served residents of Miami Dade County in becoming gainfully employed. In the past we have focused on servicing only justice-impacted persons, however, the need for services in our community is greater, therefore, we assist any person who walks through the doors of our agency. We assist our community's most vulnerable residents - homeless, low-income, single-parent households, veterans and more - we firmly believe in helping people!

Transition provides participants with workforce readiness training, career exploration, job placements, occupational skills training, and proactive coaching. We target our efforts towards assisting youthful offenders, returning residents, homeless, disabled persons, veterans, and low-income individuals as well as others facing various employment barriers in the Overtown community. It is the agency's goal to remain proactively engaged with clients and to ensure they succeed in satisfying job performance standards as well as adopting additional life skills to remain financially stable and personally self-sufficient.

Each year Transition provides services to over 4,000 residents. In addition, each of the last few years we have helped over 300 ex-offenders and residents become employed. We are a vital part of the Overtown community!

Our Purpose

Our "One-Stop Work Center" will include Workforce Readiness Training, career exploration and job placement. In addition, we will offer counseling and case management services to participants who need extra assistance in terms of housing, food, identification, and other wrap-around services. We firmly believe in addressing the unmet needs/service gaps of underserved communities. Furthermore, our job training offerings are enhanced to create additional opportunities for Overtown residents. Our training will include Certification in Construction, Forklift, OSHA, and Food Handler's. We have also established partnerships with Miami Dade College for our Digital Education Class, and Florida Department of Transportation for our Construction Transition Academy.

Scope of Work

Our "One Stop Work Center" will include the following:

Workforce Readiness and Employability Skills Workshops

Workforce readiness is a necessary component in searching for employment. In today's competitive economy, it is critically important that job seekers know how to explore career options, research job opportunities and apply for jobs; know how to communicate their skills and competencies; know how to present themselves in the very best light during a

job interview; know how to prepare business documents including a resume, a cover letter and a thank you letter; know how to obtain required documentation for work authorization; and know how to listen attentively, follow instructions and complete work assignments to distinguish themselves with supervisors and associates.

Our Placement Specialists will help participants increase their likelihood of employment by engaging participants. Through dialogue, discussion and practice, participants will become acquainted with these and other workforce readiness concepts such as completing the onboarding process, satisfying job performance standards, and managing personal finances. They will also learn how to prepare a resume, cover letter and thank you letter, conduct job searches, complete online job applications and participate in a mock job interview during class.

Career Exploration and Job Placement

Participants will be assigned a Placement Specialist who will work with them to explore career options, review their resume, contact corporate employers, and schedule job interviews. The Placement Specialist will determine whether additional occupational skills training is necessary should a client wish to pursue employment opportunities in the construction, logistics, IT, security, and health care industries. Prior to the interview, the participants will undergo a mock interview with his/her Placement Specialist to practice and tailor responses to the job he/she is currently pursuing. Participants will be expected to meet regularly with their Placement Specialist until they secure employment.

Pro-Active Coaching and Wrap-Around Services

Placement Specialists will maintain contact with participants from the point of recruitment through job placement and beyond. Staff will work with clients to determine and provide critical wrap around services and support to successfully secure and sustain employment and career advancement.

If participants encounter a barrier or challenge, they will have access to key staff for mentoring and/or life coach assistance.

Case Management

Our Case Management Program provides holistic case management to clients by:

Conducting intake assessment on measures of employment, housing, life skills, education, basic needs. Co-creating a case plan, defining, and addressing identified concerns and short, intermediate & long-term goals.

Providing advocacy/support for navigating community resources.

We will provide psychosocial support through clinical engagement for post-release by providing:

- Clinical/risk assessments, establishing baselines for trauma/mental health/wellbeing/substance use.
- Initial treatment plans.
- Individual/group/family psychosocial support; substance abuse counseling.
- Quarterly evaluations and reviews of case plans.

Our aim is to provide well-rounded services/support, keeping individuals from “falling through the cracks”, thereby increasing the possibility of success and decreasing the chance of recidivism. All inmates have common issues upon reentry to the community regarding employment, housing, family relationship expectations, mental health and substance use and generally “not knowing where to begin”.

Our programs will focus on treating clients according to individual needs. Our outreach strategy is to present each reentering client with options that positively affect their future, approached in a manner that is respectful of their history, their dreams, and their right to self-determination. They are the architect of their lives, outlining for themselves what they know are their greatest obstacles and where they need assistance in dealing with them.

Outreach will continue at regular intervals, dependent on the needs of each person. Home visits are part of continued outreach as well as support, advocacy and navigation when referred and engaged in community services. To improve delivery of services, reduce gaps, reduce homelessness, the IP team will accompany members to appointments and advocate, as needed.

Identify the Work Location

Our “One-Stop Work Center” is located at Transition’s main office in the heart of Overtown, 1550 N.W. 3rd Avenue, Building C., Miami, Florida 33136.

Develop the Task

1. Transition provides workforce readiness training, job training opportunities, career counseling and employment placement pre-release/post-release.
2. Completion of on-boarding application, conducting computerized interest profiler, Program Orientation/Workforce Readiness Training (Develop resume, Thank You Letter, Cover Letter, Mock Interview and Work Etiquette).
3. Participants meet weekly with Placement Specialist, identifying and addressing employment barriers, and creating an Individual Employment Plan including short-term and long-term goals.

4. Participants receive career counseling for two years.
5. Clients will complete employment and educational training programs, both pre-release and post release, within 3-4 months of enrollment and maintain employment for one year. A poor work history and lack of education impacts the ability of the reentering individual to find work. IP staff will support/advocate for reentering clients by identifying underlying barriers and offering impactful opportunities for growth.
6. Clients will reunify with their families and maintain a functional relationship. IP staff will advocate for the reunification/strengthening of families/communities by providing pre/post-release individual/family counseling with the option of returning to counseling at any time. When neighborhoods lose family members, they lose the ability to maintain social controls, weakening families and destabilizing neighborhoods.
7. Clients will improve mental wellbeing through completion of mental health and substance abuse treatment/counseling. Of formerly incarcerated individuals, 43% have at least one substance dependence one-year post-release, 28% using cocaine and 33% cannabis. 2 Reentry outcomes are poorer for those who experienced mental illness prior to incarceration or are experiencing "Post Incarceration Syndrome" post-release. Research has shown that inmates with major psychiatric disorders, including depressive disorders and psychotic disorders, are twice as likely to undergo two or three additional incarcerations.
9. Clients will not reoffend and will complete probation/parole. The cycle of incarceration and reentry drives the engine of racialized inequality. Inadequate education, class, and racial bias limited opportunities prior to incarceration and upon release. Long-lasting change happens when employment, mental health/case management services are provided. We focus on individual strengths, human dignity self-determination.

Outcome Measures

- Transition will 250 Overtown residents with employment opportunities
- 80% of participants will create Individual Employment Plans
- 75% will have or receive assistance receiving IDs.
- 75% will complete Workforce Readiness Training
- 65% will become employed.
- 100% will receive follow-up support.
- 70% of clients will receive case management services.
- 65% of clients will receive wrap-around services.

Identify the Deliverables

- Participants will receive Initial Assessments by Placement Specialist
- Participants will receive Workforce Readiness Training by Transition Staff
- Participants will receive job referrals and job placements.
- Participants will receive job training skills in the following areas: Forklift, O.S.I.L.A., GED classes, Security Guard License (Class D) and CDL.
- Participants will receive Initial Assessments from Case Management Team
- Participants will have access to Individual and Group Counseling

Identify Grants Applied to for Additional Funding and Status

- City of Miami Community Development Block Grant (Pending)
- Miami Foundation 2023 Community Grants (Pending)
- DCF's Responsible Fatherhood Initiative (Pending)

Provide Monthly Calendar Schedule

<p><i>Program On-Boarding Process</i> -- Completion of program application, computerized assessment, background search, presentation of I-9 documentation. Establishing participants file in the Apricot system. Prior to orientation the participant will meet with Transition's Social Worker and a representative from the Florida Rights Restoration Coalition to determine if wrap-around services are required and if the participant needs assistance with court fines and fees to become eligible to vote. Transition's Program Specialist will monitor our on-boarding process.</p>	<p>On-Boarding is offered daily (Mondays - Fridays, 8am - 2pm)</p>
<p><i>Orientation</i> Participants are informed of the benefits, policies, and procedures of our programs including our program trainings, dress code and mock interview session. Transition's Lead Placement Specialist will provide orientation, assign participants and monitor</p>	<p>Orientation is offered daily (Mondays - Fridays, 10am & 2pm)</p>

<i>Initial Assessment</i> A review of the participants' file and questionnaire to determine participants' employment barriers.	Initial Assessments are performed at the participant's first meeting with their assigned Placement Specialist.
<i>Workforce Readiness Training</i> – Development of Resume, Cover Letter, Thank You Letter and Mock Interview Session.	Workforce Readiness Training is normally scheduled as part of the participants first or second meeting with the Placement Specialist.
<i>Individual Employment Plan (IEP) or Individual Reentry Plan (IRP)</i> - We chart the participants short- and long-term employment and educational goals within our Apricot system.	The Placement Specialist co-creates the IEP or IRP with the participant in their second session.
<i>Job Search</i> – Placement Specialist assist the participant with job search.	Placement Specialist will have weekly meetings with participant to assist with job search until they are successful.
<i>Case Management</i> - Transition's Social Worker will identify and assist the participant with wrap-around services, Clinical risk assessments, treatment plans, and Individual/group/family psychosocial support.	Ongoing – Social Worker and Case Manager will provide referrals and follow-up calls to service providers and participants. In addition, Individual counseling session will be provided (if necessary).
<i>Wrap-Around Services</i> - Services including housing/shelter, mental health needs, identification, social services will be provided to participants.	Ongoing – Based the need of the participant.
<i>Training (Employment and Educational)</i> – Monthly employment trainings will be offered at our center and community partner sites.	Ongoing – Employment trainings are offered monthly.
<i>Follow-up</i> - Peer Support Specialist – Phone calls will be made to participants and employers.	Ongoing – Transition's Peer Support Specialist will complete 30-, 60-, 90- and 120-day follow-up phone calls to ensure the success of the participant.
<i>Employment Verifications</i> – Proof of employment.	Ongoing – Transition will obtain Employment Verifications as proof of that participant is currently working.

<i>Project Closeout</i>	September 30, 2024 – A final report will be presented to the SEOPW CRA and City Commissioners on or before October 15, 2024.
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Please find attached a sample of our Monthly Progress Report document.



TRANSITION'S
SOUTHEAST OVERTOWN/PARK WEST (SEOPW) C.R.A.
MONTHLY PROGRESS REPORT

CONTRACT # 15-



Agency Name:	Transition, Inc	Allocation Amount:	\$445,491.15
Contract Number:	Pending	Contract Period:	October 1, 2023 - September 30, 2024
Program Name:	Transition's One-Stop Work Center	Reporting Month:	October 1, 2023

Activity	Target	Unit	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	YTD	YTD % of Target Achieved
1 Activity Initial Assessment (Employment and Counseling)	400	Participants (Overtown)														100%
			Total Participants													
2 Activity WorkForce Readiness (Resume Development, Cover and Thank You Letters)	300	Participants (Overtown)														100%
			Total Participants													
3 Activity Develop Individual Employment/Reentry Plans	320	Participants (Overtown)														100%
			Total Participants													
4 Activity Obtain Employment	350	Participants (Overtown)														100%
			Total Participants													
5 Activity Case Management (Individual Services)	320	Participants (Overtown)														100%
			Total Participants													

Proposal: Transition's One-Stop Work Center



Transition, Inc. has a history of providing job development, training, referrals, and placement services in Overtown to previously incarcerated people as well as the homeless, low-income, single-parented households, veterans and more! We take pride in delivering comprehensive programs that positively impact our communities.

While Transition has a long-term proven success with our core mission of helping justice involved people find and maintain meaningful, gainful employment, we have expanded beyond by providing “wrap around” services, including GED preparation, transportation assistance, food stamps, case management, counseling and almost everything else short of housing. It is our experience that the participants we serve, and the other under-served communities we have come to serve, including troubled/disassociated youth, have distinct, additional needs that must be filled for them to be able to undertake a meaningful opportunity for employment. Our participants do not have the time or bandwidth to make multiple appointments with different agencies to obtain other support. Therefore, we offer our **“One-Stop Center”** to address the needs of Overtown residents.

We have found that when we refer people out for these services, the perception (and the reality) is we are not truly assisting them but, instead, sending them to a sea of red tape, bureaucracy, and time and logistics sinks. On the other hand, when we have developed a positive rapport with our clients (we have a knack for this), and then provide the range of assistance needed in a “one stop” format, we have the best opportunity to effectuate our core mission: helping them get and maintain employment.

Transition will provide the following services to the residents of Overtown:

Our “One-Stop Center” will provide the following: Workforce Readiness Training, Job Development, Job Training, Job Placement, Case Management, and Wrap-around Services. In addition, participants may attend Financial Literacy and Digital Education offerings.

Transition

One-Stop Work Center!

Work Training (Workforce Readiness Training)

Workforce readiness (work training) is a necessary component in searching for employment. In today's competitive economy, it is critically important that job seekers know how to explore career options, research job opportunities and apply for jobs; know how to communicate their skills and competencies; know how to present themselves in the very best light during a job interview; know how to prepare business documents including a resume, cover letter and thank you letter; know how to obtain required documentation for work authorization; and know how to listen attentively, follow instructions, and complete work assignments to distinguish themselves with supervisors and associates.

Our Placement Specialists help participants increase their likelihood of employment by engaging participants. Through discussion and practice, participants will become acquainted with these and other workforce readiness concepts such as completing the onboarding process, satisfying job performance standards, and managing personal finances. They will also learn how to prepare a resume, cover letter, and thank you letter, conduct job searches, complete online job applications, and participate in a mock job interview during class.



Participants are assigned a Placement Specialist who works with them to explore career options, review their resumes, contact corporate employers, and schedule job interviews. The Placement Specialist then determines whether additional occupational skills training is necessary should a client wish to pursue employment opportunities in, for instance, the construction, logistics, IT, security, or health care industries. Prior to the interview, the participants will undergo a mock interview with his/her

Placement Specialist to practice and tailor responses to the job he/she is pursuing. Participants are expected to meet regularly with their Placement Specialist until they secure employment.



Proactive Coaching and Wrap-Around Services

Our Peer Support Specialist will maintain contact with participants from the point of recruitment through job placement and beyond. Staff work with clients to determine and provide critical wrap around services and support to successfully secure and sustain employment, career advancement, and self-sustainability.

If participants encounter barriers or challenges, they have ready access to key staff for mentoring and/or life coach assistance.



Participants' on-boarding will consist of completing program application and career assessment. Transition primarily uses the My Next Move Career Assessment. My Next Move is designed to help participants understand how a variety of personal attributes (i.e., data values, preferences, motivations,

aptitudes, and skills) impact their potential success, satisfaction with different career options and work environments.

After each participant completes their application and career assessment, they will receive instruction in an orientation session prior to meeting their assigned Placement Specialist. The orientation will provide the history of the organization, a review of our programs and services, organization policies/rules and a breakdown of the requirements for participating in the Workforce Readiness Training Program.

Following orientation, each participant will be scheduled for a one-on-one meeting with their Placement Specialist. During this meeting an Initial Assessment (IA) will be completed. The Initial Assessment will offer insight into the employment barriers of each participant (i.e., lack of transportation, valid I-9 documents). In addition, the Initial Assessment will shed light into other areas outside of employment that may require much-needed wrap-around services. The Placement Specialist and participant will also begin work on their Individualized Employment Plan (IEP). The IEP is jointly developed by the participant and the Placement Specialist and identifies the participant's employment goals, determines the combination of services needed for the participant to reach employment goals, and is one of the most effective ways to serve individuals with barriers to employment and to coordinate services. Short term and long employment goals including potential educational and job training opportunities serve as benchmarks on the IEP.

Job Creation

Each participant will meet with a Placement Specialist once a week to obtain job referrals and job placement opportunities. Our staff will remain proactively engaged with participants to ensure they succeed in satisfying job performance standards as well as adopting additional life skills to remain financially stable and personally self-sufficient. Transition's Peer Support Specialist will perform 30-day, 60-day and 90-day follow-ups with participants to track their success or provide additional support.

Case Management Services

Participants will also have access to Case Management services to address needs outside the scope of employment. Our Social Worker and Case Manager will provide support in mental health/counseling/psychosocial support services based on client requests and referrals. Individuals will identify issues that lead to incarceration and learn new ways to cope with psychosocial stressors. We will assist participants in the development/implementation of case plans encompassing family reunification, employment, housing, life skills, education, procurement of benefits and basic needs, while providing advocacy and continuous support.

Financial Literacy

Transition partners with several banking institutions to offer a free Financial Literacy Workshop Series component has been added to our program. The goal of this program is to help participants to develop a stronger understanding of basic financial concepts that way, they can handle their money better. The workshop is offered on the third Tuesday of each month at 5:30pm at our center.



Digital Education

Transition partners with Miami Dade College to offer free digital education classes at our center Tuesdays and Thursdays, 6pm – 8pm. The course covers Microsoft Word, Excel, Power Point, Email and Internet usage.



Job Training & Educational Opportunities

Employment Training opportunities are available to participants in several areas including Security Guard certification, OSHA Training, NCCER Core, Forklift and Food Handler's certification. In addition, Transition offers Correctional Transition Academy in partnership with the Florida Department of Transportation and participant can earn their General Equivalency Diploma (GED) through our partnership with Miami Dade College and Lindsey Technical College.



TRANSITION'S 2022 IMPACT REPORT

Gender

Female	33%
Male	62%
Other	5%

Annual Income

Mean	\$16,080
Median	\$15,480

Age

Mean	39.8
Median	37.6
Range	18-88
17 & under	5%
18-64	94%
65 & older	2%

Racial Identity

Black/African American	62%
Caucasian	14%
Bi-racial	6%
Other	18%

Ethnicity

Hispanic	36%
Non-Hispanic	61%
Other	2%

BY THE NUMBERS

(10/1/2021 – 12/31/ 2022)

BOOT CAMP REENTRY PARTICIPANTS	180
ADULT REENTRY PARTICIPANTS	428
SERVICES FOR JUSTICE INVOLVED PERSONS	390
WORKFORCE READINESS PARTICIPANTS	401
INDIVIDUAL EMPLOYMENT/REENTRY PLANS	479

OBTAIN EMPLOYMENT	336
JOB TRAINING OPPORTUNITIES	185
MENTAL HEALTH ASSESSMENT	220
CASE MANAGEMENT SERVICES/REFERRALS	364
COUNSELING SESSIONS	207

With your support, Transition's One Stop Center will continue to serve Overtown residents and offer the guidance and knowledge to overcome challenges to becoming and maintaining employment. As a part of the Overtown community for over 20 years, Transition understands its impact on the lives of the people we are fortunate to serve each day! We firmly believe in our work and we have seen the difference in our community because of it! We thank you for your careful consideration of our proposal.

PROGRAM BUDGET		
Annual Budget		
Salaries Staff		
Lead Placement Specialist		\$42,000
Placement Specialist		\$38,000
Front Desk		\$36,500
Boot Camp Coordinator		\$41,600
OMB Placement Specialist		\$38,000
Social Worker		\$55,000
Case Manager		\$45,000
Total Staff Salaries		\$296,100
Admin		
Executive Director		\$6,500
Bookkeeper		\$3,500
Fringe		\$35,324.73
Telephone and network		\$8,000
Office Supplies		\$4,200
Postage		\$500
Equipment Rental: Copier		\$3,000
General Liability Insurance		\$3,500
Paychex		\$5,000
Marketing		\$3,000
Sub-Total		\$72,524.73
Programming		
Forklift Classes		\$5,000
Training (OSHA)		\$2,500
GED classes		\$2,500
Security Guard License (Class D)		\$13000
Program Supplies		\$5,938
Sub-Total		\$28,938

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Suited for Success Inc.in
fiscal year 2023-2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed One-Hundred Ninety Thousand Dollars and Zero cents (\$190,000.00) ("Funds"), to support the Suited for Success Inc., is a Florida not for profit corporation ("SFS"). SFS has requested funds from the SEOPW CRA for continued support for the job-training and employment support ("Job Training") to increase residents' confidence within the Redevelopment Area in their ability to secure employment and knowledge of the job search process.

JUSTIFICATION:

Pursuant to Section 163.340(9) of the Florida Statutes "community redevelopment...means undertakings, activities, or projects...in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight."

Section 2, Goal 4 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Updated Plan (the "Plan") lists the "creati[on of] jobs within the community..." as a stated redevelopment goal.

Section 2, Goal 6, of the Plan, lists the "[i]mprove[ment of] the [q]uality of [l]ife for residents" as a stated redevelopment goal.

Section 2, Principle 4 of the Plan provides "that employment opportunities be made available to existing residents . . ." as a stated redevelopment principle.

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$190,000.00 allocated from SEOPW "Other Grants and Aids" Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Company name: Suited for Success, Inc.

Address: 1600 N.W. 3rd Avenue, Suite 111 Miami, FL 33136

Number of participants: Targeting 350 participants.

Funding request: \$190,000.00

Age range of participants: 16 - 70.

Scope of work or services (Summary): Provide employment skill training courses, interviewing skills, and career development services to residents within the Redevelopment Area.

**THE SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE COVER MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023 **File:**

Subject: 4/5ths Bid Waiver to Community Works
Training Program, Inc.in fiscal year 2023-
2024.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director’s recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two Hundred Twenty Thousand Dollars and Zero cents (\$220,000.00) (“Funds”), to support Community Works Training Program, Inc., is a Florida not for profit corporation (“CWTP”). CWTP has requested funds from the SEOPW CRA for the Overtown Employment Assistance Center to provide job employment assistance to the residents within the Redevelopment Area located at 1490 N.W. 3rd Avenue, Suite 106 Miami, Florida (“Property”).

JUSTIFICATION:

Section 2, Goals 4 and 6, at page 10 of the Southeast Overtown/Park West Community Redevelopment Plan (“Updated Plan”) lists the “creati[on of] jobs within the community” and “improving the quality of life for residents” as stated redevelopment goals.

Section 2, Principle 6, at page 14 of the Plan provides that in order to “address and improve the neighborhood economy and expand economic opportunities of present and future residents and businesses[,] ... [it is necessary to] support and enhance existing businesses and ... attract new businesses that provide needed services and economic opportunities”

163.370, Florida Statue Powers; Counties and Municipalities; Community Redevelopment Agencies. - (b) To disseminate slum clearance and community redevelopment information.

FUNDING:

\$220,000.00 allocated from SEOPW Tax Increment Fund, entitled “Other Grants and Aids” Account No. 10050.920101.883000.0000.00000.

FACT SHEET:

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)

Company name: Community Works Training Program, Inc.

Address: 1490 N.W. 3rd Avenue, Suite 106 Miami, Florida 33136

Number of participants: Targeting 36 - 48 participants

From January - December 2022: 44 placements; 207 Job referrals for 260 interviews in 2022.

From January - May 2023: 19 Job placements; 98 Job Referrals for 98 interviews.

Funding request: \$220,000.00

Age range of participants: 18 - 65 years old.

Scope of work or services (Summary): Assist Redevelopment Area Residents with job employment assistance.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("SEOPW CRA"), BY A FOUR-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR'S RECOMMENDATION AND FINDING THAT COMPETITIVE NEGOTIATION METHODS AND PROCEDURES ARE NOT PRACTICABLE OR ADVANTAGEOUS PURSUANT TO SECTIONS 18-85 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, AS ADOPTED BY THE SEOPW CRA; WAIVING THE REQUIREMENTS FOR COMPETITIVE SEALED BIDDING AS NOT BEING PRACTICABLE OR ADVANTAGEOUS TO THE SEOPW CRA; AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPERSE FUNDS, AT HIS DISCRETION, ON A REIMBURSEMENT BASIS OR DIRECTLY TO VENDORS, UPON PRESENTATION OF INVOICES AND SATISFACTORY DOCUMENTATION, SUBJECT TO THE AVAILABILITY OF FUNDING, FROM THE GRANTS AND AIDS" ACCOUNT NO. 10050.920101.883000.0000.00000, IN AN AGGREGATE AMOUNT TO NOT EXCEED TWO HUNDRED TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$220,000.00) ("FUNDS") TO COMMUNITY WORKS TRAINING PROGRAM., A FLORIDA NOT FOR PROFIT CORPORATION TO ASSIST WITH THE OVERTOWN EMPLOYMENT ASSISTANCE CENTER IN FISCAL YEAR 2023-2024 ("PURPOSE"); FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT, INCLUDING ANY AND ALL DOCUMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE GENERAL COUNSEL; FOR THE ALLOCATION OF THE FUNDS FOR THE PURPOSE STATED HEREIN; SUBJECT TO THE AVAILABILITY OF FUNDING; PROVIDING FOR INCORPORATION OF RECITALS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its redevelopment area in accordance with the 2018 Updated Southeast Overtown/Park West Redevelopment Plan Update (the "Plan"); and

WHEREAS, Section 2, Goal 4 on page 10 of the 2018 Southeast Overtown/Park West Community Redevelopment Agency Updated Plan (the "Updated Plan") lists the "creati[on of] jobs within the community ... "as a stated redevelopment goal; and

WHEREAS, Section 2, Goal 6, on page 10 of the 2018 Southeast Overtown/Park West Community Updated Redevelopment Agency Plan (the "Updated Plan"), lists the "[i]mprovement of] the [q]uality of life for residents" as a stated redevelopment goal; and

WHEREAS, Section 2, Principle 4, on page 13 of the Updated Plan provides that "employment opportunities be made available to existing residents ... " as a stated redevelopment principle; and

WHEREAS, Section 2, Principle 6, on page 14 of the Updated Plan provides that to "address and improve the neighborhood economy and expand economic opportunities of present and future residents ... "

WHEREAS, since 2010 the Grantee, has operated the Overtown Employment Assistance Center ("Assistance Center"), a job training and placement program; and

WHEREAS, due to the success of the program, Grantee now seeks assistance for continued support operating at the office location for Overtown residents at the Overtown Business Resource Center, 1490

NW 3rd Avenue, Suite 106, Miami, Florida, 33136 to enhance its job training and placement program ("Program"); and

WHEREAS, Grant funds for this project will be used to administer the Overtown Business Resource Center (the "Program"); and

WHEREAS, the Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, based on the recommendation and findings of the Executive Director, it is in the SEOPW CRA's best interest for the Board of Commissioners to authorize, by an affirmative four-fifths (4/5ths) vote, a waiver of competitive sealed bidding procedures pursuant to Section 18-85 and 18-86 of the Code of the City of Miami, Florida, as amended ("City Code"), as adopted by the SEOPW CRA, and to authorize the Executive Director to negotiate and execute any and all agreements necessary, all in forms acceptable to the General Counsel, with Community Works Training Program for provision of grant funds in an amount not to exceed EIGHTY- TWO HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$200,000.00) subject to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. By a four-fifths (4/5th) affirmative vote, after an advertised public hearing, the Executive Director's recommendation and written findings that competitive negotiation methods and procedures are not practicable or advantageous to the SEOPW CRA, pursuant to Section 18-85 and 18-86 of the City Code, as adopted by the SEOPW CRA, and waiving the requirements for said procedures is ratified, approved, and confirmed.

Section 3. The Executive Director is hereby authorized to disperse funds, at his discretion, on a reimbursement basis or directly to vendors, upon presentation of invoices and satisfactory documentation from the Grants and Aids" Account No. 10050.920101.883000.0000.00000 for the Program at Community Works Training Program.

Section 4. The Executive Director is authorized to negotiate and execute an agreement, including any and all necessary documents, and all-in forms acceptable to the General Counsel, for said purpose.

Section 5. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 6. This Resolution shall become effective immediately upon its adoption.

**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
4/5ths RECOMMENDATION INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King
Members of the SEOPW CRA Board

Date: July 27, 2023

File:

Subject: Request to waive competitive sealed bidding methods pursuant to City Code 18-85(a) for Community Works Training Program, Inc.

From: James McQueen
Executive Director

References:

Enclosures:

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") by a four-fifths (4/5ths) affirmative vote, after an advertised public hearing, ratifying, approving, and confirming the Executive Director's recommendation and finding that competitive negotiation methods and procedures are not practicable or advantageous pursuant to sections 18-85 and 18-86 of the code of the City of Miami, Florida, as amended, as adopted by the SEOPW CRA; waiving the requirements for competitive sealed bidding as not being practicable or advantageous to the SEOPW CRA; authorizing the allocation of grant funds in an amount not to exceed Two Hundred Twenty Thousand Dollars and Zero cents (\$220,000.00) ("Funds"), to support Community Works Training Program, Inc., is a Florida not for profit corporation ("CWTP"). CWTP has requested funds from the SEOPW CRA for the Overtown Employment Assistance Center to provide job employment assistance to the residents within the Redevelopment Area located at 1490 N.W. 3rd Avenue, Suite 106 Miami, Florida ("Property").

RECOMMENDATION:

In light of the above stated, approval of a waiver of the formal requirements of competitive sealed bidding methods as not being practicable or advantageous to the Southeast Overtown/Park West Community Redevelopment Agency as set forth in the City Code of Ordinances, as amended, specifically Section 18-85 (A), and the affirmation of these written findings and the forwarding the same to the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency by a four fifths vote is respectfully requested.

APPROVED


James McQueen, Executive Director

Christine King
Board Chair



James McQueen
Executive Director

Southeast Overtown/Park West Community Redevelopment Agency

NOTICE OF PUBLIC HEARING

The Board of Commissioners ("Board") of the Southeast Overtown/ Park West Community Redevelopment Agency ("SEOPW CRA") will hold a Public Hearing on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133. The Board will consider the allocation of funding to **Community Works Training Program, Inc.**, to provide job employment assistance to the residents within the Redevelopment Area.

In accordance with the SEOPW CRA 2018 Redevelopment Plan Update ("Plan") and Florida Statutes 163, the Board will consider the allocation of funding, in an amount not to exceed Two Hundred Twenty Thousand Dollars and Zero Cents (\$220,000.00) for the Overtown Employment Assistance Center.

Inquiries regarding this notice may be addressed to James McQueen, Executive Director, SEOPW CRA, at (305) 679-6800.

This action is being considered pursuant to Sections 18-85 (a) of the Code of the City of Miami, Florida as amended ("Code"). The recommendation and findings to be considered in this matter are set forth in the proposed resolution and in Code Sections 18-85 (a), which are deemed to be incorporated by reference herein, and are available as with the scheduled SEOPW CRA Board meeting on Thursday, July 27, 2023, at 10:00 a.m. or anytime thereafter in the City Commission chambers located at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133.

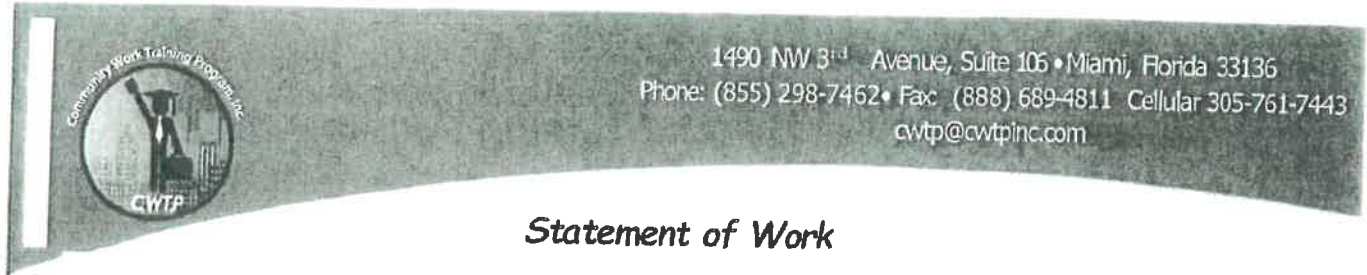
All comments and questions with respect to the meeting and remote public participation should be addressed to James McQueen, Executive Director, at 819 N.W. 2nd Avenue, 3rd Floor, Miami Florida 33136 (305) 679-6800. Should any person desire to appeal any decision of the Board with respect to any matter considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made, including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (305) 250-5361 (Voice), not later than two (2) business days prior to the proceeding. TTY users may call 711 (Florida Relay Service), not later than two (2) business days prior to the proceeding.

(SEOPW CRA Seal)
Ad No.
Todd B. Hannon

Clerk of the Board

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



Statement of Work

Introduction:

Community Work Training Program (CWTP) is a community based employment assistance center that provides financial opportunities to **individuals and businesses** in the form of jobs to individuals that provide them with economic resources to support their family dreams and for businesses we provide quality employees for them to grow their businesses, in addition we mentor them both in planning their economic success.

Project Purpose and Scope of Work:

The purpose of our project and our scope of work goes hand in hand, it is to help Individuals and Businesses achieve financial and economic success.

With **individuals** we register them into our database with specific documents which includes:

- 1.) a **Resume** to identify what experience and skills the clients possess, with the Resume we are able to review and tweak it for accuracy and clarity to secure the position that they are seeking.
- 2.) a **Valid Identification** to verify their proof of residence and provide proper identification to potential employers for hiring.
- 3.) a **Social Security Card** which validates that our clients are eligible to be employed and work in America.
- 4.) a **Piece of Mail** with their name and current address on it, this document serves as an additional proof of residency.
- 5.) Our **Consent and Disclosure** form that authorizes us to share client information with our affiliates for the purpose of securing resources to assist them in obtaining their goals and objectives.

With **Businesses** we register them into our database by completing a company informational work order which includes:

- 1.) Name of the company and contact information, 2.) Job Position Title to be hired, 3) Number of Positions to be hired,
- 4.) Pay Rate for the Position, 5.) Job description, 6.) Qualification Required, 7.) Full-Time or Part-Time, 8.) Reporting and Ending Time / Hours of work, 9.) Background Checks Required, 10.) Drug Screening Required, In addition we provide businesses with selective recruitment services, Job Fairs if needed and we connect them to other community resources such as Career Source South Florida Paid Work Experience (PWE) and On The Job Training (OJT).

CWTP goals and purpose is to provide a database of individuals and businesses to be available for the work/jobs and business contracts opportunities that arises within our communities. Our team of 4 Success Coaches forms a support system for the community residents and businesses to accomplish their goals, Our Success Coaches assist community residents with a variety of wrap around services to enhance the viability of those that are seeking employment opportunities. We only offer job opportunities that provides our clients with a livable or prevailing wage income of at least \$14.00 per hour or higher.

Work Location:

CWTP primary location is at 1490 NW 3rd Ave. Suite 106 Miami, FL 33136, Community resident can visit our office Monday thru Friday from 9:00 am-5:00 pm or visit our website @ www.communityworkprogram.com to register for our services. We are also available via virtual calls and our toll free telephone number at 855-298-7462. Once clients are registered we refer clients to potential jobs that meet or match our employers job criteria, if clients are hired we provide wrap around service to the clients which start with weekly telephone follow up calls to provide additional services that may be needed such as bus passes, financial literacy advice, referrals to housing agencies, food banks, mental and physical health services, PPE's, tools or dress clothes for work assignments. Our goal is to provide support to our clients so that they can be successful.



Statement of Work

Develop The Task:

*

CWTP tracks each aspect of our deliverable services starting with 1.) **visitors or visitations** to our office on a daily sign in log, that also includes all incoming and outgoing telephone calls to all individuals and businesses.

2.) **Registration**, it is our goal to register every client that visits our office seeking employment, but in order to provide our service it is mandatory that each client provide the required document mentioned above so that we could facilitate their desired goal of being referred to a job opportunity.

3.) **Referrals**, once our clients are registered we refer them to multiple job opportunities, we track both the number of clients referred and the number of referrals as well.

4.) **Placements**, Once our client has been placed on a job we mentor them on a weekly basis about the importance of work ethics and work etiquette like punctuality, dress codes, money management, conduct and conflict resolution and much more.

5.) **Income**, once our clients are employed we require them to forward us a copy of their pay check and pay stubs so that we can verify that they are still employed, verify that the wages they are earning are what the employers advertised and promised to pay and also to show the total financial economic impact of the money that is paid to the community residents

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Grants and Funding Status :

*

CWTP primary funding source is from the Southeast Overtown Parkwest Community Redevelopment Agency (SEOPW CRA), we are supported by the Miami Dade County Beacon Council's Miami Community Venture Program (MCV) that is underwritten by Career Source South Florida funds.

CWTP has acquired funding thru Miami Dade County District 3 Mom & Pop Grant Program, Opportunity Connect Program @ the Center for Black Innovations ,CWTP also utilizes Business Loans and Business Lines of credit that we have established to support our business.

*

Milestones and Deliverables:

*

CWTP has plans to expand our model to the **South** (Fl. City/Homestead) and **North** (Miami Gardens/ North Miami Beach) ends of Miami Dade County.

CWTP has been operational since it's incorporation in May of 2010, after 7 years of organizing and creating measurable productive systems and outcomes measures. In May of 2017 we began to capture the data pertaining to our efforts. Starting with a goal of assisting and mentor 36 community residents per year or 3 per month to find and maintain full-time employment, over the last 5 years CWTP has assisted and mentored 60 community residents per year to find and maintain full-time employment. Over 10 thousand residents has come to our office seeking assistance to enhance their lives.

In conclusion, CWTP is now poised with the tools to help community residents and businesses move their economic needles to a positive financial position.

2024



1490 NW 3rd Avenue, Suite 106 • Miami, Florida 33136
Phone: (855) 298-7462 • Fax: (888) 689-4811 Cellular 305-761-7443
cwtp@cwtpinc.com

Statement of Work

Monthly Calendar / Schedule:

All of our scheduled activity are conducted Monday thru Friday from 9:00 am - 5:00 pm and we also participate in collaborative event with our affiliate partners upon scheduled request.

Office hours of operations are Monday thru Friday 9:00 am - 5:00 pm during these hours we provide all of our services to our clients, We also create the following timelines for productivity purposes.

Visitation hours are 9:00 am - 5:00 pm

Registration hours 9:00 am - 1:00 pm

Referral hours 9:00 am -5:00 pm

Telephone Calls In coming and out going 9:00 am - 5:00 pm

Lunch hour 1:00 pm - 2:00 pm

Partnership, Collaboration and Training meeting via zoom and in person 24hrs / 7days a week.

[Handwritten signature]

Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



James McQueen, Executive Director
 South East Overtown Park West
 Community Redevelopment Agency
 819 NW 2nd Ave., 3rd Floor
 Miami, FL 33136

Re: 2023-2024 Fiscal Year CRA Overtown Employment Assistance Center

Dear Mr. James McQueen:

Please find attached for consideration Community Work Training Program, Inc. proposal to continue to manage the Overtown Employment Assistance Center. We are requesting Grant funds to continue and expand our successful efforts in providing employment assistance to the residents of the Overtown Community.

Overtown Employment Assistance Center over the last **70 months** has had over **10,985 residents** to visit our office seeking employment assistance, During that same time period we have **registered over 1,224 residents** seeking employment and have **referred over 1,482 residents** to over **1,923 various positions**, which has yield **368 job placements**.

Community Work Training Program has also begun to track the income that the program participants are generating through being employed within the community on SEOPW CRA funded projects. For example **St. John Apartments** has had approximately **8 residents** on average working on the site earning an average of approximately **\$15,000.00 per month** in income, **Lyric Plaza Apartments** has had approximately **10 residents** on average working on the site earning an average of approximately **\$25,000.00 per month** in income, **Town Park South Project** has had approximately **7 residents** on average working on the site earning an average of approximately **\$12,000.00 per month** in income, over the **last 70 months** we have tracked **over 1.8 million dollars** paid directly to the residents **We have placed on jobs throughout the community**.

Community Work Training Program goals at the Overtown Employment Assistance Center is to document that the SEOPW CRA is delivering on the promise of responsible wage paying Jobs, social and economic support that assist the residents and create a pathway to economic revitalization to the residents of Overtown.

The 3 SEOPW CRA projects mentioned above has employed approximately **25 residents on average**, earning approximately **\$52,000.00 per month** in income to Overtown residents. With the upcoming Sawyer Walk project we anticipate between 100-150 residents will be employed and the Employment Assistance Center thru the SEOPW CRA support is laying the foundation for families to build their future success.

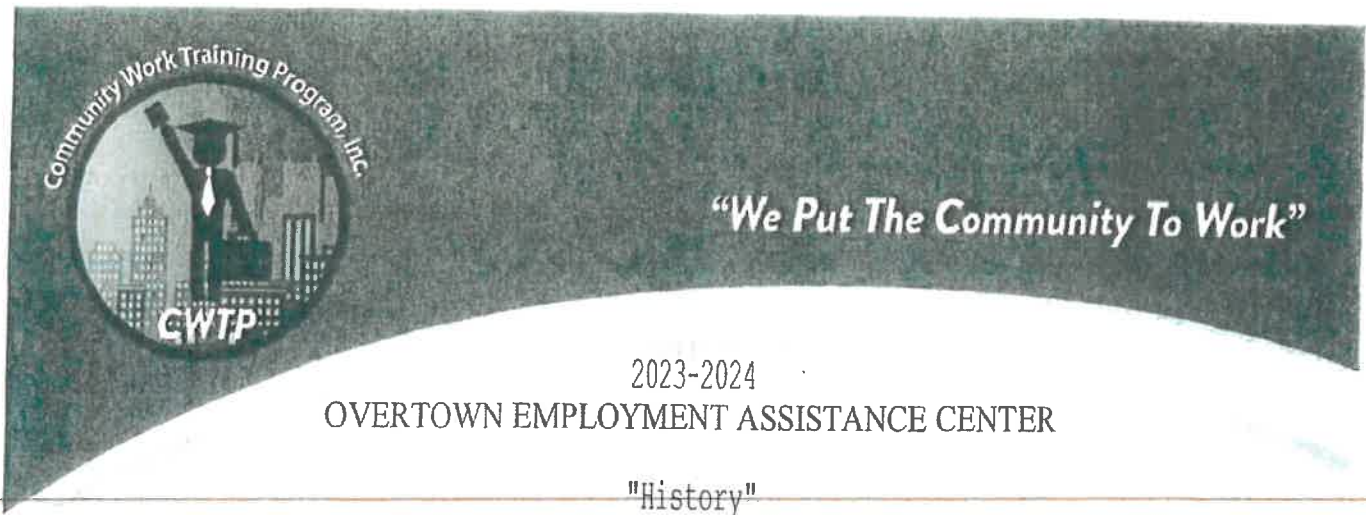
Community Work Training Program, Inc. respectfully request the renewal of our grant in the amount of **\$220,000.00** to continue the work at hand in the Overtown Community.


 Emanuel Washington

1490 NW 3rd Avenue, Suite 106 Miami, Florida 33136
 Phone: (855) 298-7462 Fax: (888) 689-4811 Email: cwtp@cwtpinc.com
 Website: www.communityworkprogram.com

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Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)



Overtown is one of the oldest neighborhoods in the City of Miami, initially designated as a community for Blacks when Miami was incorporated in 1896. It was inhabited by people who worked on the railroad and other early industrial and commercial ventures, and was a thriving center of commerce and culture for the Black community, particularly for music and entertainment in the 1940s and 1950s. Over the decades, the area declined economically due to migration of middle-class Blacks and the construction of I-95 and I-395 that bisected the community. In recent years there have been efforts to preserve the historical churches and the Lyric Theatre and to revitalize the entire Overtown area. The City of Miami and Southeast Overtown Park West Community Redevelopment Agency in their infinite wisdoms has not forgotten the promises that were made to the people of the Overtown community to restore the neighborhood.

The SEOPW CRA recognizes that structural revitalization of a community with new buildings, infrastructure and state of the arts facilities without economic revitalization of the existing businesses and employment opportunities for the residents, recognizes that it would be inconsistent with its goals to foster progress and growth that reflects the vision and priority of the community.

The Overtown community has transformed over the past decade, it has become one of the fastest growing and most desired place to live, work and play in South Florida, which makes Overtown a point of destination for many.

On June of 2015, the City Council of the City of Miami Gardens, Florida issued an ordinance; ordinance number 2015-06-341. This ordinance is known as the City of Miami Gardens Business and Resident Economic Plan or CMG-BREP. This economic plan is designed to ensure that the residents and the businesses of Miami Gardens not only see and enjoy the structural revitalization of the community, but this ordinance guarantees that they will take part in the economic revitalization and be assured that the dollars that the City of Miami Gardens gets from its residents and the dollars that they get on behalf of its residents, will now find its way back into the homes of the residents they serve. The City of Miami Gardens Community Development Department has a motto that says, "Connecting the pieces for a stronger community." This motto echoes the SEOPW CRA written policies that will connect the Overtown community to its resources and make it stronger.



"HISTORY Continue"

The City of Miami Department of Community & Economic Development mission statement is to assist in creating a viable urban community for the neediest people in our City while reducing poverty, embracing diversity, assisting with economic development, and improving the overall quality of life.

In November 2004 the SEOPW CRA conducted the **Dover Kohl study** that outlined **14 guiding principles** aimed to facilitate the redevelopment of the Overtown community.

In 2009 the City of Miami Planning Department updated the plan to further focus and defined the guiding principles to structurally and economically revitalize the Overtown Community.

Within the plan, principle number **4 of 14** states "There must be variety in employment opportunities" and an **EMPLOYMENT CENTER** should be located within the neighborhoods to accommodate those who wish to live in proximity to their work and reduce dependence on the automobile and long commutes.

In conclusion the general consensus in the community was that employment opportunities should be a high priority and made available to the existing residents of the Overtown Community.

"PROBLEM"

Overtown is faced with a unique situation when it comes to employment, not only are the residents faced with high unemployment and underemployment. Overtown has a recidivism problem, when we hear the word **RECIDIVISM** we often think about the revolving doors of crime in our community, whereby men, women and children are caught up in the cycle of the criminal justice system. They commit crimes, go to jail and serve time in jail, get out of jail and sadly, but often find themselves committing another crime and falling back into the cycle of **RECIDIVISM**.

Well just like the **RECIDIVISM of CRIME**, the Overtown Community is faced with the **RECIDIVISM of UNEMPLOYMENT AND UNDEREMPLOYMENT**, There is a vicious cycle that Overtown residents face, many residents are employed or underemployed and all of sudden they just quit the job or maybe even get terminated or just laid off.

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 Phone: (855) 298-7462 Fax: (888) 689-4811 Email: cwtp@cwtpinc.com
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"PROBLEM Continue"

There are many reasoning behind these dilemmas, the Community Work Training Program has identified these causes and the residents that face these problems need to undergo an intense and highly structured employment mentoring program.

The Community Work Training Program has created a highly effective comprehensive approach to successfully deal with the problems.

The Community Work Training Program is poised and dedicated to connect the pieces in the Overtown Community as it pertains to the complex employment issues the residents face.

"SOLUTION"

"Continuance and expansion of the Overtown Employment Assistance Center"

Community Work Training Program, Inc.(CWTPINC) unique approach in assisting local residents in overcoming the inconsistencies to maintaining steady employment and mentoring them to become a stable part of the local workforce over the past 46 months has been unprecedented.

CWTPINC Overtown Employment Assistance Center located at 1490 NW 3rd Ave Suite 106 Miami, Florida 33136, over this same **70 months** time period has had over **10,985 visitor** come to our office seeking employment assistance and job opportunities.

CWTPINC Overtown Employment Assistance Center has **registered** over **1,224 residents** seeking employment assistance.

CWTPINC Overtown Employment Assistance Center has referred over **1,482 residents** seeking job opportunities to over **1,923 job opportunities**.

CWTPINC Overtown Employment Assistance Center has **Placed** over **368 residents** seeking job opportunities.

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"SOLUTION Continue"

CWTPINC has provided an Individual Employment Success Plan (I.E.S.P.) for each participant, we use this tool to track and document the success of the individual we register and refer to jobs opportunities.

CWTPINC are registering and enrolling residents into available training and apprenticeship opportunities.

CWTPINC are providing basic work tools and personal protection equipment for resident participant that need hard hats, safety vest, safety glasses, gloves, hammers, screw drivers, work shirts to start working initially.

CWTPINC has established relationship with over 50 employers that has opened their Human Resource Departments and are posting all of their job opportunities with CWTPINC.

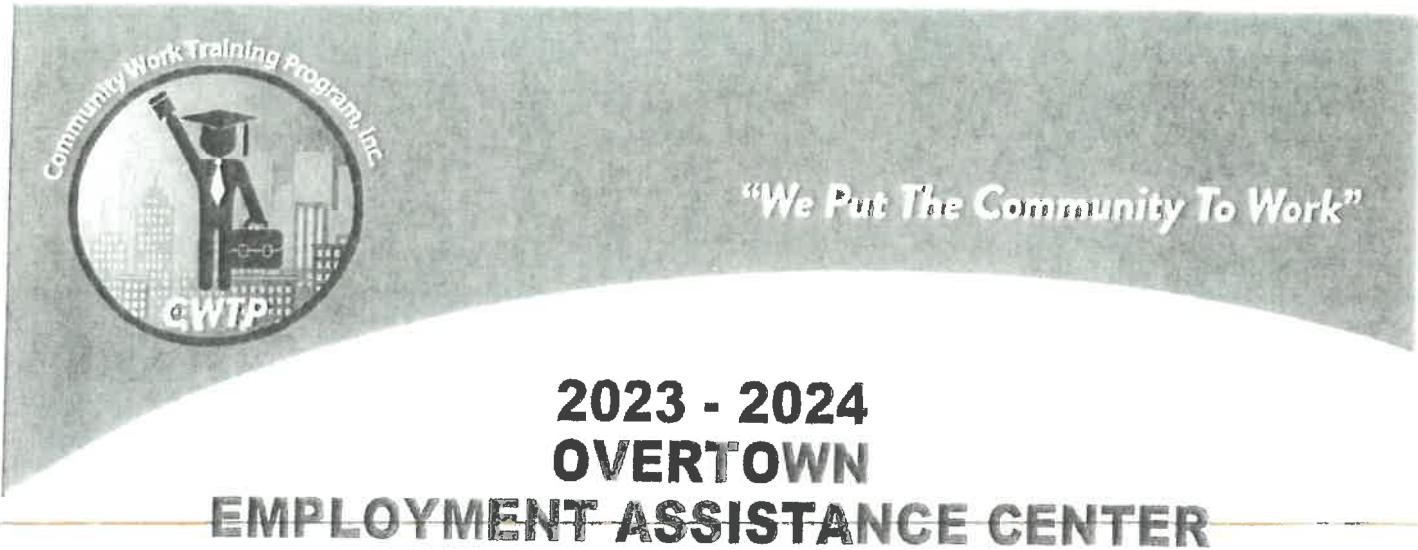
CWTPINC has been tracking the income impact of the jobs that the resident participants have been earning on CRA funded projects such as Lyric Plaza, Lyric Point, Island Living, Courtside Apartments, St. John Apartments, The World Center, Town Park South, Town Park North and Town Park Village has yielded more than \$75,000.00 per month which equates to over \$900,000.00 in annual income revenue to the Overtown residents.

CWTPINC has been providing basic Financial Literacy to resident participants about budgeting and developing a pathway to homeownership.

CWTPINC has been providing resident participants with mentoring and conflict resolution skills to assist them with the capacity to keep the job.

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2/21/24

1490 NW 3rd Avenue, Suite 106 Miami, Florida 33136
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 Website: www.communityworkprogram.com



Attachment: File # 14367 - Exhibit B (14367 : 4/5ths Bid Waiver to Work Training Program Initiatives in Fiscal Year 2023-2024)


LINE ITEMS	BUDGET
<u>DIRECT SERVICE PROVIDERS OPERATION:</u>	
PROGRAM COORDINATOR	\$60,000.00
ASSISTANT PROGRAM COORDINATOR	\$40,000.00
PROGRAM ADMINISTRATOR	\$40,000.00
ADMINISTRATIVE ASSISTANT	\$40,000.00
<u>PROGRAM ADMINISTRATION :</u>	
PROGRAM / FICO-PR LIABILITY	\$17,000.00
<u>CENTER OPERATION:</u>	
<u>INSURANCE</u>	<u>\$2,500.00</u>
<u>COMMUNICATION</u>	<u>\$4,000.00</u>
<u>BUSINESS LICENSES FEES</u>	<u>\$1,000.00</u>
<u>OFFICE FURNITURE AND FIXTURES</u>	<u>\$2,000.00</u>
<u>PARTICIPANT SUPPLIES</u>	<u>\$1000.00</u>
<u>COMPUTER & SOFTWARE</u>	<u>\$3,000.00</u>
<u>OFFICE SUPPLIES</u>	<u>\$2000.00</u>
<u>RENT</u>	<u>\$7,500.00</u>
<u>TOTAL</u>	<u>\$220,000.00</u>

Handwritten notes in blue ink:
 10/1/2023
 2/12/2024

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 Miami, Florida 33136
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**SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
INTER-OFFICE MEMORANDUM**

To: Board Chair Christine King and Members of the CRA Board Date: July 20, 2023 File: 14369



From: James McQueen Subject: St. John Institutional Missionary Baptist Church, Inc.
Executive Director

Enclosures: File # 14369 - Exhibit A
File # 14369 - Exhibit B
File # 14369 - Exhibit C

BACKGROUND:

A Resolution of the Board of Commissioners of the Southeast Overtown/Park West Community Redevelopment Agency ("SEOPW CRA") Exhibit "A", amending resolution CRA-R-23-0029, which approved Two-Million Five Hundred Thousand Dollars and Zero Cents (\$2,500,000.00) on May 25, 2023, for the purchase of St. John Institutional Missionary Baptist Church, Inc. ("Seller"). Exhibit "B" establishes the appraised value at Three-Million Nine Hundred Thirty-Five Thousand Dollars and Zero Cents (\$3,935,000.00). Additional funds of One-Million Four Hundred Thirty-Five Thousand Dollars and Zero Cents (\$1,435,000.00) required to purchase the Seller properties. Exhibit "C", sets forth the baseline terms and conditions of the purchase between the SEOPW CRA and the Seller.

JUSTIFICATION:

Pursuant to Section 163.370, Florida Statutes, and the Plan, the SEOPW CRA plans to develop the Property to enhance the quality of life in the surrounding area and address slum and blight; and

Section 1 of the Plan at page 10, the proposed acquisition of the Property is consistent with the Plan.

FUNDING:

Account number 10050.920101.662000.0000.00000.

FACT SHEET:

Company name: St. John Institutional Missionary Baptist Church, Inc.

Address: 1322 Northwest 3rd Avenue, 311 Northwest 13th Street, and 1300 Northwest 3rd Avenue, Miami, Florida 33136, containing an approximate total adjusted area of 26, 241 square feet ("Properties").

Appraised Value: \$3,935,000.00

Scope of work or services (Summary): The Seller St. John Institutional Missionary Baptist Church, Inc. and the acquisition of the Properties is consistent with Section 1 (one) of the Plan on page 10 (ten).

**AGENDA ITEM
FINANCIAL INFORMATION FORM**

SEOPW CRA

CRA Board Meeting Date: **July 27, 2023**

CRA Section:

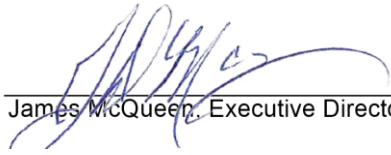
Brief description of CRA Agenda Item:

Authorizing additional funds in the amount of \$1,435,000.00, for the purchase of St. John Institutional Missionary Baptist Church, Inc.

Project Number (if applicable):		
YES, there are sufficient funds in Line Item:		
Account Code: <u>10050.920101.662000.0000.00000</u> Amount: <u>\$1,435,000.00</u>		
NO (Complete the following source of funds information):		
Amount budgeted in the line item:	\$	
Balance in the line item:	\$	
Amount needed in the line item:	\$	
Sufficient funds will be transferred from the following line items:		
ACTION	ACCOUNT NUMBER	TOTAL
Project No./Index/Minot Object		
From		\$
To		\$
From		\$
To		\$

Comments: The total appraised property value is \$3,935,000.00. The amount of \$2,500,000.00 was already earmarked and approved on May 25th, 2023 by the SEOPW CRA's Board for the same purpose.

Approved by:



James McQueen, Executive Director 7/20/2023

Approval:



Miguel A. Valentin, Finance Officer 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

File Type: CRA Resolution

Enactment Number:

File Number: 14369

Final Action Date:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY (“SEOPW CRA”), WITH ATTACHMENT(S), AMENDING RESOLUTION NUMBER CRA-R-23-0029, INCORPORATED HEREIN AS EXHIBIT “A”; INCREASING THE PURCHASE PRICE SUBJECT TO THE APPRAISAL, INCORPORATED HEREIN AS EXHIBIT “B”, AND THE TERMS SET OUT IN THE TERMS SHEET, HEREIN INCORPORATED AS EXHIBIT “C”; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency (“SEOPW CRA”) is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the 2018 Southeast Overtown/Park West Community Redevelopment Plan Update (“Plan”); and

WHEREAS, The SEOPW CRA Board of Commissioners approved resolution CRA-R-23-0029, Exhibit “A”, on May 25, 2023; and

WHEREAS, Exhibit “A” authorized a purchase price of Two-Million Five Hundred Thousand Dollars and Zero Cents (\$2,500,000.00); and

WHEREAS, Exhibit “B” establishes an appraised value at Three-Million Nine Hundred Thirty-Five Thousand Dollars and Zero Cents (\$3,935,000.00); and

WHEREAS, Additional funds of One-Million Four Hundred Thirty-Five Thousand Dollars and Zero Cents (\$1,435,000.00) are required to purchase properties from St. John Institutional Missionary Baptist Church, Inc. (“Seller”); and

WHEREAS, Exhibit “C” sets forth the baseline terms and conditions of the purchase; and

WHEREAS, The SEOPW CRA Board of Commissioners finds that authorizing this Resolution would further the SEOPW CRA redevelopment goals and objectives; and

WHEREAS, The SEOPW CRA Board of Commissioners authorizes the Executive Director to execute any and all documents required to consummate the transaction, all in forms acceptable to the General Counsel, with the Seller subject to the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE

SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. The Board of Commissioners hereby, as attached hereto and incorporated herein as Exhibit "A", and approves the terms contained therein.

Section 3. The Executive Director is authorized to execute any and all documents required to consummate the transaction.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

 Vincent T. Brown, Staff Counsel 7/20/2023



Southeast Overtown/Park West Community Redevelopment Agency

Legislation

CRA Resolution: CRA-R-23-0029

File Number: 14068

Final Action Date: 5/25/2023

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY REDEVELOPMENT AGENCY ("CRA"), AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A PURCHASE AND SALE AGREEMENT ("AGREEMENT"), IN A FORM ACCEPTABLE TO COUNSEL, BETWEEN THE CRA AND ST. JOHN INSTITUTIONAL MISSIONARY BAPTIST CHURCH INC. FOR THE ACQUISITION OF THE REAL PROPERTIES LOCATED AT 1322 NW 3 AVENUE, 311 NW 13 STREET, AND 1300 NW 3 AVENUE MIAMI, FLORIDA 33136, CONTAINING AN APPROXIMATE TOTAL ADJUSTED AREA OF 26,241 SQUARE FEET ("PROPERTY"), AS LEGALLY DESCRIBED IN THE AGREEMENT FOR A TOTAL PURCHASE PRICE NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000.00), CONTINGENT UPON THE CRA OBTAINING A WRITTEN APPRAISAL FROM A LICENSED FLORIDA APPRAISER STATING THAT THE APPRAISED VALUE OF THE PROPERTY, IS AT A MINIMUM, THE REFERENCED AMOUNT HEREIN, PURSUANT TO SECTION 163.370, FLORIDA STATUTES, AND THE CRA REDEVELOPMENT PLAN, WITH THE OPTION TO REPURCHASE THE PROPERTY AT A LATER DATE, AS SPECIFIED IN THE AGREEMENT; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ALL NECESSARY DOCUMENTS, INCLUDING ANY AMENDMENTS AND MODIFICATIONS TO SAID AGREEMENT, IN A FORM ACCEPTABLE TO COUNSEL, TO EFFECTUATE SAID ACQUISITION; ALLOCATING FUNDS FROM ACCOUNT TITLED PURCHASE OF REAL PROPERTY, IN A TOTAL AMOUNT NOT TO EXCEED THE APPRAISED VALUE PLUS THE COST OF A SURVEY, ENVIRONMENTAL REPORT, TITLE INSURANCE, AND RELATED CLOSING COSTS ASSOCIATED WITH THE ACQUISITION, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE AGREEMENT; FURTHER AUTHORIZING THE COUNSEL TO ENGAGE WILLIAM BLOOM OF THE HOLLAND AND KNIGHT LAW FIRM AS OUTSIDE COUNSEL FOR THE REPRESENTATION OF THE CRA ON ALL MATTERS RELATED TO A TITLE COMMITMENT AND POLICY, A PHASE I ENVIRONMENTAL SITE ASSESSMENT REPORT (AND PHASE II IF REQUIRED), A SURVEY, AND REPRESENTATION AT CLOSING; PROVIDING FOR THE INCORPORATION OF RECITALS AND AN EFFECTIVE DATE.

WHEREAS, the Southeast Overtown/Park West Community Redevelopment Agency ("CRA") is a community redevelopment agency created pursuant to Chapter 163, Florida Statutes, and is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the 2018 Updated Southeast Overtown/Park West Community Redevelopment Plan Update (the "Plan"); and

WHEREAS, the CRA wishes to acquire the real properties currently owned by St. John Institutional Missionary Baptist Church, Inc. ("Seller") located at 1322 Northwest 3rd Avenue, 311 Northwest 13th Street, and 1300 Northwest 3rd Avenue, Miami, Florida 33136, containing an approximate total adjusted area of 26, 241 square feet ("Property"),

Attachment: File # 14369 - Exhibit A (14369 : St. John Institutional Missionary Baptist Church, Inc.)

as legally described in the Purchase and Sale Agreement (“Agreement”),
in a form acceptable to Counsel; and

WHEREAS, pursuant to Section 163.370, Florida Statutes, and the Plan, the CRA plans to develop the Property to enhance the quality of life in the surrounding area and address slum and blight; and

WHEREAS, the proposed acquisition of the Property is consistent with Section 1 of the Plan at page 10; and

WHEREAS, the CRA’s estimated total cost for the acquisition of the Property will not exceed the appraised value of the subject property plus the cost of a survey, environmental report, title insurance, and related closing costs associated with said acquisition; and

WHEREAS, William Bloom of the Holland and Knight law firm can assist the General Counsel with the representation of the CRA on all matters related to a title commitment and policy, a Phase I Environmental Site Assessment Report (and Phase II if required), a survey, and representation at closing;

WHEREAS, it is in the best interest of the CRA to authorize an amendment to the Covenant;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE SOUTHEAST OVERTOWN/PARK WEST COMMUNITY
REDEVELOPMENT AGENCY:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. Pursuant to Section 163.370, Florida Statutes, and the Plan, the Executive Director is authorized to execute the Agreement, in a form acceptable to the General Counsel, between the CRA and the Seller for the acquisition of the Property for a total purchase price not to exceed the appraised value.

Section 3. The CRA shall obtain a written appraisal from a licensed Florida appraiser stating that the appraised value of the Property.

Section 4. The Executive Director is further authorized to negotiate and execute any and all necessary documents, including any amendments and modifications to said Agreement, in a form acceptable to Counsel, as may be necessary to effectuate said acquisition, with funds allocated from account number 10050.920101.662000.0000.00000, to cover the cost of said acquisition, plus the cost of a survey, environmental report, title insurance, and related closing costs associated with said acquisition, in accordance with the terms and conditions of the Agreement.


Section 5. The Executive Director shall issue a report on the status of this potential acquisition within 14 days of the passage of this resolution.

Section 6. The CRA is authorized to engage William Bloom of the Holland & Knight law firm for the representation of the CRA on all matters related to a title commitment and policy, a Phase I Environmental Site Assessment Report (and Phase II if required), a survey, and representation at closing.

Section 7. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Executive Director, or the Executive Director's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 8. This Resolution shall be effective immediately upon its adoption.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


Vincent T. Brown, Staff Counsel

6/2/2023

Exhibit "B"

APPRAISAL REPORT

THREE PROPERTIES

LOCATED AT:

PARCEL 1 – 1300 N. W. 3RD AVENUE
PARCEL 2 – 1322 N. W. 3RD AVENUE
PARCEL 3 – 331 N. W. 13TH STREET
MIAMI, FLORIDA

PREPARED FOR:

CITY OF MIAMI COMMUNITY REDEVELOPMENT AGENCY
819 N. W. SECOND AVENUE, THIRD FLOOR
MIAMI, FLORIDA 33136

AS OF:

JUNE 4, 2023

PREPARED BY:

QUINLIVAN APPRAISAL, P.A.
7300 NORTH KENDALL DRIVE - SUITE 530
MIAMI, FLORIDA 33156

QUINLIVAN APPRAISAL
 A PROFESSIONAL ASSOCIATION
 7300 NORTH KENDALL DRIVE, SUITE 530
 MIAMI, FLORIDA 33156

Thomas F. Magenheimer, MAI
 State Certified General Appraiser
 RZ 553

Telephone (305) 663-6611
 Fax (305) 670-4330
 tmagmai@aol.com

June 9, 2023

Brian Zeltsman, RA
 Director of Architecture & Development
 City of Miami Southeast Overtown Park
 West Community Redevelopment Agency
 819 N.W. Second Avenue
 Miami, Florida 33136

Dear Mr. Zeltsman:

In accordance with your request and authorization, I have prepared this Appraisal Report covering the following described property:

Three properties, located at 1300 N. W. 3rd Avenue,
 1322 N. W. 3rd Avenue and 331 N. W. 13th Street,
 Miami, Florida

The purpose of this Appraisal is to estimate the Market Value of the described properties as of June 4, 2023, being one of the dates of personal inspection.

This report was prepared in accordance with the requirements of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (FIRREA) relating to appraisal standards as enumerated in Title 12, Code of Federal Regulation, Part 34 (12CFR34) and in compliance with the most current Uniform Standards of Professional Appraisal Practice (USPAP) as adopted by the Appraisal Standards Board of the Appraisal Foundation.

The narrative Appraisal Report that follows sets forth the identification of the properties, the assumptions and limiting conditions, pertinent facts about the area and the subject property, comparable data, the results of the investigations and analyses, and the reasoning leading to the conclusions set forth.

The subject properties are currently improved with older buildings. The client has requested an estimate of the land value of the properties. This appraisal is based on the hypothetical condition that the sites are vacant and available for development.

Mr. Brian Zeltsman
June 9, 2023
Page 2

Based on the inspection of the property and the investigation and analyses undertaken, I have formed the opinion that, as of June 4, 2023, the subject property had a Market Value as follows:

PARCEL 1

\$540,000

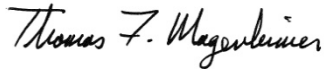
PARCEL 2

\$275,000

PARCEL 3

\$3,120,000

Respectfully submitted,



Thomas F. Magenheimer, MAI
State-Certified General Appraiser
Certification Number: RZ 553

TFM/dm
(23-036)

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

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 CLIENT LIST

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

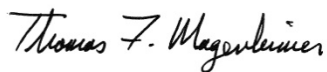
CERTIFICATION OF VALUE

The undersigned hereby certify that, to the best of my knowledge and belief:

- (A) The statements of fact contained in the report are true and correct.
- (B) The reported analyses, opinions and conclusions are limited only by the assumptions and limiting conditions set forth, and are my personal, unbiased professional analyses, opinions and conclusions.
- (C) I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved.
- (D) I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- (E) My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- (F) The appraisers' compensation for completing this assignment is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal. Furthermore, the appraisal assignment was not based on a requested minimum valuation, a specific valuation or the approval of a loan.
- (G) The appraisers' analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice, and the requirements of the State of Florida for state-certified appraisers.
- (H) Use of this report is subject to the requirements of the State of Florida relating to review by the Real Estate Appraisal Subcommittee of the Florida Real Estate Commission.
- (I) Thomas F. Magenheimer has made a personal inspection of the property that is the subject of this report.
- (J) No one has provided professional assistance to the persons signing this report.

- (K) The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Appraisal Practice of the Appraisal Institute.
- (L) The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- (M) The undersigned has not performed any appraisal services concerning the subject property in the three year period immediately preceding the acceptance of this assignment.

As of the date of this report, Thomas F. Magenheimer has completed the requirements under the continuing education program for The Appraisal Institute.



THOMAS F. MAGENHEIMER, MAI
STATE-CERTIFIED GENERAL APPRAISER
CERTIFICATION NUMBER: RZ 553

SUMMARY OF SALIENT FACTS AND CONCLUSIONS

Purpose of Appraisal	Market Value
Property Rights Appraised	Fee Simple
Address:	Parcel 1: 1300 N. W. 3 rd Avenue, Parcel 2: 1322 N. W. 3 rd Avenue Parcel 3: 331 N. W. 13 th Street Miami, Florida
Land Size	Parcel 1: 3,605 square feet Parcel 2: 1,836 square feet Parcel 3: 20,800 square feet
Zoning	T6-8O, Urban Core Zone, Open City of Miami
Highest and Best Use	Residential or commercial use
Estimated Market Value:	
Parcel 1:	\$ 540,000
Parcel 2:	\$ 275,000
Parcel 3:	\$3,120,000
Date of Value Estimate	June 4, 2023
Date of Inspection	June 4, 2023
Date of Report	June 9, 2023

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



LOOKING SOUTHWESTERLY AT PARCEL 1 FROM N. W. 3RD AVENUE



LOOKING NORTHWESTERLY AT PARCEL 1 FROM N. W. 3RD AVENUE

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



LOOKING SOUTHWESTERLY AT PARCEL 2 FROM N. W. 3RD AVENUE



LOOKING NORTHWESTERLY AT PARCEL 2 FROM N. W. 3RD AVENUE

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



LOOKING NORTHEASTERLY AT PARCEL 3 FROM N. W. 13TH STREET



LOOKING NORTHWESTERLY AT PARCEL 3 FROM N. W. 13TH STREET

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



LOOKING SOUTHERLY ON N. W. 3RD AVENUE – PARCELS 1 & 2 TO RIGHT



LOOKING NORTHERLY ON N. W. 3RD AVENUE – PARCELS 1 & 2 TO LEFT

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



LOOKING EASTERLY ON N. W. 13TH STREET – PARCEL 3 TO LEFT



LOOKING WESTERLY ON N. W. 13TH STREET – PARCEL 3 TO RIGHT

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

INTRODUCTION

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

INTRODUCTION

IDENTIFICATION OF THE PROPERTY

Parcel 1: A 3,605 square foot improved with a mixed use retail and apartment building.

Parcel 2: A 1,836 square foot improved with a two-story apartment building.

Parcel 3: A 20,800 square foot improved with a two-story religious building.

At the request of the client, the properties are appraised as vacant sites.

ADDRESS

Parcel 1: 1300 N. W. 3rd Avenue

Parcel 2: 1322 N, W. 3rd Avenue

Parcel 3: 331 N. W. 13th Street

Miami, Florida

PURPOSE AND DATE OF APPRAISAL

The purpose of this Appraisal is to estimate the Market Value of the subject properties as vacant sites as of June 4, 2023, being one of the dates of personal inspection.

INTENDED USE AND USER OF APPRAISAL

The intended use of this appraisal is to estimate the market value of the described properties for a potential purchase of the properties. The intended user is the Southeast Overtown/Park West Community Redevelopment Agency of the City of Miami.

LEGAL DESCRIPTION

Parcel 1

The South 60 feet of Lot 20 and the South 60 feet of the East 10 feet of Lot 19, Block 2, **SOST'S SUBDIVISION OF LOT 1**, according to the Plat thereof, as recorded in Plat Book "B", Page 27, of the Public Records of Miami-Dade County, Florida

Parcel 2

The East 10 feet of the South 30 feet of the North 148 feet of Lot 19, and the South 30 feet of the North 148 feet of Lot 20, Block 2, **SOST'S SUBDIVISION OF LOT 1**, according to the Plat thereof, as recorded in Plat Book "B", Page 27, of the Public Records of Miami-Dade County, Florida

Parcel 3

Lots 17 & 18, Block 2, **SOST'S SUBDIVISION OF LOT 1**, according to the Plat thereof, as recorded in Plat Book "B", Page 27, of the Public Records of Miami-Dade County, Florida

PROPERTY RIGHTS APPRAISED

The property is appraised in fee simple: a fee without limitations to any particular class of heirs or restrictions, but subject to the limitations of eminent domain, escheat, police power and taxation, as well as utility easements of record.

DEFINITION OF MARKET VALUE

Market Value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- (1) buyer and seller are typically motivated;
- (2) both parties are well informed or well advised and acting in what they consider their own best interest;
- (3) a reasonable time is allowed for exposure to the open market;
- (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- (5) the price represents a normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Source: Interagency Appraisal and Evaluation Guidelines, December 10, 2010, Federal, Volume 75, No. 237, Page 77472

HYPOTHETICAL CONDITION

A hypothetical condition is one that is directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. Hypothetical conditions are contrary to known facts about the physical, legal, or economic characteristics of the subject property; of about conditions external to the property, such as market conditions or trends; or about the integrity of data used in the analysis.

ASSESSMENT AND TAXES -2022

The subject property is assessed under the jurisdiction of the City of Miami, Florida.

The assessment for the property is established each year as of January 1st by the Miami-Dade County Property Appraiser's Office at 100% of "Just Value." Just Value has been equated to Market Value less closing costs. While the State of Florida requires real estate to be assessed at 100% of Just Value, in reality the ratio of the assessed value to sales price is generally below 100%.

Parcel 1

Folio Number: 01-3136-037-0130

County Market Value:

Land	\$ 360,500
Improvements	\$ <u>92,498</u>
Total	\$ 452,998

Assessed Value: \$ 452,998

Millage Rate: \$20.6152 per \$1,000

Tax Amount: \$9,338.63 NOTE: The property has \$9,938.25 in past due taxes.

Parcel 2

Folio Number: 01-3136-037-0140

County Market Value:

Land	\$ 183,600
Improvements	\$ <u>1,000</u>
Total	\$ 184,600

Assessed Value: \$0.00

Millage Rate: \$20.6152 per \$1,000

Tax Amount: \$0.00 Tax exempt.

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

Parcel 3

Folio Number: 01-3136-037-0090

County Market Value:

Land	\$ 1,248,000
Improvements	\$ 478,468
Total	\$ 1,726,468

Assessed Value: \$ 1,726,468

Millage Rate: \$20.6152 per \$1,000

Tax Amount: \$35,591.49 NOTE: The property has \$37,789.91 in past due taxes.

OWNER OF RECORDS AND ADDRESS

St. John Institutional Missionary Baptist Church, Inc.
1328 N. W. 3rd Avenue
Miami, FL 33136

THREE-YEAR HISTORY OF TITLE

The current owner acquired title on May 22, 2020 from SJ Acquisitions & Development LLC. The quit claim deed transferring title was recorded in Official Records Book 31951, Page 4095 of the Public Records of Miami-Dade County, Florida. The documentary stamps recorded on the deed indicated no consideration exchanging with the transfer of title. The parties of the transaction were related and this transfer of title was not considered to be an arm's length transaction.

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

SCOPE OF THE APPRAISAL

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

SCOPE OF THE APPRAISAL

The scope of the assignment relates to the extent and manner in which research is conducted, data is gathered and analysis is applied, all based upon the following problem-identifying factors stated elsewhere in this report.

This appraisal of the subject has been presented in the form of a Summary Appraisal Report, which is intended to comply with the reporting requirements set forth under Standards Rule 2-2 (b) of the USPAP.

Data related to the subject properties was derived from various sources including but not limited to the Miami-Dade County Property Appraiser's Office, Miami-Dade County plats, FEMA flood zone maps, Land Development Regulations of the City of Miami, and tax roll information provided by the Miami-Dade County Property Appraiser's Office.

Comparable sale sources include the Miami-Dade County Property Appraiser's Office, the Miami-Dade County Clerk of the Courts Office, Board of Realtors' Multiple Listing Services, CoStar, and LoopNet. Sales prices are typically confirmed with a party to the transaction, i.e., buyer, seller, real estate agent or attorney to the transaction.

A search for land sales was conducted in the area of the subject. The initial sales period researched was from January of 2021 through the date of valuation. Several other sales were considered, but were not included because there was too wide a difference in physical factors, location and time.

ESTIMATED EXPOSURE TIME

Exposure time is defined as the estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective estimate based upon an analysis of past events assuming a competitive and open market.

The overall concept of reasonable exposure encompasses not only adequate, sufficient and reasonable time but also adequate, sufficient and reasonable effort.

In estimating a reasonable exposure time for the subject property, the appraisers have taken the following steps:

Discussion with buyers, sellers, brokers and/or review of multiple listings of vacant land in the area related to historic marketing periods.

Based on the above sources, exposure time is estimated to have been twelve months for the subject property.

ESTIMATED MARKETING PERIOD

The estimated value of the subject is predicated upon a normal marketing period. A normal marketing period is generally defined as the most probable amount of time necessary to expose and actively market a property on the open market to achieve a sale. Implicit in this definition are the following assumptions:

- (A) The property will be actively exposed and aggressively marketed to potential purchasers through marketing channels commonly used by sellers and buyers of similar type properties.
- (B) The property will be offered at a price reflecting the most probable markup over market value used by sellers of similar type properties.
- (C) A sale will be consummated under the terms and conditions of the definition of Market Value required by the regulation.

In order to estimate the marketability of this property, the sales activity in this market area was reviewed over the past three years, multiple listings were reviewed and real estate brokers who operate in this area were interviewed.

Based on the above sources, the subject property could be sold within a twelve month time period.

LOCATION ANALYSIS

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

NEIGHBORHOOD DATA

The subject property is located in the northern periphery of the Central Business District of Miami in an area known as Overtown/Park West. The site is located in the northwest quadrant of N. W. 13th Street and N. W. Third Avenue, one block east of Interstate 95,

Biscayne Boulevard (U.S. Highway #1) is a north/south traffic artery in the City of Miami. Biscayne Boulevard extends northerly from Brickell Avenue to the Broward County line. The majority of commercial properties in the subject neighborhood front on Biscayne Boulevard. These commercial properties include motels, retail stores, restaurants, and multiple story office buildings.

The Overtown area located west of Interstate 95 and north of the Miami River is a mixed use area comprised of low rise apartment buildings and industrial properties. A bridge spanning the Miami River is located at N.W. 7th Avenue, three block southwest of the subject property. Several of the properties located in the area are maritime industrial uses related to the Miami River.

The Overtown area, west of N.W. 1st Avenue and north of N.W. 5th Street to N.W. 20th Street, is characterized by a large number of small apartment buildings. These buildings were constructed primarily in the late 1940s and 1950s. These buildings generally are in poor to fair condition, with virtually no new private construction in recent years.

There are two 30-story high-rise apartment buildings located just north of the former Miami Arena site at N.W. 8th Street and N.W. 1st Avenue. These buildings were constructed on City of Miami land by private developers. The south building, Bayview Towers, was constructed in 1989 and contains 356 units. The north building, Park Place by the Bay, was constructed in 1990 and contains 463 units. The rental rates area relatively reasonable in these buildings.

There has been little redevelopment in this area. The stimulus to speculation has been the Performing Arts Center on Biscayne Boulevard at N.E. 13th Street. The construction was completed in 2007. In addition to the speculation related to the Performing Arts Center, the establishment of the Park West Entertainment District by the City in April of 2000 had a positive affect on the property values.

The intent of the Ordinance was to eliminate the distance requirements between nightclubs and to actually encourage establishment of clubs in close proximity to one another. It also provides for 24-hour liquor licenses within the district. The Park West Entertainment District is bounded by S.R. 836/I-395 to the north, Biscayne Boulevard to the east, N.E. 7th Street to the south, and North Miami Avenue to the west.

Motivated by the liberal provisions of the Park West Entertainment District, in conjunction with greater restrictions being placed on nightclub operators on South Beach, club owners have acquired a number of older industrial buildings and vacant sites in the area - primarily along N.E. 11th Street and N.E. 10th Streets. The older buildings have been totally renovated and opened as nightclubs, reportedly with tremendous success. Although no new buildings have been built on vacant sites, several are reportedly planned.

The Central Business District of Miami is located just southeast of the Overtown area. The Central Business District is defined with Biscayne Boulevard at the east boundary, N.W./S.W. 1st Avenue to the west, N.E. 5th Street to the north and the Miami River to the south. The Central Business District is comprised of offices, hotels and retail stores. The older buildings were constructed primarily in the period between 1920 and 1940. The newer buildings were constructed primarily in the 1960s and 1970s. Flagler Street is the primarily retail/office street in the Central Business District of Miami. There are a variety of retail stores, department stores and offices fronting along Flagler Street in the Central Business District.

Major office buildings in this area of Flagler Street and in the Central Business District include Israel Discount Bank Building, Alfred I. DuPont Building, Bank of Miami, Biscayne Building, City National Bank, Roberts Building, Courthouse Tower, Museum Tower, One Biscayne Tower, Bank of America Tower, SunTrust International Center, Wachovia Financial Center and Miami Center.

The Government Center is bordered on the east by the Metrorail Guideway (N.W. 1st Avenue), on the west by Interstate 95, on the south by Flagler Street and on the north by N.W. 5th Street. This is an area zoned for Government/Institutional uses.

There are two seven-story State of Florida Office buildings located on the east side of N.W. 2nd Avenue between N.W. 4th Street and N.W. 5th Street. The five-story City of Miami Police Station is located on the west side of N.W. 2nd Avenue, across from the State of Florida Office building.

The 29-story Metro-Dade County Government Center is located approximately one mile south of the subject sites on the east side of N.W. 2nd Avenue between N.W. 1st Street and N.W. 3rd Street. This 500,000 square foot office building houses most of the Miami-Dade Government Offices.

The former City of Miami Administrative Building (Hickman Building) is located on the northeast corner of N.W. 2nd Street and N.W. 3rd Avenue. The City of Miami moved their administrative office to a larger building in 1992 at S.W. 2nd Avenue and S.W. 4th Street. The Hickman Building now houses Miami-Dade County Parks Department and the Juvenile Assessment Center.

Miami-Dade County has two multi-level parking garages on the north and south sides of N.W. 1st Street, just east of N.W. 3rd Avenue.

The Miami-Dade County Cultural Center which contains the Art Museum of Miami-Dade County, the Historical Museum of Southern Florida and Main Branch of the Miami Public Library, is located adjacent to the south of the Miami-Dade County Government Center.

The Miami-Dade County Courthouse is located on West Flagler Street at N.W. 1st Avenue. Due to proximity to the courthouse, most offices along Flagler Street are occupied by attorneys and their support services.

The Overtown Station of Miami-Dade County's Rapid Transit System, known as Metrorail, is located at N.W. 8th Street and N.W. 1st Avenue. The Metrorail is an elevated track train system

which extends north and west through the City of Hialeah to the Palmetto Expressway at N.W. 74th Street, and south to the Dadeland area.

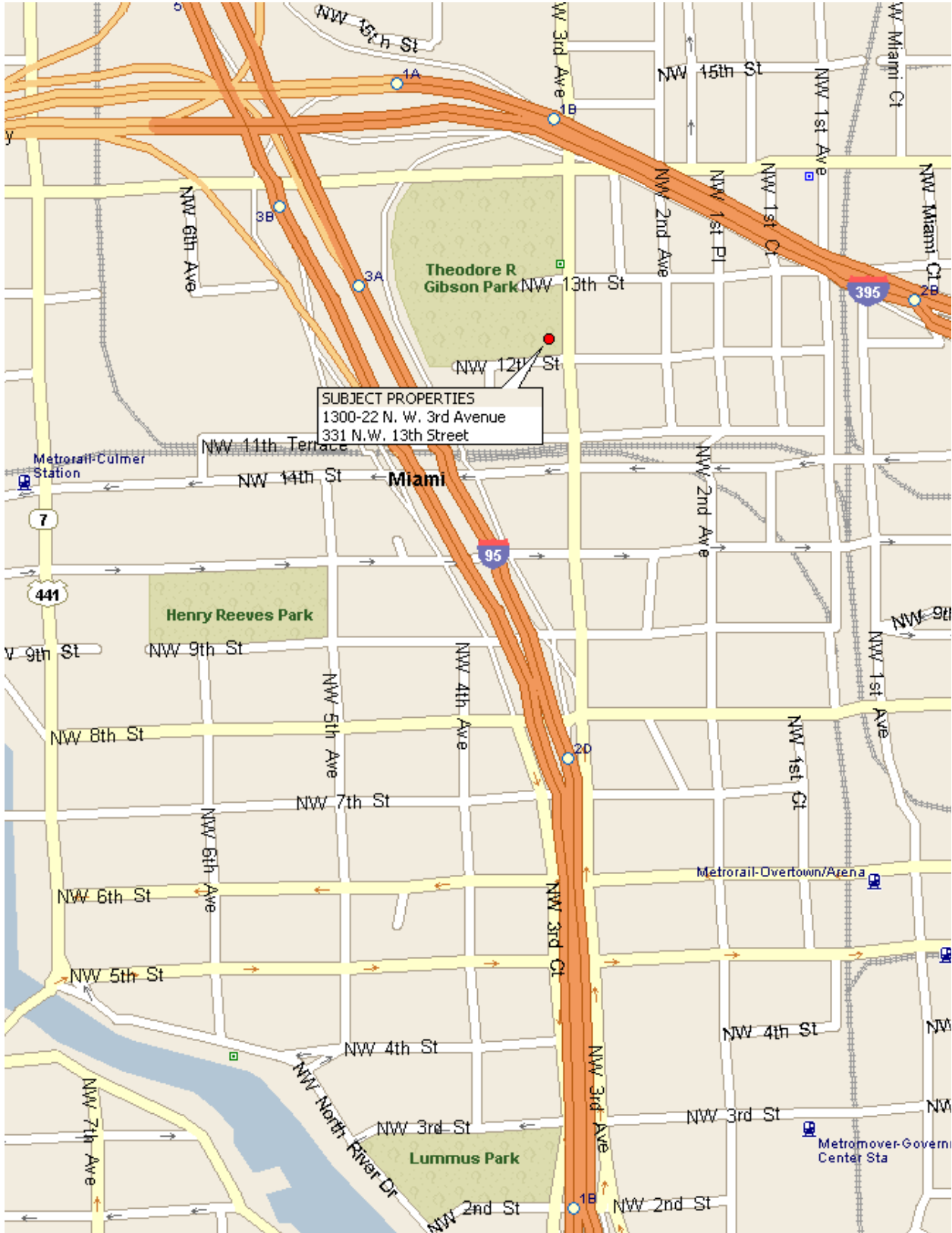
The Downtown Metromover emanates from the Government Center Station. The Metromover is an elevated track, remote controlled vehicle system which provides local transportation in the Central Business District. The Metromover track extends southerly to S.E. and S.W. 4th Street, easterly to Biscayne Boulevard, northerly to N.E. and N.W. 5th Street and westerly to N.E. and N.W. 2nd Avenue. The Metromover has nine stations throughout the Central Business District of Miami. Extensions of the Downtown Metromover have been constructed that run to the Omni and Brickell Avenue areas.

The Federal Law Enforcement Building, known as the General Services Administration (GSA) Building, is located along the west side of N.E. 1st Avenue, between N.E. 4th and 5th Streets. This 308,000 square foot, 12-story building was recently constructed by the City of Miami in two phases and is leased to the Federal Government. There is one floor of partially sub-level parking, with the top three floors utilized as courtrooms to handle the overflow from the main courthouse. Various governmental offices occupy 100 percent of this building, with the U.S. Attorney's Office and the U.S. Marshall's Service as primary tenants.

The U.S. Bureau of Prisons Metropolitan Federal Detention Center was recently built immediately west of the GSA Building. This 22-story facility houses a total of 946 inmates for all four security wards - minimum, low, medium, and maximum.

In summary, the subject property is located north of the Central Business District of Miami, in an older multi-family/commercial area known as Overtown, a short distance from the Florida State Office Buildings and the Metro-Dade County Government Center.

NEIGHBORHOOD MAP



Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

SITE DATA

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

SITE DATA

Dimensions and Shape:

The sites are rectangular.

Parcel 1

The east property line of the site fronts for 60 feet on the west right-of-way line of N. W. 3rd Avenue and has a depth westerly of 60 feet.

Parcel 2

The east property line of the site fronts for 30.5 feet on the west right-of-way line of N. W. 3rd Avenue and has a depth westerly of 60 feet.

Parcel 3

The south property line of the site fronts for 100 feet on the north right-of-way line of N. W. 13th Street and has a depth northerly of 208 feet.

Note: A survey of the sites was not provided. The shapes and dimensions of the sites are from recorded plats and the Hopkins Plat Book.

Area:

- Parcel 1: 3,605 square feet or 0.08 acres
- Parcel 2: 1,838 square feet or 0.04 acres
- Parcel 3: 20,800 square feet or 0.48 acres

(Source: Miami-Dade County Property Appraiser’s Office)

Topography and Drainage:

The site is level and approximately at street grade.

Flood Zone:

Map No. 12086C0314L (Effective September 11, 2009)

"X" Areas determined to be outside 0.2% annual chance floodplain

Soil and Subsoil:

The immediate area of the subject site appears to have no unusual soil or subsoil conditions. Unusual conditions would be brought out by test borings.

Utilities:

- Water: Miami-Dade Water and Sewer Department
- Sewer: Miami-Dade Water and Sewer Department

Electricity: Florida Power & Light Company
Telephone: AT & T

Street Improvements:

N. W. 13th Street is asphalt paved with a dedicated width of 40 feet. N. W. 13th Street contains one eastbound lane and one westbound lane.

N. W. 3rd Avenue is asphalt paved with a dedicated width of 50 feet. N. W. 3rd Avenue contains one northbound lane and one southbound lane.

ZONING

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

ZONING

Under Ordinance of the City of Miami, Florida.

Classification: T6-8-O URBAN CORE ZONE - OPEN

The urban core zone is comprised of the highest density and greatest variety of uses, including civic buildings of regional importance. A network of small blocks has thoroughfares with wide sidewalks, with steady tree planting and buildings set close to the frontage with frequent doors and windows.

Permitted Principal Uses allowed by right include single family residences, duplexes, multifamily housing, community residences, home offices, bed & breakfasts, inns, hotels, offices, entertainment establishments, food service establishments, general commercial, places of assembly, recreational facilities, religious facilities, learning centers, and research facilities. Uses permitted by waiver include auto related establishments, marine related facilities, open air retail, infrastructure and utilities, community support facilities, marinas, public parking, transit facilities, childcare, colleges, schools, and vocational training. Uses permitted by exception include alcohol service establishments.

Development Regulations

- Minimum Lot Size:* 5,000 square feet
- Maximum Lot Size:* 40,000 square feet
- Minimum Lot Width:* 50 feet
- Maximum Lot Coverage:* 80%
- Floor Lot Ratio:* 5
- Minimum Green Space:* 10%
- Maximum Density:* 150 dwelling units per acre
- Setbacks:*
 - Front (principal) 10 feet
 - Front (secondary) 10 feet
 - Side 0 feet
 - Back 0 feet
- Minimum Height:* Two stories
- Maximum Height:* Eight stories

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

Minimum Offstreet Parking:

Principal Dwelling	1.5 spaces per unit
Community Residence	1 space per staff member in addition to required parking
Lodging	1 space per 2 lodging units
Office	3 spaces per 1,000 square feet
Commercial	3 spaces per 1,000 square feet
Civic	1 space per every 5 seats of assembly area
Educational	2 spaces per every 1,000 square feet of educational use

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HIGHEST AND BEST USE

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

HIGHEST AND BEST USE

Fundamental to the concept of value is the theory of highest and best use. Land is valued as if vacant and available for its highest and best use.

The Appraisal Institute in *The Dictionary of Real Estate Appraisal, Sixth Edition*, defines highest and best use as follows:

The reasonably probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and results in the highest value.

Land has limited value unless there is a present or anticipated use for it; the amount of value depends on the nature of the land's anticipated use, according to the concept of surplus productivity. Among all reasonable, alternative uses, the use that yields the highest present land value, after payments are made for labor, capital, and coordination, is generally regarded as the highest and best use of the land as though vacant.

The highest and best use of a property as improved refers to the optimal use that could be made of the property including all existing structures. The implication is that the existing improvement should be renovated or retained as so long as it continues to contribute to the total market value of the property, or until the return from a new improvement would more than offset the cost of demolishing the existing building and constructing a new one.

Estimating the highest and best use of a property comprises four stages of analysis:

1. Possible Use. What uses of the site being appraised are physically possible?
2. Permissible Use (Legal) What uses are permitted by Zoning and Deed Restriction, if any?
3. Feasible Use. Which possible and permissible uses will produce a net return to the owner of the site?
4. Maximally Productive. Among feasible uses, which use will produce the highest net return to the owner of the site?

The following four point test must be met in estimating the Highest and Best Use. The use must be legal. The use must be probable, not speculative or conjectural. There must be a profitable demand for such use and it must return to the land the highest net return for the longest period of time.

These tests have been applied to the subject property. In arriving at the estimate of Highest and Best Use, the subject site was analyzed as vacant and available for development.

Possible Use

The Parcel 1 site fronts on N. W. 13th Street and N. W. 3rd Avenue. The Parcel 2 site fronts on N. W. 3rd Avenue. The Parcel 3 site fronts on N. W. 13th Street. The abutting streets are secondary streets. The road access and exposure of the site is adequate.

The Parcel 1 site is 3,605 square feet in size which equates to 0.08 of an acre. The Parcel 2 site is 1,836 square feet in size which equates to 0.04 of an acre. The Parcel 3 site is 20,800 square feet in size which equates to 0.48 of an acre. The sizes and street frontage of the Parcel 1 and 2 sites would limit use to a small scale use. The size and street frontage of the Parcel 3 site would indicate a moderate scale use.

The sites are rectangular, with adequate street frontage and depth for good functional utility. Public utility services are available in the abutting street right-of-ways.

Permissible Use

Permissible or legal uses are those uses which are permitted by zoning or deed restrictions. There are presently no known private deed restrictions of record.

The sites are zoned for mixed commercial and residential uses. The zoning of the sites permits most commercial uses, hotels, houses, duplexes, townhouses and apartments. The maximum building density is based on a maximum floor lot ratio of 5 times the lot area the maximum residential density is 150 dwelling units per acre. The maximum building footprint is 80% of the net lot area. The maximum building height is eight stories.

Feasible Use/Maximally Productive Use

The physical characteristics and zoning of the subject properties permit a wide range of potential uses. The possible and permissible uses of the subject sites include banks, hotels, office buildings, retail stores and residential uses.

The physical characteristics and zoning of the subject properties would indicate a small scale use, such as an office building, mixed use office and residential use, hotel, or government building. The sites have adequate road access and exposure.

The permissible uses of the subject sites include offices, banks, stores, hotels, restaurants, religious facilities, schools, residential uses, and most commercial uses.

Uses on surrounding sites include apartment buildings, churches, restaurants, retail stores, offices, and mixed use buildings.

Conclusion – As Vacant

Based on the zoning, physical characteristics, and surrounding uses, the highest and best use of the sites is estimated to be for a multiple family and commercial uses.

THE APPRAISAL PROCESS

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

APPRAISAL PROCESS

The value of a site can be estimated by various methods which include Direct Sales Comparison, Allocation, Extraction, Development Approach, Land Residual or Ground Rent Capitalization. However, the Direct Sales Comparison Approach is the most preferred and utilized technique when sales of comparable sites are available. The other methodologies are indirect techniques which are generally used when an area is primarily built-up and sales of comparable sites are scarce.

The Direct Sales Comparison Method of valuing the subject site was relied on due to the availability of recent land sales. In the Direct Sales Comparison Method, sales of similar recently sold sites with a similar highest and best use as the subject site are analyzed, compared and adjusted by time, property characteristics and location to indicate the Market Value of the subject site as though unimproved. The reliability of this approach is dependent upon the availability of comparable sales data, the verification of the sales data, the degree of comparability and the absence of non-typical conditions affecting the sale.

Data related to the subject properties is derived from various sources including but not limited to the Miami-Dade County Property Appraiser's Office, the Miami-Dade County Clerk's Office, Miami-Dade County plats, FEMA flood zone maps, Land Development Regulations of the City of Miami and tax roll information provided by the Miami-Dade County Property Appraiser's Office.

Comparable sale sources include the Miami-Dade County Property Appraiser's Office, Board of Realtors' Multiple Listing Service, Costar, and Loopnet. Sale prices are typically confirmed with a party to the transaction, i.e. buyer, seller, real estate agent or attorney to the transaction.

LAND VALUE ANALYSIS

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

LAND VALUE

A value estimate is concluded by comparing the subject site to comparable land sales. Generally, the comparable land sales are adjusted by time, property, and location to indicate the Market Value of the subject site as though unimproved. This process is known as the Direct Sales Comparison Method.

The Direct Sales Comparison Method is a process of analyzing sales of similar recently sold land parcels in order to derive an indication of the most probable sales price of the site being appraised. The reliability of this approach is dependent upon the availability of comparable sales data, the verification of the sales data, the degree of comparability and the absence of non-typical conditions affecting the sale.

The following pages contain sales of similar land sites which have recently sold. Several other sales were considered, but were not included because there was too wide a difference in physical factors, location and time.

Various analytical techniques may be used to identify and measure adjustments. The techniques of comparative analysis can be grouped into two categories: quantitative and qualitative.

When quantitative analytical techniques are applied, mathematical processes are used to identify which elements of comparison require adjustment and to measure the amount of these adjustments.

The primary quantitative techniques, **Paired Data Analysis**, is a process in which two or more market sales are compared to derive an indication of the size of the adjustment for a single characteristic. Ideally, the sales being compared will be identical in all respects except for the element being measured.

Although paired data analysis is a theoretically sound method, it is sometimes impractical because only a narrow sampling of sufficiently similar properties may be available and it is difficult to quantify the adjustments attributable to all the variables.

The primary qualitative techniques, **Relative Comparison Analysis**, is the study of the relationship indicated by market data without recourse to quantification. This technique is utilized because it reflects the imperfect nature of real estate markets. To apply the technique, the appraisers analyze comparable sales to determine whether the comparables' characteristics are inferior, superior, or equal to those of the subject property.

A search is made of real estate market for all sales within the subject or competitive locations. While many sales were reviewed, the sales contained herein are considered most comparable to the subject properties as to all major factors of comparison.

A photograph of each sale, a summary of the sales, a sales map and a value conclusion follows herein.

LAND SALE 1

DATE: January 19, 2021

PRICE: \$530,000

TYPE INSTRUMENT: Special Warranty Deed

RECORDATION: O.R. Book 32307, Page 4552

FOLIO NUMBERS: 01-0105-040-1070
01-3137-029-0010

GRANTOR: Thomas R. Post

GRANTEE: Make-a-wish Foundation of Southern Florida, Inc.

LEGAL: A portion of Lot 8, **DORN'S SUBDIVISION OF NORTH ½ OF BLOCK 67N**, Plat Book "B", Page 92 of the Public Records of Miami-Dade County, Florida; and a portion of Lot 16, **CUTLER & FRISSELL'S RE-SUBDIVISION BLOCK 54N**, Plat Book 1, Page 3 of the Public Records of Miami-Dade County, Florida.

LOCATION: 335 N. W. 6th Street
Miami, Florida

SITE DESCRIPTION:

Dimensions: Irregular
Size: 4,579 Square Feet
0.11 Acres

Zoning: T6-80-O, Urban Core Zone
Current Use: Vacant

UNIT PRICE: \$115.75 per square foot

FINANCING: Cash.

REMARKS: The site had not sold in the previous five years.

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



SALE 1

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

LAND SALE 2

DATE: March 9, 2022

PRICE: \$5,150,000

TYPE INSTRUMENT: Special Warranty Deed

RECORDATION: O.R. Book 33072, Page 3132

FOLIO NUMBERS: 01-3137-029-0010 01-3137-029-0070
01-3137-029-0020 01-3137-029-0080
01-3137-029-0030 01-3137-029-0090
01-3137-029-0040 01-3137-029-0100
01-3137-029-0050 01-0106-070-1050
01-3137-029-0060

GRANTOR: Make-a-wish Foundation of Southern Florida, Inc.

GRANTEE: SFCLT, LLC

LEGAL: A portion of Lots 6 & 7, a portion of the West ½ of Lot 8, and all of Lots 9-15, **DORN’S SUBDIVISION OF NORTH ½ OF BLOCK 67N**, Plat Book “B”, Page 92 of the Public Records of Miami-Dade County, Florida.

LOCATION: 350 N. W. 6th Street
Miami, Florida

SITE DESCRIPTION:

Dimensions: Irregular
Size: 33,139 Square Feet
0.76 Acre

Zoning: T6-8-O, Urban Core Zone, Open
T6-8-L, Urban Core Zone, Limited

Current Use: Vacant

UNIT PRICE: \$155.41 per Square Foot

FINANCING: Conventional first mortgage from Florida Community Loan Fund of \$3,750,000.

REMARKS: The site was purchased in January of 2021 in two transactions

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



SALE 2

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

LAND SALE 3

DATE: May 11, 2022

PRICE: \$1,190,000

TYPE INSTRUMENT: Warranty Deed

RECORDATION: O.R. Book 33194, Page 2951

FOLIO NUMBER: 01-0109-000-1260

GRANTOR: Lummus Lot, LLC

GRANTEE: 413QOZB, LLC

LEGAL: Lot 24, Block 90 North, CITY OF MIAMI, Plat Book "B", Page 41 of the Public Records of Miami-Dade County, Florida.

LOCATION: 413 N. W. 3rd Street
Miami, Florida

SITE DESCRIPTION:

Dimensions: 50 feet x 150 feet
Size: 7,500 Square Feet
0.17 Acre

Zoning: T6-8-L, Urban Core Zone, Limited
Current Use: Vacant

UNIT PRICE: \$158.67 per Square Foot

FINANCING: Conventional first mortgage from United Equities NY of \$800,000.

REMARKS: The property previously sold in November of 2019 for \$657,500.

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



SALE 3

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

LAND SALE 4

DATE: October 26, 2022

PRICE: \$1,250,000

TYPE INSTRUMENT: Special Warranty Deed

RECORDATION: O.R. Book 33463, Page 111
O.R. Book 33472, Page 335

FOLIO NUMBER: 01-0105-040-1010
01-0105-040-2010
01-0105-040-2020

GRANTOR: Premium Development, Inc.

GRANTEE: Downtown West 33, LLC

LEGAL: Portions of Lots 1 and 5, and all of Lot 2, **SCOTT & SAWYER SUBDIVISION**, Plat Book 4, Page 13 of the Public Records of Miami-Dade County, Florida.

LOCATION: 342 N. W. 7th Street
Miami, Florida

SITE DESCRIPTION:

Dimensions: Irregular
Size: 9,769 Square Feet
0.22 Acre
Zoning: T6-8-L, Urban Core Zone, Limited
Current Use: Vacant

UNIT PRICE: \$127.96 per Square Foot

FINANCING: Cash.

REMARKS: The property previously sold in October of 2018 and August of 2019 for a total of \$810,000.

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



SALE 4

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

LAND SALE 5

DATE: April 10, 2023

PRICE: \$1,380,000

TYPE INSTRUMENT: Warranty Deed

RECORDATION: O.R. Book 33662, Page 1864

FOLIO NUMBER: 01-0104-070-1150

GRANTOR: 361 NW 7th Street, LLC

GRANTEE: Inca Investments, LLC

LEGAL: Lot 13, Block 47 North, **CITY OF MIAMI**, Plat Book "B", Page 41 of the Public Records of Miami-Dade County, Florida.

LOCATION: 361 N. W. 7th Street
Miami, Florida

SITE DESCRIPTION:

Dimensions: 50 feet x 150 feet
Size: 7,500 Square Feet
0.17 Acre

Zoning: T6-8-O, Urban Core Zone, Limited
Current Use: Vacant

UNIT PRICE: \$184.00 per Square Foot

FINANCING: Cash.

REMARKS: The property previously sold in November of 2019 for \$640,000. The property was listed for sale with a real estate broker at an asking price of \$1,600,000 or \$213.33 per square foot of land area.

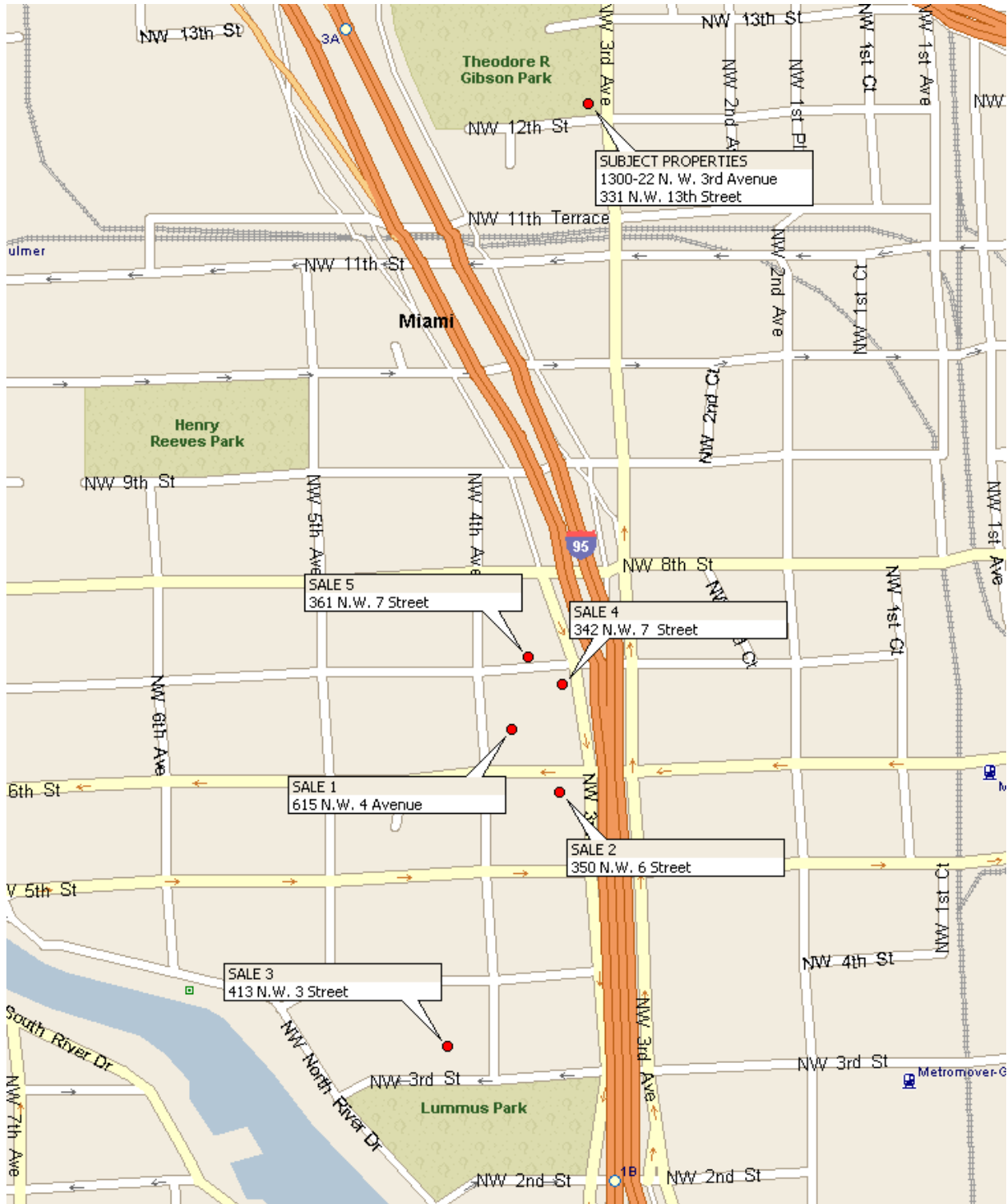
Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)



SALE 5

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

LAND SALES MAP



Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

SUMMARY OF LAND SALES

CHARACTERISTICS	SUBJECT	SALE 1	SALE 2	SALE 3	SALE 4	SALE 5
DATE OF SALE		1/19/21	3/9/22	5/11/22	10/26/22	4/10/23
SALE PRICE		\$530,000	\$5,150,000	\$1,190,000	\$1,250,000	\$1,380,000
O.R. BOOK/PAGE		32307/4552	33072/3132	33194/2951	33463/111 33472/335	33662/1864
ADDRESS	1300 N.W. 3 Ave. 1322 N.W, 3 Ave. 331 N.W 13 St.	335 N.W. 6 St.	350 N.W. 6 St.	413 N.W. 3 St.	342 N.W. 7 St.	361 N.W. 7 St.
LOCATION		½ Mile SW	½ Mile South	⅔ Miles SW	½ Mile South	½ Mile South
LAND SIZE (SF)	P1: 3,605 P2: 1,836 P3: 20,800	4,579	33,139	7,500	9,769	7,500
LAND SIZE (ACRES)	P1: 0.08 P2: 0.04 P3: 0.48	0.11	0.76	0.17	0.22	0.17
ZONING	T6-80	T6-80	T6-80/T6-8L	T6-8L	T6-8L	T6-80
USE AT SALE	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
PRICE PAID/SF		\$115.75	\$155.47	\$158.67	\$127.96	\$184.00

Attachment: File # 14369 - Exhibit B (14369 - St. John Institutional Missionary Baptist Church, Inc.)

ANALYSIS OF SALES

The land sales range in unit price from \$115.75 to \$184.00 per square foot of land area. The sales range in time from January of 2021 to April of 2023.

Property Rights

The fee simple interest is the property right of the subject property being valued. The comparable sales involved the same type of property rights.

Financing

The sales were all financed with cash. The financing of the sales does not indicate any adjustments of their prices for favorable/below market financing.

Conditions of Sale

All of the sales were arm's-length transactions. An arm's-length transaction is defined as a transaction freely arrived at in the open market unaffected by abnormal pressure or by the absence of normal competitive negotiation as might be true in the case between related parties.

Date of Sale (Market Conditions)

The sales occurred between January of 2021 to April of 2023. An upward trend in price for land sites in the subject market area is evident over this time period. The unit prices of Sales 1, 2, 3, and 4 require upward adjustment for increasing market conditions.

Location

The sale sites are located in the same market area as the subject property, within a 2/5 of mile radius of the subject. The locations of the sale sites are closer to the central business district of Miami. The locations of the sale sites are considered better than the location of the subjects. The unit prices of the sales require downward adjustment for better locations.

Land Size

The sale sites range in size from 4,579 to 33,139 square feet. The Parcel 1 site is 3,605 square feet in size. The Parcel 2 site is 1,836 square feet in size. The Parcel 3 site is 20,800 square feet in size. The sizes of the Parcel 1 and 2 sites are slightly below the range of the sizes of the sale sites. The size of the Parcel 3 site is within the range of sizes of the sale properties. The sales do not indicate a difference in unit price based on site size.

Zoning

The subject sites are zoned for commercial and residential use in a T6-8O district. The zoning of the subject site permits a density of a lot floor ratio of five and a maximum building height of eight stories. The sale sites are zoned either in T6-8O or T6-8L zones. The zonings of the sale sites are similar to the zoning of the subject sites.

Conclusion

The land sales range in unit price from \$115.75 to \$184.00 per square foot of land area.

A summary of the adjustments is as follows:

Sale No.	1	2	3	4	5
Price/Square Foot	\$115.75	\$155.41	\$158.67	\$127.96	\$184.00
Adjustments					
Property Rights	=	=	=	=	=
Conditions of Sale	=	=	=	=	=
Financing	=	=	=	=	=
Market Conditions	++	+	+	+	=
Location	-	-	-	-	-
Site Size	=	=	=	=	=
Zoning	=	=	=	=	=
Access/Exposure	=	=	=	=	=
Site Conditions	=	=	=	=	=
Total Adjustments	+	=	=	=	-

Based on the above analysis of the land sales, it is estimated that the subject site has a market value as of June 5, 2023 of \$150.00 per square foot of land area.

Parcel 1

3,605 Square Feet x \$150.00 per Square Foot = \$ 540,750

Land Value Indication (Rounded) \$ 540,000

Parcel 2

1,836 Square Feet x \$150.00 per Square Foot = \$ 275,400

Land Value Indication (Rounded) \$ 275,000

Parcel 3

20,800 Square Feet x \$150.00 per Square Foot = \$ 3,120,000

Land Value Indication (Rounded) \$ 3,120,000

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

ADDENDA

Attachment: File # 14369 - Exhibit B (14369 : St. John Institutional Missionary Baptist Church, Inc.)

ASSUMPTIONS AND LIMITING CONDITIONS

This Appraisal Report has been made with the following general assumptions:

1. No responsibility is assumed for the legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
2. The property is appraised free and clear of any or all liens or encumbrances unless otherwise stated.
3. Responsible ownership and competent property management are assumed.
4. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
5. All engineering is assumed to be correct. The plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.
6. If no survey has been furnished to the appraiser, all measurements have been confirmed either in the field, in the plat book or by other reliable sources and are presumed to be accurate.
7. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
8. It is assumed that there is full compliance with all applicable federal, state and local environmental regulations and laws unless noncompliance is stated, defined and considered in the Appraisal Report.
9. It is assumed, unless a study has been provided otherwise, that no hazardous material such as asbestos, urea formaldehyde or other toxic waste exists in the property. The existence of a potentially hazardous material could have a significant effect on the value of the property.

10. In reference to proposed construction, the real estate taxes and other expenses are Estimated. These amounts are not guaranteed.
11. It is assumed in the valuation of the subject land site, unless a compliance letter has been furnished to us, that the State of Florida Growth Management Act does not prevent the issuance of a building permit.
12. It is assumed that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
13. It is assumed that the utilization of the land and improvements is within the boundaries of property lines of the property described and that there is no encroachment or trespass unless noted in the report.

This Appraisal Report has been made with the following general limiting conditions:

1. The distribution, if any, of the total valuation of this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.
2. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event, only with proper written qualification and only in its entirety.
3. The appraiser herein by reason of this appraisal is not required to give further consultation, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.
4. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the appraiser.

QUALIFICATIONS OF THE APPRAISER

THOMAS F. MAGENHEIMER

Experience:

11/84 - Present **QUINLIVAN APPRAISAL, P.A.**
 7300 N. Kendall Drive, Suite 530
 Miami, Florida

Currently president of Quinlivan Appraisal, P.A., a Real Estate Appraising and Consulting Firm, Established in 1964.

Education:

University of Richmond, Richmond, Virginia
 BA - Bachelor of Arts in History (1982)

Professional Affiliations:

Member of the Appraisal Institute (MAI No. 09166)
 Real Estate Salesman - State of Florida - Certificate No. 0344882
 Certified General Appraiser, State of Florida, License No. RZ 553
 Member Sigma Alpha Epsilon Fraternity

Qualified as an Expert Witness in the Following Courts:

Miami-Dade and Broward County Circuit Courts
 United States Bankruptcy Court

Other Activities:

Admissions Committee - South Florida-Caribbean Chapter of the Appraisal Institute - (1992)
 Newsletter Editor - South Florida-Caribbean Chapter of the Appraisal Institute - (1991 - 1995)
 President - South Florida-Caribbean Chapter of the Appraisal Institute - (1996)
 Board of Trustees - Palmer-Trinity School (1989 - 1993)

Quinlivan Appraisal has prepared Appraisal Reports for the following:

Institutions and Corporations:

AT&T
 Alpha Realty Advisors
 Archdiocese of Miami
 Apollo Bank
 The Bank of America
 Bank United
 Barry University
 Bessemer Trust Company
 California Bank and Trust
 Chevron Oil Company
 Chase Manhattan Bank
 Chemical Bank
 Citibank
 City National Bank of Miami
 Coamerica Bank
 Coconut Grove Bank
 Commerce Bank
 Commercial Bank of Florida
 Eastern National Bank
 Espirito Santo Bank
 First American Bank
 First Bank Florida
 Farm Credit of South Florida
 First International Bank
 First National Bank of South Miami
 Florida International University
 First Nationwide Bank
 Florida Memorial College
 Florida Power and Light Company
 Florida Rock Industries
 Greyhound Lines
 HSBC
 Hemisphere National Bank
 Iberia Bank
 Intercontinental Bank
 International Bank of Miami, N.A.
 Jackson Health System
 Jetstream Financial Credit Union
 LaSalle National Bank
 Marine Midland Bank
 McDonalds Corp.
 Mellon United National Bank
 Miami-Dade County Community College
 Northern Trust Bank of Florida

Ocean Bank
 Pacific National Bank
 Shell Oil Company
 Silver Hill Funding
 South Trust Bank
 SunTrust Bank
 TotalBank
 Trust for Public Lands
 University of Miami
 U. S. Century Bank
 Wachovia
 Wal-Mart
 YMCA

Governmental Agencies:

City of Aventura
 City of Coral Gables
 City of Doral
 City of Florida City
 City of Hialeah
 City of Homestead
 City of Miami
 City of Miami Parking Authority
 City of Miami Beach
 City of Miramar
 City of North Bay Village
 City of North Miami
 City of North Miami Beach
 City of South Miami
 City of Sunny Isles Beach
 Miami-Dade County Aviation Department
 Miami-Dade County Department of Development & Facilities Management
 Miami-Dade County HUD
 Miami-Dade County Property Appraisal Adjustment Board
 Miami-Dade County Public Schools
 Miami-Dade County Public Works Department
 Miami-Dade County Transportation Administration
 Miami-Dade Water & Sewer Department
 South Florida Water Management District
 State of Florida, Attorney General's Office
 State of Florida, Department of Community Affairs
 State of Florida, Department of Corrections
 State of Florida, Department of Environmental Protection
 State of Florida, Department of Insurance
 State of Florida, Department of Rehabilitation and Liquidation
 State of Florida, Department of Transportation
 Town of Golden Beach

Town of Bay Harbor Islands
 Town of Miami Lakes
 United States Army Corps of Engineers
 United States Department of Justice
 United States Department of Commerce
 United States Department of the Interior
 United States General Services Administration
 Village of Islamorada
 Village of Key Biscayne
 Village of Pinecrest
 Village of Palmetto Bay

Law Firms:

Akerman Senterfitt
 Greenberg, Traurig
 Daniels, Kashton, Downs and Robertson
 Holland and Knight, LLP
 Shutts & Bowen
 Ruden McClosky, LLP
 Steel, Hector & Davis, LLP
 Weiss, Serota, Helfman, Pastoriza, Guedes, Cole and Boniske, P.A.

Types of Properties Appraised:

Single Family Residences	Vacant Land
Apartment Buildings	Hotel/Motels
Office Buildings	Warehouses
Retail Stores	Nursing Homes
Shopping Centers	Mobile Home Parks
Condominium Apartment Buildings	Schools
Golf Courses	Service Stations
Residential Subdivisions	Marinas
Automobile Dealerships	Wetlands

CHRISTINE KING
Board Chair



JAMES MCQUEEN
Executive Director

LETTER OF INTENT

The Southeast Overtown/Park West Community Redevelopment Agency (the "CRA") will purchase from St. John Missionary Baptist Church, Inc. ("St. John") the three parcels located at 1300 N.W. 3rd Avenue, 1322 N.W. 3rd Avenue and 331 N.W. 13th Street (collectively, the "Property") on the following terms:

1. Purchase Price. The purchase price for the Property shall be \$3,935,000 (the "Purchase Price") to be paid in cash at closing.
2. Deposit. The CRA shall make a earnest money deposit of \$100,000 (the "Deposit"). The Deposit shall be credited against the Purchase Price at Closing.
3. Inspection Period. The CRA shall have until August 15, 2023, to inspect all aspects of the Property. If the CRA is not happy with the condition of the Property, the CRA can cancel the transaction and the Deposit shall be returned to the CRA. The Property is being sold on an "AS IS" basis with no representations or warranties regarding the condition of the Property.
4. Title. St. John shall convey good and marketable title to the Property to the CRA at Closing. The CRA shall have until August 15, 2023, to obtain a Title Commitment and Survey of the Property and raise title objections.
5. Closing Date. On or before August 19, 2023 (the "Closing Date").
6. Foreclosure Action. St. John shall be responsible to resolve the existing mortgage foreclosure action and cause same to be dismissed and the outstanding mortgage to be satisfied on or before Closing. The outstanding amount currently claimed in the foreclosure action is approximately \$2,900,000.
7. Easement Agreement. Prior to the end of the Inspection Period the CRA and St. John shall agree on the terms of an easement agreement to provide access to the Property and parking which easement agreement shall be executed at Closing.
8. Existing Leases. All existing leases shall be assigned to the CRA at Closing.
9. Use of Freedom Hall after Closing. The CRA shall allow St. John to utilize the Freedom Hall property (331 N.W. 13th Street) as well as other community groups on terms and conditions to be established by the CRA after closing.
10. Right to Repurchase the Property. St. John shall have the right to repurchase the Property for a period of 5 years from the Closing Date. The purchase price shall be the then

SOUTHEAST OVERTOWN/PARK WEST
COMMUNITY REDEVELOPMENT AGENCY
819 N.W. 2nd Avenue, 3rd Floor | Miami, FL 33136
Telephone (305) 679-6800 | <http://www.miamicra.com>

Attachment: File # 14369 - Exhibit C (14369 : St. John Institutional Missionary Baptist Church, Inc.)

appraised value of the Property based upon appraisals to be obtained by the CRA and St John. St. John must exercise the repurchase right within 5 years from the Closing Date and the closing must occur within 90 days of the exercise of such right for cash to be paid at closing. The CRA shall convey the Property in its "AS IS" Condition.

This Letter of Intent is non-binding on the CRA and St. John and is subject to execution of a binding purchase agreement.